



PRESCOTT TOWN COUNCIL  
AGENDA

December 12, 2022

6:00 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

*Our Mission:*

*To provide responsible leadership that celebrates our achievements and invests in our future.*

*Land Acknowledgement:*

*We acknowledge that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.*

*In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.*

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Pages

1. Call to Order

2. Approval of Agenda

**RECOMMENDATION**

That the agenda for the Council meeting of December 12, 2022 be approved as presented.

3. Declarations of Interest

4. Presentations

4.1 Staff Report 118-2022 - Employee Service and Board & Committee  
Member Recognition

1

## RECOMMENDATION

For information.

### 5. Delegations

- 5.1 Prescott Curling Club - Strathcona Cup 5

### 6. Minutes of the previous Council meetings

- 6.1 December 5, 2022 6

## RECOMMENDATION

That the Council minutes dated December 5, 2022, be accepted as presented.

### 7. Communications & Petitions

- 7.1 Grenville Condominium Corporation #4, 235 Water St. - Letter 16

### 8. Consent Reports

*All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.*

## RECOMMENDATION

That all items listed under the Consent Reports section of the agenda be accepted as presented.

- 8.1 Information Package 17

### 9. Committee Reports

### 10. Mayor

### 11. Outside Boards, Committees and Commissions

### 12. Staff

- 12.1 Staff Report 119-2022 - Bill 23 More Homes Built Faster Act, 2022 21

## RECOMMENDATION

For information.

- 12.2 Staff Report 120-2022 - Grenville County Detachment Police Services 57

## **Board Proposal**

### **RECOMMENDATION**

That Council endorse the joint submission of the Grenville County Police Services Detachment Board proposal to the Solicitor General of Ontario, as outlined in Staff Report 120-2022 as Option B, consisting of one board representing Merrickville- Wolford and North Grenville, and one board representing Augusta, Edwardsburgh Cardinal and Prescott; and

That Staff be directed to work with partnering board municipalities to develop terms of reference for the board.

- |             |   |           |
|-------------|---|-----------|
| <b>12.3</b> | <b>Staff Report 121-2022 - 2023 Large Scale Infrastructure Projects</b> | <b>63</b> |
|-------------|---|-----------|

### **RECOMMENDATION**

For information.

- |             |   |           |
|-------------|---|-----------|
| <b>12.4</b> | <b>Staff Report 122-2022 - 2023 Operational Budget - Health and Social Services</b> | <b>69</b> |
|-------------|---|-----------|

### **RECOMMENDATION**

For information.

- |             |   |           |
|-------------|---|-----------|
| <b>12.5</b> | <b>Staff Report 123-2022 - Museum Update and Winter Operating Hours</b> | <b>99</b> |
|-------------|---|-----------|

### **RECOMMENDATION**

That Council approve the request for the Museum and Visitor Centre to remain open from December 16<sup>th</sup>, 2022, through to April 29<sup>th</sup>, 2023, Thursdays to Saturdays from 11:00 a.m. – 5:00 p.m.

## **13. Resolutions**

## **14. By-laws**

## **15. New Business**

## **16. Notices of Motion**

- |             |   |            |
|-------------|---|------------|
| <b>16.1</b> | <b>Resolution of Support re: Extension of Ontario Staycation Tax Credit</b> | <b>103</b> |
|-------------|---|------------|

## **17. Mayor's Proclamation**

## **18. Period for Media Questions**

## **19. Closed Session**

20. Rise and Report

21. Confirming By-Law – 54-2022

104

**RECOMMENDATION**

That By-Law 54-2022, being a by-law to confirm the proceedings of the Council meeting held on December 12, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

22. Adjournment

**RECOMMENDATION**

That the meeting be adjourned to Tuesday, January 3, 2023. (Time: p.m.)



		Date Req'd
Information Purposes	X	Dec.12 '22
Policy / Action Req'd		
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 118-2022

**Date:** December 12, 2022

**From:** Kaitlin Mallory, Deputy Clerk/Human Resources Coordinator

**RE:** Employee Service and Board & Committee Member Recognition

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### Recommendation:

For information.

### Background/ Analysis:

In 2018, Council passed a policy for an Employee Service Recognition Program. This policy was developed in order to recognize employees for their dedication and years of service in order to build employee satisfaction and morale, to celebrate milestones, and to promote team building.

This policy states that employees will be recognized and presented with a service pin and certificate for years of service on an annual basis. This presentation is to be held at the last Council meeting in November; however, with the timing of the municipal election, the formal employee service recognition presentation ceremony has been moved to the last meeting in December.

Employees are recognized for the following milestones 5 years, 10 years, 15 years, 20 years, and 30 years of service.

This year, past members of Boards and Committees that are not returning are being recognized for their contributions.



		Date Req'd
Information Purposes	X	Dec.12 '22
Policy / Action Req'd		
Strategic Plan		

**Alternatives:**

None

**Financial Implications:**

None

**Environmental Implications:**

N/A

**Attachments:**

- Employee Service Recognition Milestones
- Volunteer Recognition

*Submitted by:*

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Kaitlin Mallory  
Deputy Clerk/Human Resources Coordinator



## **2022 Employee Service Recognition Milestones**

### **Thirty Years – 30**

- Susen Kaylo

### **Twenty Years - 20**

- Linda Doris

### **Fifteen Years - 15**

- Phil Burton

### **Ten Years - 10**

- None

### **Five Years - 5**

- Ryan Sobhie

### **Retirements**

- Gary Minkhorst
- Jane McGuire



### **2022 Board and Committee Member Recognition**

- Leslie Bottigoni, Planning Advisory Committee
- Jean Burton-Fox, Prescott Library Board
- Karen Hume, Prescott Library Board
- Sandra Iseman, Committee of Adjustment, Prescott Heritage Committee
- Mavis Jale, Prescott Library Board
- Stan Kijewski, Police Services Board
- Fraser Laschinger, Prescott Cemetery Board
- Peter Morrow, Prescott Cemetery Board
- Joe Muise, Prescott Library Board
- Robert Pelda, Prescott Heritage Committee
- Valerie Schulz, Prescott Cemetery Board
- Tom Van Dusen, Prescott Heritage Committee
- Darien Watson, Prescott Library Board
- Megan Wynands, Committee of Adjustment



# TOWN OF PRESCOTT

## Delegation Request

Town of Prescott 360  
Dibble St., Box 160  
Prescott, Ontario  
K0E 1T0

Please complete the following form. You may submit to the Town of Prescott by EITHER:

- \* Printing and faxing a copy to 613-925-4381
- \* Saving this file to your computer and emailing it to [lvltkamp@prescott.ca](mailto:lvltkamp@prescott.ca)

Phone: 613-925-2812  
Fax: 613-925-4381  
[www.prescott.ca](http://www.prescott.ca)

Once your delegation request is received, the Clerk's Department will contact you to confirm receipt.

Date	11/30/2022	Meeting date	12/12/2022
Subject	Prescott Curling Club- Strathcona Cup		
Name	Dan Cook- host committee member (PCC)		
Address	/		
Town / City	Prescott		
Province	ON	Postal Code	K0E1T0
Phone (daytime)		Phone (evening)	
Fax number		Email address	cooked22@hotmail.ca

Name of group or person(s) being represented, if applicable:

Prescott Curling Club - Strathcona Cup

Brief statement of issue or purpose of deputation:

- looking for Sponsorship/fundraising for cost of dinner & gifts for hosting Scottish Curlers for the Strathcona Cup - January 28, 2023.

Personal information on this form is collected under the legal authority of the Municipal Act, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public, pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Town Clerk, Town of Prescott, 360 Dibble Street, Box 160, Prescott, Ontario, K0E 1T0.



## **PRESCOTT TOWN COUNCIL**

### **MINUTES**

**Monday, December 5, 2022**

**6:00 p.m.**

**Council Chambers**

**360 Dibble St. W.**

**Prescott, Ontario**

Present	Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young
Staff	Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Kaitlin Mallory, Deputy Clerk, Jessica Crawford, Deputy Treasurer

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#### **1. Call to Order**

Mayor Shankar called the meeting to order at 6:01 p.m.

**2. Approval of Agenda**

Motion 269-2022

Moved By Lockett

Seconded By Young

That the agenda for the Council meeting of December 5, 2022, be approved as presented.

Carried

**3. Declarations of Interest**

There were no declarations of interest expressed.

**4. Presentations**

**4.1 St. Mary Catholic High School - OFSAA Champions**

Mayor Shankar welcomed and congratulated the St. Mary Catholic High School basketball team OFSAA champions. He presented them with a mayoral scroll.

**5. Delegations**

There were no delegations.

**6. Minutes of the previous Council meetings**

**6.1 Special Council Minutes - November 19, 2022**

Motion 270-2022

Moved By McConnell

Seconded By Burton

That the Special Council minutes dated November 19, 2022, be accepted as presented.

Carried

**6.2 November 21, 2022**

Motion 271-2022

Moved By Young

Seconded By Campbell

That the Council minutes dated November 21, 2022, be accepted as presented.

Carried

## **7. Communications & Petitions**

### **7.1 St. Andrew's Presbyterian Church - A Fort Town Christmas Invitation**

### **7.2 Letter from the Honourable Michael Kerzner, Solicitor General re: Response to Fire Certification Resolution**

Councillor McConnell spoke to Item 7.2 - Letter from the Honourable Michael Kerzner, Solicitor General regarding a Response to the Town's Fire Certification Resolution. He referenced the lack of consideration of the letter and the required training of the fire department.

Discussion was held regarding the attendance of Fire Chief Rayner at the Council meeting of January 3 to discuss the letter and options for providing training options.

## **8. Consent Reports**

Motion 272-2022

Moved By Kirkby

Seconded By Young

That all items listed under the Consent Reports section of the agenda be accepted as presented, save and except item 8.1 all resolutions regarding Bill 23, More Homes Built Faster Act, 2022.

Carried

### **8.1 Information Package (under separate cover)**

1. St. Lawrence – Rideau Immigration Partnership Press Release - Diversity Day 2022

2. Ontario Energy Board Notice to Enbridge Gas Customers re: Application to Change Natural Gas Rates and Other Charges
3. Township of Edwardsburgh Cardinal Resolution – Endorsement of Ontario Agri Business Association Letter - Bill C-237
4. Township of Lanark Highlands Resolution re: OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee (Tay Valley Township Resolution included)
5. Township of Puslinch – Resolution re: Bill 23 Proposed Changes
6. Municipality of Lambton Shores Resolution re: Proposed Legislation Bill 23 – More Homes Built Faster Act, 2022
7. Corporation of the Town of Aurora Resolution re: Opposition to Bill 23, More Homes Built Faster Act, 2022
8. Norfolk County Resolution re: Bill 23 “More Homes Built Faster Act, 2022”

Councillor Campbell spoke to Item 8.1 (5,6,7 &8) resolutions regarding Bill 23, More Homes Built Faster Act, 2022 and requested that a report be brought back to Council for further discussion.

## **9. Committee Reports**

There were no items under committee reports.

## **10. Mayor**

Mayor Shankar spoke to the well-attended Annual Town of Prescott Tree Lighting Celebration and noted the involvement of community volunteers. He thanked staff and spoke to the need for new community volunteers to help with events.

Mayor Shankar also made mention of the attractions at the event such as the performance by Isobel Music, the horse drawn carriage rides, and Mrs. Claus and Santa Claus.

He referenced the free Movie Night at the Leo from the previous week was well attended.

## **11. Outside Boards, Committees and Commissions**

There were no submissions from outside boards, committees, and commissions.

## **12. Staff**

### **12.1 Staff Report 113-2022 - Project Update - November 2022**

Nathan Richard, Director of Operations, spoke to the report. He referenced the projects that have been completed, projects that have been approved and are currently underway, and upcoming projects.

Discussion was held regarding the sidewalk work on Edward Street between Water Street and King Street, and the removal of a pole on Centre Street near the Clock Tower improve accessibility.

Staff provided Council with background on the purpose behind moving of poles on St. Lawrence Street.

Further discussion was held regarding lighthouse renovations, paving the remaining areas along the Heritage River Trail, the formal pathway between Mackenzie Road and Prescott Centre Drive, and the timeline for shoreline repairs in the west end of Centennial Park.

Matthew Armstrong, CAO/Treasurer spoke to the intended parkettes to be placed in the downtown which would occupy a parking space in the roadway and the potential locations for placement.

### **12.2 Staff Report 114-2022 - 2023 Council Meeting Schedule**

Motion 273-2022

Moved By Young

Seconded By Burton

That Council approve the 2023 summer Council meeting dates as follows, with summer meeting dates of July 17 and August 14, with July 31 as

potential dates should a special Council meeting be called during the summer months; and

That the 2023 December Council meetings be held on the consecutive weeks of December 4 and 11.

Carried

Kaitlin Mallory, Deputy Clerk, spoke to the report. She referenced the procedural by-law as well as a potential meeting date in July if needed.

Discussion was held regarding the timeline to prepare the agenda for the next meeting of Council.

### **12.3 Staff Report 115-2022 - Town Hall Office - Christmas to New Year's Closure**

Motion 274-2022

Moved By Lockett

Seconded By McConnell

That Council approve the closure of the Town Hall Office between Christmas and New Year's with a return to regular hours and services on Tuesday January 3, 2023.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced conversations with neighbouring municipalities, the limited number of residents that attend Town Hall over the holidays, and the use of staff vacation time to cover the closure.

Discussion was held regarding the use of on-call over the weekend.

### **12.4 Staff Report 116-2022 - 2023 Budget Assumptions and Information**

Matthew Armstrong, CAO/Treasurer, spoke to a PowerPoint Presentation. A copy of the presentation is held on file.

Nathan Richard left the meeting at 6:41 p.m.

Mr. Armstrong referenced the timelines for the budget, grant funding received under revenue, and provided an overview of the 2023 Budget assumptions and information on revenues and expenses

Discussion was held regarding the variability of the OCIF funding amount received, and the uses and stipulations of the core infrastructure funding.

Further discussion was held regarding previous tax increases, property assessment timeline, and the continuation of the dedicated 1% infrastructure fund.

Council discussed tiny homes, secondary dwelling units, the current zoning by-law and its scheduled review in 2023.

Further discussion was held regarding a tax increase range between 2.85% to 5% including the 1% dedicated to infrastructure reserve.

## **12.5 Staff Report 117-2022 - Water and Sewer Operations By-law**

Matthew Armstrong, CAO/Treasurer, spoke to the report. He provided an overview of the updates to the by-law and purpose behind the exemption of services to the north of the 401.

Discussion was held regarding privately owned hydrants, current sewage rates, concerns regarding the regulation of sewage pump outs, as well as municipal fees applied to contractors for hydrant use.

Further discussion was held regarding scheduling discussions with commercial property owners that offer pump outs for recreation vehicles.

## **13. Resolutions**

There were no resolutions.

