



**PRESCOTT TOWN COUNCIL
MINUTES**

Monday, March 6, 2023

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young
Staff	Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk, Samantha Joudoin-Miller, Manager of Community Services

1. Call to Order

Mayor Shankar called the meeting to order at 6:01 p.m.

2. Approval of Agenda

Motion 51-2023

Moved By Young
Seconded By Burton

That the agenda for the Council meeting of March 6, 2023, be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest expressed.

4. Presentations

4.1 Recognition of Achievements - Kadyynn Morrison, Skate Brockville

Mayor Shankar welcomed Kadyynn Morrison and presented her with a Mayoral Scroll in recognition of her figure skating achievements. Kadyynn expressed her gratitude to Council and the community.

Kadyynn Morrison and family left the meeting at 6:07 p.m.

Jacob Hanlon, Food Cycle Science, joined the meeting at 6:07 p.m.

4.2 Food Cycle Science - Jacob Hanlon

Jacob Hanlon, of Food Cycle Science, spoke to the Food Cycle Pilot Program presentation. A copy of the presentation is held on file.

Mr. Hanlon spoke to other municipalities who already utilize the program, provided an overview of the process and storage, and the beneficial uses of the program. He spoke to the initial investment required for the municipal subsidized 12 week pilot project.

Discussion was held regarding the local municipalities involved, and further clarity was provided on the subsidy costs between federal, municipal, and end users.

Greg Kenney, of Irving H. Miller Insurance and Darryll Messiah of Intact Public Entities, joined the meeting at 6:21 p.m.

Further discussion was held regarding the systems lifespan, noise levels, current federal funding, and next steps in the pilot project process.

Mr. Hanlon left the meeting at 6:29 p.m.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 February 27, 2023

Motion 52-2023

Moved By Young

Seconded By Campbell

That the Council minutes dated February 27, 2023, be accepted as presented.

Carried

7. Communications & Petitions

There were no items under Communications & Petitions.

8. Consent Reports

Motion 53-2023

Moved By Burton

Seconded By McConnell

That all items listed under the Consent Reports section of the agenda be accepted as presented save and except Item #6 and Item #7.

Carried

8.1 Information Package (under separate cover)

1. International Women's Day Invitation at Brockville Memorial Centre – March 8, 2023
2. Community Economic Development 101 Workshop – March 8, 2023
3. United Counties of Leeds and Grenville Media Release - February 24, 2023
4. Niagara Regional resolution of support re: Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction
5. Town of Grimsby resolution of support re: Changes to the Municipal Heritage Register
6. Town of Grimsby resolution of support re: Barriers for Women in Politics
7. Municipality of Trent Lakes resolution of support re: Oath of Office – Indigenous

9. Committee Reports

There were no Committee Reports.

10. Mayor

Mayor Shankar spoke to an upcoming Joint Service Committee meeting being held on March 7, 2023.

11. Outside Boards, Committees and Commissions

There were no items submitted under Outside Boards, Committees and Commissions.

Discussion was held regarding the agenda format and process for discussing committee meetings.

12. Staff

12.1 Staff Report 16-2023 - 2023 Edward Street Bridge Repairs - Request for Tender Results

Motion 54-2023

Moved By Burton

Seconded By Young

That Council approve the selection of Bellai Alliance Civil Inc. for the 2023 Edward Street Bridge Repairs with a project start date in May 2023 at the tender amount of \$1,006,681 plus applicable taxes; and

That the cost of repaving of the bridge surface between the expansion joints be supported by the 2023 repaving budget.

Carried

Nathan Richard, Director of Operations, spoke to the report. He provided a summary of the request for tender, and the submissions received. He referenced the scope of project, the bridge closure plan, and the provision for re-paving.

Mr. Richard stated that Bellai Alliance Civil Inc., had been selected as the successful bidder.

Matthew Armstrong, CAO/Treasurer, spoke to the financial aspects of the project. He referenced OCIF funding and infrastructure reserves from 2022 and 2023, the re-paving provision from budget, and the inclusion of a small contingency.

