



**PRESCOTT TOWN COUNCIL
AGENDA**

May 16, 2022

6:00 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Our Mission:

To provide responsible leadership that celebrates our achievements and invests in our future.

Pages

1. Call to Order

We will begin this meeting of Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

2. Approval of Agenda

RECOMMENDATION

That the agenda for the Council meeting of May 16, 2022 be approved as presented.

3. Declarations of Interest

4. Presentations

4.1. Dr. Kellam Retirement

5. Delegations

6. Minutes of the previous Council meetings

6.1. May 2, 2022

1

RECOMMENDATION

That the Council minutes dated May 2, 2022, be accepted as presented.

7. Communications & Petitions

7.1. Township of Augusta, Township of Edwardsburgh-Cardinal, Town of Prescott: Press Release - Statement of Intent

11

8. Consent Reports

All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.

RECOMMENDATION

That all items listed under the Consent Reports section of the agenda be accepted as presented.

8.1. Information Package (under separate cover)

9. Committee Reports

10. Mayor

11. Outside Boards, Committees and Commissions

12. Closed Session

RECOMMENDATION

That Council move into Closed Session at _____ p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Director of Operations, Clerk, Manager of Community

Services, Deputy Clerk, and Economic Development Officer remain in the room.

13. Rise and Report

14. Staff

14.1. Staff Report 57-2022 - 2022 Street Repaving Update

12

RECOMMENDATION

That Council direct staff to proceed with repaving of the following street sections in 2022:

- Duke Street from Park to Linda to newer paved intersection
- Henry Street west from St. Lawrence Street to West Street
- Centre from Park Street west to James Street
- Complete Intersection at Boundary Street and Churchill Road east
- Intersection Joint at Park Street west and Edward
- Intersection Joints at King Street and Sophia Street (north and south)

14.2. Staff Report 58-2022 - Administrative Fees

16

RECOMMENDATION

That Council direct Staff to bring forward an amending by-law to set the Marriage Licence Fee to \$125.00 and the Civil Marriage Ceremony Fee to \$300.00 + HST during business hours and \$350.00 plus HST for afterhours effective July 1, 2022, to the Council meeting of June 6, 2022, for final review and consideration.

14.3. Staff Report 59-2022 - Edward Street Sidewalk - East side from King Street to Water Street

19

RECOMMENDATION

That Council direct staff to proceed with one of the options as outlined in Staff Report 59-2022.

14.4. Staff Report 60-2022 - Recreation Complex Field Report

24

RECOMMENDATION

That Council direct staff to work on the planning and design of the outdoor activities and amenities as outlined in Staff Report 60-2022 and return to Council for approval of the final layout and design.

14.5.	Staff Report 61-2022 - River Route Transit Service Partnership Agreement - Draft	41
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RECOMMENDATION

That Council provide feedback to staff on the River Route Transit Service Partnership Agreement – Draft by May 24th, 2022: and

That the final agreement return to Council once all partnering municipalities have had an opportunity to review and provide feedback.

15. Resolutions

16. By-laws

17. New Business

18. Notices of Motion

19. Mayor's Proclamation

19.1.	World Oceans Day - June 8, 2022	51
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20.	Confirming By-Law – 25-2022	52
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RECOMMENDATION

That By-Law 25-2022, being a by-law to confirm the proceedings of the Council meeting held on May 16, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

21. Adjournment

RECOMMENDATION

That the meeting be adjourned to June 6, 2022. (Time: p.m.)



**PRESCOTT TOWN COUNCIL
MINUTES**

Monday, May 2, 2022

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Councillor Leanne Burton, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk, Renny Rayner, Fire Chief

1. Call to Order

Deputy Mayor Shankar began the meeting by acknowledging that we are meeting on the aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and Oneida and Haudenosaunee Peoples.

Deputy Mayor Shankar stated that Mayor Todd had sent his regrets for the meeting and then called the meeting to order at 6:01 p.m.

2. Approval of Agenda

Motion 107-2022

Moved By Ostrander

Seconded By Young

That the agenda for the Council meeting of Monday, May 2, 2022 be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest expressed.

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 April 6, 2022 - Joint Council Minutes

Motion 108-2022

Moved By Burton

Seconded By Jansman

That the Joint Special Council minutes dated April 6, 2022, be accepted as presented.

Carried

6.2 April 19, 2022

Motion 109-2022

Moved By McConnell

Seconded By Ostrander

That the Council minutes dated April 19, 2022, be accepted as presented.

Carried

7. Communications & Petitions

There were no items under Communications & Petitions.

8. Consent Reports

Motion 110-2022

Moved By Jansman

Seconded By Burton

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

Councillor McConnell spoke to Item 4 - Nature Canada Ocean Protection Request - World Ocean's Day, June 8, 2022.

8.1 Information Package (under separate cover)

1. Approved BIA Minutes – March 8, 2022
2. Approved Police Services Board Meeting Minutes – March 31, 2022
3. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – April 21, 2022

4. Nature Canada Ocean Protection Request - World Ocean's Day, June 8th, 2022
5. Town of South Bruce Peninsula resolution of support re: New Home Tax Rebate Program
6. City of St. Catharines resolution of support re: Response to Ontario Housing Affordability Task Force Recommendation
7. Town of Bracebridge resolution of support re: AMO to Review Challenges to Development in Relation to Ontario Land Tribunal

8.2 Staff Report 52-2022 - Rideau St. Lawrence Holdings

Recommended Motion:

That Council direct the Chief Administrative Officer & Treasurer to sign the Resolution of the Directors of Rideau St. Lawrence Holdings Inc. on behalf of the Town of Prescott to bring the corporate records up to date as required by the Ontario Business Corporations Act.

Carried

9. Committee Reports

There was nothing under Committee Reports.

10. Mayor

There were no items under the Mayor's portion of the agenda.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to the opening of the municipal Compost Site and the requirement to proof of residency within the Town.

Councillor Jansman thanked volunteers and staff for participating in the Community Clean Up day, the amount of brush left for brush pick up, and spoke to her attendance at the Official Plan review held on April 25.

Councillor McConnell spoke to the outcome of the Spring Into the Library week which included the submission of applications for new Library Board Members and the potential revival of the Friends of the Library group.

Councillor Ostrander spoke to his attendance at the Official Plan review held on April 25, ongoing Kings Kitchen weekly meals, and the welcoming of a Ukrainian family coming to town.

Discussion was held regarding preparing a swag gift basket and donations already received.

Councillor Young spoke to his attendance at a meeting of the St. Lawrence Lodge Committee of Management.

Councillor Shankar spoke to his attendance at the Official Plan review held on April 25.

Councillor McConnell spoke to his attendance at the Official Plan review.