## **14. By-laws**

### **14.1 Water and Sewer Operation By-Law**

Motion 275-2022

Moved By Burton

Seconded By Kirkby



That By-Law 52-2022, being a by-law to enact rules and regulations for the operation of a water supply system, water works distribution system, wastewater collection system and a wastewater treatment system in the Town of Prescott and the establishment of rates for water and wastewater services related to the operation of the system, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

## **15. New Business**

### **15.1 Township of Warwick Resolution re: CN Railway Contribution Requirements under the Drainage Act and Impacts on Municipal Drain Infrastructure in Ontario**

Motion 276-2022

Moved By McConnell

Seconded By Lockett

That Council of the Town of Prescott support the Resolution from the Township of Warwick regarding the CN Railway Contribution Requirements under the Drainage Act and Impacts on Municipal Drain Infrastructure in Ontario; and

That a copy of this resolution be sent to the Minister of Agriculture Food and Rural Affairs, the Honourable MPP Steve Clark, the Minister of Agriculture and Agri-Food, Daniel Salvatore, CN Manager of Public Affairs, Ontario & Atlantic Canada, Cyrus Reporter, CN Vice-President, Public, Government and Regulatory Affairs, Jonathan Abecassis, CN Media Relations & Public Affairs, Gregory Kolz, Director of Government Relations, Railway Association of Canada, and all municipalities in Leeds and Grenville.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the resolution.

Councillor McConnell spoke to the potential impediment of the drainage and federal agencies

Further discussion was held regarding informing our neighbouring municipalities of our intent to support the resolution.

**16. Notices of Motion**

There were no notices of motion.

**17. Mayor's Proclamation**

There were no proclamations.

**18. Period for Media Questions**

There were no questions from the media.

**19. Closed Session**

There were no items under closed session.

**20. Rise and Report**

Councillor McConnell expressed a desire for additional clarification on day-to-day specifics for new members of Council, and the potential for additional in-camera training sessions.

**21. Confirming By-Law – 53-2022**

Motion 277-2022

Moved By Campbell

Seconded By Young

That By-Law 53-2022, being a by-law to confirm the proceedings of the Council meeting held on December 5, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**22. Adjournment**

Motion 278-2022

Moved By Kirkby

Seconded By Burton

That the meeting be adjourned to Monday, December 12, 2022. (Time: 8:16 p.m.)

Carried

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Mayor

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Clerk

November 16, 2022

From Grenville Condominium Corporation #4.  
235 Water Street, Prescott, ON K0E 1T0

Attention: Mayor Gauri Shankar and Councilors of the Town of Prescott:

On behalf of the Board of Directors of Grenville Condominium Corporation #4, 235 Water Street, Prescott Place, we wish to offer our congratulations to all of you for being elected to the next term of Prescott Town Council in the recent election.

Some of you know that our condominium has raised concern over the past spring and summer months regarding the placement and allowance of Food Trucks directly beside our residential units and also under the balconies of our units.

We have been advised that a review of current bylaws needs to take place to better identify the many items of concern raised by allowing this practice.

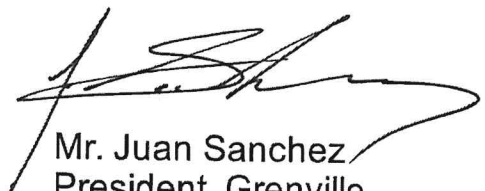
We look forward to working with council as bylaws are reviewed and we thank you in advance for hearing the concerns of our owners, tenants and neighbours of our condominium.

We also introduce you to Mr. Matt Rowlands who has assumed the management of our portfolio for River City Property Management.

Sincerely,



Mr. Matt Rowlands  
River City Property Management  
on behalf of Grenville Corporation #4  
235 Water Street,  
Prescott, ON K0E1T0



Mr. Juan Sanchez  
President, Grenville  
Condominium Corp.#4



**Town of Prescott  
COUNCIL INFORMATION PACKAGE  
December 12, 2022**

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- 1. Township of Petrolia resolution of support re: Removal of Municipal Councillors under Prescribed Circumstances**
- 2. Township of Malahide resolution of support re: Federal Cannabis Act Review**

December 1, 2022

Karine Pelletier  
Clerk-Treasurer  
Township of McGarry  
***Via email***

RE: motion dated September 13, 2022 regarding misogyny and hatred, and strengthening powers of the Integrity Commissioner the ability to recommend expulsion of members of council.

Dear Ms. Pelletier,

During the November 28, 2022 regular meeting of council, correspondence circulated to council regarding the above was discussed, with the following resolution of support was passed:

Moved: Bill Clark      Seconded: Joel Field

*“THAT the Council of the Town of Petrolia support the Township of McGarry and their resolutions in relation to strengthening the powers of the Integrity Commissioner and the ability's to recommend the expulsion of councillors in circumstances of misogyny, hatred and all forms of discrimination;  
AND THAT this support also be forwarded to the Ministry of Municipal Affairs and Housing.”*

Carried

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing  
MMAH  
Bob Bailey, MPP Sarnia-Lambton  
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694  
411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca  
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November 17<sup>th</sup>, 2022

*Cannabis Act* Legislative Review Secretariat  
(sent via email: [legreview-examenleg@hc-sc.gc.ca](mailto:legreview-examenleg@hc-sc.gc.ca))  
Health Canada  
Address locator 03021  
Ottawa, Ontario  
K1A 0K9

To whom it may concern:

**Re: Federal Cannabis Act Review**

The purpose of this correspondence is to provide a formal response to the Federal Government's review of the *Cannabis Act*.

At its October 20<sup>th</sup>, 2022 Regular Meeting, Council for the Township of Malahide directed Township Administration to prepare and forward specific municipal impacts and costs in relation to current cannabis legislation to the federal government's cannabis legislation review process.

The Township of Malahide has incurred significant legal fees, council and staff time, and general community disruption, all pertaining to licenses issued under the federal Medical Cannabis Registration process. Township Council and staff time has cost taxpayers here approximately \$14,000 in the last 18 months alone, with additional incurred costs within the same time period of approximately \$8,000 for outside legal and other consulting advice.

The Township of Malahide is not against or opposed to cannabis, and appreciates the roles that both the federal and provincial governments provide in assisting municipalities. However, the Township believes that there are many improvements that can be made, especially in the areas of inspections, enforcement, and ensuring that operations and licenses issued for same are appropriate and take into consideration and minimize impacts on surrounding land uses.

As it currently stands, municipalities, especially smaller, rural municipalities such as Malahide, have little resources to effectively combat a situation where Health Canada has issued licenses for a scale of growing that would never seem appropriate on a residential property.

With the above concerns, the Township of Malahide fully supports the key messages of The Association of Municipalities of Ontario (AMO), which include: local governments,

residents, and communities continue to be concerned about multiple medical cannabis grow authorizations that can sometimes be located in one place; a concern that there is a lack of information on authorized operations in communities; and, local governments should be able to recoup the costs associated with enforcement related to medical cannabis grows, with a portion of any fines and licensing fees collected being transferred to municipalities to cover the local cost of enforcement.

Thank you for the opportunity to provide comment.

Respectfully,

A handwritten signature in black ink, appearing to read 'Adam Betteridge', with a stylized flourish at the end.

Adam Betteridge, MCP, RPP  
Chief Administrative Officer, Township of Malahide  
[abetteridge@malahide.ca](mailto:abetteridge@malahide.ca)

cc:

- Township of Malahide Council
- The Association of Municipalities of Ontario (AMO) c/o Craig Reid ([creid@amo.on.ca](mailto:creid@amo.on.ca)) and Daniela Spagnuolo ([dspagnuolo@amo.on.ca](mailto:dspagnuolo@amo.on.ca))



		Date Req'd
Information Purposes	X	Dec. 12 '22
Policy / Action Req'd		
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 119-2022

Date: December 12, 2022

From: Matthew Armstrong, Chief Administrative Officer and Treasurer

RE: Bill 23 More Homes Built Faster Act, 2022

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### Recommendation:

For information.

### Background

At the Council meeting of December 5, 2022, it was requested that further information be provided to Council regarding the changes resulting from Bill 23 More Homes Built Faster Act, 2022 based on the resolutions that were included in the Council Information Package.

Bill 23 was introduced on October 25<sup>th</sup> and is based on the recommendations from the Housing Affordability Task Force Report along with other provincial priorities related to housing. This legislation touches several different pieces of provincial legislation and regulations, including the following:

- *Municipal Act 2001*
- *Conservation Authorities Act*
- *Development Charges Act, 1997*
- *Ontario Heritage Act*
- *Ontario Land Tribunal Act, 2021*
- *Planning Act*
- *Ontario Underground Infrastructure Notification System Act, 2012*
- *New Home Construction Licensing Act, 2017*
- *Supporting Growth and Housing in York and Durham Regions Act, 2022*

An amended, Bill 23 More Homes Built Faster Act 2022 received Royal Assent on November 28, 2022.

		Date Req'd
Information Purposes	X	Dec. 12 '22
Policy / Action Req'd		
Strategic Plan		

## Analysis

A review of each of the amendments to the various Acts is provided below along with the expected impact to the Town of Prescott.

### **Municipal Act, 2001**

Section 99.1 on the *Municipal Act, 2001* has been amended to give the Minister the authority to make regulations imposing limits and conditions on the powers of a local municipality to prohibit and regulate the demolition and conversion of residential rental properties under that section.

### **Impact on Prescott**

The Town of Prescott does not currently have any prohibitions or regulations on the demolition and conversion of residential rental properties. Therefore, the change is not expected to have a significant impact.

### **Conservation Authorities Act**

Conservation Authorities will not be permitted to provide a program or service that is related to reviewing and commenting on a proposal, application or other matter made under a prescribed Act, including: *Planning Act, Aggregate Resources Act, Condominium Act, Drainage Act, Endangered Species Act, Environmental Protection Act, Environmental Assessments*, and the *Heritage Act*.

The *Conservation Authorities Act* is being amended to authorize the Minister to freeze Conservation Authority fees for a program or service for a specified time.

Development permits required from Conservation Authorities will be restricted and additional exemptions will be provided where an approval is being provided through the *Planning Act*.

The *Conservation Authorities Act* will be reduced in their scope, with pollution and land conservation being removed from consideration when making a decision related to a natural hazard. Control of unstable soil and bedrock will be added as a new factor for consideration.

		Date Req'd
Information Purposes	X	Dec. 12 '22
Policy / Action Req'd		
Strategic Plan		

The time frame to appeal a non-decision of a Conservation Authority is being reduced from 120 days to 90 days.

New requirements will be added in that will require the Conservation Authority to undertake public consultation before disposing of land. The Conservation Authorities will be required to review their land holdings and identify lands that may be appropriate for new housing opportunities. The proceeds from the sale of land may be prescribed by the Minister as to where they are to be directed (e.g., specific program).

### **Impact on Prescott**

The Town of Prescott falls under the jurisdiction of the South Nation Conservation Authority for Source Water Protection. There are two areas in Prescott that are identified as source water protection areas which are on the northwest and southwest boundaries. Developers are required to undertake studies where are submitted to the Town when working near source water protected areas. These studies are peer reviewed to ensure compliance with legislation and regulations.

The Town does not fall under the jurisdiction of the South Nation Conservation Authority for development permits outside of the source water protection area as the Town is not within the South Nation River watershed. This fact does not absolve developers of the requirement to conduct environmental impact studies and analysis as stipulated in the Provincial Policy Statement and the Town's Official Plan. For developments in specified areas that require the necessary studies, the Town has them peer reviewed by qualified experts in the same way that engineering plans that are submitted are peer reviewed by qualified experts to ensure legislation and regulations are being followed.

The changes to the *Conservation Authority Act* will not impact the process the Town currently uses and will not change the level of due diligence required by developers or the Town when considering new developments.

### **Development Charges, Community Benefits Charge, Parkland Dedication Changes**

A new section will be added to the *Development Charges Act* to exempt:

- Affordable Housing Units
- Non-profit housing developments
- Inclusionary zoning residential units

		<b>Date Req'd</b>
<b>Information Purposes</b>	<b>X</b>	<b>Dec. 12 '22</b>
<b>Policy / Action Req'd</b>		
<b>Strategic Plan</b>		

New definitions for:

- Affordable Residential Unit
- Attainable Residential Unit
- Inclusionary Zoning Residential Unit
- Rental Housing Development

Affordable Residential Units must be affordable for a period of 25 years or more to be exempt from Development Charges

Average Market Rents will be determined by the Province through the bulletin 'Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin' as published by the Ministry of Municipal Affairs and Housing. The Province may also prescribe a standard form of agreement to be used by municipalities for Affordable Rental Units.

Average Purchase Price will be determined by the Province through the "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin" as published by the Ministry of Municipal Affairs and Housing.

Phasing in of Development Charges when a new by-law is passed.

- Year 1- 80% of the maximum Development Charge Rate
- Year 2 – 85% of the maximum Development Charge Rate
- Year 3 – 90% of the maximum Development Charge Rate
- Year 4 – 95% of the maximum Development Charge Rate
- Year 5 – 100% of the maximum Development Charge Rate.

Development Charge By-laws will be in effect for 10 years, instead of 5 years

A discount to the Development Charge Rates for rental housing developments are as follows:

- 3+ Bedroom – 25% reduction
- 2 Bedroom – 20% reduction
- 1 Bedroom + Studio – 15%

Cap on Interest Charge by Municipalities to prime rate plus one percent. Development Charge deferrals are only tied to rental housing developments and institutional developments where an agreement has been entered into.

Housing as an Eligible Development Charges Services was removed.

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Historical Level of Service will be increased from 10 years to 15 years preceding the preparation of the Development Charges Background Study.

Capital costs that are eligible for Development Charges Funding will be revised to prescribe services for which land or an interest in land will be restricted.

Municipalities will be required to spend or allocate 60% of the monies that are in a reserve fund for the prescribed service at the beginning of each year for water, wastewater and services related to a highway.

Affordable Units, Attainable Units and Inclusionary Zoning Units will be exempt from Community Benefits Charge (CBC) By-laws.

Where a development or redevelopment occurs on a parcel of land with existing buildings or structures, the maximum CBC would be calculated on the incremental development only.

Affordable Units, Attainable Units and Inclusionary Zoning Units will be exempt from Parkland Dedication provisions. Parkland Dedication would be discounted based on the proportion of residential units within the development (e.g., 25% of the development is affordable, parkland dedication requirements of the total land area would be multiplied by 75%).

Non-Profit Housing Developments would be exempt from parkland dedication.

#### Alternative Parkland Dedication Requirement:

- Alternative requirement of 1 hectare per 300 dwelling units would be reduced to 1 ha per 600 net residential units where land is conveyed. Where the municipality imposes cash-in-lieu (CIL) of parkland requirements, the amendments would reduce the amount to 1 per 500 dwelling units to 1 ha per 1,000 net residential units.
- Proposed amendments clarify that the alternative requirement would only be calculated based on the incremental units of development/redevelopment.
- Alternative requirement is not applicable to affordable/attainable units.
- Alternative requirement is capped at 10% of the land area or land value where the land proposed for development or redevelopment is 5 ha or less, and 15% of the land area or land value where the land proposed for development or redevelopment is greater than 5 ha.

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Parks plans will be required prior to passing a parkland dedication by-law.

Owners are required to identify lands to meet conveyance requirements with regulatory criteria requiring the acceptance of encumbered and privately owned public spaces (POPS) as parkland dedication. Municipalities may enter into agreements registered on title regarding POPS to enforce conditions. Suitability of land for parks and recreation purposes are appealable to the Ontario Land Tribunal.

At least 60% of parkland monies in a reserve fund will be required to be spent or allocated annually.

### **Impact on Prescott**

A number of exceptions have been added in relation to additional residential units (units added to a current residential property), affordable housing rental units, affordable owned units, attainable units, inclusionary zoning units, and non-profit housing. While this may decrease the overall revenue received by the Town for Development Charges in relation to these developments, it is reasonable to provide this exemption to help foster an environment where affordable and attainable housing options can grow. The Town's Development Charges are currently going through the required study and these changes will be incorporated.

