



**PRESCOTT TOWN COUNCIL
MINUTES**

Monday, June 20, 2022

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Brett Todd, Councillor Leanne Burton, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk, Renny Rayner, Fire Chief, Samantha Joudoin-Miller, Manager of Community Services

1. Call to Order

Mayor Todd began the meeting by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Motion 144-2022

Moved By Ostrander
Seconded By Shankar

That the agenda for the Council meeting of June 20, 2022, be approved as presented.

Carried

3. Declarations of Interest

Mayor Todd declared a Conflict of Interest on Item 18.3 - Purchase & Sale.

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 May 30, 2022 - Tri-Council

Motion 145-2022

Moved By Burton
Seconded By McConnell

That the Tri-Council minutes dated May 30, 2022, be accepted as presented.

Carried

6.2 June 6, 2022

Motion 146-2022

Moved By Shankar

Seconded By Ostrander

That the Council minutes dated June 6, 2022, be accepted as presented.

Carried

7. Communications & Petitions

There were no items under Communications & Petitions.

8. Consent Reports

Motion 147-2022

Moved By Burton

Seconded By Jansman

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

Councillor McConnell spoke to Item 8.3 - Prescott Cemetery Board - 2021 Annual Report and 8.1 - Information Package: Prescott Scuba Park Thank You Letter from Save Ontario Shipwrecks (SOS).

8.1 Information Package

1. Approved BIA Minutes – May 10, 2022
2. Prescott Cemetery Board Annual General Meeting Minutes – May 8, 2022
3. 2022 Community Awards Invitation – July 4, 2022
4. Prescott Scuba Park Thank You Letter from Save Ontario Shipwrecks (SOS)

5. Edwardsburgh Cardinal Notice of Decision re: Official Plan Amendment
6. Municipal Engineers Association Letter re: Retention of Professional Engineers at Ontario Municipalities
7. Town of Aurora resolution of support re: Private Member's Bill C-233 "Keira's Law"

8.2 Staff Report 68-2022 - Financial Report - May 2022

Recommended motion:

For information.

8.3 Prescott Cemetery Board - 2021 Annual Report

Recommended motion:

For information.

9. Committee Reports

There were no items under Committee Reports.

10. Mayor

There were no items under the Mayor's portion of the agenda.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at the Prescott Cemetery Board AGM held on May 8, 2022 and referenced the condition of the municipal gardens, the accessible swing in Sarah Spencer, the opening of Centennial pool, and tree planting along Heritage River Trail.

Mayor Todd clarified that a YMCA membership is not required to register for swim programs at the Centennial pool.

Councillor Jansman spoke to her attendance at a South Grenville Chamber of Commerce event held on June 16, the 5-year anniversary celebration of Olde Magick on June 18, and spoke to the gardens at the waterfront.

Mayor Todd congratulated Sherry Spring of Olde Magick on her 5 years of success.

Councillor McConnell spoke to the municipal gardens, the greenhouse located at the Ed Yandeu Operations Centre, a past online event held by Olde Magick, and a St. Lawrence Shakespeare Festival meeting.

Councillor Ostrander spoke to his attendance at the South Grenville Chamber of Commerce event held on June 16, the anniversary celebration at Olde Magick on June 18, and referenced the gardens in town.

Councillor Shankar spoke to his attendance at Olde Magick's anniversary celebration held on June 18, conversations with tourists over the weekend and signage along the waterfront.

Councillor Young spoke to his attendance at the South Grenville Chamber of Commerce event held on June 16 and the anniversary event for Olde Magick held on June 18.

Councillor Jansman congratulated the Prescott Fire Department on their second-place finish in the Eastern Ontario Fire Games held on June 11.

Renny Rayner, Fire Chief, spoke to the games.

Councillor Burton spoke to the upcoming Sunday Night Concert Series with the first performance taking place on June 26 and congratulated Prescott Family Chiropractic on their upcoming 30th anniversary.