12. Staff

12.1 Staff Report 53-2022 - RiverWalk Revival

Dana Valentyne, Economic Development Officer, spoke to the report. She referenced economic development initiatives including Community Improvement Program, timeline for launching Prescott Popups, the installation of the parkettes in the RiverWalk District, and the promenade along Edward Street and King to Water Street.

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the investments and improvements to the RiverWalk District and the suggested removal of interlock surrounding the trees on the sidewalk located on Edward Street between Water Street and King Street.

Discussion was held regarding the trees that have been removed along King Street.

Mr. Armstrong spoke to the marina investments and improvements and the upcoming events for 2022.

Discussion was held regarding the creation of decorative wood carvings out of the trees along King Street, the timeline for the removal of the stumps along King Street, the RiverWalk Revival marketing, and options

regarding the removal of trees located on the southernmost portion of King Street, and timing for the installation of the sun shades for the 2022 season.

Further discussion was held regarding the status of the Prescott popup shops, the number of Prescott businesses involved in the Digital Mainstreet program, the sidewalk tree boxes, and the new Harbourmaster, Rhiannon Rollings.

12.2 Staff Report 54-2022 - Group Purchasing Organizations

Motion 111-2022

Moved By Young

Seconded By Ostrander

That Council direct staff to join the Canoe Procurement Group of Canada and Kinetic GPO to take advantage of public sector group purchasing opportunities.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the two group purchasing organizations, Canoe Procurement Group of Canada and Kinetic GPO.

Discussion was held regarding the benefits of joining the group purchasing organizations, clarification on how the vendor provides payment to the group purchasing organizations, and the option to participate only when required.

Further discussion was held regarding the Ontario Vendor Record program, the Canoe Procurement Group of Canada's attendance at past conferences, and the use of group purchasing organizations by additional local municipalities.

12.3 Staff Report 55-2022 - Projects Update - May 2022

Nathan Richard, Director of Operations, spoke to the report. He referenced the minor and major projects taking place in the Town, the completed projects and projects in-progress.

Discussion was held regarding the timeline for the water tower project including the issuing of the RFP, the connections for the water tower being taken care of prior to paving the parking lot at the new recreation facility, the importance of the report and the accomplishments of the town.

Further discussion was held regarding the continuation of the report every few months.

12.4 Staff Report 56-2022 - Collaborative Initiative with the Township of Edwardsburgh Cardinal - Street Sweeping

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the request from the Township of Edwardsburgh Cardinal regarding the use of the street sweeper in neighbouring areas. He stated that a rate had been agreed upon between the Town and the Township to support the ongoing maintenance of the equipment and to cover staff wages to complete the work.

Discussion was held regarding the make up of the rate per hour, opportunities for collaboration with neighbouring municipalities, and concerns regarding competing with private businesses.

Further discussion was held regarding use of the equipment, the current collaboration of services between municipalities, recommendations rising from the strategic plan regarding collaboration, the current condition of the street sweeper, and potential upcoming use within the Town limits.

13. Resolutions

There were no resolutions.

14. By-laws

There were no by-laws.

15. New Business

There were no items under New Business

16. Notices of Motion

There were no notices of motions.

17. Mayor's Proclamation

17.1 Emergency Preparedness Week

Deputy Mayor Shankar proclaimed May 1-7, 2022, as Emergency Preparedness Week in the Town of Prescott.

18. Closed Session

Motion 112-2022

Moved By Burton

Seconded By Ostrander

That Council move into Closed Session at 7:15 p.m. to discuss matters pertaining to:

18.1 Identifiable Individual

- Under Section 239(2)(b) of the *Municipal Act* - personal matters about an identifiable individual, including municipal or local board employees; and

18.2 Approval of Closed Session Minutes

18.3 Community Awards

- Under Section 239(2)(b) of the *Municipal Act* - personal matters about an identifiable individual, including municipal or local board employees; and

18.4 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Director of Operations, Economic Development Officer, Deputy Clerk and Fire Chief remain in the room for Item 18.1 - Identifiable Individual; and that the CAO/Treasurer, Clerk, Deputy Clerk, Director of Operations, and Economic Development Officer remain in the room for Item's 18.2, 18.3, and 18.4.

Carried

Motion 113-2022: Burton, Young

That Council reconvene in Open Session. (Time: 8:34 p.m.).

19. Rise and Report

During the Closed Session, Council gave staff direction on item 18.1 - Identifiable Individual, approved item 18.2 - Closed Session minutes, gave staff direction on Items 18.3 - Community Awards and Item 18.4 - Purchase and sale; and move the following motion:

Motion 114-2022: McConnell, Burton

That Council direct staff to provide public notice that the Town will begin to accept offers/letters of intent on the Surplus Land located along north of the CN Rail line and south of Churchill Road from Boundary Street to Claxton Terrace an initial review date of June 6, 2022; and

That offers to purchase must include the following:

- Purchase price
- Development concept drawing
- Public park area
- Multi use path from Boundary Street to Claxton Terrace
- Development timelines

Carried

20. Confirming By-Law – 24-2022

Motion 115-2022

Moved By Young

Seconded By Ostrander

That By-Law 24-2022, being a by-law to confirm the proceedings of the Council meeting held on May 2, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 116-2022

Moved By Jansman

Seconded By Young

That the meeting be adjourned to Monday, May 16, 2022. (Time: 8:35 p.m.)

Carried

Mayor

Clerk



**EDWARDSBURGH
CARDINAL**

PRESCOTT
EST 1784
THE FORT TOWN

PRESS RELEASE

For immediate release

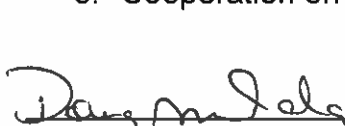
Statement of Intent

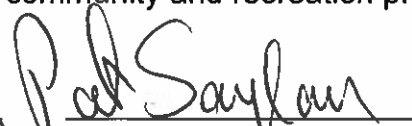
We, the undersigned mayors of the Township of Augusta, Township of Edwardsburgh-Cardinal, and the Town of Prescott support the guiding principle that all three South Grenville municipalities need to work together for the benefit of all of our residents and ratepayers.

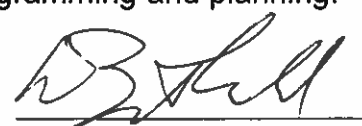
Action will be immediately taken to bring the above as a proposal to all three municipal councils to establish that we are formally working in unison. The process will begin with an invitation to Edwardsburgh-Cardinal to join discussions already being held between Augusta and Prescott, to bring all three municipalities into a closer relationship that reflects the shared bonds of all three communities.

