

PRESCOTT

EST 1784

THE FORT TOWN

PRESCOTT TOWN COUNCIL MINUTES

Monday, March 3, 2025
6:00 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario

Present	Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young
Staff	Matthew Armstrong, CAO/Treasurer, Matt Locke, Director of Operations, Chelsea Conklin, Deputy Clerk
Regrets	Mayor Shankar sends his regrets.

1. Call to Order

The meeting was called to order by Deputy Mayor Burton at 6:00 p.m. Mayor Shankar sends his regrets.



6.2 Council Minutes - February 18, 2025

Motion 51-2025

Moved By Campbell
Seconded By Lockett

That the Council minutes dated February 18, 2025, be accepted as presented.

Carried

7. Communications & Petitions

There were no communications and petitions.

8. Consent Reports

Motion 52-2025

Moved By Young
Seconded By Campbell

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Council Information Package (under separate cover)

1. BIA Jan. 14 Minutes
2. PHC Jan. 16 Minutes
3. UCDSB Feb. 25 Student Senate Elects New Student Trustees
4. County of Frontenac Jan. 15 Increasing the maximum annual Tile

There were no committee reports.

10. Mayor

Mayor Shankar was not in attendance and sends his regrets.

11. Outside Boards, Committees and Commissions

Councillor Young attended the BIA meeting where they brought on two new board members and wrapped up the "I Love Local" and "International Woman's Day" campaigns. Was a judge at the Prescott Legion for a public speaking contest, attended a meeting addressing teen food insecurity on February 21 and attended the Chamber of Commerce AGM on March 3.

Councillor Locket had nothing to report.

Councillor McConnell spoke to the benefits of Tiny Homes and the potential placement for them in Prescott.

Councillor Campbell is attending a Fire Administration meeting on March 4, and an Emergency Management meeting on March 14.

Councillor Kirkby spoke to the Operations department conducting snow removal, plowing sidewalks and filling potholes. Staff is working with the Township of Augusta and the Township of Edwardsburgh/Cardinal to apply for the Rural Transit Funding grant. He attended a virtual AMO single tiered caucus meeting where they spoke to upcoming tariffs and the effect on all municipalities in Ontario.

Councillor Burton attended the Shakespeare AGM where they announced the plays for this upcoming season, and they are looking for sponsors. The Library Board is currently going over policies and procedures.

12. Staff

12.1 Staff Report 11-2025 - 2025 Community Awards

Motion 53-2025



There were no resolutions.

14. By-laws

14.1 Clerk Appointment By-Law

Motion 54-2025

Moved By Kirkby
Seconded By Lockett

That By-Law 13-2025, being a by-law to authorize the appointment of Chloe Preston as Clerk for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Deputy Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer gave a brief background on Chloe's experience and hobbies.

15. New Business

15.1 EOWC Resolution

Motion 55-2025

Moved By Kirkby
Seconded By Campbell

That Council of the Town of Prescott supports the resolution of the Eastern Ontario Wardens Caucus regarding Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs; and

That a copy of this resolution be sent to The Right Hon. Justin Trudeau, Prime Minister of Canada, Premier of Ontario, Doug Ford, Member of Parliament, Leeds-Grenville-Thousand Islands and Rideau Lakes, Michael Barrett, Member of Provincial Parliament, Leeds-Grenville-Thousand Islands and Rideau Lakes, Steve Clark, the Association of Municipalities of Ontario (AMO), and all other municipalities in Leeds and Grenville.



Carried

22. Adjournment

Motion 57-2025

Moved By Kirkby
Seconded By Young

That the meeting be adjourned to March 17, 2025. (Time: 7:16 p.m.)

Carried

Mayor

Clerk