12. Staff

12.1 Asset Management Plan - Presentation

Motion 148-2022

Moved By Ostrander

Seconded By Young

That Council approve the Asset Management Plan; and

That Staff be directed to bring the By-Law to the Council meeting of July 18, 2022.

Matthew Armstrong, CAO/Treasurer, spoke to the PowerPoint presentation. A copy of the presentation is held on file. He referenced the progression of the plan, the current levels of service and condition rating, and provided replacement costs of roads, sidewalks, and bridge.

Discussion was held regarding the state of the overpass, the condition of the bridge following maintenance work scheduled for later this year, and when the assessment rating reflects immediate repairs.

Mr. Armstrong outlined the replacement costs of water infrastructure, wastewater infrastructure, and storm sewer infrastructure, provided an overview of the 10- year Capital Plan and spoke to the next steps for core and non-core assets.

Discussion was held regarding the replacement costs of the assets listed, the value of assets in the town, the comparable assets between the town and neighbouring townships, the use of the asset management plan as a indicating factor, and the time and effort that goes into establishing an asset management plan.

Further discussion was held regarding the size of the town, the infrastructure within the town limits, the catch basin located at the end of St. Lawrence street, the current replacement cost of the water tower, and the estimated lifetime of all the assets.

Hugh George, Rideau St. Lawrence Distribution Inc., joined the meeting at 7:01 p.m.

Simon Wu, Rideau St. Lawrence Distribution Inc., jointed the meeting at 7:12 p.m.

Mayor Todd spoke to the overall condition of the assets outlined in the presentation and access to funding.

12.2 Pedestrian Crosswalk Evaluation - Presentation

Motion 149-2022

Moved By McConnell

Seconded By Burton

That Council direct Staff to obtain quotes to complete the minimal intervention options outlined in Parsons - Town of Prescott Intersection Review Program, as provided in Staff Report 63-2022; and

That a report outlining the costs be brought back to Council for final review and consideration.

Withdrawn

Motion 150-2022

Moved By McConnell

Seconded By Burton

That Staff be directed to implement the no parking areas as per the recommendations outlined in the Parsons – Town of Prescott Intersection Review Program; and

That Staff bring back costing for the minimal recommendations as outlined in the review program along with crosswalk chirping and possible four-way stops at the King street and Centre street and King street and George street intersections.

Carried

Nathan Richard, Director of Operations spoke to a PowerPoint presentation. A copy of the presentation is held on file. He spoke to the seven major intersections reviewed in the review program. He provided an analysis of each including the inconsistencies with the current pedestrian crossings, and an overview of the different types of pedestrian crossings.

Mr. Richard spoke to the costs associated with improving the pedestrian crosswalks and the details of the improvements at the Edward and Irvine intersections.

Discussion was held regarding rectangular rapid flashing beacons, the replacement of the lights at the Edward and Irvine crosswalk, the option of including longer arms at the Edward and Irvine location and increasing the visibility of the crosswalk.

Mr. Richard provided observations and suggestions for the remaining crosswalk locations and the costs associated.

Discussion was held regarding four way stops at King street and Centre street and King street and George street, the inclusion of a chirping indicator at the crosswalk and increasing the accessibility of the sidewalk on the north side of King street and Centre street.

Further discussion was held regarding prioritizing the intersections located on Edward street and Irvine street, King street and Centre street, King street and George street, and the option of implementing the improvements in house versus externally.

12.3 Staff Report 69-2022 - Mandatory Fire Training

There was no discussion under this item.

13. Resolutions

13.1 Resolution of Support re: Mandatory Firefighter Certifications

Motion 151-2022

Moved By Young

Seconded By Burton

That the Council of the Town of Prescott supports the attached resolution from the Town of Newmarket, dated May 9, 2022, regarding mandatory firefighter certifications; and

That this resolution be sent to the Solicitor General of Ontario, the Association of Municipalities of Ontario (AMO), and all Leeds and Grenville municipalities for consideration.

Carried

14. By-laws

14.1 Site Plan Control Agreement - Development Drive

Motion 152-2022

Moved By Young
Seconded By Burton

That By-Law 29-2022, being a by-law to authorize a site plan agreement between the Corporation of the Town of Prescott and Prescott Crossings Investment Inc., be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law and provided an overview of the site plan agreement.