The topics for all three municipalities to discuss will include, but will not be limited to, the following:

1. Cooperation on economic development.
2. Cooperation on housing planning and development activities to secure more residential growth in all three municipalities.
3. Cooperation on water and sewer servicing, including maintaining and improving any and all existing agreements between Prescott and both Augusta and Edwardsburgh-Cardinal.
4. Cooperation on operational matters however feasible and desirable, to share equipment and facilities and lower costs for all three municipalities.
5. Cooperation on physician recruitment efforts to help bring more family doctors and other medical professionals to serve all three municipalities.
6. Cooperation on community and recreation programming and planning.


Mayor Malanka


Mayor Sayeau


Mayor Todd

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 57-2022

Date: May 16, 2022

From: Nathan Richard, Director of Operations

RE: 2022 Street Repaving Update

Recommendation:

That Council direct staff to proceed with repaving of the following street sections in 2022:

- Duke Street from Park to Linda to newer paved intersection
- Henry Street west from St. Lawrence Street to West Street
- Centre from Park Street west to James Street
- Complete Intersection at Boundary Street and Churchill Road east
- Intersection Joint at Park Street west and Edward
- Intersection Joints at King Street and Sophia Street (north and south)

Background/Analysis:

After gathering feedback from Council in January of this year, reviewing the conditions after winter and a more detailed review of the underground infrastructure of the storm and sanitary pipes, below are a suggested changes to the street repaving plan in 2022:

Maintain:

- Duke Street from Park to Linda to newer paved intersection
- Henry Street west from St. Lawrence Street to West Street

Add:

- Centre from Park Street west to James Street
- Complete Intersection at Boundary Street and Churchill Road east
- Intersection joint at Park Street west and Edward
- Intersection joints at King Street and Sophia Street (north and south)

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Remove / Adjust:

- Park Street east from Boundary to Duke Street – sanitary sewers are made of clay and could risk damage from paving activities. This section of Park Street is slated for reconstruction after East Street is completed.
- Victoria Street – small dead-end street with little traffic, more pressing needs above
- End of Duke Street – small dead-end street with little traffic, more pressing needs above

Figure 1 (below) shows the road conditions in the Town of Prescott as of 2019 and has been updated to reflect the work completed in 2020 and 2021. The plan for 2022 would be to repave several of the red sections that considered to be assessed as Very Poor Pavement Condition.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Figure 1 - Repaving Streets





		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Alternatives:

Council could decide to repave other areas of Prescott in 2022.

Financial Implications

The budgeted amount for street repaving for 2022 is \$295,100. The cost estimate for the streets included in this report is approximately \$300,000. The difference can be supported by savings in other portions of the operations budget.

Environmental Implications:

None

Attachments:

None

Submitted by:

Nathan Richard
Director of Operations

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 58-2022

Date: May 16, 2022

From: Lindsey Veltkamp, Director of Administration/ Clerk

RE: Marriage Licence and Civil Marriage Ceremony Fees

Recommendation:

That Council direct Staff to bring forward an amending by-law to set the Marriage Licence Fee to \$125.00 and the Civil Marriage Ceremony Fee to \$300.00 + HST during business hours and \$350.00 plus HST for afterhours effective July 1, 2022, to the Council meeting of June 6, 2022, for final review and consideration.

Background / Analysis:

In 2009, Council amended the by-law for licence fees and other fees and charges. This by-law only included fees for marriage licences, registration of births and deaths, tax certificates, Commissioner of Oaths and Affidavits, and NSF fees.

Council approved an increase to fees and charges which included:

Marriage Licences	\$100 each
Registration of Births and Deaths	\$20 each
Tax Certificates	\$40 each
Commissioner of Oaths and Affidavits	\$20 each
NSF Fees	\$40 each

In February 2020, the CAO/Treasurer, provided a PowerPoint Presentation to Council regarding the 2020 Operations Budget. This presentation included a comparison of administrative fees between the Town of Prescott, Town of Gananoque, Town of Smiths Falls, City of Brockville, and City of Cornwall as well as the United Counties of Leeds and Grenville municipalities.

Following the COVID-19 pandemic marriage licence and civil marriage ceremony requests have increased. This is mainly due to the majority of municipalities either being booked or no longer providing these services. By setting the fees at the median amount

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

it will provide the opportunity to recoup the loss of revenue for Administration while maintaining consistence between municipalities.

Administrative fees by neighbouring municipalities are indicated below:

Name of Municipality	Marriage Licence Fee	Civil Marriage Ceremony Fee
Town of Prescott	\$100	\$250
City of Brockville	\$150	\$300 + HST (currently not offering service)
Town of Gananoque	\$125	\$300 + HST during business hours, \$400 + HST outside of business hours
Township of Augusta	\$100	\$250
Township of North Grenville	\$120	Currently not offering service
Township of Edwardsburgh Cardinal	\$115	\$250

The chart shows the Town's administrative fees for marriage licences and Civil Marriage Ceremonies are the lowest of the comparators.

Staff is recommending that the marriage licence fee be set at \$125, and the civil marriage ceremony fee set at \$300 plus HST during business hours and \$350 plus HST for afterhours ceremonies.

Alternatives:

Council could consider adjusting administrative fees to reflect the fees of other municipalities.

Financial Implications:

None



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Environmental Implications:

None

Attachments:

None

Submitted by:

Lindsey Veltkamp,
Director of Administration/Clerk



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 59-2022

Date: May 16, 2022

From: Matthew Armstrong, Chief Administrative Officer & Treasurer
Nathan Richard, Director of Operations

RE: Edward Street Sidewalk – East side from King Street to Water Street

Recommendation:

That Council select an option as outlined in Staff Report 59-2022 to be brought back to the Council meeting of June 4, 2022, for final review and consideration.

Background:

The interlock sidewalk on the east side of Edward Street, between King Street and Water Street, had three trees that have roots that are now pushing the interlock bricks out of place. The placement of the trees does not allow for the passage of a person in a wheelchair on the sidewalk.

The option to remove the trees and replace it with a concrete sidewalk was discussed in September of 2020, however the feedback provided at that time was that removal of the trees was not an option. Shortly after the discussion in September of 2020 the southernmost tree was hit and damaged by a vehicle. This sidewalk has been closed to pedestrians as the tree roots continue to dislodge an ever-larger area of interlock bricks.

In an information report discussed at the May 2, 2022, meeting of Council, staff put forward the option of completely removing the interlock bricks along this sidewalk and replacing them with grass. Council requested that a report be brought forward for further consideration outlining the available options.

