

**Prescott Public Library
Library Board Meeting
May 31, 2022
Karen Hume's Domicile
6:00 P.M.**

ATTENDEES:

Joe Muise/Chair
Darien Watson/Vice-Chair
Jean Burton-Fox/Treasurer
Mavis Jale/Secretary
Karen Hume
Elaine McCurdie
Lee McConnell/Council Rep
Anne Gillard/Chief Librarian in Waiting
Jane McGuire/Chief Librarian/CEO

CALL TO ORDER:

Meeting called to order at 6:05 pm.

DECLARATION OF A CONFLICT OF INTEREST:

There was no conflict of interest from any of the board members.

RESPECT & ACKNOWLEDGE DECLARATION:

"We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People".

APPROVAL OF BOARD MEETING AGENDA:

It was moved by Jean Burton-Fox and seconded by Joe Muise to approve the agenda of the meeting of May 31, 2022.
Motion Carried

APPROVAL OF PREVIOUS MEETING MINUTES OF APRIL 12, 2022:

It was moved by Elaine McCurdie and seconded by Darien Watson to approve the minutes of the previous meeting of April 12, 2022.
Motion Carried

BUSINESS ARISING FROM THE MINUTES OF APRIL 12, 2022:

- Board Member Recruitment: Success!! Four names have been submitted and a fifth "maybe".

NEW BUSINESS:

- Anne Gillard has successfully completed the Library and Information Technician, Ontario Diploma Program at Mohawk College.
- Reminder that current board members have to submit an application to the town to continue being on the board.
- Next meeting have an Introduction Package for new board members who will be invited to the meeting.

CORRESPONDENCE/COMMUNICATIONS:

- Letter from Bradford West Gwillimbury Public Library in regards to Simcoe County Council's decision to dissolve the Simcoe County Library Co-Operative.

TREASURER'S REPORT:

- Invoices #35 to #46 for the amount of \$1,664.29 to be paid. It was moved by Karen Hume and seconded by Darien Watson to pay the invoices. Motion Carried.

CHIEF EXECUTIVE OFFICER'S REPORT:

April/May 2022

- Capacity limits have been lifted. 2 feet distance still to be maintained. We will keep using every other computer for now. We are not requiring people to wear a mask but it is surprising how many still are.
- Puzzles have been a great addition to our collection.
- April 30, 2022 circulation statistics: 779 + **452 (59 Patrons from Overdrive)**
New members April: **21 plus renewals**
- May 28, 2022 circulation statistics: 913 + **3269 (56 Patrons from Overdrive)**
New members May: **18 plus renewals**
- YMCA is offering day camps throughout the summer. One day a week they will come into the library for Story time and a Craft.
- The Town will be offering their **Play In the Park** days again this year. We will participate once a week with storytelling by Anne.
- Freebie Fridays cart is still out in the Town Hall. People are loving it.
- **Storytime:** The last day for storytime with the EarlyOn Centre is Friday June 17, 10:00am to 11:30AM. Not enough staff for the summer. May start again in September.
- There is a Butterfly Display in the display case by Kelly Bloomfield. Also being offered are colouring sheets.
- **Mothers's Day Craft Bags:** 40 craft bags were made up and given out. These are very popular activities. Next craft bag will be for Father's Day going out June 6.
- **Small Library Meeting:** On Wednesday, June 15th at the North Grenville Public Library, Kemptville Branch. First in-person meeting of the Leeds & Grenville Small Libraries. Anne will be coming with me to be introduced to CEO's of the area libraries. They will be a good source of help for her.
- **Mapsacks:** The themed back packs have been put out for circulation again. They are very popular.
- **TD Summer Reading Program:** This year we will be offering a Story Walk to the book **I Am Scary by Elise Gravel**. There will be 18 laminated pages with stands. The Story Walk will be at Centennial park. Monday, June 27 the pool opens for the season. The story walk will be installed then.
- At the end of the school year children will be able to sign for the **Summer Reading Program**. Children are encouraged to read 10 books over the summer months and tell a little bit about the stories. Prizes will be awarded.
- The Library will be closed July 1, August 1 and Labour Day Weekend, September 3rd to 5th. Saturdays in July and August we also will be closed.

I would like to take this opportunity to Thank each and every one of you for your support of myself and the Library over these many years. I leave the Library in Anne's capable hands and I hope you offer her the same support. It has been my pleasure and privilege to have worked for the Prescott Public Library for 31 years.

ANY OTHER BUSINESS:

None

NEXT MEETING

Tuesday, September 20 at 6pm.

ADJOURNMENT:

Motion to adjourn by Darien Watson and seconded by Karen Hume to close the meeting at 7:00 pm.

Motion Carried