



PRESCOTT TOWN COUNCIL

MINUTES

Monday, August 23, 2021

6:00 p.m.

Virtual Meeting

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Nathan Richard, Interim Director of Operations, Samantha Joudoin-Miller, Manager of Community Services, Kaitlin Mallory, Deputy Clerk, Renny Rayner, Fire Chief, and Shawn Merriman, Manager of Building & By-law Services

1. Call to Order

Mayor Todd called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Motion 189-2021: Ostrander, McConnell

That the agenda for the Council meeting of August 23, 2021, be approved as presented.

Carried

3. Declarations of Interest – None

4. Presentations

4.1 Irving H. Miller, Insurance Renewal - Greg Kenney

Greg Kenney, Irving H. Miller Insurance, spoke to a PowerPoint presentation. A copy of the presentation is held on file.

Matthew Armstrong, CAO/Treasurer, spoke to the increase in the renewal, options to increase coverage outlined in Staff Report 81-2021, and the current market.

Greg Kenney left the meeting at 6:20 p.m.

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 Council Minutes - July 19, 2021

Motion 190-2021: Shankar, Burton

That the Council minutes dated July 19, 2021, be accepted as presented.

Carried

6.2 Special Council Minutes - July 26, 2021

Motion 191-2021: Ostrander, McConnell

That the Special Council minutes dated July 26, 2021, be accepted as presented.

Carried

7. Communications & Petitions – None

8. Consent Reports

Motion 192-2021: Shankar, Ostrander

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package

1. Municipal Emergency Control Group Meeting Minutes – June 29, 2021 & July 19, 2021
2. BIA Meeting Minutes – July 13, 2021
3. Planning Advisory Committee Meeting Minutes – June 1, 2021 & June 22, 2021
4. Committee of Adjustment Meeting Minutes – July 28, 2020
5. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting – July 22, 2021
6. Leeds, Grenville & Lanark District Health Unit Weekly Call with Municipalities, MP's and MPP's – July 23, 2021 & August 13, 2021
7. Memorandum from Ministry of Municipal Affairs and Housing re: Main Street Recovery Act: Proclamation of Amendments to the Municipal Act and City of Toronto Act
8. Ministry of Agriculture, Food and Rural Affairs Announcement of Application Intake for Rural Economic Development (RED) Program
9. Northumberland County resolution of support re: Early Resolution Reforms in Bill 177 Stronger Fairer Ontario Act
10. Town of Cobourg resolution of support re: Support for Bill C-6 An Act to Amend the Criminal Code (Conversion Therapy)
11. Perth County resolution of support re: Strengthening of Governance and Accountability of MPAC
12. Township of Springwater resolution of support re: Petition for Inclusion of Prostate-Specific Antigen (PSA) test for men into the National Health Care System
13. Municipality of Chatham-Kent resolution of support re: Affordable Internet
14. City of Woodstock resolution of support re: Affordable Housing Crisis
15. City of Toronto resolution of support re: Building Early Learning and Child Care System

8.2 Staff Report 69-2021 - Building and Bylaw Quarterly Review

Recommendation:

For information.

8.3 Staff Report 70-2021 - Fire Department Second Quarter Report

Recommendation:

For information.

8.4 Committee of Adjustment Staff Report 01-2021 - Minor Variance 225 & 227 Roberta Crescent

Recommendation:
For information.

8.5 Staff Report 71-2021 - Construction Activity January 1 through June 30, 2021

Recommendation:
For information.

9. Committee Reports – None

10. Mayor - None

11. Outside Boards, Committees and Commissions

Councillor Jansman spoke to her attendance at a virtual BIA meeting and referenced the Farmers' and Crafters' Market taking place on Saturday's and some Wednesday's.

Councillor McConnell spoke to Walker House updates, the current Library hours, and the success of the St. Lawrence Shakespeare Festival's recent production.

Councillor Ostrander mentioned that the Farmers' & Crafters' Market would be holding a Wednesday evening market this week and his attendance at the St. Lawrence Shakespeare Festival's production of Salt-Water Moon.

Councillor Young spoke to his attendance at the St. Lawrence Shakespeare Festival's production of Salt-Water Moon.

Bobbi-Jo White, Fund Development & Marketing Coordinator
Alzheimer Society Lanark Leeds Grenville, joined the meeting at 6:23 p.m.

12. Staff

12.1 Staff Report 72-2021 - Labour Day Events Schedule

Samantha Joudoin-Miller, Manager of Community Services, spoke to the report. She outlined the schedule of events for the Labour Day weekend beginning on Saturday, September 4 and ending on Monday, September 6.

12.2 Staff Report 73-2021 - Toll Road Fundraiser by Alzheimer Society Lanark Leeds Grenville

Motion 193-2021: Burton, Jansman

That Council approve the request from Alzheimer Society Lanark Leeds Grenville to hold a Toll Road Fundraiser on September 25, 2021, from 9 a.m. - 12 p.m. on King Street.

Carried

Samantha Joudoin-Miller, Manager of Community Services, spoke to the report. She referenced the success of past Toll Road Fundraisers by the Alzheimer Society of Lanark Leeds Grenville, and stated that the fundraiser would take place on King Street.

Bobbi-Jo Whyte, Fund Development & Marketing Coordinator Alzheimer Society Lanark Leeds Grenville, stated that the funds raised from the Toll Road Fundraiser stays local and that an additional fundraiser would be taking place in Perth.