The removal of the allowable cost of future studies required to renew Development Charges from being considered will have an impact on the Town's budget by having to incur the \$15,000 to \$20,000 study for each renew. This is helped by the fact that the renew period has been extended from five (5) to ten (10) years. To this end, Staff will recommend as part of the 2023 budget that \$2,000 be put into reserve each year going forward so that the necessary funds for a renewal study will be available in ten years' time.

The phasing-in of Development Charge increases over four years provides a chance for the market to adjust to increases when considering new developments. The requirement to spend Development Charges more rapidly should ensure that there is a more immediate benefit to residents through the collection and use of Development Charges.

Many of the changes can and will be incorporated into the Development Charges study that is currently underway and is not expected to have a significant detrimental impact

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looking into the future as the growth in property assessment from new housing is a higher priority than Development Charges.

The Town does not currently have Community Benefits Charges or a Parklands Bylaw.

### **Ontario Heritage Act Changes**

Municipalities are permitted to maintain a Heritage Registry which identifies properties that may be of cultural heritage value or interest to pursue a designation. Where there is a permit to demolish or remove a building for a property on a Heritage Register, there is a 60-day window for which the Municipality can review the request. This can lead to a responsive designation on the property to protect it from demolition. The changes under Bill 23 will impact the Heritage Register in the following ways:

- Properties will need to meet prescribed criteria above and beyond the cultural heritage value or interest. This would align with O. Reg 9/06 which is the prescribed criteria to designate a property.
- Municipalities will be required to remove a property from a Heritage Registry if it is not designated within two years.
- Properties removed from a Heritage Registry would not be permitted to be re-added for a period of five years.

A freeze on the designation process would occur when a 'prescribed event' is initiated.

Designation of Buildings will be required to meet prescribed criteria.

### **Impact on Prescott**

The Town currently has a register of designated heritage properties and a register for properties that have been determined to have cultural heritage value or interest. The changes will require any new properties added to the value or interest list meet prescribed criteria. The changes would appear to be reasonable as properties deemed to be of historical value or interest should have to meet a test and not the previous requirement that council believed the property to have "cultural heritage value or interest."

The above changes implement requirements to remove a property from the cultural heritage value or interest list under various conditions and stipulates a property may only be on the list for two years. If the municipality has not moved to designate a



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property within the two years, then the property will be removed from the list and cannot be added for a period of five years. This would appear to be reasonable to force a municipality to determine if the process to proceed with heritage designation is appropriate.

The changes also prohibit a municipality from initiating a heritage designation process when a development application has been received. The onus will be on the Town to review the current properties of value and interest to determine if the heritage designation process is appropriate for a property or not. This will have the effect of increasing the activity of the Prescott Heritage Committee over the next several years.

### **Ontario Land Tribunal Act, 2021 Changes**

*Subsection 19 (1) is amended to expand the Tribunal's powers to dismiss a proceeding without a hearing, on the basis that the party who brought the proceeding has contributed to undue delay. Section 19 of the Act is also amended to give the Tribunal the power to dismiss a proceeding entirely, if the Tribunal is of the opinion that a party has failed to comply with a Tribunal order. Section 20 is amended to give the Tribunal the power to order an unsuccessful party to pay a successful party's costs.*

*The regulation-making authority in section 29 is also amended. The Lieutenant Governor in Council is given authority to make regulations requiring the Tribunal to prioritize the resolution of specified classes of proceedings. The Minister is given authority to make regulations prescribing timelines that would apply to specified steps taken by the Tribunal in specified classes of proceedings. The implications of a failure of the Tribunal to comply with the timelines prescribed by the Minister are addressed, and the Minister is given authority to require the Tribunal to report on its compliance with the timelines.*

*A consequential amendment is made to subsection 13 (4).*

### **Impact on Prescott**

The changes made above provide the Tribunal to dismiss an appeal if the party that brought to appeal forward contributes to undue delay or has failed to comply with a Tribunal order. The Tribunal will also have the power to award costs against a party that is deemed to have "the conduct or course of conduct of a party has been unreasonable, frivolous or vexatious or if the party has acted in bad faith".



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The Province will have the ability to set the priority for certain classes of appeals to be resolved by the tribunal.

Changes to the Land Tribunal that result in quicker, more efficient decisions should result in positive outcomes.

### **Planning Act Changes**

The *Planning Act* provides a moratorium on applications to a new Official Plan or Zoning By-law Amendment for a two-year period once approved. The changes would exempt pits and quarries from this exemption.

Where the Minister orders an Amendment to an Official Plan if it is considered a matter of Provincial Interest, there is a requirement for the Ontario Land Tribunal to hold a hearing on the proposed amendment. The amendments to the *Planning Act* will streamline the process where the Minister can order an Amendment to a plan if it is likely to adversely affect a matter of Provincial Interest.

Site Plan Control is proposed to exempt buildings with 10 or less multi-residential units from the Site Plan Control process. Exterior Designs of a building will no longer be regulated through site plan control, including exterior landscaping.

Public Meetings will no longer be required for a Plan of Subdivision.

The *Planning Act* will now make the distinction of upper tier municipalities who have planning responsibilities and those who do not. Upper tiers without planning responsibilities are restricted to larger Regional governments within the Greater Toronto Area.

Where the footprint of a building remains the same, up to three residential units can be located within a single structure.

### **Impact on Prescott**

There are a number of changes to the *Planning Act* as noted above. The significant ones are noted below.

The removal of third parties to appeal minor variance and consent applications may result in developers trying to use those tools as opposed to Official Plan amendments or

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Zoning By-law amendments which will remain appealable to the Tribunal. The tests to determine whether a variance is minor will help provide guidance as to what process is the most appropriate.

When the Minister orders an Amendment to an Official Plan if it is considered a matter of Provincial Interest, there is a requirement for the Ontario Land Tribunal to hold a hearing on the proposed amendment. The amendments to the *Planning Act* will streamline the process where the Minister can order an Amendment to a plan if it is likely to adversely affect a matter of Provincial Interest. This has the same effect as an amendment to the plan adopted by the Council and approved by the appropriate approval authority.

Changes to Site Plan control to exempt building with 10 units or less for multi-residential developments is not anticipated to impact the Town in a significant way. The removal of exterior designs including landscaping from site plan control could be offset by better and more robust definitions and requirements in the zoning by-law. The Zoning By-law is set to be reviewed and revamped in 2023 to reflect the new Official Plan.

There will no longer be a requirement to hold a public meeting for the review of a Plan of Subdivision. The Town will continue to provide opportunities for citizens to provide feedback on Plans of Subdivision.

Where the footprint of a building remains the same, up to three residential units can be located within a single structure. There will also be a limit of requiring a maximum of one parking space per additional residential unit. The Town will need to address this in the new zoning by-law as parking is a significant consideration when approving new developments or redevelopments of properties.

Changes to the planning responsibilities of Upper-Tier Municipalities does not impact Prescott as it is a single tier municipality with its own authority over planning matters.

### **Ontario Underground Infrastructure Notification System Act, 2012**

#### **Impact on Prescott**

The changes to this Act are not expected to result in an impact on the Town of Prescott.

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### **New Home Construction Licensing Act, 2017**

#### **Impact on Prescott**

The changes to this Act are not expected to result in an impact on the Town of Prescott.

### **Supporting Growth and Housing in York and Durham Regions Act, 2022**

The changes to this Act are not expected to result in an impact on the Town of Prescott.

#### **Alternatives**

As this report is for information only no formal recommendations are being made.

#### **Financial Implications**

The reduction in potential Development Charges for affordable and attainable housing will be more than offset by an increase in assessment upon which property taxes are levied.

#### **Environmental Implications**

The changes made by this Act will still require the same level of due diligence and peer review of Environmental Impact Studies and analysis that the Town has always been subject to and required by the Provincial Policy Statement and the Town's Official Plan.



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**Attachments:**

- Township of Puslinch – Resolution re: Bill 23 Proposed Changes
- Municipality of Lambton Shores Resolution re: Proposed Legislation Bill 23 – More Homes Built Faster Act, 2022
- Corporation of the Town of Aurora Resolution re: Opposition to Bill 23, More Homes Built Faster Act, 2022
- Norfolk County Resolution re: Bill 23 “More Homes Built Faster Act, 2022”

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer and Treasurer



The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's  
Park  
Toronto, ON M7A 1A1  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

November 17, 2022

RE: 9.3.3 Report ADM-2022-065 Bill 23 Proposed Changes

Please be advised that Township of Puslinch Council, at its meeting held on November 9, 2022 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2022-366:**      **Moved by Councillor Sepulis and  
Seconded by Councillor Bailey**

That Report ADM-2022-065 entitled Bill 23 Proposed Changes and Consent items 6.6 and 6.15 and Correspondence Item 10.4 be received; and

Whereas the Township of Puslinch has received correspondence dated Oct. 25, 2022 from Minister Clark regarding the More Homes Built Faster Act, 2022 (Bill 23); and

Whereas the Township of Puslinch Council recognizes that there is a housing affordability concern in Ontario;

Be it resolved that the Township of Puslinch Council advise the Province that it has significant concerns about the actions contained therein to:

1. Essentially remove meaningful public participation from the land use planning process;
2. Reduce the protection of natural heritage features/natural hazards, and the resulting impact on public health, public safety, and climate change objectives;
3. Reduce the important role of Conservation Authorities in the review of development applications (a loss of technical expertise critical to rural municipalities);



4. Eliminate the long-established regional planning framework in the Province;
5. Streamlining aggregate applications by permitting Ministry staff to make decisions until such time that more information is provided;
6. Financial implications of all of the impacts of Bill 23, by eliminating the long accepted concept of growth paying for growth, and shifting that burden to the tax payer through property taxes;
7. Proposed Heritage Act changes related to timelines to designate properties listed on the Registry with undesignated status undermines the ability of the community to save these structures through community engagement and goodwill; and

Whereas the Township of Puslinch received the presentation from the Mill Creek Stewards;

Be it Resolved, that Puslinch Council request that the Ministry review the presentation by the Mill Creek Stewards; and

Whereas the Township of Puslinch received the Hamilton Conservation Authority Board Resolution and the Halton Conservation Authority correspondence addressed to the Province;

Be it Resolved, that Puslinch Council supports the comments contained therein; and

That the presentation and the Council Resolution be forwarded to Premier Ford, Minister Clark, Speaker Arnott, County of Wellington, AMO, ROMA, Grand River Conservation Authority, Conservation Halton, Hamilton Conservation Authority and all Ontario municipalities.

**CARRIED**



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,  
Courtenay Hoytfox  
Municipal Clerk

CC:

The Honourable Steve Clark, Minister of Municipal Affairs and Housing [steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)

The Honourable Ted Arnott, MPP Wellington-Halton Hills [ted.arnottco@pc.ola.org](mailto:ted.arnottco@pc.ola.org)

The County of Wellington [donnab@wellington.ca](mailto:donnab@wellington.ca)

Association of Municipalities of Ontario (AMO) [amo@amo.on.ca](mailto:amo@amo.on.ca)

Rural Ontario Municipal Association (ROMA) [romachair@roma.on.ca](mailto:romachair@roma.on.ca)

Grand River Conservation Authority [planning@grandriver.ca](mailto:planning@grandriver.ca)

Conservation Halton [cpriddle@hrca.on.ca](mailto:cpriddle@hrca.on.ca)

Hamilton Conservation Authority [ereimer@conservationhamilton.ca](mailto:ereimer@conservationhamilton.ca)

All Ontario Municipalities

Mill Creek Steward's Comments On

# Bill 23

## Building Homes Faster Action Plan





Mr Mayor, Councillors

May we begin with our deepest sympathies, no I'm kidding, congratulations to you all on your recent election/acclamation. The Mill Creek Stewards believe you're going to have an especially significant and challenging term in office as municipalities try to define their role in the provincial-municipal relationship.

That relationship brings us to the "More Homes Built Faster Action Plan" proposed by the Ontario government and presented to you as Item 6.6 on today's Agenda.

The provincial government is trying to sell this Plan as a means of building homes faster and cheaper by empowering municipalities.

**It does neither. This bill is a wolf in a sheepskin.**

If we start with those innocent looking sheepskins. This plan supports:

- 1) Eliminating/reducing regional planning to allow more local input.
- 2) Streamlining and reducing the costs of development applications.
- 3) "As of right" Additional Residential Units ARUs
- 4) Building more homes near transit corridors.
- 5) Housing targets and helping homebuyers
- 6) Improving the Ontario Land Tribunal.

At least some are creditable goals!

We can't argue with those goals but if we look underneath we see wolves.

- 1) Eliminating regional planning. Does allow more local input but at significantly more local costs. At the same time, by stripping input from Conservation Authorities, the result is no cross-jurisdictional planning, a critical aspect of water, land and environment planning recognized and instituted decades ago and applauded internationally. To add insult to injury this plan requires CAs to define CA land suitable for housing development and removes barriers to their sale.
- 2) Streamlining and reducing application costs. Does allow for faster application approvals but is that the problem? The provincial government's own Housing Task Force in the spring of 2022 identified land availability and development applications as non-issues. Their maps showed the lands adjacent to communities, and still available for development, serve the province's needs for the next 30 years with minimal new lands and no greenbelt land. As well, lands proposed for removal from the greenbelt are farther from infrastructure and would cost municipalities significantly more to develop. It should be noted that there is a shortage associated with housing but its not land. The average house and lot size has doubled in the last twenty years, doubling resource consumption and creating a resource not housing shortage, which explains why so much approved-land sits undeveloped. While reducing application and development costs compromises the generation of critical municipal revenue necessary for essential housing infrastructure development, especially extended development. The province offers no offsets to cover municipality's significant losses in revenue, while at the same time downsizing CAs and regional governments, further increasing the administration costs of local municipalities.
- 3) "As of right" ARUs. A true sheep with no wolf but unnecessary as municipalities like Puslinch have already implemented this aspect in everything but name.
- 4) Building near transit corridors. Again a true sheep but very small compared to the wolves.
- 5) Housing targets and assisting homebuyers. Does help homebuyers through attainable housing targets and development fee exemptions but leaves large loopholes in who can buy attainable housing and especially resell, while fee exemptions include no provincial offsets, once again leaving the tax base of local municipalities to bear the costs.
- 6) Improving the OLT. Does sound positive but it's limited to eliminating third party i.e. community groups like ours from appealing any Official Plan or Zoning bylaw amendments while permitting industry to appeal. This is at the same time as the province has removed regional planning and the right of appeal from regional governments and right of input from CAs.

And sadly the province already has specific targets for these wolves:

Pitting its wolves against two Greenland agreements covering the Golden Horseshoe. The province seeks to reverse both agreements. In the case of both agreements, the means for amendments already exist. Its just criteria that protect critical aspects of the broader community need to be met first. The province claims these criteria that protect the environment, natural features and farmland are too slow but slower is not slow and slower is the way that democracy, government by the people, works to balance risk for the broad community.

Pitting wolves against the Greenbelt itself, where the province is seeking to remove large swaths of protected land, while promising to offset it with land elsewhere. No belt can do its job if its chewed in pieces and the Greenbelt is no different, especially when the offset lands are distant, less than presented and being recycled as they were trumpeted months ago. As stated previously, these lands are not even needed and the province was very clear prior to the election that the no land would be removed from the Greenbelt. At the same time the substitute restricted development lands are being passed to distant municipalities like Puslinch at no gain.

