



## PRESCOTT TOWN COUNCIL

### MINUTES

**Tuesday, April 22, 2025**

**6:00 p.m.**

**Council Chambers**

**360 Dibble St. W.**

**Prescott, Ontario**

**Present** Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Lee McConnell, Councillor Tracey Young

**Staff** Matthew Armstrong, CAO/Treasurer, Dana Valentyne, Economic Development Officer, Renny Rayner, Fire Chief, Chelsea Conklin, Deputy Clerk, Chloe Preston, Director of Administration/Clerk, Tim Fisher, Municipal Planner

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#### 1. Call to Order

The meeting was called to order at 6:00 p.m.

Mayor Shankar read a tribute to the late Councillor Ruth Lockett.

**6. Minutes of the previous Council meetings**

**6.1 March 17, 2025**

Motion 72-2025

Moved By Kirkby  
Seconded By Campbell

That the Council minutes dated March 17, 2025, be accepted as presented.

Carried

**7. Communications & Petitions**

**7.1 Letter from Ministry of Municipal Affairs and Housing - Strong Mayor Powers**

Discussion was held regarding neighbouring municipalities responses and familiarizing themselves with the process and legislation.

**8. Consent Reports**

Motion 73-2025

Moved By Burton  
Seconded By Young

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Remove letter from Mayor Burrows AND direct the letter return with the staff report to rise with regard to Strong Mayors.

Carried

Congratulations were extended to Kaitlin Mallory on her completion of the AMCTO Diploma of Municipal Administration with honours, and the Upper Canada School Board funding.

## **11. Outside Boards, Committees and Commissions**

### **11.1 Ontario Good Roads Conference Report - Councillor Mary Campbell**

Councillor Campbell spoke to the Good Roads Conference with emphasis on presentation, transportation and equity. Attended a Fire Administration meeting on April 3rd, on April 14th the truck committee completed their monthly maintenance, and on April 15th the training committee focused on latter placement training. Volunteer anniversaries were recognized and the Fire Department will bring the new fire truck to Council at a later date.

Councillor Burton attended the Quality Inn Grand Opening and the Train and Toy Show. The Shakespeare Festival Committee is having a "Kindred Spirit" Cocktail party on May 2nd at Renegadz.

Councillor Young attended the Voice 2 Net Grand Opening, and the kids Easter Bingo held by the Prescott Legion. Upcoming events include the Ontario Approved Home and Trade show, and Economic Development staff are attending a Destination Canada Cycle Tourism seminar, and there soon will be a brochure launch for the Leeds and Grenville Tourism Venture. Wayfinding signage is fully installed, the mural project will be completed by May 16, the Centre St south patio has been completed with accessible viewfinders, and Prescott Tourism has partnered with the Quality Inn Hotel to have advertisements on the digital billboards located on the 401 Highway at Mallorytown and Ingleside. Season preparation has started for the Prescott Pop-Ups, Farmers Market, and Dive Sites. National Economic Development week is May 11-17.

Councillor McConnell noted the Centre St patio, and Wayfinding Signage has been completed. Sandy Hill Cemetery hasn't seen any major damage over the winter. He also attended the Community Cleanup event and the Grand Opening of the Dragon Garden under new ownership.

Councillor Kirkby spoke to the success of the Leo Boivin Showcase, thanked Recreation Staff for good time management, and attended the Community Cleanup event.

## **12. Staff**

### **12.1 Staff Report 20-2025 - Prescott Porch Fest**

Motion 74-2025

Motion 76-2025

Moved By Young

Seconded By Kirkby

THAT Council approved the 2025 Operational Budget with total revenues and expenditures of \$12,090,018; AND

THAT Council approve the 2025 Water and Wastewater Budget with total revenues and expenditures of \$3,320,258.

Carried

Matthew Armstrong, CAO/Treasurer spoke to the report.

Discussion was held regarding the increase, and the amount of the annual 1% infrastructure reserve portion each year.

#### **12.5 Staff Report 24-2025 - Capital and Operating Projects**

Motion 77-2025

Moved By Burton

Seconded By Campbell

That Council approves the 2025 Capital and Operating Projects as outlined in Staff Report 24-2025

Carried

Matthew Armstrong, CAO/Treasurer spoke to the report.

Discussion was held regarding the water tower demolition, the Joint Party Agreement for Health Care contribution, River Route funding, and the commitment to invest in the town.

### **13. Resolutions**

There were no resolutions.

### **14. By-laws**

There were no by-laws.

Council resumed in closed session at 7:23 p.m.

Motion: 79-2025

McConnell, Young.

That Council reconvene in Open Session. (Time: 7:36 p.m.)

**20. Rise and Report**

During the Closed Session Council approved the Closed Session minutes under Item 19.1, received information and provided Staff direction on Item 19.2 - Potential Litigation.

**21. Confirming By-Law – 17-2025**

Motion 80-2025

Moved By Campbell

Seconded By McConnell

That By-Law 17-2025, being a by-law to confirm the proceedings of the Council meeting held on April 22, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**22. Adjournment**

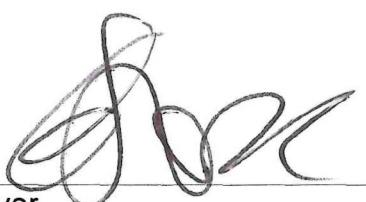
Motion 81-2025

Moved By Kirkby

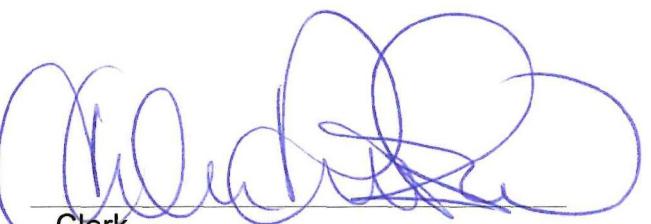
Seconded By Burton

That the meeting be adjourned at 7:37 p.m.

Carried



Mayor



Clerk