



PRESCOTT TOWN COUNCIL
AGENDA

September 15, 2025

6:00 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Our Mission:

To foster an environment of collaborative leadership to grow a safe, inclusive, and resilient community while preserving the unique character of Prescott.

Land Acknowledgement:

We acknowledge that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

Pages

1. Call to Order

2. Approval of Agenda

RECOMMENDATION

That the agenda for the Council meeting of September 15, 2025 be approved as presented.

3. Declarations of Interest

4. Presentations

5. Delegations

5.1 South Grenville Food Bank - Food Insecurity Report

1

Bonnie Pidgeon, Executive Director of South Grenville Food Bank

6. Minutes of the previous Council meetings

6.1 September 2, 2025

26

RECOMMENDATION

That the Council minutes dated September 2, 2025, be accepted as presented.

7. Communications & Petitions

8. Consent Reports

All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.

RECOMMENDATION

That all items listed under the Consent Reports section of the agenda be accepted as presented.

8.1 Information Package (under separate cover)

9. Committee Reports

10. Mayor

11. Outside Boards, Committees and Commissions

12. Staff

12.1 Staff Report 60-2025 - Key Infrastructure Projects Update

35

RECOMMENDATION

For Information.

12.2 Staff Report 61-2025 - Fire Protection Grant 2025-26

38

RECOMMENDATION

THAT Council direct Staff to submit an application under the Fire Protection Grant 2025-26.

12.3	Staff Report 62-2025 - Financial Report - July 2025 Update	40
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RECOMMENDATION

For information.

12.4	Staff Report 63-2025 - License Agreement - King St Street Lights at Coast Guard Base	44
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RECOMMENDATION

THAT Council approve and enact By-Law 38-2025 being a By-Law to approve the License Agreement between His Majesty the King in Right of Canada, as represented by the Minister of Fisheries.

13. Resolutions

14. By-laws

15. New Business

16. Notices of Motion

17. Mayor's Proclamation

17.1	Breast Cancer Awareness Month	57
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18. Period for Media Questions

19. Closed Session

RECOMMENDATION

THAT Council move into Closed Session at p.m. to discuss matters pertaining to:

19.1 Approval of Closed Session Minutes (September 2, 2025)

19.2 Proposed Sale of Municipal Lands

19.3 Potential Litigation

19.4 Potential Leasing of Private Lands

19.5 Potential Purchase of Private Lands

19.6 Negotiation of Agreement of Purchase and Sale Terms

Under Section 239(2)(c) under the Municipal Act - acquisition or disposition of land, Under Section 239(2)(e) under the Municipal Act - potential litigation AND Under Section 239(2)(k) under the Municipal Act - plans and instructions for

negotiations; AND

That the CAO/Treasurer, Director of Administration/Clerk, Director of Operations, Economic Development Officer, Municipal Planner and Deputy Clerk remain in the room.

20. Rise and Report

21. Confirming By-Law – 39-2025

58

RECOMMENDATION

That By-Law 39-2025, being a by-law to confirm the proceedings of the Council meeting held on September 15, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

22. Adjournment

RECOMMENDATION

That the meeting be adjourned at p.m.

South Grenville Food Insecurity

State of Emergency

August 14th 2025



AUGUSTA
EDWARDSBURGH CARDINAL
PRESCOTT

THE SOUTH GRENVILLE FOOD BANK (FFA)

ABOUT US

The South Grenville Food Bank opened its doors in 2002 with a vision and dream to help individuals and families in need by serving three townships: Augusta, Edwardsburg/Cardinal, and Prescott.

We primarily rely on volunteers, donors, grants, and community support to operate.

Visit our website at sgfoodbank.ca



AVAILABLE PROGRAMS

Agency 2 Agency: We collaborate with other service agencies in identifying and helping clients.

Baby Shelf: Families with infants can receive free baby diapers, formula, and baby food.

