



**Position Title:** Non-Student Marina Attendant

**Position Summary:**

- This position is primarily based at the Sandra S. Lawn Harbour and Marina, located at 191 Water Street East, Prescott, Ontario
- The position is based on a flexible work week, with rotating shifts including days, evenings, weekends and holidays, from May to September, up to 20 hours per week
- \$18.00 per hour, less statutory deductions
- Under the direction of the Manager of Community Services or designate, successful applicants will provide services regarding marine facilities for boaters. Duties will include but will not be limited to: cleaning washrooms, removal of weeds and debris from boat launch ramps, changing garbage's, power washing docks, cleaning offices, etc. Will greet patrons and answer inquiries. Will make reservations and register overnight guests. Incumbent will be required to secure and fuel boats. Incumbent will be responsible for handling cash, balancing register and cashing out. Incumbent will collect all fees as they pertain to the operation of the marina, boat launch ramps, transient dockage, seasonal dockage and fuel dock services. Incumbent will perform Occupational Health & Safety duties as outlined in the Corporate Health & Safety Program.
- Other related duties as assigned
- Experience working in a marina would be considered an asset
- Current Standard First Aid/CPR C certification would be an asset
- Minimum class G2 licence with a clean drivers abstract considered an asset
- Current Automated External Defibrillator (A.E.D.) certification would be an asset
- Clean Criminal/Vulnerable Sector Check may be required by the successful applicant