



PRESCOTT TOWN COUNCIL

MINUTES

Monday, October 4, 2021

6:00 p.m.

Virtual Meeting

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Nathan Richard, Interim Director of Operations, Kaitlin Mallory, Deputy Clerk, and Shawn Merriman, Manager of Building & By-law Services

1. Call to Order

Mayor Todd acknowledged that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishibek, and the Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Motion 226-2021: Ostrander, Shankar

That the agenda for the Council meeting of October 4, 2021, be approved as amended.

Carried

The agenda was amended by adding Item #15.1 – Indigenous Crosswalk in Recognition of Indigenous Peoples.

3. Declarations of Interest – None

4. Presentations – None

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 September 20, 2021

Motion 227-2021: Shankar, Young

That the Council minutes dated September 20, 2021, be accepted as presented.

Carried

7. Communications & Petitions

7.1 UCLG: SSRF - Phase 4 - Opportunity to Identify and Propose/Buildings: Clarification to Questions

Matthew Armstrong, CAO/Treasurer, spoke to the response from the United Counties of Leeds and Grenville. He provided an overview of the responses for questions concerning current homeless population, the estimated homeless population over the next 5 years, the supportive services currently available, and the need for properties to be on municipal water and sewer services.

Discussion was held regarding the upcoming Joint Services Committee of Leeds and Grenville meeting and identified property opportunities submitted from the municipality

of North Grenville.

7.2 40 km Speed Limit - Letter of Concerns and Suggestions

Motion 228-2021: Burton, McConnell

That staff be directed to review the Traffic Calming Policy to see if any of the suggested measures could be used in the identified areas.

Carried

Mayor Todd spoke to the letter received. He referenced the concerns expressed at a recent meeting of the BIA and the potential changes that could be made to the downtown core.

Matthew Armstrong, CAO/Treasurer, spoke to the Traffic Calming Policy and collecting data from the areas of concern indicated in the letter.

Discussion was held regarding bringing the concerns to the next Prescott Police Services Board meeting, parking infractions in Town, and timeline for better pricing on additional speed camera systems through LAS.

8. Consent Reports

Motion 229-2021: Ostrander, Young

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package (under separate cover)

1. Police Services Board Approved Minutes – June 24, 2021
2. BIA Minutes – August 10, 2021
3. Leeds, Grenville & Lanark District Health Unit Weekly Zoom Call Notes – September 17, 2021 & September 24, 2021
4. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – September 23, 2021
5. United Counties of Leeds and Grenville Media Release – September 23, 2021
6. Ministry of Municipal Affairs and Housing Letter re: Expiry of Temporary Regulations Limiting Municipal Authority to Regulate Construction Noise
7. Memorandum from Anishinabek Nation re: Proof of Identification for Vaccine Passports & COVaxON
8. City of Sarnia resolution of support re: Increasing Problem of “Renovictions” Housing Crisis in the Province of Ontario

9. Township of Scugog Resolution of support re: Structure Inventory and Inspections

8.2 Staff Report 90-2021 - Financial Report - August 2021

Recommendation:
For information.

9. Committee Reports – None

10. Mayor

Mayor Todd spoke to his attendance at the Farmers' & Crafters' Market on Wednesday, September 29, the Folkfest event held on Saturday, September 25, and the upcoming Joint Services Committee of Leeds and Grenville to be held on October 5.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to an upcoming Arena Fundraising Group meeting.

Councillor Jansman spoke to her attendance at the Folkfest event that took place on Saturday, September 25 and spoke to the Farmers' & Crafters' Market.

Councillor McConnell spoke to the grand opening of a Museum Exhibit at Portolano Products held on Saturday, October 2.

Councillor Ostrander spoke to the upcoming training for the Prescott Fire Department and Connect Youth's Annual General Meeting.

Councillor Shankar spoke to his attendance at the grand opening of a Museum Exhibit at Portolano Products.

Councillor Young spoke to his attendance at a meeting of the St. Lawrence Lodge Committee of Management.

12. Staff

12.1 Staff Report 91-2021 - Winter Ice Skating Activities

Motion 230-2021: McConnell, Burton

That Council direct staff to proceed with winter ice skating activities as outlined in Staff Report 91-2021.

Carried

Nathan Richard, Interim Director of Operations, spoke to the report. He provided an overview of the suggested improvements to last year's winter ice skating activities which included an ice skating rink in the harbour, an additional skating rink, and a skating path.