Birthday Cake Club: In the month of their birthday, children receive a cake mix, icing, and sprinkles.

Bottles for Babies: We collect alcohol and pop bottles and cans, as well as scrap metal, to support our baby and children programs.

Care Items: We offer Depends and Ensure for seniors or those with health issues, as well as other hygiene and feminine products.

Delivery Program: To help seniors, those with mobility issues, or rural clients access food.

Food Hamper: The points-based allotment system encourages clients to choose the food and household items they need.

Kids Snack Packs: Every school-age child receives a snack pack, which may include snacks, small meals, fresh options, and dairy.

Tools for Launch: Groceries (meant for lunches) are available to individuals for two weeks when beginning a new job, education, or training program.

OUR MISSION

Food For All Food Bank, a community-based organization serving South Grenville, provides food for those in need. Everyone will be treated with respect, dignity, and protection of privacy.

LOCATIONS

Prescott
136 Henry St. W.

Cardinal
Cardinal Public Library
618 King's Hwy #2

Spencerville
Spencerville United Church
16 Centre St.

Augusta
Still serving Augusta Township, more information coming soon!



CLIENT TESTIMONY

As a working single mom and with everything going on, the food bank is the one place where they are always kind and accommodating.

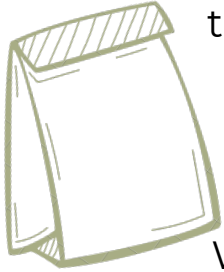
Whether you have a car to bring your groceries home or not, and no matter your circumstances, it is always a judgment-free zone – you feel the love.

- Anonymous Client



PROGRAM SPOTLIGHT:

TOOLS FOR LAUNCH



Tools for Launch was created during the COVID-19 pandemic as a way to eliminate access to food as one of the barriers to success. In partnership with our local CSE Consulting branch, we process referrals for individuals who are starting employment, training, or education.

We provide food for two weeks at a time, and with each individual we help, it costs approximately \$50. So far in 2025, the South Greenville Food Bank has helped 11 people remove food as a barrier to starting a new opportunity!

PROGRAM SPOTLIGHT:

BOTTLES FOR BABIES

Bottles for Babies is our primary initiative to help fund our infant and children programming. We collect alcohol bottles and pop cans, which are then returned for change.

Our baby and infant items, such as formula and diapers, are available to clients during their visit. Additionally, in each of our children's snack packs, they receive one bag of milk, which is bought with this income as well.



POTENTIAL PROGRAM SPOTLIGHT:

MOBILE FOOD BANK TRUCK

Our vision for the program includes setting up various “pop-up” locations within South Grenville where our clients can come on a dedicated day of the week at a closer location to their home. Currently, our volunteers use their own vehicles for some of the programs we offer.

As we grow and serve more clients each year, our capacity has outgrown the ability for them to use their personal vehicles, which is why our dream is to have a permanent transit van for the food bank.

Currently, we offer a monthly delivery service to 25-30 of our senior, rural, and home-bound clients who face barriers accessing our services at our outreach offices in Prescott, Cardinal, and Spencerville. By expanding upon this initiative, we believe our impact can grow and improve our overall service delivery in our local community.



ORGANIZATIONAL STRUCTURE



STAFF

*Executive Director: Bonnie Pidgeon
Warehouse Coordinator: Kevin Towns
Fundraising Coordinator: Jen Axford*

VOLUNTEERS

The South Grenville Food Bank has approximately 70 volunteers across each of our departments: Intake, Counter, and the Warehouse.

BOARD OF DIRECTORS

*Chair: Carol Ravnaas
Vice Chair: Roxanne Riddell
Treasurer: Heather Lawless
Secretary: Vicki Davy
Director: Cora Mills
Director: Karen Ruyter
Director: Tami Portelance
Director: Angela Goyette
Director: Kim Sutherland-Crossman
Director: Angela Gannon*

A MESSAGE FROM OUR EXECUTIVE DIRECTOR

Having been the Executive Director for the past 23 years, I have proudly watched our volunteers be a direct line between the food bank and our clients.