Analysis:

Option 1

- Leave the two remaining trees
- Remove interlock bricks
- Add grass in place of interlock bricks

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Pros

- Maintains trees
- Creates naturalized space in the RiverWalk District
- Eliminates the risk of pedestrians tripping on tree roots when trying to navigate the sidewalk
- Lowest cost option approximately \$1,000

Cons

- Removes a sidewalk from a main artery between King Street and Water Street

Option 2

- Remove trees
- Relay interlock bricks
- Plant two or three new native tree species in the arboretum

Pros

- Will allow the sidewalk to be maintained for pedestrian use
- Second lowest cost option \$2,500

Cons

- Loss of two mature trees
- Sidewalk is not accessible due to south end at Water Street



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Option 3

- Remove trees
- Relay interlock bricks
- Reconstruct the south end of the sidewalk to make it accessible at Water Street which was done on the west side
- Plant two or three new native tree species in the arboretum

Pros

- Will allow for an accessible sidewalk on the east side



Cons

- Loss of two trees
- Cost is approximately \$7,500 – \$12,500

Option 4

- Remove trees
- Replace all interlock with concrete sidewalk



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

- Reconstruct the south end of the sidewalk to make it accessible at Water Street which was done on the west side
- Plant two or three new native tree species in the arboretum

Pros

- Creates a fully accessible sidewalk
- Concrete is a better sidewalk material than interlock

Cons

- Highest cost at \$25,000 to \$30,000

Option 5

- Leave sidewalk as it is today closed to pedestrian traffic and contemplate options as part of 2023 project prioritization

Alternatives:

Council could decide to modify one of the options as outlined in this report.

Financial Implications:

The first two options outlined above can be covered by the operating budget. The third option could be paid for by the remaining funds (\$14,128) that were put aside in 2020 for sidewalk accessibility upgrades.

The fourth option is approximately \$11,000 to \$16,000 more than the funds available.

Environmental Implications:

None

Attachments:

None



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Submitted by:

Matthew Armstrong,
Chief Administrative Officer & Treasurer

Submitted by:

Nathan Richard,
Director of Operations



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 60-2022

Date: May 16, 2022

From: Nathan Richard, Director of Operations
Samantha Joudoin-Miller, Manager of Community Services
Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: Recreation Complex – Phase II Outdoor Activities and Amenities

Recommendation:

That Council direct staff to work on the planning and design of the outdoor activities and amenities as outlined in Staff Report 60-2022 and return to Council for approval of the final layout and design.

Background/Analysis:

Phase I of the Recreation Complex is well underway with the building of the arena and parking lot with an expected completion date in 2023. Phase II of the Recreation Complex includes outdoor activities and amenities to provide year-round opportunities to enjoy recreation in a co-located area.

To help inform what to include and the type of amenities the public is looking for, a survey was conducted from April 14 to April 28, 2022. A total of 256 public responses were received from the citizen engagement survey. The following outlines the feedback received from the survey.

Community Feedback - Outdoor Recreation at the new Recreation Complex

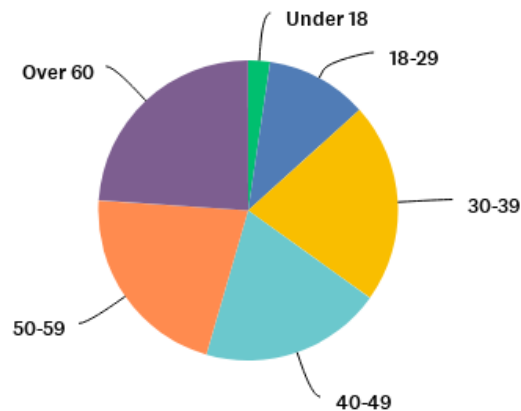
Demographics of Survey Participant

67% of respondents live in Prescott, while 14% live in Augusta, and 13% live in Edwardsburgh Cardinal. 6% of respondents live outside the South Grenville area.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

74% of respondents answered the survey questions from the perspective of a private individual, while 21% were a recreation user within a community organization, 5% answered from the perspective of a community organization.

There was a broad range of age groups represented by the survey participants.



When asked to identify what survey participants do in Prescott, they indicate the following:

I _____ in Prescott	
Take advantage of the Town's Recreational Facilities (Community Centre, Fields, Trails, Parks, Marina, Gardens, etc.)	84%
Shop	84%
Live	67%
Participate in sports (hockey, soccer, pickleball, baseball, golf, figure skating, curling, lawn bowling, tennis, swimming, skateboarding, scuba diving, etc.)	59%
Visit family and friends	51%
Attend arts or cultural events	47%
Work	36%

77% of respondents are in Prescott every day or a few times a week for the purpose of recreation. 17% responded that they participate a few times a month, while 6% participate a few times a year.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Outdoor Recreational Activities

Survey participants were asked to identify which outdoor activities either the survey contributor or anyone in their household participated in. They were also asked to rate outdoor activities in terms of importance from 1 to 5 with 5 being the most important. Those answer were taken to develop a weighted average by assigning 1 point for least important and all the way up to 5 for most important. The results are as follows:

Outdoor activities participated in over the last 12 months and weighted average ranking – 5 is highest possible	Participate	Rank score
Walking or hiking for leisure	89%	4.3
Use of Playground Equipment	45%	3.4
Dog Park	37%	3.4
Cycling	33%	3.1
Leisure Skating	30%	3.0
Hockey	28%	3.0
Organized youth sports (e.g., community sports organizations, summer camps, youth club, etc.	23%	3.4
Soccer	18%	2.8
Skate Park	14%	2.3
Outdoor fitness equipment	13%	2.8
Pickleball	12%	2.0
Basketball	12%	2.5
Snowshoeing	10%	2.3
Cross Country Skiing	9%	2.3
Tennis	7%	2.0
Swimming, Beach, Splashpad, Marina	6%	NA
Volleyball	5%	2.3
Lawn Bowling	5%	1.9
Figure skating	3%	1.9
Disc golf	3%	1.8
None of the above	1%	NA



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Soccer

It was indicated in a survey response that the South Grenville Minor Soccer program currently uses 2 full sized soccer pitches and 2 to 3 youth sized pitches at the same time. They also noted that having the pitches spaced out so that under 18 division game balls don't interfere with younger games is important.

The top four features for soccer pitches are:

- Solar Lighting
- Shaded area for spectators
- Players benches
- Viewer stands / bleachers

Baseball

When asked about the importance of a hardball versus a softball diamond, softball had a weighted average of 3.7 while hardball had a weighted average of 3.2. 61% of respondents ranked the importance of softball as a 4 or 5 on the scale. 44% of respondents ranked the importance of hardball as a 4 or 5 on the scale.

The top three features for a baseball diamond are:

- Solar Lighting
- Fencing
- Bleachers for viewers

There was no clear preference of enclosed dugouts versus open dugouts or brick dust versus stone dust for the infield.

