

**Prescott Public Library  
Library Board Minutes  
December 5, 2023.  
At the Prescott Library  
6:00 P.M.**

**ATTENDEES:**

Randy Pelehos	Board Chair
Patricia Lemaire	Joint Treasurer
Peggy Arcand	Joint Treasurer
Elaine McCurdie	Member
Leanne Burton	Prescott Town Council Representative
Anne Gillard	Chief Librarian and CEO

**REGRETS:** Leanne Burton

**CALL TO ORDER:** 6:00 pm

**Moved: Pat Lemaire**  
**Seconded: Elaine McCurdie**

**DECLARATION OF A CONFLICT OF INTEREST:** n/a

**RESPECT & ACKNOWLEDGE DECLARATION:**

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

**APPROVAL OF BOARD MEETING AGENDA:**

Approval of agenda dated December 5, 2023:

**Moved: Pat Lemaire**  
**Seconded: Elaine McCurdie**

**APPROVAL OF PREVIOUS MEETING MINUTES OF November 21, 2023:**

Moved: Randy Pelehos  
Seconded: Pat Lemaire

**BUSINESS ARISING FROM THE MINUTES OF November 21, 2023:**

- Literacy kits and decodable books have been ordered
- Budget continuation

**ONLINE MARKETING STATISTICS:**

- Followers: 633
- Last 28 days
- Post reach 4,082
- Post Engagement 2,375
- New followers 16
- Most popular post? Young girls and their finished puzzle, reached 206 people and 31 people engaged further!

**NEW BUSINESS:**

- Discussion surrounding meeting with Matthew Armstrong CAO
- Promotional package to be completed January 5<sup>th</sup>
- Decodable books-information will be provided to community schools when all the material has been received, catalogued, shelf ready
- Advertise on our social media, library website, bulletin board

**CORRESPONDENCE/COMMUNICATIONS:**

- None at this time

**ANY OTHER BUSINESS:**

- None at this time

**TREASURER'S REPORT:** copies of deposit, cash report dated November 30, 2023

**CHIEF EXECUTIVE OFFICER'S REPORT:**

Peggy came into the library last week and we ordered decodable books and some literacy kits. They should arrive by the end of the month, and I hope to have them on the shelves for early January. Once they are ready, I think we should reach out to the local schools in Prescott and let them know what we have available. Updates will be posted on our Facebook pages as well.

There has been more work on the budget, adding more clarification and changing the appearance as discussed in the last meeting. I have begun working on the document that we will forward to Matthew for the budget presentation to council. Each board member is to forward any and all ideas over email to total group, we will compile and create from there! Due date is January 9<sup>th</sup>.

**NEXT MEETING:** Thursday January 4, 2024

**ADJOURNMENT:** 7:02pm

**Moved: Pat Lemaire**

**Seconded : Elaine McCurdie**