Pitting its wolves against two specific higher tier municipalities, Hamilton and Kitchener-Waterloo, whose land planning guided by referendums met provincial targets but ran counter to provincial wishes. In this case the province promises low tier municipalities the power to ignore higher tier planning. One of the most significant problems resulting from this Bill is the elimination of cross-jurisdictional planning associated with regional governments (higher tier) and our unique conservation authorities (watersheds).

Pitting its wolves against wetlands, farmland and natural heritage features is of particular concern to our group. The province has supplied little wolf detail in its Action Plan except in the case of wetlands through its "Proposed Changes to OWES". These changes are a preview of what we can expect with respect to all other areas of planning. The core of this proposal is reducing bureaucracy and its costs by eliminating provincial oversight. I refer you to the paper appendix where original text is in black and removed or added text is blue. Removed text has a line through it, which is most of the text. In essence little has been added and much taken away in the name of streamlining. This reduction doesn't empower municipalities. It is a crass means of cutting provincial costs, downloading research on municipalities and minimizing the effectiveness of land planning oversight: all while appearing to substitute municipal oversight, i.e. empowerment. Municipalities will either face significant additional planning staff costs or face approving by default, all applications for development.

Specifically the province proposes to almost totally eradicate Ministry input into land planning when it comes to evaluating farmland, water courses, natural heritage features, wetlands and endangered species. Unfortunately as a replacement it only offers municipalities one option: subjective evaluations done without the benefit of objective report frameworks (page 1), significantly reduced detail including references (page 2,3), potentially done by unskilled workers supervised at a distance, done without the benefit of experienced Conservation Authority and Ministry personnel and considered complete when presented to the appropriate planner regardless of comprehensiveness (page 4).

**This is not municipal empowerment**, just a means to chaos, chaos that disempowers municipalities in every case where the municipalities and province disagree.

Finally in finishing our review, we must comment on the cynical use throughout both Bill 23 and the OWES Plan, of the "offsets" concept. This offset concept sounds innocent but in effect it eliminates any protection municipalities may have still hoped to extend to their water sources, farmlands, wetlands, natural heritage

features, species habitats and greenlands. Worst is the offset fund aspect, which allows developers to circumvent substitution and simply pay for destruction. When destruction engenders millions of dollars, a few thousand dollars is a small price for developers to pay.

**Bill 23 is not municipal empowerment but nuclear disempowerment. It won't build homes faster or cheaper but will have catastrophic effects on our environment including our Mill Creek.**

We have no doubt the Township's staff have prepared a comprehensive review of this Plan but we felt given this Action Plan's massive and immediate impact even as far as the Provincial Policy Statement, required we add our voice in person.

We are especially concerned by its plan to deny community groups like ours the right to participate in planning decisions and further the right to appeal planning decisions if we somehow manage to learn about them.

Please consider a strong response to the province's request for input on this proposed Plan. Thank you for your time and attention.

Note this legislation while eliminating the right of community groups like ours to appeal municipal decisions, doesn't eliminate the right of industry (aggregate, housing etc.)

Note this legislation tries to distract from municipalities that are already resolving housing shortages with densification at much lower cost and speedier resolution.

Note the extremely short timeline for comment on this Bill as well as the shortened timelines on all ERO comment periods, reflects a provincial agenda while significantly stressing our municipal staff.

Note greenbelt lands and wetlands have already been bought cheaply by speculators anticipating government proposed changes, meaning the whole concept of greenbelt, i.e. its permanency, is being destabilized.

Note this legislation not only eliminates the requirement for CA input for development applications but forbids it, i.e. a gag order. "Required to look at watershed protection only without reference to development".

Note this legislation put the existence of the Provincial Policy Statement, the foundation of lower tier government planning, in question, as it over-rides the PPS on farmland, wetlands, natural heritage sites, species protection etc.



A Healthy Watershed for Everyone

Via Email: [gschwendinger@puslinch.ca](mailto:gschwendinger@puslinch.ca)

November 7, 2022

Glenn Schwendinger, CAO/Clerk  
Office of the CAO/Clerk  
Township of Puslinch Office  
7404 Wellington Road 34  
Puslinch, Ontario  
N0B 2J0

**Re: Hamilton Conservation Authority Board Resolution re. Ministry of Natural Resources and Forestry proposals in support of Bill 23 More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23**

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Dear Mr. Schwendinger,

On November 3, 2022, the Hamilton Conservation Authority (HCA) Board of Directors passed the following unanimous resolution:

**BD12, 3113**

**MOVED BY: Jim Cimba  
SECONDED BY: Brad Clark**

**THAT the following key points regarding the Ministry of Natural Resources and Forestry proposals in support of Bill 23 More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-23 be sent to HCA's member municipalities:**

- **Proposed changes should take into account a watershed-based approach to balance growth with the environment and public health and safety.**
- **CAs should continue with the ability to review and comment on natural heritage in permitting and planning applications and retain responsibility for**

**Natural Hazard approvals to ensure safe development.**

- **We request continued collaboration with the Province in regard to the proposed changes and support Conservation Ontario's call to engage with the established multi-stakeholder Conservation Authorities Working Group (CAWG) that helped guide the Province in its implementation of the last round of changes to the CA Act.**
- **Municipalities should retain the option to enter into MOUs with CAs for municipally requested advisory services.**
- **Permit CAs to work towards cost recovery targets so that development pays for development.**
- **The Province should recognize the importance of CA lands and ensure clear policies to protect them.**

**CARRIED**

Sincerely,

A handwritten signature in black ink that reads "Lisa Burnside". The signature is written in a cursive, flowing style.

Lisa Burnside  
CAO, Hamilton Conservation Authority

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON, M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

The Honourable Steve Clark  
Minister of Municipal Affairs and Housing  
College Park 17th Floor, 777 Bay St,  
Toronto, ON M7A 2J3  
[steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)

The Honourable Graydon Smith  
Minister of Natural Resources and Forestry  
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The Honourable David Piccini  
Minister of the Environment, Conservation and Parks  
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[david.piccinico@pc.ola.org](mailto:david.piccinico@pc.ola.org)

October 31st, 2022

Dear Premier Ford, Minister Clark, Minister Smith and Minister Piccini,

We are writing to you in response to Bill 23, the *More Homes Built Faster Act*, which was announced on Tuesday, October 25th, 2022, specifically regarding Schedule 2.

We agree that there is a housing supply and affordability issue in Ontario that needs to be pragmatically addressed. We support the government's commitment to reducing unnecessary barriers to development and streamlining processes. We share this commitment and publicly report on the standards of service delivery to illustrate our goal of providing the best customer service to the municipalities, communities, residents and developers we serve.

We will do our part to help the Province meet its goal of building 1.5 million homes in Ontario over the next ten years. We think your stated outcomes are important but are concerned that your proposed legislative changes may have unintentional, negative consequences. Rather than creating the conditions for efficient housing development, these changes may jeopardize the Province's stated goals by increasing risks to life and property for Ontario residents.

## 1. Potential sweeping exemptions to transfer CA regulatory responsibilities to municipalities

Conservation Halton would like to understand the government's intentions with this proposed exemption. It is unclear whether it will be limited to certain types of low-risk development and hazards, or if the purpose is to transfer Conservation Authorities (CA) responsibilities to municipalities on a much broader scale. While the government wants to focus CAs on their core mandate, this proposed sweeping exemption signals the exact opposite. As proposed in the legislation, the CA exclusions will nullify the core functions of CAs and open up significant holes in the delivery of our natural hazard roles, rendering them ineffective. This will negatively

impact our ability to protect people and property from natural hazards, which seem to be more and more prevalent with extreme weather events.

Without limitations or further scoping, these proposed changes signal the likelihood of future delegation of CA permitting roles to municipalities that have neither capacity nor expertise in water resources engineering, environmental planning and regulatory compliance. This will result in longer response times and increased costs and impede the government's goal of making life more affordable.

Municipalities will also assume sole liability for the impact of development on natural hazards within municipal boundaries and on neighbouring upstream and downstream communities, which is a significant and new responsibility that they have never had to manage.

***Key Recommendations:***

- Address this risk expressly – keep all hazard-related responsibilities with CAs.
- Engage with the existing multi-stakeholder Conservation Authorities Working Group (CAWG) to ensure there is a streamlined, consistent and scoped process for CAs to help the Province achieve its housing goals while ensuring costs are low, the process is fast and Ontario taxpayers are protected.

**2. Proposed change that would prohibit CAs from entering into MOUs with municipalities for other services (e.g., natural heritage reviews, select aspects of stormwater management reviews, etc.)**

Conservation Halton has demonstrated that we can deliver these services efficiently without lengthening the approvals process. There is no evidence that municipalities can do this faster or cheaper. Bill 23 as currently written, precludes municipalities from entering into agreements with CAs to provide advice on environmental and natural heritage matters. They will have to coordinate with neighbouring municipalities and the Province on a watershed basis, rather than taking advantage of expertise already available within many CAs.

***Key Recommendations:***

- Municipalities should retain the option to enter into MOUs with CAs, with clearly defined terms, timelines and performance measures, as allowed under Section 21.1.1 (1) of the CA Act.
- Work with the CAWG to develop guidance for commenting and exploring the option of limiting CAs from commenting beyond natural hazards risks except where a CA has entered into an agreement or MOU.

**3. Proposed change to freeze CA fees**

This proposal has no guidelines on the timing or permanence of the fee freeze. Conservation Halton has already undertaken an extensive cost-based analysis that has been benchmarked against other development review fees to ensure our fees do not exceed the cost to deliver the service. We meet regularly with developer groups and municipalities to ensure our fees, processes and service standards are transparent, consistent and fair. We hope that you will be guided by your already approved fee policy that Conservation Halton supports, otherwise this change will impose additional costs on municipalities.

***Key Recommendation:***

- Require CAs to demonstrate to the Province that permit and planning fees do not exceed the cost to deliver the program or service and only consider freezing fees if CAs are exceeding 100% cost recovery.

**4. Wetland Offsetting**

Wetlands play a critical role in mitigating floods. Further wetland loss may result in serious flooding, putting the safety of communities at risk. Wetlands are a cost-effective strategy for protecting downstream properties. The

government must be prudent when considering changes like offsetting, which could negatively affect the ability of wetlands to reduce flooding and confuse roles in wetland management and protection between municipalities and CAs.

Conservation Halton is disciplined and focused on providing mandatory programs and services related to natural hazards. We have a transparent and proven track record of providing regulatory services that are streamlined, accountable and centred on rigorous service delivery standards. Our commitment focuses on stakeholder engagement, from meeting homeowners on-site to engaging with the development community to better understand perceived barriers. This approach helps us find innovative solutions for continued and safe growth in the municipalities we serve.

To ensure the most effective implementation of this Bill, we believe it is critical that the government presses pause on the proposed changes we have highlighted and meet with us to clarify and consider more effective alternatives. It is our hope that we can work with you again to safeguard the best possible outcomes for the people of Ontario.

You had such great success through the multi-stakeholder CA Working Group, which your Progressive Conservative government created and which Hassaan Basit, President and CEO of Conservation Halton, chaired. We strongly suggest continuing this engagement and we stand ready to help.

Sincerely,

Gerry Smallegange



Chair  
Conservation Halton Board of Directors

Mayor Gordon Krantz



Town of Milton  
Conservation Halton Board member

Mayor Rob Burton, BA, MS



Town of Oakville  
Conservation Halton Board member

Mayor Marianne Meed Ward



City of Burlington  
Conservation Halton Board member

cc:

MPP Ted Arnott  
MPP Parm Gill  
MPP Stephen Crawford  
MPP Effie Triantafilopoulos  
MPP Natalie Pierre  
MPP Donna Skelly  
MPP Deepak Anand  
MPP Peter Tabuns





# COUNTY OF WELLINGTON

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## COMMITTEE REPORT

**To:** Chair and Members of the Planning Committee  
**From:** Sarah Wilhelm, Manager of Policy Planning  
Jameson Pickard, Senior Policy Planner  
**Date:** Thursday, November 10, 2022  
**Subject:** **Bill 23 – More Homes Built Faster Act, 2022**

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### 1.0 Purpose

The purpose of this report is to provide an overview of proposed changes recently introduced by the Minister of Municipal Affairs and Housing through the “More Homes Built Faster Act, 2022” (Bill 23) aimed at increasing housing supply in Ontario.

This report comments on parts of the amendments related to the land use planning and development approvals process and also highlights other changes under consideration that have impacts across County Departments, Member Municipalities and Conservation Authorities. The Treasury Department will report separately to the Administration, Finance and Human Resources Committee on the potential impacts related to development charges.

### 2.0 Background

The Provincial Government has proposed sweeping changes to multiple statutes, regulations, policies and other matters to help achieve the goal of building 1.5 million homes in Ontario over the next 10 years. Bill 23 impacts nine statutes, including major changes to the Planning Act, Development Charges Act and Conservation Authorities Act. The Government is moving fast and the changes are far reaching.

### 3.0 Major Themes

The proposed changes focus on the following major themes:

- building more homes;
- streamlining processes; and
- reducing costs and fees to build houses.

The Government has posted material for comment on the Environment Registry of Ontario and the Ontario Regulatory Registry about the proposed legislative and regulatory changes (see Appendix A for list). Planning staff have reviewed and summarized information to assist the County and Member Municipalities in their review of the material (Appendix B) but encourage those interested to review the proposed changes in their entirety.

Key changes are listed below.

### 3.1 Building More Homes

In an effort to build more homes, the Province has proposed the following changes:

<b>Additional Residential Units (ARUs)</b>	<ul style="list-style-type: none"><li>• allow landowners to have up to 3 residential units per lot without the need for a zoning by-law amendment in municipally-serviced urban residential areas</li><li>• would permit 3 units in the main dwelling (including 2 ARUs) or a combination of 2 units in the main dwelling (including 1 ARU) and another ARU in an ancillary building</li><li>• zoning by-laws cannot set a minimum unit size or require more than one parking space per unit, but other zoning rules would apply</li></ul>
<b>Housing targets to 2031</b>	<ul style="list-style-type: none"><li>• set housing targets to 2031 for 29 “large and fast-growing” municipalities in Southern Ontario (not applicable to Wellington County)</li></ul>
<b>Major transit stations</b>	<ul style="list-style-type: none"><li>• build more homes near major transit stations (not applicable to Wellington County)</li></ul>
<b>Conservation Authorities</b>	<ul style="list-style-type: none"><li>• identification of Conservation Authority lands suitable for housing</li></ul>

### 3.2 Streamlining

The Provincial Government is looking to streamline a wide range of policies and procedures to reduce the time it takes for new housing to be built.

<b>Public Involvement</b>	<ul style="list-style-type: none"><li>• remove “third party” appeal rights for all planning applications (this would include appeals by the public)</li><li>• remove the public meeting requirement for draft plan of subdivision approvals</li></ul>
<b>Conservation Authorities (CAs)</b>	<ul style="list-style-type: none"><li>• remove Conservation Authority appeal rights for planning applications, except where the appeal would relate to natural hazards policies</li><li>• limit Conservation Authority responsibilities to review and comment on planning applications (either on behalf of a municipality or on their own) to focus on natural hazards and flooding</li><li>• change the Provincial wetland evaluation system, including shifting responsibility for wetland evaluation to local municipalities</li><li>• establish one regulation for all 36 CAs in Ontario</li></ul>

<b>New Provincial Planning Document</b>	<ul style="list-style-type: none"> <li>eliminate duplication between the Provincial Policy Statement (PPS) and A Place to Grow (Growth Plan), by combining them into one document and providing a more flexible approach to growth management</li> </ul>
<b>Planning Responsibilities</b>	<ul style="list-style-type: none"> <li>shift planning responsibilities from some upper-tier municipalities to lower-tier municipalities (not applicable to Wellington County)</li> </ul>
<b>Site Plans</b>	<ul style="list-style-type: none"> <li>exclude projects with 10 or fewer residential units from site plan control</li> <li>exclude exterior design of buildings from site plan control</li> </ul>
<b>Heritage</b>	<ul style="list-style-type: none"> <li>add more stringent requirements related to municipal heritage registers and timing of designation</li> </ul>
<b>Rental Unit Demolition and Conversion</b>	<ul style="list-style-type: none"> <li>impose limits and conditions on the powers of a local municipality to prohibit and regulate the demolition and conversion of residential rental properties</li> </ul>

### 3.3 Reducing Costs and Fees

Reductions in costs and fees are mainly focused in the following areas:

<b>Development Charges and Parkland Dedication</b>	<ul style="list-style-type: none"> <li>exempt non-profit housing developments, inclusionary zoning residential units (not applicable to Wellington County), and affordable, additional and attainable housing units from development charges and parkland dedication</li> <li>discount development charges for purpose-built rentals</li> <li>remove costs of certain studies from development charges</li> <li>reduce alternative parkland dedication requirements</li> </ul>
<b>Conservation Authorities</b>	<ul style="list-style-type: none"> <li>a temporary freeze on CA fees for development permits and proposals</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>review of other fees charged by Provincial ministries, boards, agencies and commissions</li> </ul>

### 3.4 Additional Matters

Beyond the proposed land use planning changes, other key changes include to:

- enable the Ontario Land Tribunal (OLT) to speed up processing of appeals
- provide the OLT with discretionary power to order the unsuccessful party at a hearing to pay the successful party's costs

- provide a potential rent-to-own financing model
- increase penalties under the New Homes Construction Licensing Act of up to \$50,000

## 4.0 Conclusion

Ontario is in the midst of a housing crisis. While there are no simple solutions to the problem, action is required. Several of the Government's initiatives support recommendations of the County's Attainable Housing Strategy such as:

- streamlining the land use planning approval process;
- reducing/exempting certain development charges and parkland dedication requirements;
- introducing an attainable housing category; and
- considering a potential rent-to-own financing model.

While the above proposals will likely increase the supply of housing, more information is needed to better understand how related cost reductions will be passed on to potential home buyers.

The County has previously commented to the Province about duplication between the Provincial Policy Statement and the Provincial Growth Plan for the Greater Golden Horseshoe Area and welcome the creation of one streamlined Provincial Planning document and a simplified process for comprehensive growth reviews. Planning staff do, however, have concerns about how this might impact the municipal comprehensive review (MCR) work completed to date.

We have significant concerns about actions to:

- essentially remove meaningful public participation from the land use planning process;
- reduce the protection of natural heritage features/natural hazards, and the resulting impact on public health, public safety, and climate change objectives;
- reduce the important role of Conservation Authorities in the review of development applications (a loss of technical expertise critical to rural municipalities); and
- eliminate the long-established regional planning framework in the Province.

Staff note that there is a substantial amount of material posted for consultation and little time to respond (most comments are due late November or early December). Unfortunately, this timeframe does not allow for many newly elected Councils (including Wellington County) to meet and discuss their comments. We understand that more information is to follow as Bill 23 also introduces the potential for additional policies and regulations. Therefore, the full impact of the proposed amendments is unknown.

## 5.0 Next Steps

At the time of writing this report, the Bill has passed second reading and is at the Committee stage in the Legislature. Staff will continue to monitor the proposed legislation as it moves through the legislative process. Staff will engage with AMO and other organizations to provide input and will report at a later date when the legislation comes into effect and/or additional policies and regulations are made available.

## Recommendations

That the report “Bill 23 – More Homes Built Faster Act, 2022” be received for information.

That this report be forwarded to the Ministry of Municipal Affairs and Housing on behalf of the County of Wellington and circulated to member municipalities for their consideration prior to Environmental and Regulatory Registry Provincial comment deadlines.

Respectfully submitted,

A stylized, handwritten signature in dark ink, appearing to read 'SW'.

Sarah Wilhelm, BES, MCIP, RPP  
Manager of Policy Planning

A handwritten signature in dark ink that reads 'Jameson Pickard'.

Jameson Pickard, B. URPL, RPP, MCIP  
Senior Policy Planner



THE MUNICIPALITY OF

LAMBTON SHORES

Administration

7883 Amtelecom Parkway

Forest, ON N0N 1J0

T: 519-243-1400 / 1-866-943-1400

[www.lambtonshores.ca](http://www.lambtonshores.ca)

November 22, 2022

by email: [schicp@ola.org](mailto:schicp@ola.org)

Standing Committee on Heritage, Infrastructure and Cultural Policy

To Whom It May Concern

Re: Proposed Legislation  
Bill 23 – More Homes Built Faster Act, 2022

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Thank-you for the opportunity to comment on the above-noted proposed legislation.

Please be advised that the Council of the Municipality of Lambton Shores passed Resolution 22-1108-11 at its November 8, 2022 regular Council meeting:

*THAT staff draft a letter to the province outlining Lambton Shores' concerns with Bill 23 and circulate to AMO and all Ontario municipalities.*

Lambton Shores is a thriving, growing community on the shores of Lake Huron. It includes several communities experiencing appreciable growth in residential and commercial developments. Lambton Shores' beaches, lakeshore communities, places like Grand Bend and Pinery Provincial Park, and its provincially and internationally significant natural heritage areas make Lambton Shores a well-known tourist destination and desirable place to live and work. Like much of rural Ontario and perhaps more so, it has experienced housing shortages, increased development activity, and a sharp rise in housing costs in the last several years.

In general, Bill 23 seems to be intended to address approval process problems that exist in larger centers more so than portions of rural Ontario like Lambton Shores. Lambton Shores, on the whole, works well with the development community and issues timely planning and other development approvals. In Lambton Shores' case, Bill 23 will "fix" many things that are not really broken and will have the unintended effect of substituting relatively efficient processes with additional processes, time, and costs to development.

The Province conducted a very narrow, developer and real estate-focused, consultation in developing its strategy to address the housing crisis. It is misleading to lay so much blame on the easy target of municipalities. Delays are often due to a development proponent's reluctance to provide information, meet requirements, and follow processes that are overseen by municipalities, but provincially-established. If the Province wishes to speed up Municipal approvals, it should look at its own approval processes, legislation, and responsiveness with respect to matters related to the *Endangered Species Act*, Records of Site Conditions, archaeological assessments, Environmental Compliance Approvals, and the like.

The limiting factor in addressing the housing crisis is labour and material shortages, caused by government policy and the demographics of aging baby-boomers. The Province would better address the housing crisis by finding ways to increase the capacity of the building industry and direct that capacity towards forms of housing that produce more units (e.g. medium and high rather than low density), rather than placing expectations on municipalities that increase staffing needs and put more pressure to draw labour away from construction and manufacturing.

## **Conservation Authorities**

With respect to Conservation Authorities, the Municipality of Lambton Shores has an excellent working relationship with our two Conservation Authorities (Ausable Bayfield and St Clair Region). They are responsive given the level of resources they have and provide valuable expertise, resources, and services to the Municipality. These would not be practical for a Municipality of our size to provide internally. The Municipality wishes to retain the ability to obtain these services through memorandums of understanding.

- If the CAs are prohibited from commenting on natural heritage matters, the Municipality will need to instead refer development proposals to third party consultants, which will add time and cost to development proponents, contrary to the intent of Bill 23.
- Municipalities will be reluctant to grant planning approvals that would exempt development from Conservation Authority approvals. The Municipality lacks the expertise to assess natural hazards and does not wish to assume the liability. Just as planning approval processes were not designed to address Ontario Building Code matters, planning approval processes and Municipalities lack the unique tools and mechanisms of CAs and the *Conservation Authorities Act* to ensure development can proceed while appropriately addressing hazards.
- Repeal of the Regulations specific to each CA, in favour of a province-wide Regulation, will eliminate the local flavor of each CA and its ability to provide for the needs of its constituent municipalities, which are different in rural Ontario than in larger centers.

## **Additional Dwelling Units**

With respect to allowing three units as-of-right on residentially zoned lands:

- This permission potentially creates additional dwelling units in areas where existing municipal services are at full capacity.
- For a second or third unit to be permitted in a particular form of dwelling, it should be clarified that the applicable zone must permit that form of housing in the first place. The current wording of the legislation would seem to permit, for example, a single detached dwelling with a basement apartment on lands zoned and intended for medium and high density, contrary to the intent of Bill 23 to create more units.
- How will the province ensure that these additional dwelling units are used as primary residences, as intended by Bill 23? In significant tourist areas like the Municipality of Lambton Shores, these provisions will promote additional

conversions of existing primary residences into two or three short term rental accommodations, contrary to the intent of Bill 23.

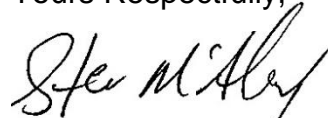
## **Waiving Fees**

With respect to waiving development charges, parkland dedication and other requirements for additional dwelling units, not-for-profit housing, inclusionary housing, etc., the Municipality questions whether these savings to developers will be passed on in lower unit purchase prices. (Consumer demand and willingness to pay remains higher than the building industry's capacity to supply.) Development will however increase municipal service and infrastructure needs, the costs of which will be a burden passed on to the existing tax base, if not collected through development charges.

## **Site Plan Approval**

Waiving site plan approval for residential developments of ten or fewer dwelling units will create adverse impacts to public and municipal interests and developments. The site plan approval process currently provides a single mechanism to address relevant items such as parking, site grading, stormwater management, site servicing, servicing capacity, entrances, work on municipal lands, and sidewalk and road closures. These are important considerations even for smaller developments. In the absence of site plan approval, municipalities will be forced to rely on (or create) a variety of other mechanisms and by-laws to address these interests, which will be less efficient than site plan approval and contrary to the intent of Bill 23 to reduce process.

Yours Respectfully,



Stephen McAuley,  
Chief Administrative Officer

- cc. Honourable Doug Ford, Premier of Ontario, [premier@ontario.ca](mailto:premier@ontario.ca)  
Honourable Steve Clark, Minister of Municipal Affairs and Housing, [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Honourable Graydon Smith, Minister of Natural Resources and Forestry, [minister.mnrf@ontario.ca](mailto:minister.mnrf@ontario.ca)  
Honourable David Piccini, Minister of Environmental Conservation and Parks, [Minister.mecp@ontario.ca](mailto:Minister.mecp@ontario.ca)  
Honourable Monte McNaughton, MPP Lambton – Kent – Middlesex, [Monte.McNaughtonco@pc.ola.org](mailto:Monte.McNaughtonco@pc.ola.org)  
[PlanningConsultations@ontario.ca](mailto:PlanningConsultations@ontario.ca)  
Association of Municipalities of Ontario  
Ontario municipalities



November 23, 2022

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
**premier@ontario.ca**

Dear Premier:

**Re: Town of Aurora Council Resolution of November 22, 2022; Re: Motion 7.2 – Mayor Mrakas – Opposition to Bill 23, More Homes Built Faster Act, 2022**

Please be advised that this matter was considered by Council at its meeting held on November 22, 2022, and in this regard, Council adopted the following resolution:

**Whereas Bill 23, the More Homes Built Faster Act, omnibus legislation that received first reading in the provincial legislature on October 25, 2022, proposes changes to nine Acts. Many of these proposed changes are significant and will restrict how municipalities manage growth through implementation of the official plan and the ability to provide essential infrastructure and community services; and**

**Whereas the effect of Bill 23 is that the Conservation Authority will no longer be able to review and comment on development applications and supporting environmental studies on behalf of a municipality; and**

**Whereas Bill 23 proposes to freeze, remove, and reduce development charges, community benefits charges, and parkland dedication requirements; and**

**Whereas Bill 23 will remove all aspects of Site Plan Control of some residential development proposals up to 10 units. Changes would also remove the ability to regulate architectural details and aspects of landscape design;**

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora oppose Bill 23, More Homes Built Faster Act, 2022, which in its current state will severely impact environmental protection, heritage preservation, public participation, loss of farmland, and a municipality's ability to provide future services, amenities, and infrastructure, and negatively impact residential tax rates; and**

- 2. Be It Further Resolved That the Town of Aurora call upon the Government of Ontario to halt the legislative advancement of Bill 23, More Homes Built Faster Act, 2022 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision-making for housing growth that meets local needs will be reasonably achieved; and**
- 3. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Michael Parsa, Associate Minister of Housing, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Peter Tabuns, Interim Leader of the New Democratic Party, local Members of Parliament Tony Van Bynen for Newmarket—Aurora and Leah Taylor Roy for Aurora—Oak Ridges—Richmond Hill, and all MPPs in the Province of Ontario; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Michael Parsa, Associate Minister of Housing  
Hon. Steve Clark, Minister of Municipal Affairs and Housing  
Peter Tabuns, Interim Leader, New Democratic Party  
Tony Van Bynen, MP Newmarket—Aurora  
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill  
All Ontario Members of Provincial Parliament  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

November 17, 2022

SENT VIA E-MAIL TO:

Hon. Steve Clark  
Minister of Municipal Affairs and Housing  
[Steve.Clark@pc.ola.org](mailto:Steve.Clark@pc.ola.org)

Dear Minister Clark:

Re: Bill 23 "*More Homes Built Faster Act, 2022*"

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On behalf of the Council of The Corporation of Norfolk County, please be advised that Council passed the following resolution at the November 16, 2022 Council-in-Committee meeting:

**Resolution No. 13**

**Moved By:** Mayor Martin

**Seconded By:** Councillor Columbus

WHEREAS on October 25, 2022, the Provincial government introduced Bill 23 known as the "More Homes Built Faster Act, 2022";

AND WHEREAS the overall stated purpose of Bill 23 is to introduce several legislative changes to increase housing supply throughout Ontario and to achieve the province's goal of 1.5 million homes over the next ten years;

AND WHEREAS the proposed changes include significant changes to six pieces of legislation including but not limited to development charges reform, diminished role of conservation authorities, removal of legislated planning responsibilities from some upper-tier municipalities, removal of public consultation in relation to subdivisions, adjusting the rights of appeal by third parties, and adjusting how growth-related capital infrastructure is paid for;

AND WHEREAS commenting timelines for these new proposed changes is constricted with some comments due on November 24, 2022, for many of the proposed changes;

AND WHEREAS given the enormity of the proposed changes and potential long-term financial impacts to municipalities, including Norfolk County, additional time is needed to review, engage, and analyze the proposal to provide informed feedback;

NOW THEREFORE BE IT RESOLVED THAT

1. the County formally request the Ministry of Municipal Affairs and Housing extend the commenting period for all components of the proposed Bill 23 to at least January 15, 2023 to allow for a more informed consultation period.
2. That the Mayor be directed to submit a letter on behalf of Norfolk County Council to the Ontario Minister of Municipal and Affairs MP, and local MPP, expressing concerns with the proposed legislation as detailed in staff memo CD-22-110, and the letter be circulated to all municipalities in the Province of Ontario.