14.2 Water and Sewer Rates and Charges

Motion 153-2022

Moved By Shankar
Seconded By Ostrander

That By-Law 30-2022, being a by-law to amend By-Law 03-2006 to set water and sewer rates and charges, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law.

Discussion was held regarding the minimal number of increases over the last 14 years.

15. New Business

Councillor McConnell spoke to parking concerns on St. Lawrence street and spoke to a drafted motion regarding the issue.

Motion 154-2022

Moved By: McConnell
Seconded By: Jansman

That the rules of procedure be suspended to allow for Council to consider the draft motion regarding the implementation of measures to reduce motor vehicles turning around in private driveways on St. Lawrence street and Water street.

Defeated

Discussion was held regarding improved signage.

16. Notices of Motion

Councillor McConnell read the following motion regarding the use of private driveways on St. Lawrence street and Water street which would be brought back to the Council meeting of July 18, 2022 for final discussion and consideration.

That Staff be directed to develop and implement measures to reduce/eliminate the use of private laneways located on St. Lawrence and Water Street west by motor vehicles turning around to access the beach area.

17. Mayor's Proclamation

17.1 National Indigenous Peoples Day

Mayor Todd proclaimed June 21, 2022 as National Indigenous Peoples Day in the Town of Prescott.

Mayor Todd spoke to the painting along the Heritage River Trail and Centennial pathway.

Matthew Armstrong, CAO/Treasurer, spoke to the stencils being created by South Grenville District High School, the collaboration with Fort Wellington on the development of interpretive plaques, and the installation of recognition signage.

18. Closed Session

Renny Rayner, Fire Chief, left the meeting at 8:52 p.m.

Council recessed at 8:51 p.m.

Council resumed at 9:00 p.m.

Motion 155-2022

Moved By Burton

Seconded By Ostrander

That the meeting be extended (Time: 9:04 p.m.)

Carried

Motion 156-2022

Moved By Young

Seconded By McConnell

That Council move into Closed Session at 9:04 p.m. to address matters pertaining to:

18.1 Financial Information

- Under Section 239(2)(i) of the *Municipal Act* - financial information, supplied in confidence to the municipality, which, if disclosed, could interfere with the organization

18.2 Approval of Closed Session Minutes

18.3 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO, Clerk, Director of Operations, Economic Development Officer, Deputy Clerk, and Manager of Community Services remain in the room; and

That Simon Wu and Hugh George from Rideau St. Lawrence Distribution Inc. remain in the room for Item 18.1.

Carried

Simon Wu and Hugh George, Rideau St. Lawrence Distribution Inc., left the meeting at 9:46 p.m.

Mayor Todd left the meeting at 10:34 p.m.

Deputy Mayor Shankar assumed the Chair at 10:35 p.m.

Motion 157-2022

Moved By Young

Seconded By Jansman

That Council reconvene in Open Session. (Time: 10:45 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council received information and gave Staff direction on Item 18.1 - Financial Information, approved Item 18.2 - Closed Session minutes, received information and gave Staff direction on Item 18.3 - Purchase & Sale; and moved the following motion:

Motion 158-2022

Moved By Burton

Seconded By Shankar

That Staff be directed to prepare and bring forward the by-law to authorize the sale of the property located along Boundary street, south of the CN Rail Line (Roll number 0708 010 015 2600) (Plan 19 L APT) to 9695443 Canada Inc., to the Council meeting of July 18, 2022, for final review and consideration.

Carried

20. Confirming By-Law – 31-2022

Motion 159-2022

Moved By Jansman

Seconded By Ostrander

That By-Law 31-2022, being a by-law to confirm the proceedings of the Council meeting held on June 20, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 160-2022

Moved By McConnell

Seconded By Burton

That the meeting be adjourned to Monday, July 18, 2022. (Time: 10:46 p.m.)

Carried


Mayor


Clerk