Multi-Use Courts

Survey participants were asked to rank the importance of sports that could be played on a multi-use court.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Weighted Average of rank of multi-use court activities – 5 is the highest possible score	
Basketball	3.3
Road Hockey	3.2
Pickleball	2.9
Tennis	2.8

Solar lighting was important to users followed by a shaded area for spectators / users and lastly seating for spectators.

Lawn Bowling

Solar lighting and a shaded area for spectators / users were the most important features for a Lawn Bowling area. There was no clear preference of defined land style versus open field style. Irrigation is a very important feature to be able to maintain the grass. A specialized type of lawn mower is also required to maintain this field.

Multi-Use Pathway

Survey participants ranked the uses of a multi-use pathway as follows.

Weighted Average of uses of a multi-use pathway – 5 is the highest possible score	
Walking	4.6
Running	4.1
Cycling	3.8

Solar lighting and seating / rest areas scored high on the amenities for the multi-use pathway.

Dog Park

Solar lighting was the highest-ranking amenity for the dog park. Having separate areas for large and small dogs was important to users. A shaded area for users is also of a high importance.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Skateboard/Roller Blade/BMX Bike Park

Solar lighting was very important for users but shaded areas and seating for spectators was not. The design preference between ramps, curbs, bowls and rails was relatively similar with ramps as a slight priority over the others.

Children's Play Area

Survey participants preferred an inclusive children's play area that is designed for all ages and ability levels. A shaded area for spectators / users with seating and solar lighting were all important amenities for the children's play area.

Outdoor Skating Rink – Winter

Leisure skating on an outdoor skating rink ranked highest in importance followed by hockey and figure skating.

Rink boards and a seating area for users and spectators were amenities that users would like while a shaded area is not required.

Other Outdoor Recreational Activities for Consideration

Survey participants were asked if there were any other outdoor recreational activities that they or a member of their household would like to see offered in the Town of Prescott that is currently not available. The following table are the activities that could be considered for the Recreation Complex.

- Volleyball
- Football
- Platform area of stretching, Yoga, group gatherings
- Snowshoeing
- Cross Country Skiing
- Horseshoe Pits
- Bike Trail, Bike Track, Pump Track
- Badminton
- Outdoor adult fitness park

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Top 5 outdoor recreation activities

Survey participants were asked to list their top 5 outdoor recreation activities. The answers were taken to develop the following word cloud. The larger the word the more times it was mentioned.

kayaking Disc golf Walking running Brockville park softball snowshoeing
Fishing trails Skate park Baseball Pickleball skating youth
swimming Running cycling walking trails hiking Tennis
walking dog Hockey outdoor Soccer Lawn Bowling
Basketball camping golf cross country skiing playground Football
dog park Skateboarding biking Outdoor rink volleyball Skiing

Fees

When asked if a survey participant would be willing to pay a nominal fee to secure the use of an outdoor recreational amenity 60% indicated they would while 40% said they would not.

Distance willing to travel for a tournament

Survey participants were asked how far they would be willing to travel when attending a large tournament that requires several fields / courts / pads / pitches or diamonds.

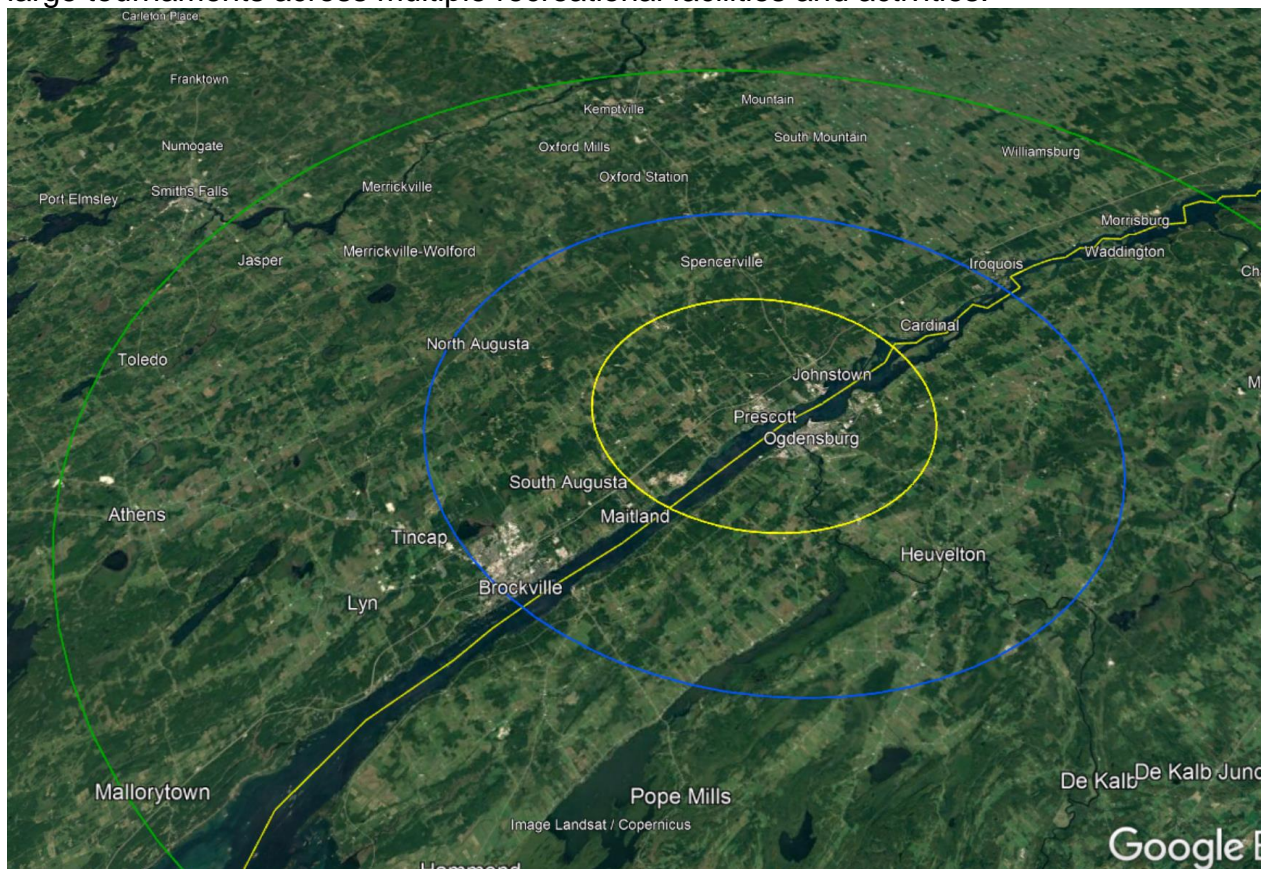
- 13% of people indicated they would not be willing to travel
 - o Prescott
- 37% indicated they would be willing to drive 5 – 10 km.
 - o Johnstown
 - o Maitland
 - o Maynard
 - o Domville

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

- 38% are willing to drive 11 – 20 km
 - Cardinal
 - Spencerville
 - Roebuck
 - Brockville

- 30% are willing to drive 21 – 40 km
 - Morrisburg
 - Merrickville
 - Kemptville

This indicates a willingness to travel to our neighboring municipalities to be able to host large tournaments across multiple recreational facilities and activities.