As a grassroots organization, we receive no large funding streams, meaning we must rely heavily on community partners such as yourselves to support our clients throughout the Township of Augusta, Town of Prescott, and the Township of Edwardsburgh-Cardinal.

- Bonnie Pidgeon

BREAKING THE STIGMA SURROUNDING FOOD BANK USAGE

Over the years, our food bank's demographics have shifted significantly.

According to Food Banks Canada, the primary driver of food insecurity is insufficient income. We are seeing this firsthand in our community, with a growing number of individuals who work full-time yet still struggle to cover rent or mortgage payments and other essential bills—often leaving little to no money for food.

The moment a client walks through our doors, volunteers ensure it is a no-judgement zone. No matter if it's their first time coming in or they routinely come in every month, each client is greeted with a warm smile and a welcoming atmosphere.

Additionally, not-for-profits like food banks work collaboratively, building strong relationships with one another and with community partners to ensure we can connect clients with the resources and support they need, regardless of their personal background.

In Food Banks Canada and the Walmart Foundation's PAR study (n = 100), it was identified that 46% of respondents reported "feeling [that] others need it more" and 54% respondents reported "feeling ashamed", leading them to choose not to use the Food Bank even though they couldn't afford their next meal.



Working together to eliminate hunger in South Grenville

July 25, 2025

Mayor Tory Deschamps
Township of Edwardsburgh Cardinal
18 Centre Street
(613) 803-2505

Mayor Gauri Shankar
Town of Prescott
360 Dibble Street West
(613) 924-2812

Mayor Jeff Shaver
Township of Augusta
3560 County Road 26
(613) 925-2306

Dear Mayor Deschamps, Mayor Shankar, and Mayor Shaver,

I am writing to you on behalf of the South Grenville Food Bank to ask for a meeting to review the declaration of a food insecurity emergency within South Grenville. We are asking for your support in facilitating a collaborative discussion both between the South Grenville Food Bank and the leaders of South Grenville but also with the United Counties of Leeds and Grenville regarding this issue.

Attached to this letter is the proposed declaration for your information that we hope will be presented to the Counties Council in October with other local food banks.

Food Banks across the province are experiencing declining resources, yet they are also faced with increasing demand. At the South Grenville Food Bank, we are facing this increased demand across our three locations in Prescott, Spencerville, and Cardinal. Unfortunately, due to the decreased foot traffic at our Augusta location, a mutually agreed upon decision was made to close the physical food bank there last month. Amid this closure, we are taking the time to evaluate how to best serve our more rural clients and believe our dream of creating a mobile food bank could best serve the rural areas of South Grenville.

I hope that we can find a time to discuss this matter as a group (or individually if needed) before our delegation at Counties Council in the fall. I will be out of the office from August 11-15th, so please let me know if there is a time in the next few weeks that works best for your schedule.

Sincerely,

Bonnie Pidgeon

Executive Director, South Grenville Food Bank
(613) 925-2444 | foodforallbonnie@bellnet.ca



Working together to eliminate hunger in South Grenville

August 21, 2025

The Honourable Michael Barrett, M.P.

Leeds-Grenville-Thousand Islands-Rideau Lakes
68 William Street (Unit 205)
Brockville, ON K6V 4V5
(613) 498-3096

The Honourable Steve Clark, M.P.P.

Leeds-Grenville-Thousand Islands and Rideau Lakes
9 Broad Street (Unit 305)
Brockville, ON K6V 6Z4
(613) 342-9522

Dear Mr. Barrett and Mr. Clark,

Today, I am writing to you on behalf of the South Grenville Food Bank to ask for a meeting to discuss food insecurity within South Grenville. This past June, Brockville City Council passed a declaration regarding food insecurity in their area.