**Carried.**

Should you have any questions regarding this matter or should you require additional information, please contact the Office of the County Clerk at 519-426-5870 x. 1261, or email: [Clerks@norfolkcounty.ca](mailto:Clerks@norfolkcounty.ca).

Sincerely,

Teresa Olsen  
County Clerk  
Norfolk County

CC:

- Leslyn Lewis, M.P., Haldimand-Norfolk  
[leslyn.lewis@parl.gc.ca](mailto:leslyn.lewis@parl.gc.ca)
- Bobbi Ann Brady, M.P.P., Haldimand-Norfolk  
[BABrady-CO@ola.org](mailto:BABrady-CO@ola.org)
- All Ontario municipalities

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

## REPORT TO COUNCIL

Date December 12, 2022

Report No. 120-2022

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: Grenville County Detachment Police Services Board Proposal

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### Recommendation

That Council endorse the joint submission of the Grenville County Police Services Detachment Board proposal to the Solicitor General of Ontario, as outlined in Staff Report 120-2022 as Option B, consisting of one board representing Merrickville- Wolford and North Grenville, and one board representing Augusta, Edwardsburgh Cardinal and Prescott; and

That Staff be directed to work with partnering board municipalities to develop terms of reference for the board.

### Background:

The Municipality of North Grenville provided the following background and analysis on behalf of the five municipalities.

On April 21, 2021, a meeting of the Mayors of the Grenville Detachment area municipalities was convened to discuss the benefits of a joint submission. Representatives from the existing Police Services Boards of the respective municipalities were also in attendance. At this meeting, the parties reached a consensus with respect to the proposed configuration for the new OPP Detachment Boards. Specifically, it was agreed that a model incorporating the following three detachment boards would best reflect the community and local needs of the member municipalities:

1. North Grenville
2. Prescott
3. Townships of Augusta, Merrickville-Wolford, and Edwardsburgh/Cardinal

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

Option A	North Grenville	Prescott	MW, Augusta, EC
Population	17,964	4,078	18,026
Land Area	351.90	4.94	838.01
People/Square Kilometre	51.05	825.51	21.51
Call history	2,290	1,516	2,574
Calls/capita	0.13	0.37	0.14

The draft joint proposal was then provided to the five local municipal councils for approval/endorsement. Subsequent to the Mayors' meeting, all Grenville County detachment municipalities, with the exception of the Township of Augusta, approved the coordinated response.

Subsequently, the Township of Augusta submitted a separate proposal suggesting the following structure:

1. North Grenville and Merrickville-Wolford
2. Township of Edwardsburgh/Cardinal, the Town of Prescott, and the Township of Augusta

Option 1 (alternative)	NG & MW	Pres, Aug, EC
Population	21,099	18,969
Land Area	566.23	318.71
People/Square Kilometre	37.26	59.52
Call history	2,668	3,712
Calls/capita	0.13	0.20

The Office of the Solicitor General has asked the municipalities to reconvene to try to come to a consensus. They have asked for the group to provide an update as soon as possible.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

### Analysis:

At a meeting of four of the regional CAO's on November 21, 2022 (Edwardsburgh/Cardinal sent their regrets), the following two options were finalized:

Option B	NG & MW	Pres, Aug, EC
Population	21,099	18,969
Land Area	566.23	318.71
People/Square Kilometre	37.26	59.52
Call history	2,668	3,712
Calls/capita	0.13	0.20
Board Composition	9	9
Elected Official	2 (1 from each municipality)	3 (1 from each municipality)
Community Representatives	5 (2 from MW, 3 from NG)	3 (1 from each municipality)
Provincial Appointees	2 (1 from each municipality)	3 (1 from each municipality)
Administration	North Grenville administer and Chair Rotates	Chair and admin rotates
Meetings	Bi-Monthly	

Option C	NG	Pres, Aug, EC, MW
Population	17,964	22,104
Land Area	351.90	842.95
People/Square Kilometre	51.05	26.22
Call history	2,290	4,090
Calls/capita	0.13	0.19
Board Composition	7	10
Elected Official	2	4 (1 from each municipality)

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

<b>Community Representatives</b>	3	4 (1 from each municipality)
<b>Provincial Appointees</b>	2	2 from across the jurisdiction
<b>Administration</b>	North Grenville	Chair and admin rotates
<b>Meetings</b>	Bi-Monthly	Quarterly

Following a meeting of the respective Mayors, Option B was the preferred structure.

The municipalities also suggested the following:

- Remove the requirement for Provincial Appointees. The Boards would be better served by replacing Provincial Appointees with additional locally appointed community members. Not only will this ensure a more community-driven approach, but it will also remove the slow provincial appointment process.

The following three factors provide more information about the local communities.

### **Geography**

Geographical differences create different environments in each of the communities. Augusta, Edwardsburgh/Cardinal, and Prescott lie along the St Lawrence River and 401 Corridor. Edwardsburgh/Cardinal and North Grenville are along Highway 416. Merrickville-Wolford and North Grenville are on the Rideau River.

The geographical make-up of each community is as follows:

<b>Municipality</b>	<b>Geographical Make-up</b>
Augusta	15 rural communities
Edwardsburgh/Cardinal	Villages of Cardinal (population 1,770) and Spencerville plus several rural hamlets
Merrickville-Wolford	Village of Merrickville (population 1,036) plus the rural community (2,099)
North Grenville	Urban service area of Kemptville (4,051 population) plus 6 rural hamlets (population 13,913)
Prescott	Entirely urban



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

## **Population**

Population growth varies across the communities from -3.4% to 9.2%.

Municipality	Population 2021	Population Change 2016- 2021 (%)	Population 2016	Population Change 2011- 2016 (%)
Augusta	7,386	0.4%	7,353	-1.0%
Edwardsburgh/Cardinal	7,505	6.1%	7,074	1.9%
Merrickville-Wolford	3,135	2.2%	3,067	7.6%
North Grenville	17,964	9.2%	16,451	9.1%
Ontario	14,223,942	5.8%	13,448,494	4.6%
Prescott*	4,078	-3.4%	4,222	1.4%
UCLG	104,070	3.5%	100,527	1.2%

## **Service Demands**

The differing character of each of the municipalities is reflected, in part, in the differing nature of calls for service. The rural municipalities of Augusta, Edwardsburgh/Cardinal, and Merrickville-Wolford have concerns related to a dearth of social services and response times due to the size of the geographic area to be covered.

	Augusta	Edwardsburgh Cardinal	Merrickville Wolford	North Grenville	Prescott
Drug Possession	4	7	0	25	15
Drugs	3	3	0	8	3
Operational	259	408	120	845	683
Operational 2	298	491	127	541	268
Other Criminal	18	28	11	49	52
Code Violations					
Property Crime	109	144	37	315	197
Violations					
Statutes and Acts	55	60	12	122	115
Traffic	115	93	50	291	78
Violent Criminal	35	66	21	95	106
Code					
Total	896	1,300	378	2,290	1,516



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Strategic Plan		

**Alternatives:**

Council could decide not to endorse Option B as outlined in the report.

**Environmental Implications:**

None

**Financial Implications:**

None

**Attachments:**

None

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

		Date Req'd
Information Purposes	X	Dec. 12 '22
Policy / Action Req'd		
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 121-2022

**Date:** December 12, 2022

**From:** Matthew Armstrong, Chief Administrative Officer and Treasurer  
Nathan Richard, Director of Operations

**RE:** 2023 Large Scale Infrastructure Projects

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### **Recommendation:**

For information.

### **Background/Analysis:**

The purpose of this report is to provide Council with information on 2 large scale infrastructure projects that are being planned for 2023.

#### **Edward Street Bridge Rehabilitation**

Following the Ontario Structure Inspection reports completed in 2017 and 2019, rehabilitation work for the bridge was tendered in 2021 which included the following work:

- Expansion Joint Replacements
- Concrete Abutment Repairs
- Structural Steel Repairs
- Corner rocker bearing rehabilitation
- Structure Steel re-coatings
- Guardrail Repairs
- Sidewalk Repairs

The tendered amounts in 2021 for the work above ranged from \$556,600 to \$844,943. This exceeded the budgeted estimate by a considerable amount and therefore the tender was not awarded at that time.

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<b>Policy / Action Req'd</b>		
<b>Strategic Plan</b>		

The Town and EVB Engineering reviewed the bridge work to determine options. It was noted that the bridge bearings were going to need rehabilitation in the next 5 to 10 years however, after further investigation, the bearings at the north and south ends of the bridge expanse were showing signs of rapid deterioration between 2019, 2020, and 2021.

It was recommended that the two projects be combined and scheduled for completion in 2023.

A bridge specialist from Superville Engineering Corporation was consulted to evaluate the original project scope and the bridge bearings to formulate recommendations.

- The purpose of bridge bearings is to transfer loads from the superstructure into the foundations while accommodating minor translations (thermal expansion-contraction to accommodate annual weather changes) and slight rotations of the superstructure;
- The interior pier-bearing elements (closest to the rail bed) are generally in good condition;
- Due to water leaking through the expansion joints, the condition of the abutment bearing elements degraded in recent years and are generally in poor condition;
- Abutment bearings are corroded and partially ceased; to a point that the free articulation is restricted which places stress in other locations on the structure;
- This restriction results in undue stress in the bridge girders and concrete seat in the vicinity of the bearings;
- The existing bearing type (rocker bearings) have been found to perform particularly poor during earthquake events;
- Replacement of the full line of bearings is recommended as opposed to individual like-for-like replacements;
- With full line bearing replacement, a more modern type bearing such as steel-reinforced elastomeric slide bearing would be selected;
- Bearing replacement requires jacking of the bridge creating a vertical offset at the expansion joint;
- It is most common and recommended that expansion joint replacement should occur following any work where jacking of the superstructure is required. As such, bearing and expansion joint replacement work is typically part of the same rehabilitation project;
- The train derailment in August 2021 resulted in minor scraping of the north abutment and did not expose any reinforcing steel. Resurfacing the concrete may also be completed at the same time.

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**Original Scope + replace abutment bearings with the bridge closed for jacking operations only.**

Bridge Closure Status:	Closed for duration of abutment bearing jacking only with sidewalk and 1 lane open the remainder of the time
Estimated Bridge Closure Duration:	A total of 2 weeks over the entire project (2-3 days at a time)
Estimated Construction Duration:	4.5 months
Estimated Construction Cost:	\$982,000

Asphalt repaving of the overpass deck will be added as a provisional item. The asphalt on the overpass north and south bound approaches are in poorer condition than the deck surface and will be completed as part of the regular asphalt milling and repaving being contemplated for 2023.

At the start of the project as the contractor defines an equipment laydown area on the deck, the traffic will become narrower with two smaller lanes. Sidewalk access will continue. As the project progresses from work under the bridge to the top of the bridge for the joint work, the traffic will be down to one lane with temporary traffic lights at each end. Sidewalk access will continue with 1 lane of vehicular traffic. As described above, there will be 4 events in which the contractor will be required to jack the bridge up for temporary support insertion and then final dropping on each end onto the new bearings. During these days, traffic will be diverted around the overpass to Boundary Street and Churchill Road East and the sidewalk will not be accessible.

**Water Tower Replacement**

The Town of Prescott has an aging Water Tower (reservoir) that was built using the latest construction techniques in the 1970's that have subsequently been shown to be faulty. The Prescott Water Tower was inspected in 2017/2018 and it was recommended that it would be prudent to plan for replacement within the next 5 years.

During the Joint Land Use Study with Augusta Township, it was discovered that the current capacity of the water tower is insufficient for the current requirements for system equalization, plus storage for fire, plus emergency storage. The current rated capacity is 2,270 m<sup>3</sup> while the current needs are 3,860 m<sup>3</sup>. Water storage requirements are the total sum of system equalization, plus fire storage, plus emergency storage.



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This project involves the erection of a new elevated water tower with components that consist of a new foundation, water tower support structure, elevated tank, support building, and all appurtenances (piping and valving) to make the elevated tower functional. The project also includes the demolition of the existing Prescott Water Tower.

The proposed project ensures that the municipal water servicing complies with the requirements of the Ministry of Environment, Conservation and Parks Design Guidelines for Drinking Water Systems. The water tower will be co-located with the Town's recreation complex thereby resulting in an efficient use of land. It is also strategically being placed to support services beyond the Town's borders into Augusta Township.

In September of 2021, the Town and the Township of Augusta submitted a joint application under the Investing in Canada Infrastructure Program: Green Stream Stage II. The application was successful and provides 73.33% funding for eligible costs.

There still remains some engineering work to be completed before going to tender which is planned to be in early 2023 so that the project can start in 2023 and finish in 2024. The funding must be used by March 31, 2026. Approval to go to tender will be brought to Council later in January or February 2023.

#### **Alternatives:**

None

#### **Financial Implications:**

##### **Edward Street Bridge Rehabilitation**

The total estimated cost of the bridge project is broken down as follows.

<b>Component</b>	<b>Cost</b>
Design	\$58,901
Construction	\$981,687
Contract and Inspection	\$32,267
Material Testing	\$7,500
<b>Total</b>	<b>\$1,080,355</b>

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The Province announced a doubling of the Ontario Community Infrastructure Funding (OCIF) envelope in 2022. The Prescott allocation increased from \$267,026 to \$548,790 in 2022.

With the bridge rehabilitation occurring in 2023, portions of the OCIF funding for 2022 and 2023 have been allocated toward the project

The estimated cost of rehabilitation including the bearing replacement is \$1,087,356 and will be paid for using the following:

- \$275,000 from 2021 Bridge Repairs Budget – Infrastructure Reserve
- \$253,790 from 2022 OCIF Funding
- \$253,790 from 2023 OCIF Funding
- \$152,388 from 2022 Infrastructure Reserve Allocation
- \$152,388 from 2023 Infrastructure Reserve Allocation

Pending Council's approval on January 3<sup>rd</sup>, 2023, the tender for the bridge work would be released in January 2023 for completion in 2023.

### **Water Tower Replacement**

The total estimated cost of the water tower replacement is broken down as follows.

Component	Cost
Design	\$90,000
Construction	\$6,756,000
Contract and Inspection	\$90,000
<b>Total</b>	<b>\$6,936,000</b>

The infrastructure grant would cover \$5,086,400 of the total \$6,936,000 leaving \$1,849,600 for the Town to contribute. The Township of Augusta has provided \$90,000 in funding as part of the Augusta Landings services agreement. The Town also dedicated the funds generated by the sale of 555 King Street towards the replacement of the water tower. This leaves approximately \$1,500,000 to fund through use of reserves and/or debt with payments supported by water and sewer revenue.

### **Environmental Implications:**



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None

**Attachments:**

None

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

*Submitted by:*

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Nathan Richard  
Director of Operations





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Policy / Action Req'd		
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 122-2022

Date: December 5, 2022

From: Matthew Armstrong, Chief Administrative Officer and Treasurer

RE: 2023 Operational Budget – Health and Social Services

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### Recommendation:

For information.

### Background/Analysis:

This report provides additional information on each of the programs included in the Health and Social Services Budgets.

### Public Health

Public health is the science and art of protecting and improving the health and well-being of people in local communities and across the country. It focuses on the health of the entire population or segments of it, such as high-risk groups, rather than individuals. Public health uses strategies to protect and promote health and prevent disease and injury in the population. Because a population-based approach is employed, public health works with members of communities and community agencies to ensure long-term health for all.