Discussion was held regarding the ice skating activity options, the benefits to the community, and the possible tourism events that could be associated.

Further discussion was held regarding discussions with local school boards to gauge interest in having a skating rink on school property, Sarah Spencer Park as the possible location for the extra ice skating rink, and an opportunity to hold a Family Day event.

12.2 Staff Report 92-2021 - Project Updates - October 2021

Matthew Armstrong, CAO/Treasurer, spoke to the report. He provided Council with an update on the reconstruction of Dibble Street east, the dog park, marina dock replacement, repairs to potholes, museum renovations, shade structures in RiverWalk and Centennial Park, the mural at the beach, and the Regional Transit Pilot Project.

Discussion was held regarding the Regional Transit Pilot Project, the option of aluminum docks in the marina, and museum renovations.

Further discussion was held regarding ridership of the Regional Transit Pilot Project and the timeline for coming back to Council with a report regarding sustainability.

12.3 Staff Report - 93-2021 - Property Standards By-law, Vacant Buildings Registry By-law, and Administrative Monetary Penalties By-law

Shawn Merriman, Manager of Building & By-law Services spoke to the report and requested that feedback be provided prior to October 8, 2021.

Discussion was held regarding concerns surrounding the \$1,000 Vacant Building Registry charge, the associated fees with the appeal process, and inoperable vehicle fee.

Further discussion was held regarding short term vacancies versus long term vacancies.

13. Resolutions – None

14. By-laws

14.1 Site Plan Agreement - 220 Churchill Road

Motion 231-2021: McConnell, Young

That By-law 43-2021, being a by-law to authorize a Site Plan Agreement between the Corporation of the Town of Prescott and Grant Castle Corporation, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the agreement.

15. New Business

15.1 Indigenous Crosswalk in Recognition of Indigenous Peoples

Mayor Todd spoke to a request received regarding the installation of an Orange Crosswalk in recognition of National Day for Truth and Reconciliation. He stated that similar crosswalks had been installed in the Town of Gananoque, the Town of Coburg and City of Timmins.

Matthew Armstrong, CAO/Treasurer, spoke to the estimated cost associated with the implementation of the crosswalk on Edward Street.

Discussion was held regarding the cost associated with the installation of the crosswalk on Edward Street, additional locations for the crosswalk including the Heritage Pathway, and the potential timeline for the installation.

Further discussion was held regarding options to lower the cost, potentially renaming the pathway, painting multiple sections of the pathway, involving students at South Grenville District High School, and a dedication plaque.

Motion 232-2021: Shankar, McConnell

That staff be directed to investigate the opportunities for painting a crosswalk in recognition of Indigenous Peoples in the downtown area, primarily Centennial Park or the Heritage Pathway; and

That staff bring a report back to Council outlining the options to the Council Meeting of October 18, 2021, for final review and consideration.

Carried

16. Notices of Motion – None

17. Mayor's Proclamation

17.1 International Day of the Girl

Mayor Todd proclaimed Monday, October 11, 2021, as International Day of the Girl in the Town of Prescott.

17.2 Library Week

Mayor Todd proclaimed October 17 - 23, 2021, as Ontario Library Week in the Town of Prescott.

17.3 Fire Prevention Week

Mayor Todd proclaimed October 3 – 9, 2021, as Fire Prevention Week in the Town of Prescott.

18. Closed Session

Motion 233-2021: Ostrander, Burton

That Council move into Closed Session at 7:41 p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Cyber Security

- Under Section 239(2)(a) of the *Municipal Act* - the security of the property of the municipality or local boards; and

That the CAO/Treasurer, Clerk, and Deputy Clerk remain in the room.

Carried

19. Rise and Report

During the Closed Session Council approved the Closed Session minutes as presented on Item 18.1 – Approval of Closed Session Minutes and gave staff direction on Item 18.2 – Cyber Security.

20. Confirming By-Law – 44-2021

Motion 234-2021: Shankar, Young

That By-Law 44-2021, being a by-law to confirm the proceedings of the Council meeting held on October 4, 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 235-2021: Ostrander, McConnell

That the meeting be adjourned until Monday, October 18, 2021, at 6:00 p.m. (Time: 7:57 p.m.).

Mayor

Clerk