

**Prescott Public Library Agenda
Tuesday May 21, 2024
At the Prescott Library
6:00 P.M.**

ATTENDEES:

Patricia Lemaire	Board Chair
Peggy Arcand	Joint Treasurer
Elaine McCurdie	Member
Randall Pelehos	Member
Anne Gillard	Chief Librarian and CEO, Secretary

REGRETS: Leanne Burton

CALL TO ORDER:

Moved:
Seconded:

DECLARATION OF A CONFLICT OF INTEREST:

RESPECT & ACKNOWLEDGE DECLARATION:

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishabe, and Mohawk People”.

APPROVAL OF BOARD MEETING AGENDA:

Moved:
Seconded:

APPROVAL OF PREVIOUS BOARD MEETING MINUTES:

Moved:
Seconded:

BUSINESS ARISING FROM THE MINUTES OF: April 16, 2024

- The Betsworth family have agreed on the purchase of Kobo's with their donation money, final total was \$3290.00. It was decided that 10 Kobo's would be purchased with covers, extra charging cords (to remain at the library) and some headphones. I am hoping that Joel Cummings will come and do a small “seminar” (s) on the use/care of the tablets.
- The family would like each Kobo and cover engraved with something to mark the items as donated in Ruth's memory.
- The library painting is finished. It looks great. Jane will be painting all of the wooden furniture in the kids room next but most likely will not start until the end of the summer.

- Summer project is to revamp the policies and by-law binder, especially surrounding employees/personal
- Increase notification was forwarded to Matthew
- Any word on our budget from council? Is there a final amount agreed upon?
- My office moved across the hall and we completed the “smaller meeting room space” information will be loaded on to our facebook and web page with pictures, costs and rental agreements
- Tony has completed all work in the library
- MOU to be created this summer ready to be signed by the town in September
- First info session for our FOL group, well attended and so many great ideas!

ONLINE MARKETING STATISTICS: LAST 28 DAYS

Post reach	3,245
Post engagement	1,491
New Page Followers	13
Reactions	613
Comments	41
Shares	44
Photo views	366

NEW BUSINESS:

- With the help of Pat new contracts will be written for Linda, myself and Susan, Kelly has already been hired under one
- Author talk- Ryan Murdock, May 25th at 1:30pm
- I will be attending Kindergarten registration at St Mark on May 30 for the evening. We are in the process of preparing a package for parents/children
- Spring Tea went so well!! Huge thank you to Peggy who helped set up, during and take down this year. We had approximately 50 people attend, they all left full and happy
- Employee off again, we are entering the summer months short handed
- Pay Equity to be done this year, we have not heard anything from the town yet

CORRESPONDENCE/COMMUNICATIONS:

- Thank you note from Jo Savage for the spring tea!

ANY OTHER BUSINESS:

TREASURER’S REPORT:

- Bank Statement, Cash Report attached
- Waiting to hear if our budget has been passed

CHIEF EXECUTIVE OFFICER’S REPORT:

(Prepared, sent electronically but copies will be made available at meeting as well)

NEXT MEETING: Tuesday June 18th at 6:00pm

ADJOURNAMENT: