



PRESCOTT TOWN COUNCIL

MINUTES

Monday, January 27, 2025

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young

Staff Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Matt Locke, Director of Operations, Chelsea Conklin, Deputy Clerk

Guests Simon Wu and Hugh George from Rideau St. Lawrence Utilities, & Kris Fournier and Johnathan Sylvester from Community Paramedics Program

1. Call to Order

The meeting was called to order at 6:00 p.m.

Mayor Shankar received regrets from Matthew Armstrong, CAO/Treasurer.

2. Approval of Agenda

Motion 13-2025

Moved By Burton
Seconded By Kirkby

That the agenda for the Council meeting of January 27, 2025, be approved as amended.

Carried

The agenda was amended by removing Item 12.2 - 2025 Budget - Transportation and Parks and Recreation and Item 19.3 - Purchase & Sale.

3. Declarations of Interest

There were no declarations of interest.

4. Presentations

4.1 Community Paramedic Program - Jonathan Sylvester and Kris Fournier

Johnathan Sylvester and Kris Fournier of the Community Paramedics Program spoke to the presentation. A copy of the presentation is on file. They spoke to the creation of the program, its adaptations, partnerships, clinics, the statistics from 2024, and goals for the future.

Discussion was had regarding certifications of the paramedics of the program, the challenges the program faces regarding funding and how municipalities can help.

4.2 Rideau St. Lawrence Utilities - Simon Wu, President & CEO

Simon Wu from Rideau St. Lawrence Holdings Inc. spoke to the Unanimous Shareholders' Agreement, the services Rideau St. Lawrence Utilities provides, and the growth in services for the future. He also spoke to shareholders consulting with legal counsel to review the new draft agreement presented to Council.

Discussion was held regarding the expansion of services, services that are not profitable, and steps moving forward.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 January 13, 2025

Motion 14-2025

Moved By Kirkby
Seconded By Campbell

That the Council minutes dated January 13, 2025, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Enabling Opportunity: Ontario's Rural Economic Development Strategy

No discussion was held on the item.

8. Consent Reports

Motion 15-2025

Moved By Burton
Seconded By Young

That all items listed under the Consent Reports section of the agenda be accepted as presented, save and except Item #4 - South Huron - Heritage Advisory Committee.

Carried

8.1 Council Information Package (Under Separate Cover)

- 1 Prescott Heritage Committee Nov. 7, 2024 Meeting Minutes
- 2 Children's Mental Health L&G Dec. 19, 2024 Recreation Programming Support
- 3 UCDSB Jan. 22, 2025 Cyber Attack Update
- 4 South Huron Oct. 15, 2024 Heritage Advisory Committee
- 5 Town of Aylmer Jan. 10, 2025 Provincial Legislation on Cycling Lanes
- 6 Township of Brudenell, Lyndoch and Raglan Jan. 8, 2025 Child Welfare Funding
- 7 Town of Woolwich Jan. 17, 2025 Election Advocacy and Preparation
- 8 City of Peterborough Jan. 21, 2025 Safer Municipalities Act, Bill 242

Councillor Young spoke to Item 4 - South Heron Heritage Advisory Committee.

Councillor McConnell suggested the resolution be sent to the Prescott Heritage Committee for comment.

9. Committee Reports

There were no committee reports.

10. Mayor

Mayor Shankar spoke to his attendance at the ROMA Conference and the delegations he attended. He also spoke to a meeting with the Mayors and CAO's of the City of Brockville, the Town of Gananoque and the Town of Prescott.

11. Outside Boards, Committees and Commissions

Councillor Lockett spoke to her attendance at the Knights of Columbus fundraiser for the Special Olympics on January 18, the breakfast for MP Michael Barrett at the Brockville Country Club on January 20, and a St. Lawrence Lodge meeting to be held on January 28.

Councillor Young spoke to her attendance at a BIA meeting on January 14 and their upcoming AGM on March 25, and provided an Economic Development update.

Councillor Burton spoke to the Library board membership, and the Chief Librarian, Anne Gillard, obtaining her master's degree.

Councillor Kirkby spoke to his attendance at the Knights of Columbus fundraiser for the Special Olympics on January 18 and provided an update on Operations. He also spoke

to an upcoming South Grenville Minor Hockey Association tournament on February 8 and 9 called the "Mullet Cup."

Discussion was held regarding the upcoming Special Olympics campaign with dates to be determined.

12. Staff

12.1 Staff Report 03-2025 - 2025 River Route Update

Motion 16-2025

Moved By Lockett
Seconded By Young

That Council direct Staff to renew the River Route Transit Service Partnership Agreement for the period of April 1, 2025, to March 31, 2026; and

That Staff be directed to explore funding options that could support the purchase of a new bus, shelters and expanded hours of service and return with details for consideration.

Carried

Matt Locke, Director of Operations, spoke to the report. He spoke to the ridership for 2024, the agreement and the agreement renewal process. He spoke to tracking ridership, the 2024 expenses, the projected costs for 2025, and applying for the Rural Transit Solutions Fund for the purchase of a new bus

Discussion was held regarding the current routes, the possibility of including a bike rack for the bus, and the new technology that is being installed on the bus to track ridership.

Further discussion was held regarding potential sponsorships through Brockville manufacturers, advertising opportunities, and online ticket options.

13. Resolutions

There were no resolutions.

14. By-laws

14.1 Deputy Clerk Appointment

Motion 17-2025

Moved By Burton
Seconded By Lockett

That By-Law 05-2025, being a by-law to authorize the appointment of Chelsea Conklin as Deputy Clerk for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

14.2 Acting Clerk By-Law

Motion 18-2025

Moved By Kirkby
Seconded By Lockett

That By-Law 06-2025, being a by-law to appoint Matthew Armstrong as Acting Clerk for the Town of Prescott, be read and passed, signed by the Mayor and Clerk and sealed by the seal of the Corporation.

Carried

Discussion was held regarding the timeline of the Acting Clerk role, and the replacement of the Director Administration/Clerk.

15. New Business

15.1 UCDSB Expanded Sports League for Students Pilot

Councillor Lockett spoke to the information provided by the Upper Canada District School Board.

15.2 Proposed Municipal Accountability Act, 2024

Councillor Lockett spoke to receiving the information.

16. Notices of Motion

There were no notices of motion.

17. Mayor's Proclamation

There were no proclamations.

18. Period for Media Questions

There were no questions from the media.

19. Closed Session

Motion 19-2025

Moved By Kirkby

Seconded By Campbell

That Council move into Closed Session at 7:16 p.m. to discuss matters pertaining to:

19.1 Approval of Closed Session Minutes (January 13, 2025)

19.2 Identifiable Individual - Board Appointments

- Under Section 239(2)(b) under the Municipal Act - personal matters about an identifiable individual, including municipal or local board employees; and

That the Director of Administration/Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

Council recessed at 7:16 p.m.

Council resumed in Closed Session at 7:21 p.m.

Motion: 20-2025

Young, Lockett.

That Council reconvene in Open Session. (Time: 7:32 p.m.)

20. Rise and Report

Council approved the Closed Session minutes under Item 19.1 and received information on item 19.2 Identifiable Individual - Board Appointments.

Motion: 21-2025

Kirkby, Campbell.

That Council appoint the following members to the BIA Board of Management:

- Ashton Mayes

- Kashyap Patel

Carried

21. Confirming By-Law – 07-2025

Motion 22-2025

Moved By Campbell

Seconded By Lockett

That By-Law 07-2025, being a by-law to confirm the proceedings of the Council meeting held on January 27, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

22. Adjournment

Motion 23-2025

Moved By Kirkby
Seconded By Lockett

That the meeting be adjourned to February 3, 2025. (Time: 7:34 p.m.)

Carried

Mayor



Clerk