We are also asking for your support in facilitating a collaborative discussion between the South Grenville Food Bank and leaders in the municipal, provincial, and federal levels of government regarding this issue. We will be attending the Leeds-Grenville Counties Council on October 8th 2025, to further discuss this topic and proposed declaration.

Food Banks across the province are experiencing declining resources yet are also faced with increasing demand. At the South Grenville Food Bank, we see this demand firsthand across our three locations in Prescott, Spencerville, and Cardinal. Between January 2023 and January 2024, we saw a 16.9% usage increase across all our locations. By January 2025, our usage increased an additional 14.5%.

Unfortunately, due to the decreased foot traffic at our Augusta location, a mutually agreed upon decision was made to close the physical food bank there last month. Amid this closure, we are taking the time to evaluate how to best serve our more rural clients and believe our dream of creating a mobile food bank could best serve the rural areas of South Grenville.



Working together to eliminate hunger in South Grenville

As both the House of Commons and the Legislative Assembly of Ontario is beginning soon, we wanted to ensure everyone is aware that September is Hunger Action Month in Canada. This is a time when communities across the country focus on raising awareness about food insecurity and taking action to support both food banks and those facing hunger. It is important now, more than ever, to advocate for those facing food insecurity and educate those around us about the emergency we currently face.

I hope that we can find a time to discuss this matter as a group (or individually if needed) before our delegation at Leeds-Grenville Counties Council in the fall. I will be out of the office from September 8-11th, so please let me know if there is a time in the next few weeks that works best for your schedule. Attached to this letter is our proposed declaration for your information.

Sincerely,

Bonnie Pidgeon

Executive Director, South Grenville Food Bank
(613) 925-2444 | foodforallbonnie@bellnet.ca

July 9, 2025

The Right Honorable Mark Carney, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, IB K1A 0A2
BY EMAIL: PM@pm.gc.ca

Dear Prime Minister Carney:

Re: Resolution regarding Food Insecurity

Please be advised that during the regular Council meeting of June 24, 2025, the following resolution regarding food insecurity was carried.

WHEREAS food insecurity is defined as inadequate or insecure access to food due to financial constraints, and is associated with a higher risk of numerous diseases, chronic health conditions and early death; and

WHEREAS Public Health Ontario estimates that 1 in 7 households in Leeds, Grenville and Lanark are food insecure; and

WHEREAS the Brockville and Area Food Bank reported 21,537 visits in 2024 (including 5,519 visits by or on behalf of children), serves approximately 1 in 13 area residents, and projects over 22,000 visits in 2025; and

WHEREAS the South East Health Unit, in its 2024 report “Addressing Food Insecurity in Leeds, Grenville & Lanark”, indicated that the living wage for the region is \$21.65 per hour; and

WHEREAS the South East Health Unit’s Low Income Measure – After Tax estimates that approximately 3,150 Brockville residents are in low income, based on 2021 census data.

THEREFORE BE IT RESOLVED THAT the Council of the City of Brockville declare food insecurity an emergency in the City of Brockville; and



THAT Council request that the Provincial and Federal Governments consider the reduction of food insecurity as a component of all applicable government policies; and

THAT Council request the Provincial and Federal Governments explore the expansion of existing school food programs and/or work to establish a province-wide, universal school food program; and

THAT Council request the Provincial and Federal Governments act to address the causes of food insecurity, including income levels, housing affordability and food costs; and

LASTLY THAT a copy of this motion be circulated to the following individuals and organizations: The Right Honorable Mark Carney, Prime Minister of Canada; The Honorable Doug Ford, Premier of Ontario; MP Michael Barrett, Leeds-Grenville-Thousand Islands-Rideau Lakes; MPP Steve Clark, Leeds-Grenville-Thousand Islands-Rideau Lakes; The Federation of Canadian Municipalities; The Association of Municipalities of Ontario; The Rural Ontario Municipal Association; The Ontario Public School Boards Association; The Canadian School Boards Association; Brockville and Area Food Bank

Yours truly,

A handwritten signature in blue ink, appearing to be "SEARL".