Bobbi-Jo Whyte, Fund Development & Marketing Coordinator Alzheimer Society Lanark Leeds Grenville, left the meeting at 6:35 p.m.

12.3 Staff Report 74-2021 - Fire Dispatch Service Agreement

Motion 194-2021: Young, Ostrander

That Council direct staff to extend the current Fire Dispatch Agreement expiring on December 31, 2021, for an additional term of two years.

Carried

Renny Rayner, Fire Chief, spoke to the report. He referenced a motion from the City of Brockville requesting an extension of the agreement and the financial impact to extending the agreement.

12.4 Staff Report 75-2021 - United Counties of Leeds and Grenville: Regional Fire Services Review

Renny Rayner, Fire Chief, spoke to the report. He referenced the United Counties of Leeds and Grenville's Regional Fire Services Review report, that the report had not received much support from local municipalities, and current agreements in place with the Township of Augusta and the Township of Edwardsburgh Cardinal. Mr. Rayner also referenced the recent creation of the Chief Fire Officers Association of Leeds and Grenville.

Council thanked the Fire Chief for his report and services.

12.5 Staff Report 76-2021 - Winter Maintenance Operations Survey Results

Motion 195-2021: Burton, Ostrander

That Council direct staff to report back to Council in October with suggested modifications to the policy regarding ploughing of sidewalks and walkways, and the removal of snowbanks between the sidewalk and the road.

Carried

Nathan Richard, Interim Director of Operations, spoke to the report. He referenced the public survey that was release in March, the number of responses, the overall satisfaction based on the result received, and areas for improvement.

Discussion was held regarding the overall satisfaction expressed by the survey results, the option of releasing an annual survey to compare results, and the expectations of residents.

Further discussion was held regarding the complaints received, the improvements made, and suggested modifications to come before Council in October.

12.6 Staff Report 77-2021 - Project Updates

Matthew Armstrong, CAO/Treasurer, spoke to the report and updated Council on approved projects. He referenced the start of the Transit Pilot Project which would begin on August 30, the installation of the non-motorized boat dock in Centennial Park, the status of Dibble Street East reconstruction, and the Active Transportation Project.

Discussion was held regarding the locations of electric car charging stations, the planning involved in the Transit Pilot, and the addition of adirondack chairs in some of the municipal parks.

12.7 Staff Report 78-2021 - Garbage Bag Update and Options

Motion 196-2021: Ostrander, Burton

That Council direct staff to undertake a public survey to obtain feedback on the various options that could be used to collect waste fees and report back to Council in October for further review and consideration.

Carried

Samantha Joudoin-Miller left the meeting at 7:02 p.m.

Nathan Richard, Interim Director of Operations, spoke to the report. He referenced supplier quality issues, past social media campaigns for defective bag replacement, and issuing a public survey to collect feedback on waste collection options.

Discussion was held regarding the use of bag tags in the past and the potential cost savings with the use of bag tags and shipping.

12.8 Staff Report 79-2021 - Transfer Payment Agreement - COVID-19 Resilience Infrastructure Stream

Motion 197-2021: Burton, Young

That Council approve the signing of the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake by the Mayor and Clerk for \$100,516 to support Active Transportation Rehabilitation and Improvements.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

12.9 Staff Report 80-2021 - Investing in Canada Infrastructure Program - Green Stream Intake 2

Motion 198-2021: Ostrander, Jansman

That Council direct staff to prepare and submit an application for the replacement of the Water Tower, to the Investing in Canada Infrastructure Program: Green Stream.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced past inspections, the recent Joint Land Needs and Service Delivery Study with the Township of Augusta that identified current water storage needs, and the funding available.

Discussion was held regarding support from the Township of Augusta and the potential to include the Township of Edwardsburgh Cardinal.

12.10 Staff Report 81-2021 - Insurance Coverage Review

Motion 199-2021: Young, Burton

That Council direct staff increase liability coverage from \$20,000,000 to \$25,000,000 and add earthquake and flood coverages for buildings to the Town of Prescott insurance policy.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He reviewed the insurance coverage, the currently general liability limit, and spoke to the recommendation to increase the Town's liability coverage and the addition of earthquake and flood coverage to the policy.

Discussion was held regarding the increase to liability coverage and insurance covering the replacement of municipal buildings.

13. Resolutions – None

14. By-laws – None

15. New Business – None

16. Notices of Motion – None

17. Mayor's Proclamation – None

Council recessed at 7:30 p.m.

Council resumed at 7:40 p.m.

18. Closed Session

Motion 200-2021: Ostrander, McConnell

That Council move into Closed Session at 7:40 p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Interim Director of Operations, Deputy Clerk, and Manager of Building & By-law Services remain in the room.

Carried

19. Rise and Report

During the Closed Session, Council accepted the Closed Session minutes as presented on Item 18.1 - Approval of the Closed Session Minutes and gave staff direction on Item 18.2 – Purchase & Sale.

20. Confirming By-Law – 39-2021

Motion 201-2021: Young, Ostrander

That By-Law 39-2021, being a by-law to confirm the proceedings of the Council meeting held on August 23, 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 202-2021: Burton, McConnell

That the meeting be adjourned until Tuesday, September 7, 2021, at 6:00 p.m. (Time: 8:32 p.m.)

Carried

Mayor

Clerk