Discussion was held regarding the selected successful bid and expected project completion timeline.

13. Resolutions

There were no Resolutions.

14. By-laws

14.1 2023 Council Appointments Amending By-Law

Motion 55-2023

Moved By Burton

Seconded By Lockett

That By-Law 09-2023, being a by-law to amend By-Law 50-2022, being a by-law to appoint members of Council to Boards, Commissions, to Appoint members of Council to the Committees of Council, and the appointment of Deputy Mayor for the year 2023, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

15. New Business

15.1 Township of Lanark Highlands Resolution re: Violence Against Women

Councillor Young spoke to the resolution from Lanark Highlands regarding Violence Against Women and referenced the CKW Inquest verdict from last fall.

Motion 56-2023

Moved By Young

Seconded By Burton

That the Council of the Town of Prescott support the resolution from the Township of Lanark Highlands regarding Violence Against Women and that a copy of the resolution be sent to the same organizations.

Carried

16. Notices of Motion

There were no Notices of Motion.

17. Mayor's Proclamation

There were no Proclamations.

18. Period for Media Questions

Ron Zajac, the Recorder & Times, inquired about the Lanark County resolution concerning violence against women, asked for clarity regarding consent report format, and damages to the Edward Street bridge as a result from the train derailment.

Matthew Armstrong, CAO/Treasurer, provided information regarding the use of consent reports on Council agendas and stated that the train derailment resulted in superficial damage only.

19. Closed Session

Motion 57-2023

Moved By McConnell

Seconded By Young

That Council move into Closed Session at 6:52 p.m. to discuss matters pertaining to:

19.1 Insurance Training

- Under Section 239(3.1) of the Municipal Act – for the purpose of educating or training the members; and
- That at the meeting, no member discuss or otherwise deal with any matter in a way that materially advances business or decision-making of the Council, local board, or committee; and

19.2 Approval of Closed Session Minutes (February 27, 2023); and

19.3 Litigation or potential Litigation

- Under Section 239 (2)(e) of the Municipal Act – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and

That the CAO/Treasurer, Director of Operations, Clerk, Deputy Clerk, Manager of Community Services, Economic Development Officer, Greg Kenney, Irving H. Miller Insurance Brokers, and Darryll Massiah, Intact Public Entities remain in the room for item 19.1 ; and

That the CAO/Treasurer, Director of Operations, Clerk, Deputy Clerk, Manager of Community Services, Economic Development Officer remain in the room for Item 19.2; and

That the CAO/Treasurer, Clerk, Deputy Clerk, and Economic Development Officer remain in the room for Item 19.3.

Carried

Motion 58-2023

Moved By Burton

Seconded By Young

That Council reconvene in Open Session. (Time: 8:28 p.m.)

Carried

Greg Kenney and Darryll Messiah left the meeting at 7:39 p.m.

Samantha Joudoin-Miller and Nathan Richard left the meeting at 7:41 p.m.

20. Rise and Report

During the Closed Session, Council received insurance training under item 19.1, approved the Closed Session minutes dates February 27, and provided Staff with direction on Item 19.3 - Litigation or potential Litigation.

21. Confirming By-Law – 10-2023

Motion 59-2023

Moved By Campbell

Seconded By Lockett

That By-Law 10-2023, being a by-law to confirm the proceedings of the Council meeting held on March 6, 2023, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

22. Adjournment

Motion 60-2023

Moved By Burton

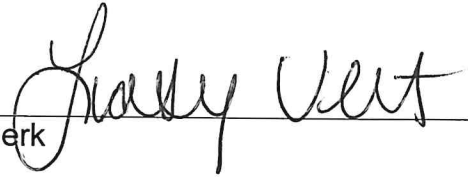
Seconded By Young

That the meeting be adjourned to Monday, March 20, 2023. (Time: 8:30 p.m.)

Carried



Mayor



Clerk