



**The Corporation of the Town of Prescott**  
**NOTICE OF DECISION TO ADOPT AN AMENDMENT TO THE**  
**COMMUNITY IMPROVEMENT PLAN**

**Date Issued**  
**May 2, 2023**

**TAKE NOTICE** of a decision of the Council of The Corporation of the Town of Prescott to adopt By-law 19-2023 on Monday, May 1, 2023, to approve Community Improvement Plan amendments in accordance with the Planning Act, R.S.O. 1990 Chap. P.13, Sections 17(23) and 28 and pursuant of O. Reg. 543/06.

The Town of Prescott's existing Community Improvement Plan (CIP) was adopted by Council in May of 2018. Since that time, Staff have been identifying ways in which the CIP program and application process can be improved. In 2022, the Planning Advisory Committee (PAC) was directed to undertake a comprehensive CIP program review and bring forward recommendations for program amendments. Staff subsequently commenced with the formal review which included a thorough analysis of observations based on program experience to-date, analysis of comparable programs, and consultation of members of PAC, Council, and past program funding recipients. The proposed amendments were approved by the Planning Advisory Committee on April 24, 2023.

Amendments introduce increased and new funding incentives under existing program areas including Downtown, Employment, Brownfield, and Heritage. Additionally, a new Residential category with associated incentives/terms has been adopted. Subsequent amendments were adopted to Prescott's Downtown Design Guidelines; a supporting policy applicable to all commercial developments within the Downtown Zoning Area, which CIP recipients must comply with to be eligible for CIP funding incentives. The guidelines are intended as a tool for the Town to guide and evaluate future development, and to ensure the level of design quality and neighbourhood activity generated by new development, renovations, and other improvements is consistent with the vision for the Downtown and the Waterfront CIP area. Adopted sign guideline amendments focus primarily on signage, lighting and exterior colour provisions.

An explanation of the purpose and effect of the amendment is included in this Notice and the amendment is available for inspection upon request through the Town Clerk, during regular office hours at the Prescott Town Hall or online at [www.prescott.ca](http://www.prescott.ca).

Any public body will be entitled to receive notice of the proposed decision of the approval authority if a written request to be notified of the proposed decision is made to the Town Clerk.

If no appeal is received in respect of all or part of a proposed decision and the time for submitting appeals has expired, the proposed decision or part of it that is not the subject of an appeal is final and the plan or part of the plan that was proposed to be approved, if not subject to an appeal, comes into force on the day after the last day for submitting an appeal.

The proposed Community Improvement Plan amendment is exempt from approval by the Ministry of Municipal Affairs and the decision of Council is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

Only individuals, corporations or public bodies may appeal a decision of the municipality or planning board to the Ontario Land Tribunal. A notice of appeal may not be made by an unincorporated association or group. However, a notice of appeal may be made in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at the public meeting or written submissions to the council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

**AND TAKE NOTICE** that any person or agency may appeal to the Ontario Land Tribunal in respect of the By-law by filing with the Clerk of the Corporation of the Town of Prescott no later than Monday, May 22, 2023, a notice of appeal setting out the objection to the By-law, the specific part of the proposed Community Improvement Plan Amendment to which the appeal applies, and the reasons in support of the objection. The appeal must be accompanied by the fee as prescribed. The cheque is to be made payable to the Minister of Finance. Please consult the Ontario Land Tribunal website (<https://olt.gov.on.ca/>) or 1-866-448-2248 for further information regarding how to file an appeal, the appeal process and the appeal fee reduction request application.

**DATED** at the Town of Prescott the 2<sup>nd</sup> day of May 2023.

Lindsey Veltkamp, Clerk  
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