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Guiding Principles of Layout

Safety

- Baseball diamond positioned so that the ball won't be hit into another field
- Dog park positioned away from children's play area and other playing fields
- Lighting for safety and security of users and spectators
- Shaded areas for spectators / users to help reduce exposure to the sun and for cooldown and rest

Space

- Soccer fields positioned so that two full field games won't experience interruption in play
- Central area left open to serve as a space for smaller soccer fields for youth games, and to serve as an open space for events (i.e., Outdoor movies), team gathering spots, etc.

Proximity to the Recreation Centre

- Access to washrooms, water bottle stations, canteen
- Quicker access to facilities if/when needed (i.e., Children's play area)
- Multi-use court, lawn bowling, skate park positioned closer to the recreation centre for ease of access to recreation lending library items

Centralization to surrounding fields

- Play area positioned so that families could have multiple children in different areas while still being able to keep an eye on each area (i.e., One child in a soccer game, another on the play structure and another at the skate park)

Accessibility

- Multi-use path to allow for those with a range of mobility levels to access the outdoor recreational complex areas

Maintenance Considerations

- Storage buildings to be placed close the sports fields that have specific equipment needs

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Draft Concept Layout – For Feedback

The following draft concept layout was developed by taking the base activities that were planned for the recreation complex, incorporating the public feedback, and following the guiding principles.

OUTDOOR RECREATION FIELD LAYOUT PROPOSAL



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Based on the feedback provided to staff at this meeting and over the coming week, the next step is to take the draft concept layout and have the planning and design completed. This may require changes to the layout based on feasibility and practicality of the activities and amenities being contemplated. Once the design is complete the layout will be brought back to Council for final review and consideration.

Alternatives:

Council could modify the activities and amenities including in the Phase II of the Recreation Complex.

Financial Implications

There is \$500,000 allocated to the Phase II Recreation Complex for outdoor activities and amenities. The tender will be developed in a way that will define the base items to be included and then provisional items that can be considered if there are dollars remaining in the budget.

Environmental Implications:

A large portion of the outdoor activities and amenities are being designed to encourage active transportation and physical activity across a diverse range of abilities and ages. Outdoor activities tend to have a lower carbon footprint than indoor activities. The use of solar lighting is also being considered to reduce energy usage by relying on free renewable energy from the sun.

Attachments:

- Community Feedback - Outdoor Recreation at the new Recreation Complex
- Outdoor Recreation Field Layout Concept



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Submitted by:

Samantha Joudoin-Miller,
Manager of Community Services

Submitted by:

Nathan Richard,
Director of Operations

Submitted by:

Matthew Armstrong,
Chief Administrative Officer and Treasurer

Community Feedback - Outdoor Recreation at the new Recreation Complex

Soccer

Participants were asked to importance of amenities as it relates to soccer. The following were the weighted scores.

Weighted Average of importance of soccer amenities – 5 is the highest possible score	
Shaded area	3.9
Players benches	3.7
Viewer stands / bleachers	3.7
Features to keep the ball from rolling away when it goes out of bounds (ex. netting, trees, field mounds, etc)	3.4
Scoreboard	2.9
Bowl Design	2.4

Baseball

When asked to rank the importance of baseball diamond amenities, the following were the results.

Weighted Average of importance of baseball amenities – 5 is the highest possible score	
Solar Lighting	4.1
Fencing	4.0
Bleachers for viewers	4.0
Shaded area for spectators	3.8
Enclosed Dugout	2.8
Open Dugout	2.8
Infield brick dust	2.8
Infield stone dust	2.7

Multi-use Court

When asked to rank the importance of sports that could use multi-use courts the following was found.

Weighted Average of rank of multi-use court activities – 5 is the highest possible score	
Basketball	3.3
Road Hockey	3.2
Pickleball	2.9
Tennis	2.8

When asked to rank the importance of the amenities that would go along with multi-use courts the following was found.

Weighted Average of importance of multi-use court amenities – 5 is the highest possible score	
Solar Lighting	4.3
Shaded area for spectators/users	3.7
Seating for spectators	3.4

Lawn Bowling

When asked to rank the importance of lawn bowling amenities, the following were the results.

Weighted Average of importance of Lawn Bowling amenities – 5 is the highest possible score	
Solar Lighting	3.3
Shaded area for spectators	3.1
Seating for spectators	2.6
Defined lane style	2.6
Open field style	2.6

In comments section it was noted that a storage shed, irrigation, and ditch boards were important features to incorporate into lawn bowling venue.

Multi-use Pathway

When asked what respondents would use a multi-use pathway for they noted the following.

Weighted Average of uses of a multi-use pathway – 5 is the highest possible score	
Walking	4.6
Running	4.1
Cycling	3.8

When asked to rank the importance of amenities for a multi-use pathway, the following were the results.

Weighted Average of importance of multi-use pathway amenities – 5 is the highest possible score	
Solar Lighting	4.4
Seating / Rest Areas	3.8

Dog Park

When asked to rank the importance of dog park amenities, the following were the results.

Weighted Average of importance of dog park amenities – 5 is the highest possible score	
Solar Lighting	3.8
Large Dog Area	3.7
Small Dog Area	3.5
Shaded area for spectators / users	3.3
Seating	2.9
Equipment for pet recreation (ie. Hoops, hurdles, tunnels, jumps, etc)	2.9

In the comments it was noted that bags to pick up dog poop and garbage containers to get rid of the poop was importance. It was also noted that clear rules on picking up dog waste and enforcement of those rules was critical so that everyone could enjoy its use.

Skateboard/Roller Blade/BMX Bike Park

When asked to rank the importance of Skateboard/Roller Blade/BMX Bike Park amenities, the following were the results.

Weighted Average of importance of Skateboard/Roller Blade/BMX Bike Park amenities – 5 is the highest possible score	
Solar Lighting	3.8
Ramps	3.6
Curbs	3.4
Bowls	3.4
Rails	3.4
Shaded area for spectators / users	3.0
Seating for spectators	2.9

Children's Play Area

When asked to rank the type of playground users would like, the following were the results.

Weighted Average of type of Children's Play Area – 5 is the highest possible score	
Inclusive – designed for all ages and ability levels	4.2
Nature Themed – focused on using natural elements	3.8
Freestanding	3.6
Fitness	3.6
Themed	3.2

When asked to rank the importance of Children's Play Area amenities, the following were the results.