Public health:

- promotes health by advocating for public policy that promotes a healthy population, educating the public on healthy lifestyles, and by working with community partners; and
- protects health by controlling infectious diseases through regulatory inspections and enforcement, and by preventing or reducing exposure to environmental hazards; and

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- prevents disease and injury by the surveillance of outbreaks, screening for cancer, immunization to control infectious disease, and conducting research on injury prevention.

In Ontario, public health programs and services are delivered in communities by the 36 local health units, each of which is governed by a Board of Health as defined by the *Health Promotion and Protection Act* (HPPA). Boards are made up of municipal members, either elected officials or community representatives, and provincial appointees where requested. Approximately two-thirds of Ontario's boards are autonomous bodies created to oversee the provision of public health services. The remaining one-third are part of regional municipal councils. Regional and municipal councils have the same function within their communities. The mandated public health services are described in the Ontario Public Health Standards.

The provision of public health in this area is by the Leeds, Grenville and Lanark District Health Unit. The allocation of shared costs between municipalities and the province for mandatory programming is based on the census population.

### **Paramedic Services**

The United Counties of Leeds and Grenville is Service Provider for paramedic services for Leeds and Grenville.

There are three levels of service provided.

- Primary Care Paramedics (PCPs) with the addition of auxiliary skills and autonomous intravenous skills.
- Advanced Care Paramedics (ACPs) provide an expanded scope of practice and increased skill set from PCPs.
- Community Paramedics address the primary health care needs of the community.

There are a total of 8 paramedic stations across Leeds and Grenville

- 2 in Brockville
- 1 in North Grenville
- 1 in Rideau Lakes
- 1 in Leeds and the Thousand Islands
- 1 in Johnstown

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- 1 in North Leeds
- Headquarters in Brockville

911 calls for service are received and dispatched by a Central Ambulance Communication Center (CACC) located in Kingston. The CACC also oversees the assignment and movement of vehicles for the Lanark, Frontenac, Lennox and Addington, and Hastings Quinte Paramedic Services.

Calls are dispatched by priority code:

- Codes 1 and 2 Non-emergency calls
- Codes 3 and 4 Emergency calls
- Code 8 Stand-bys

#### Call Volume

2017	23,012
2018	24,878
2019	23,208
2020	21,572
2021	25,368

#### Operational Staff

- 74 full-time paramedics
- 60 part-time paramedics
- 7 superintendents
- 7 administration and leadership

Leeds Grenville Paramedic Service (upper-tier municipality/designated delivery agent) receives a Land Ambulance Services Grant (50% funding) from the Province on approved operational expenses. The formula for Joint Services distribution is based on weighted assessment. No subsidy for capital cost.

<b>Paramedic Service 2022 Budget</b>	
Revenue	9,347,968
Expenses including amortization	18,331,992
Net Expense to be shared	8,984,024

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<b>Allocation</b>	
Prescott	2.68%
Gananoque	4.43%
Brockville	18.46%
United Counties	74.43%

### **Cemetery**

Prescott Cemetery (Sandy Hill Cemetery) is owned by virtue of a trust that was established by the will of Edward Jessup III in favour of the churches of Prescott. The churches discharged this trust over the years by appointment of trustees which they ceased to do in 2011 thereby turning over the management of the cemetery to the Town of Prescott

In 2016, the Town of Prescott passed a by-law to establish the Prescott Cemetery Board of Management to oversee the Cemetery

The Town provides \$14,000 per year in funding to the Prescott Cemetery Board of Management to pay for lawn maintenance, burial preparation, insurance, etc.

	2021	2022
<b>Revenue</b>		
Municipal contribution	14,000	14,000
Plot sales, burials, vault	12,186	8,643
Other revenues	2,171	450
Public trustee interest	1,052	2,240
Investment revenue	5	15
	29,414	25,348
<b>Expenses</b>		
Ground maintenance	13,044	17,233
Graves	4,724	2,260
Administration & supplies	1,795	1,856
Public trustee transfer	606	2,365
Equipment, repairs, maintenance	434	181
	20,603	23,895

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Annual surplus	8,811	1,453
Accumulated surplus, beginning of year	18,654	17,201
Accumulated surplus, end of year	27,465	18,654

The Cemetery is required to establish a trust fund for ongoing care and maintenance if the Board were to cease operations. The balance of the trust fund as of December 31, 2021 was \$118,630.

### **Ontario Works Program**

The United Counties of Leeds and Grenville is Service Provider for the Ontario Work Program for Leeds and Grenville.

Under this umbrella the following programs are provided.

#### **Ontario Works**

- Includes: Employment Ontario referrals, employment benefits, the Wheels Program
- Provides financial and employment assistance to people in financial need.
- Supports individuals when they need financial support, but also challenges/pushes toward employment, training.
- Employment Ontario providers: KEYS (Gananoque), CSE Consulting (Prescott/North Grenville), Employment Education Centre (Brockville)
- Total costs distributed to Ontario Works (OW) clients: \$16M
- Total cost for salary and benefits: \$4.2M
- There are 43 staff delivering OW:
  - 1 Manager
  - 4 Supervisors
  - 2 Policy and Program Review Analysts
  - 26 Case Managers – various roles
  - 11 Program Support – various roles
  - 1 Homelessness Team Leader
- 1,061 clients in 2021

#### **Homelessness Prevention**

- Includes: the ByName List, Housing Support Team, the Homelessness Prevention Program (HPP)

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- Three-person team - full time dedicated to helping individuals/families get housed.
- Carries caseload of 15-20 ByName List clients.
- Light touch supports - updated listings, landlord networking.
- Intensive supports - active searches, landlord advocacy, documentation prep, rent subsidies, homeless prevention funding (e.g., rent bank)
- Three-person team - full time dedicated to dealing with urgent, immediate issues.
  - Tasks include:
    - 21-day shelter management (e.g., domestic violence)
    - Short-term emergency housing and response (e.g., fires, homelessness)
    - Indigent funerals
    - Victim Services – afterhours services
- Indigent Funerals

Province initiated plans to transform social assistance several years ago.

#### Phased approach

- November, 2022 – Leeds and Grenville one of the last areas to launch centralized intake.
- Province will manage initial intake and eligibility review for social assistance applicants.
- Next one-three years – Further transformation related to Employment Services.

<b>Ontario Works Program 2022 Budget</b>	
Revenue	19,812,881
Expenses including amortization	22,031,170
Net Expense to be shared	2,218,289
<b>Allocation</b>	
Prescott	5.63%
Gananoque	5.45%
Brockville	32.07%
United Counties	56.85%

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### **St. Lawrence Lodge**

Established in 1967, the original building opened its doors in 1970. In 2006, they opened a new state-of-the-art, 224-bed facility. The Home operates in partnership with the City of Brockville, the United Counties of Leeds & Grenville, the Town of Prescott, the Town of Gananoque, and in conjunction with the Provincial Ministry of Health and Long-Term care, and the South East Local Health Integrated Network.

Cost allocation between the partners is based on five year running average of resident days from each area. In 2022 Prescott's allocation was \$183,883 which is approximately 8% of the total.

The four partners also provide debt funding that was used to build the current 224 bed facility. This is a yearly amount of \$220,235 which is partially offset by provincial funding of \$80,500. The debt payments will end in 2024 and 2025 as will the offset funding.

### **Children's Services**

The United Counties of Leeds and Grenville is Service Provider for Children's Services for Leeds and Grenville.

Children's Services are predominantly funded by the Ministry of Education. There are 22 staff, in seven different locations across Leeds and Grenville. There are 4 leased locations – EarlyON Child and Family Centres (CFCs). The department provides the dual role of service system management and program/service delivery

Service System Management includes:

- Leadership
- Strategic planning
- Licensed childcare operating funding
  - o 42 centre sites
  - o one licensed home childcare agency with 13 home childcare providers
  - o 2,039 licensed spaces in Leeds and Grenville
  - o General operating funding
    - Wage enhancement funding
    - Small waterworks funding
    - Business and quality improvement funding
    - Repairs and maintenance funding

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- Pay equity funding
- Professional learning grants
- Enhanced support funding
- Canada Wide Early Learning and Child Care System planning/implementation
  - Canada Wide Early Learning and Child Care System (CWELCC) was announced two years ago; a Federal initiative.
  - Ontario was the last Province to sign on.
  - Consolidated Municipal Service Managers (CMSM) had six months to develop a plan and implement its CWELCC System roll out.
  - Significantly greater accountability and oversight of childcare operators for the CMSM.
  - 94% of childcare operators have enrolled.
  - Two agencies opted out - one with a service agreement and one without.
  - Parent refunds are flowing.
- Childcare expansion planning
- Childcare and Early Years Workforce (CCEY) Strategy
  - Research demonstrates that the key to a high quality CCEY system is qualified staff.
  - To be considered qualified in the CCEY system in Ontario, an individual is required to have a diploma in Early Childhood Education as well as be a member in good standing with the Ontario College of Early Childhood Educators.
  - The current Leeds and Grenville childcare and early years workforce is comprised of a mix of those who meet the above requirement.
  - Promotion and marketing of Registered Early Childhood Educators as a valued profession.
  - Support staff employment continuity and sustainability in the CCEY sector.
  - Retention and recruitment training, resources and support.
- Community information and data analysis
- Emergency response – Covid-19 emergency childcare/education worker strike

#### EarlyON Child and Family Centres

- Focused on families with children zero to six years.
- Supporting early learning and development.
- Making connections for families.
- No fee to participate.
- No eligibility criteria.
- Universal program/service.



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- Menu of program options.
- Locations across Leeds and Grenville.
- Responding to the needs of families.

#### Childcare Fee Subsidy

- Depending on a family's annual income, they may qualify for full or partial childcare fee subsidy to assist with the monthly costs of licensed child care.
- To be eligible for childcare fee subsidy, the following criteria must be met:
  - o Applicant(s) must be a resident of Leeds and Grenville.
  - o Applicant(s) are required to have a confirmed space in a licensed childcare program.
  - o All parents/guardians in the household must be working or going to school.

#### Special Needs Resourcing (SNR)

As directed by the Government of Ontario, Ministry of Education, the intent of SNR services is two-fold:

- To support the inclusion of all children in licensed childcare programs; and
- To increase the capacity of licensed childcare program staff to be confident and capable of providing an inclusive quality program for all children.

#### Infant Hearing Screening

All newborns are able to receive universal hearing screening as part of the Infant Hearing Program.

- The Brockville EarlyON CFC is the service provider in Leeds and Grenville for the Infant Hearing Program.

<b>Children's Services 2022 Budget</b>	
Revenue	9,722,661
Expenses including amortization	10,387,420
Net Expense to be shared	664,759
<b>Allocation</b>	
Prescott	6.16%
Gananoque	5.53%
Brockville	29.88%

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United Counties	58.43%
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### **Community Housing**

The United Counties of Leeds and Grenville is the Consolidated Municipal Service Manager for Leeds and Grenville; one of 47 Service Managers across the Province.

In accordance with the Housing Services Act, 2011, a municipality is designated to carry out measures to meet the objectives and targets relating to housing needs within the service area.

Responsibilities Include:

- Ensure housing programs are administered according to existing legislation and to provide support to individual housing providers.
- Determine local rules and establish processes that comply with legislation for processing applications, rent geared-to-income (RGI) eligibility requirements, occupancy standards, internal reviews, etc.
  - o RGI means the rent payable is equal to 30% of the net household income of an eligible tenant or is based on a rent scale for clients in receipt of Ontario Works (OW) or the Ontario Disability Support Program (ODSP).
- Administer housing programs - Canada-Ontario Community Housing Initiative (CHPI) Ontario Priorities Housing Initiative (OPHI) are two of the latest programs as an example.
- Maintain a centralized waiting list to ensure that RGI housing in the community is accessible to people in need.
- Ensure Ministry targets are maintained within Leeds and Grenville.
  - o Housing Department Targets are
    - Units of RGI housing provided by Leeds and Grenville - 987
    - Counties Portfolio – 667
    - Non-profit and co-operative housing – 250
- Develop a Local Housing and Homelessness Plan (HHP) - created in 2014 with a five-year review completed in 2019.
- The HHP vision is to encourage and support access to safe, secure, suitable, and affordable housing that reflects the changing needs of the community.
- The goals of the HHP include maintaining current affordable housing services and programs, enhancing services to reflect the changing needs of the community; and to involve all stakeholders in the development and implementation of the HPP.

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## Types of Rent Geared to Income Housing

### Non-Profit Housing

- Owned and operated by eight community-based, non-profit housing corporations for a total of 556 non-profit units across Leeds and Grenville. Most also offer market rent units.
- Market rent units assist in creating mixed income while also assisting with operating costs.
- Independent Boards of Directors are responsible for the operation of these providers.
- Annual RGI and operating subsidy are provided by the Counties.
- All providers are required to contribute annually to a capital reserve.
- One of the current issues in regards to non-profit housing is that they have reached the end of their mortgage (EOM) which can change the relationship with the Service Manager.

### Co-operative Housing

- Collectively owned and operated by its resident members.
- There is one co-operative housing provider located in Brockville (Shepherd's Green), comprised of 22 RGI and 8 market rent units.

### Rent Supplement Housing

- A contract is developed between the Service Manager and private or non-profit landlords to set aside a specific number of units in their building(s) for RGI.
- There are approximately 99 rent supplement units in Leeds and Grenville.

### Community Housing

- The Counties owns and operates 691 social housing units, consisting of 155 single-family units, and 536 units within 17 multi-residential buildings located throughout Leeds and Grenville.

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## Affordable Housing

- Affordable housing is not the same as RGI.
- Affordable housing units do not count towards the Counties' social housing mandate of 987 units.
- Affordable rent is defined as a maximum of 80% of the average market rent.
- Currently, there are a total of 61 affordable housing units in Leeds and Grenville.
- No operating subsidy is provided; Federal and Provincial funding is provided at the time of construction.
- All affordable housing projects have a 20-year commitment to maintain the units at an affordable rent.

<b>Community Housing 2022 Budget</b>	
Revenue	7,518,769
Expenses including amortization	13,744,245
Net Expense to be shared	6,225,477
<b>Allocation</b>	
Prescott	2.68%
Gananoque	4.43%
Brockville	18.46%
United Counties	74.43%

## Alternatives

None

## Financial Implications

Noted in the presentation.