Weighted Average of importance of Children's Play Area amenities – 5 is the highest possible score	
Shaded area for spectators / users	4.2
Seating	4.1
Solar Lighting	4.0

Outdoor Skating Rink – Winter

When asked to what activities an Outdoor Skating Rink would be used for, the following were the results.

Weighted Average of Outdoor Skating Rink Activities – 5 is the highest possible score	
Leisure Skating	4.1
Hockey	3.7
Figure Skating	3.0

When asked to rank the importance of Outdoor Skating Rink amenities, the following were the results.

Weighted Average of importance of Outdoor Skating Rink amenities – 5 is the highest possible score	
Rink Boards	4.1
Seating for users / spectators	3.6
Shaded area for users / spectators	2.5

OUTDOOR RECREATION FIELD LAYOUT PROPOSAL

- BASEBALL DIAMOND
- SKATEBOARD/SCOOTER/BIKE PARK
- CHILDREN'S PLAY AREA
- LAWN BOWLING
- SOCCER FIELDS
- MULTI-USE AREA
- DOG PARK
- MULTI-USE COURT
- MULTI-USE PATH



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 61-2022

Date: May 16, 2022

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: River Route Transit Service Partnership Agreement - Draft

Recommendation:

That Council provide feedback to staff on the River Route Transit Service Partnership Agreement – Draft by May 24th, 2022: and

That the final agreement return to Council once all partnering municipalities have had an opportunity to review and provide feedback.

Background/Analysis:

As the River Route Transit Service has moved past the pilot phase, the need for a formal partnership agreement identifying roles and responsibilities of each municipality is required. The draft River Route Transit Service Partnership Agreement attached to Staff Report 61-2022 includes the following:

- Identifies the role of the City of Brockville as the service provider
- Outlines the financial arrangements and cost sharing formula
- Defines the role of the Administrative Lead and the associated responsibilities
- Provides for an Oversight and Operations Committee outlining roles and responsibilities
- Speaks to the bus vehicle and future capital
- Measures success based on continuous improvement
- Provides for a dispute resolution process

The draft agreement is being brought forward to each partnering municipality for feedback. Once all the municipalities have had a chance to review the agreement, a final version with any changes incorporated into it, will be brought forward for formal review and consideration.



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	May 16 '22
Strategic Plan		

Alternatives:

None

Financial Implications:

None

Environmental Implications:

None

Attachments:

- Draft - River Route Transit Service Partnership Agreement

Submitted by:

Matthew Armstrong,
Chief Administrative Officer & Treasurer

RIVER ROUTE TRANSIT SERVICE PARTNERSHIP AGREEMENT

THIS AGREEMENT made this day of , 2022.

BETWEEN:

TOWNSHIP OF AUGUSTA

– and –

CITY OF BROCKVILLE

– and –

CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH CARDINAL

– and –

CORPORATION OF THE TOWN OF PRESCOTT

1. Definitions

In this Agreement, the following are defined terms:

“Bus” means a vehicle that is capable of carrying more than nine passengers and meets all federal and provincial requirements to be used as for a municipal public transit service.

“River Route Transit Service” means the public bus service operated by the City of Brockville traversing a route through the Township of Augusta, Township of Edwardsburgh Cardinal and Town of Prescott.

2. Term

The term of this agreement shall run from April 1, 2022, to March 31, 2023, which coincides with the Provincial Gas Tax funding year.

3. Renewal

Each partner shall provide written notice of their intent to renew this agreement for 12 months (April 1st to March 31st) by February 28th of each year.

4. Termination

If a partner wishes to terminate their participation in this agreement, they must provide written notice by February 28th for termination on March 31st.

5. Service Provider

The City of Brockville shall act as the service provider for the River Route Transit Service. These responsibilities include the following;

- Operation of a bus that meets all federal and provincial requirements
- Provide qualified staffing to operate the bus
- Provide fuel for the bus
- Provide the preventative and remedial maintenance on the bus
- Provide adequate vehicle and liability insurance for the operation of the bus
- Track all incremental revenue and expenses related to the River Route Transit
- Track daily ridership data
- Provide monthly financial data on the revenues and expenses of the River Route Transit by the 21st calendar day of each month for the month prior
- Provide the information necessary to complete the reporting requirements for the Provincial Gas Tax Funding Program
- Invoice the Town of Prescott for the net expense of the River Route Transit Service

6. Financial Arrangements

As the Service Provider, the City of Brockville will be reimbursed for all incremental expenses to operate the River Route Transit Service, including the following:

- Qualified staffing to operate the bus
- Fuel for the bus
- Preventative and remedial maintenance on the bus

The Township of Augusta, The Corporation of the Township of Edwardsburgh Cardinal, and the Town of Prescott shall share equally in the cost net expense to operate the River Route Transit Service. The net expense to operate the River Route Transit Service will be calculated as follows:

Plus User Fees Collected for the River Route Transit Service

Plus	Provincial Gas Tax Funding received by the Corporation of the Town of Prescott on behalf of the Township of Augusta, the Corporation of the Township of Edwardsburgh Cardinal, and the Corporation of the Town of Prescott
Less:	Incremental expenses of the City of Brockville to operate the River Route Transit Service
Equals	Net Expense to operate the River Route Transit Service

The Oversight and Operating Committee will be responsible for preparing and agreeing on the annual operating budget by January 15th of each year and this draft budget will be forwarded to each municipality for presentation to Council for review and consideration.

7. Staff

The City of Brockville will be responsible for all staffing and contractors related to the operation of the River Route Transit Service.

These staff and contractors will have employment and/or contractual arrangements with the City of Brockville and not with the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, or the Corporation of the Town of Prescott.

All issues or disputes between the City of Brockville and their employees and/or contractors is specifically to exclude the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, or Corporation of the Town of Prescott as nothing in this agreement shall be construed or understood to create a contractual obligation between the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, or the Corporation of the Town of Prescott and employees and/or contractors working for the City of Brockville to operate the River Route Transit Service.

8. Administrative Lead

The Corporation of the Town of Prescott agrees to act as the administrative lead for the River Route Transit Service, responsible for the following:

- Applying for, receiving, and reporting to Provincial Gas Tax Funding Program on behalf The Township of Augusta, The Corporation of the Township of Edwardsburgh Cardinal, and the Corporation of the Town of Prescott.
- Invoicing the Township of Augusta and the Corporation of the Township of Edwardsburgh Cardinal on a quarterly basis for their financial contribution to the River Route Transit Service
- Payment to the City of Brockville for the monthly invoice for incremental expenses to operate the River Route Transit Service
- For receiving and assembling the ridership and financial data to be reported to the Township of Augusta and Corporation of the Township of

Edwardsburgh Cardinal formally on a quarterly basis and on an as needed basis as requested

- The Chief Administrative Officer for the Corporation of the Town of Prescott will act as the Chair the Oversight and Operations Committee but will not have a vote when determining consensus to avoid creating an unbalance the representation between the partners.