## Environmental Implications

None



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**Attachments:**

- 2023 Operational Budget – Health and Social Services Presentation

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer and Treasurer

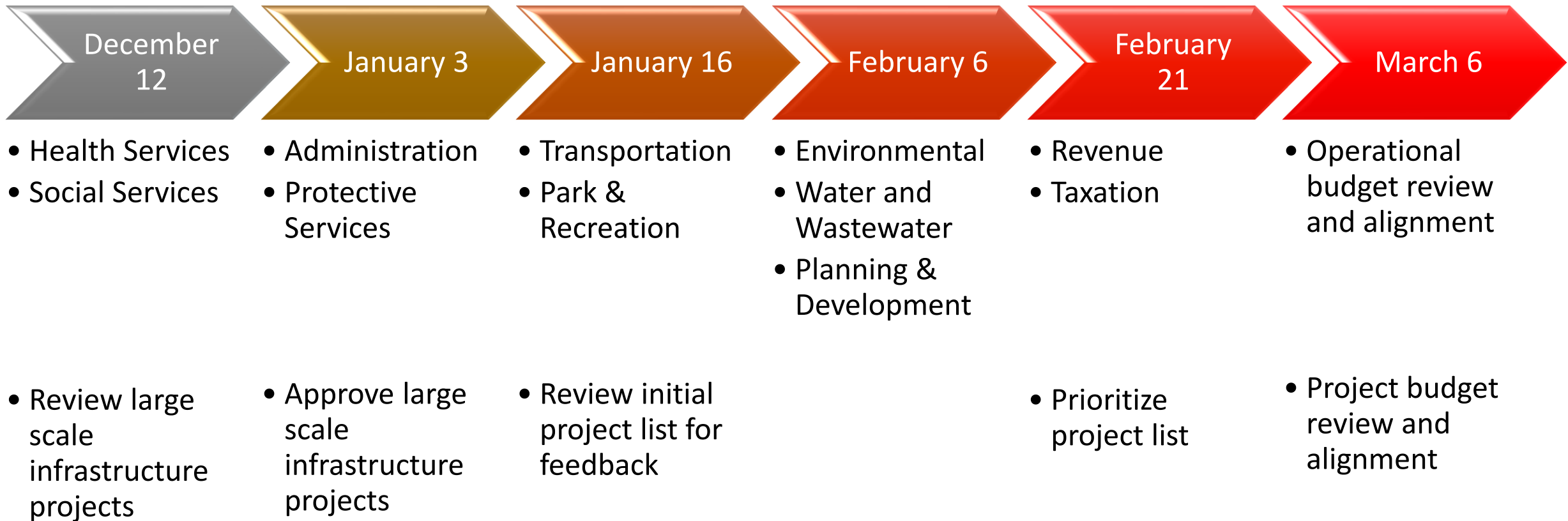
# 2023 Operational Budget – December 12, 2022



# Topics

- Budget Timelines
- Health Services
- Social Services

# Timelines





# Health Services

- Leeds, Grenville and Lanark District Health Unit
- Paramedic Services
- Cemetery

# Public Health

- Provided by Leeds, Grenville and Lanark District Health Unit
- Municipalities in the catchment area are required to cost share with the Province on mandatory programs
- The proportional allocation between municipalities is based on the most recent census population
- Councillor Lockett sits on the Public Health Unit Board

# Paramedic Services

- The United Counties of Leeds and Grenville is the Service Provider for Paramedic Services
- There is a cost sharing agreement between the United Counties and the 3 Single Tier Municipalities
- Cost allocation is based on weighted property assessment (2022 allocation is below)
  - Prescott 2.68%
  - Gananoque 4.43%
  - Brockville 18.46%
  - United Counties 74.43%
- 2022 Budget for Paramedic Services
  - Revenue \$9,347,968
  - Expenses including Amortization \$18,331,992
  - Net Expense to be shared \$8,984,024
- Mayor Shankar sits on the United Counties Joint Services Committee

# Cemetery

- Prescott Cemetery (Sandy Hill Cemetery) is owned by virtue of a trust that was established by the will of Edward Jessup III in favour of the churches of Prescott. The churches discharged this trust over the years by appointment of trustees which they ceased to do in 2011 thereby turning over the management of the cemetery to the Town of Prescott
- In 2016, the Town of Prescott passed a by-law to establish the Prescott Cemetery Board of Management to oversee the Cemetery
- The Town provides \$14,000 per year in funding to the Cemetery Board to pay for lawn maintenance, burial preparation, insurance, etc.
- Councillor McConnell sits on the Prescott Cemetery Board of Management

# Health Services Expenses

	2022 Budget	2022 Projection	2023 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Public Health	86,734	86,734	91,071	4,337	4,337	Assumes 5% increase	-
Paramedic	240,772	243,489	252,811	12,039	9,322	Assumes 5% increase	-
Cemetery	14,000	14,000	14,000	-	-	Assumes no change	-
<b>Total</b>	<b>341,506</b>	<b>344,223</b>	<b>357,882</b>	<b>16,376</b>	<b>13,659</b>		-
<b>% Change</b>				<b>4.80%</b>	<b>3.97%</b>		

# Social Services

- Ontario Works
- St. Lawrence Lodge
- Children's Services
- Community Housing

# Ontario Works Program

- The United Counties of Leeds and Grenville is the Service Provider for the Ontario Works Program
- There is a cost sharing agreement between the United Counties and the 3 Single Tier Municipalities
- Cost allocation is based on 50% caseload and 50% weighted property assessment (2022 allocation is below)
  - Prescott 5.63%
  - Gananoque 5.45%
  - Brockville 32.07%
  - United Counties 56.85%
- Total 2022 Budget for Ontario Works Program
  - Revenue \$19,812,881
  - Expenses including Amortization \$22,031,170
  - Net Expense to be shared \$2,218,289
- Mayor Shankar sits on the United Counties Joint Services Committee

# St. Lawrence Lodge

- There is a cost sharing agreement with St. Lawrence Lodge and the four municipal partners of the United Counties and the 3 Single Tier Municipalities to provide support to St. Lawrence Lodge over and above the funding provided by the Province
- Cost allocation is based on five year running average of resident days from each area. In 2022 Prescott's allocation was \$183,883 which is approximately 8% of the total.
- The four partners also provide debt funding that was used to build the current 224 bed facility. This is a yearly amount of \$220,235 which is partially offset by provincial funding of \$80,500. The debt payments will end in 2024 and 2025 as will the offset funding.
- Councillor Burton sits on the St. Lawrence Lodge Committee of Management



# Children's Services

- The United Counties of Leeds and Grenville is the Service Provider for Children's Services
- There is a cost sharing agreement between the United Counties and the 3 Single Tier Municipalities
- Cost allocation is based on 50% caseload and 50% weighted property assessment (2022 allocation is below)
  - Prescott 6.16%
  - Gananoque 5.53%
  - Brockville 29.88%
  - United Counties 58.43%
- Total 2022 Budget for Childcare Services
  - Revenue \$9,722,661
  - Expenses including Amortization \$10,387,420
  - Net Expense to be shared \$664,759
- Mayor Shankar sits on the United Counties Joint Services Committee

# Community Housing

- The United Counties of Leeds and Grenville is the Service Provider for Community Housing
- There is a cost sharing agreement between the United Counties and the 3 Single Tier Municipalities
- Cost allocation is based on weighted property assessment (2022 allocation is below)
  - Prescott 2.68%
  - Gananoque 4.43%
  - Brockville 18.46%
  - United Counties 74.43%
- Total 2022 Budget for Community Housing
  - Revenue \$7,518,769
  - Expenses including Amortization \$13,744,245
  - Net Expense to be shared \$6,225,477
- Mayor Shankar sits on the United Counties Joint Services Committee

# Social Services Expenses

	2022 Budget	2022 Projection	2023 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Ontario Works	137,365	127,772	144,233	6,868	16,461	Assumes 5% increase	-
St. Law Lodge	424,118	424,118	433,312	9,194	9,194	Assumes 5% increase on levy not debt	-
Childcare	39,287	40,689	41,251	1,964	562	Assumes 5% increase	-
Community Housing	166,843	145,582	175,185	8,342	29,603	Assumes 5% increase	-
<b>Total</b>	<b>767,613</b>	<b>738,161</b>	<b>793,981</b>	<b>26,368</b>	<b>55,820</b>		-
<b>% Change</b>				<b>3.47%</b>	<b>7.56%</b>		

# Summary

	2022 Budget	2022 Projection	2023 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Public Health	86,734	86,734	91,071	4,337	4,337	Assumes 5% increase	-
Paramedic	240,772	243,489	252,811	12,039	9,322	Assumes 5% increase	-
Cemetery	14,000	14,000	14,000	-	-	Assumes no change	-
Ontario Works	137,365	127,772	144,233	6,868	16,461	Assumes 5% increase	-
St. Law Lodge	424,118	424,118	433,312	9,194	9,194	Assumes 5% increase on levy not debt	-
Children's Services	39,287	40,689	41,251	1,964	562	Assumes 5% increase	-
Community Housing	166,843	145,582	175,185	8,342	29,603	Assumes 5% increase	-
<b>Total</b>	<b>1,109,119</b>	<b>1,082,384</b>	<b>1,151,863</b>	<b>42,744</b>	<b>69,479</b>		-
<b>% Change</b>				<b>3.85%</b>	<b>6.42%</b>		

# Next Budget Meeting – January 3, 2023

## Topics

- Administration
- Protective Services



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 123-2022

**Date:** December 12, 2022

**From:** Samantha Joudoin-Miller, Manager of Community Services

**Re:** Museum Update and Winter Opening Hours

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### Recommendation:

That Council approve the request for the Museum and Visitor Centre to remain open from December 16<sup>th</sup>, 2022, through to April 29<sup>th</sup>, 2023, Thursdays to Saturdays from 11:00 a.m. – 5:00 p.m.

### Background / Analysis:

In August 2022, Council approved that the Museum and Visitor Centre would remain open to the public at the reduced hours of Thursdays through Saturdays from 11 a.m.-5 p.m. From October through December, the Museum has seen a total of 153 visitors. The monthly breakdown is below:

- October = 62
- November = 69
- December = 22

During this time, there has been one contracted employee serving as the “Culture & Heritage Ambassador”. Fraser Laschinger continues to play a key role and serves as Curator of the Museum. The Ambassador is responsible for providing tours, cataloguing, and digitizing artifacts, assisting in preparing exhibit displays, assisting in community events/programming and promoting local tourism attractions in the Town of Prescott.

Staff is requesting that the Museum and Visitor Centre continue to remain open during the off-peak season and be staffed from December 22<sup>nd</sup> to April 29<sup>th</sup>, 2023 at the current operating hours of Thursdays to Saturdays from 11 a.m.-5 p.m.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

#### Fall Accomplishments:

- Remained open to serve the community by offering consistent hours during an off-peak season and continued to welcome several visitors
- Continued to build a positive working relationship with the Grenville County Historical Society and other local donors
- Having the museum open to the public allows for historical donations to be brought forward now that there is a physical space for these items to be displayed again. The new donations/loan items that have been received in the fall season include:
  - 1 matted (but not framed) Irish Surname Map
  - 1 CoE Rev. Robert Blakey Piano donation sign
  - 4 framed pictures/documents
    - Prescott (Ont.) Illustrated w/ Portrait of Mayor Buckley at top and Old Town Hall in centre;
    - Province of Ontario Location Certificate for Bartholomew White's service in the Fenian Raids;
    - 1856 watercolour depicting the Canadian side of Niagara, ON by Francis Hincks Grainger;
    - 1853 Indenture of Bargain & Sale (i.e. deed of sale) for "Susannah Jessup Cottage" from James & Hamilton Dibble Jessup to Bartholomew White
  - large steamer trunk, faded light green in colour with metal frame and wooden ribbing, hand-painted "PRESCOTT CITIZENS BAND" written sideways across the centre panel of the lid. It is believed that the trunk dates back to sometime around the turn of the 20<sup>th</sup> century.
  - Empire-style dress with hand-embroidered floral detail and an accompanying off-white petticoat/slip
  - 4 small Transportation items – all of which were used to draw maps/charts for the Canadian Navy and Coast Guard.
- 5 exhibits are now fully digitized. 6 remain and are in progress.
- Fall Harvest Window Display, Holiday and "Winter's Past" Window Display, special exhibit in front display in recognition of Founder's Day
- The most museum visitors in one day during off-peak fall season was 13



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

Museum Goals for September to December included:

1. Digitize the current artifacts that are on display in the 7 current exhibits to be able to feature them on our website
  - STATUS: 5 exhibits were completed, 4 more were added since September and are in progress
2. Create a new Fall themed window display which will feature Agriculture and Distilleries
  - STATUS: Fall Harvest Window included artifacts and content relating to Agriculture and Distilleries
3. Complete written display content to have printed and put up in each of the current 7 exhibits to provide more background knowledge to visitors
  - STATUS: This is in progress and material is being designed to offer a more self-guided tour
4. Create a marketing plan to better promote the Museum as a destination for local residents and visitors
  - STATUS: This is in beginning stages and requires more attention
5. Partner with local schools to bring classes in for programming that relates to their curriculum
  - STATUS: This goal is in preliminary stages and requires more attention

Museum Goals for December to April include:

1. Complete the digitization of all exhibits
2. Create a marketing plan to better promote the Museum as a destination for local residents, school learning opportunities and visitors
3. Implement museum specific email address, phone number and social media content to offer improved methods of communication with the public
4. Plan museum-related summer programming so that it is ready for peak season
5. Develop more hands-on, interactive displays for visitors to engage with while visiting the museum

### Alternatives:

Council could decide to choose alternative hours for the Museum & Visitor Centre to be open, or Council could choose not to approve the request to keep the Museum & Visitor Centre open during the off-peak winter season.



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Dec. 12 '22
Strategic Plan		

### **Financial Implications:**

The financial investment to staff the Museum and Visitor Centre from December 22<sup>nd</sup> to April 29<sup>th</sup>, 2023 would be approximately \$5,500 which would be supported through the budget of the Community Services department without adding to the allocation.

### **Environmental Implications:**

None

### **Attachments:**

None

*Submitted by:*

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Samantha Joudoin-Miller  
Manager of Community Services

## Notice of Motion – December 12, 2022

Whereas the temporary Ontario Staycation Tax Credit was introduced in 2022 for leisure stays between January 1, 2022 and December 31, 2022; and

Whereas the Ontario Staycation Tax Credit encourages Ontario families to explore the province, while helping the tourism and hospitality sectors recover from the financial impacts of the COVID-19 pandemic; and

Whereas the Tourism Industry Association of Ontario (tiao) has found that the Ontario Staycation Tax Credit has encouraged visitors to stay in Ontario, book trips where they had never visited before, and spend more on a visit than normal thus supporting local economies; and

Whereas the Ontario Staycation Tax Credit has had a positive impact and showcases the breadth of local tourism experiences and incentivizes visitor spending; and

Whereas the domestic spending supports our local industries and keeps dollars earned in Ontario, in Ontario; and

Whereas the Tourism Industry Association of Ontario (tiao) supports the extension of the Ontario Staycation Tax Credit through 2023 and that the credit be expanded to include transient boating in order to encourage Ontarians to visit waterfront communities.

Now therefore, The Corporation of the Town of Prescott supports the Tourism Industry Association of Ontario (TIAO) request to the Minister of Finance to extend the Ontario Staycation Tax Credit until at least December 31, 2023.

That a copy of this resolution be sent to the Honourable Peter Bethlenfalvy, MPP, Minister of Finance, the Honourable Steve Clark, MPP for Leeds-Grenville-Thousand Islands and Rideau Lakes, Chris Bloore, President & CEO of Tourism Industry Association of Ontario (TAIO), Dr. Jessica Ng, Director, Policy and Government Relations, Tourism Industry Association of Ontario, and all Leeds and Grenville municipalities.

**THE CORPORATION OF THE  
TOWN OF PRESCOTT**

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**BY-LAW NO. 54-2022**

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL  
MEETING HELD ON DECEMBER 12, 2022**

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**WHEREAS**, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

**WHEREAS** certain actions of Council do not require the enactment of a specific by-law;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

**READ AND PASSED, SIGNED AND SEALED THE 12<sup>th</sup> DAY OF DECEMBER 2022.**

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**Mayor**

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**Clerk**