9. Oversight and Operations Committee

Each party to the agreement shall appoint two staff members to an Oversight and Operating Committee. The Committee will be responsible for reviewing and deciding on the following in relation to the River Route Transit Service:

- Hours of operation
- Route travelled
- Stop locations
- User Fees
- Annual operating budget
- Marketing and promotions

Decisions of the Committee will be based on consensus and with the agreement of the City of Brockville that they can be reasonably implemented. Any decision that would increase the net cost of the River Route Transit Service above the budgeted yearly contribution, will be brought to each individual Council for contemplation.

The Oversight and Operations Committee will meet at least quarterly and on an as needed basis at the request of any member of the Committee.

10. Bus Vehicle

The City of Brockville is currently in the process of replacing their fleet of buses over the next several years. The River Route Transit Service will use the buses that are slated for replacement until it is no longer feasible to do so.

The Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, and the Corporation of the Town of Prescott will be responsible for purchasing a replacement bus on or before the date at which it is no longer feasible for the City of Brockville to provide a bus that has been slated for replacement due to age, maintenance, repairs, or operating costs. Approval of the capital contributions and the decision to purchase a bus will require Council approval from the applicable municipalities.

The Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, and the Corporation of the Town of Prescott will seek out any and all Federal and Provincial funding programs to offset the cost of a new bus. The net cost of a new bus which shall be calculated by the cost of a new bus less any funding received for the new bus shall be shared equally between The Township of Augusta, Corporation

of the Township of Edwardsburgh Cardinal, and the Corporation of the Town of Prescott.

11. Continuous Improvement

The success of the River Route Transit Service will be measured based on continuous improvement in decreasing the cost per ride. Cost per rider will be calculated by taking the total operating expenses of the River Route Transit Service and dividing by the number of rides provided for the applicable period of time.

12. Dispute Resolution

The Chief Administrative Officer or designate of each partner will act as the dispute resolution body.

13. Mutual Indemnity

Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, and Corporation of the Town of Prescott agree to and shall indemnify and hold harmless the City of Brockville for any legal fees, disbursements, damages, or other related or associated expenses arising out of any action against the City of Brockville relating to the operation of the River Route Transit Service.

This indemnity clause shall not apply if the City of Brockville or its staff is determined to be negligent by a court of competent jurisdiction.

The City of Brockville agrees to and shall indemnify and hold harmless the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, and Corporation of the Town of Prescott for any legal fees, disbursements, damages, or other related or associated expenses arising out of any action against the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, or Corporation of the Town of Prescott relating to the operation of the River Route Transit Service.

This indemnity clause shall not apply if the Township of Augusta, Corporation of the Township of Edwardsburgh Cardinal, or Corporation of the Town of Prescott or its staff is determined to be negligent by a court of competent jurisdiction.

14. Compliance with Laws

All parties agree that itself, its employees, representatives and agents shall at all times comply with any and all applicable federal, provincial and municipal laws, by-laws, statutes, rules, regulations and orders in respect of the performance of this Agreement.

15. Time

Time shall be of the essence of this Agreement.

16. Non-Assignability

A party shall not assign any of its rights or obligations under this Agreement, without the written consent of the other parties, and such consent shall not be unreasonably withheld.

17. No Waiver

No waiver of any breach of any term or condition of this Agreement shall be construed to waive any subsequent breach of the same or any other term or condition of this Agreement.

18. Notices

Any notice, request, demand, consent, approval, correspondence, report or other communication required pursuant to or permitted under this Agreement must be in writing and must be given by personal delivery, or transmitted by fax, email or other electronic medium that provides a hard copy, or be sent by first class mail, postage or charges prepaid, and addressed to the parties to whom it is intended at its address as set out below:

(Addresses will be inserted in final version)

19. Severability

If any provision of this agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

20. Governing Law

This agreement shall be governed by the laws of the Province of Ontario.

21. Authority

Each Party has full power and authority to enter into and perform this contract, and the person signing this contract on behalf of the respective Party has been properly authorized and empowered to enter into this contract. Each Party further acknowledges that it has read this agreement, understands it, and agrees to be bound by it.

22. Substitution and Changes

Substitution or changes may be made in writing to this Agreement, by mutual consent of the parties.

23. Headings not Controlling

Headings and titles used in this Agreement are for reference purposes only and shall not be deemed a part of this Agreement.

24. Entire Agreement

This Agreement contains the entire understanding of the Parties hereto and neither it nor the rights and obligations hereunder may be changed, modified or waived except by an instrument in writing signed by the parties hereto.

25. Binding Effect

This Agreement will endure to the benefit of, and be binding upon, the Parties and their respective successors, administrators and assigns.

In witness whereof the Parties have caused this Agreement, which shall inure to the benefit of and be binding upon the successors of the respective Parties, to be signed and entered as of the date first mentioned above.

SIGNED, SEALED AND DELIVERED

in the presence of:

Township of Augusta

Per:

Mayor

Clerk

We have authority to bind the Corporation.

City of Brockville

Per:

Mayor

Clerk

We have authority to bind the Corporation.

**Corporation of the Township of
Edwardsburgh Cardinal**

Per:

Mayor

Clerk

We have authority to bind the Corporation.

Corporation of the Town of Prescott

Per:

Mayor

Clerk

We have authority to bind the Corporation.



**PROCLAMATION
WORLD OCEAN DAY
June 8, 2022**

WHEREAS Wednesday, June 8, 2022, is the 30th annual World Ocean Day. World Ocean Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it; and

WHEREAS Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine line; and

WHEREAS the Ocean is home to hundreds of species at risk, vulnerable ecosystems, and is crucial carbon sink shielding us from the worst of climate change; and

WHEREAS the ocean produces over half of the world's oxygen and absorbs fifty times more carbon dioxide than our atmosphere. Therefore, protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future; and

WHEREAS it is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protection areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean, and have been stewards of the ocean since time immemorial; and

WHEREAS it is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance; and

WHEREAS in celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

THEREFORE I, Mayor Brett Todd, do hereby proclaim June 8, 2022, as World Ocean Day and support national and international efforts to protect 30% of the ocean by 2030.

Dated this 16th day of May 2022.

W.B. Todd, Mayor

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 25-2022

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON MAY 16, 2022**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ AND PASSED, SIGNED AND SEALED THE 16th DAY OF MAY, 2022.

Mayor

Clerk