Sheena Earl,
City Clerk
searl@brockville.com

cc.

Hon. Premier of Ontario, Doug Ford

Hon. Member of Parliament, Leeds-Grenville-Thousand Islands and Rideau Lakes, Michael Barrett

Hon. Member of Provincial Parliament, Leeds-Grenville-Thousand Islands and Rideau Lakes, Steve Clark

The Federation of Canadian Municipalities

The Association of Municipalities of Ontario

The Rural Ontario Municipal Association

The Ontario Public School Boards Association

The Canadian School Boards Association

Brockville and Area Food Bank

CITY OF BROCKVILLE

Victoria Building, One King Street West, P.O.Box 5000, Brockville, Ontario, Canada K6V 7A5

Tel: 613-342-8772 Fax: 613-342-8780

DEFINING TERMINOLOGY FROM THE LINK2FEED DATABASE

Client: A Client is a person who is visiting an agency to receive food and/or services. A Client's profile must be complete before a visit can be recorded. Every Client has a unique Client ID number assigned by Link2Feed.

Household: A Client and their household members. They share some common data such as address, housing type, languages, and dietary considerations.

Household Member: A Household Member is a person who lives with a Client, regardless of relation. Household Members only require a partial profile, but its possible to complete their profiles as well.

Individual: An Individual is any client profile in Link2Feed. In reporting, all Clients and Household Members are considered to be Individuals.

DEFINING TERMINOLOGY FROM THE LINK2FEED DATABASE

Visits: The number of times a household receives services.

Existing vs New Households: The number of "Households" that have received services for the first time prior to the reporting period (counted under "Existing") and the number of "Households" who received services for the first time within the reporting period (counted under "New").

Age Group: The age of each client, which is calculated using their "Date of Birth". Some may be estimates.

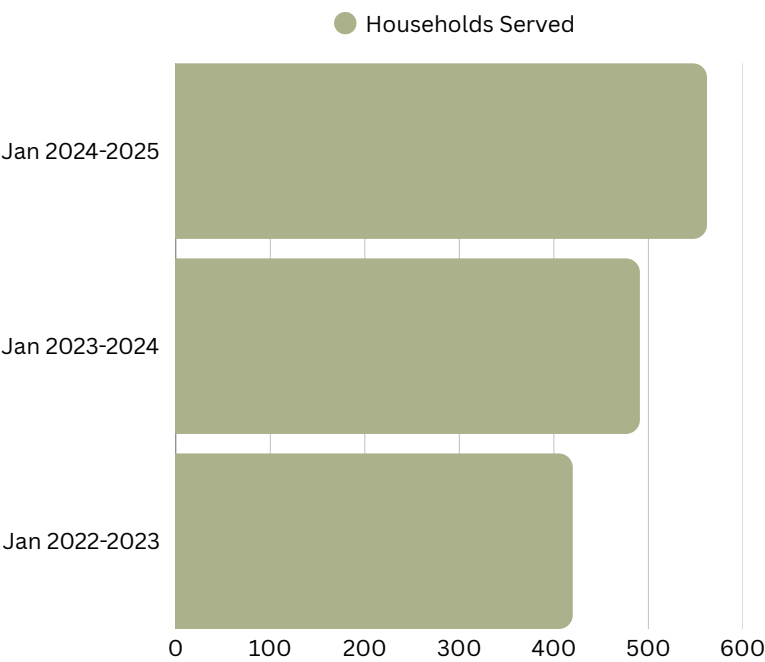
Employment Type: This reports how a client receives any income. To use the Food Bank, there is no means test to establish eligibility (this means that we do not ask how much an individual's income is, rather just the source, if any).

SG Food Bank Statistics (Unique)

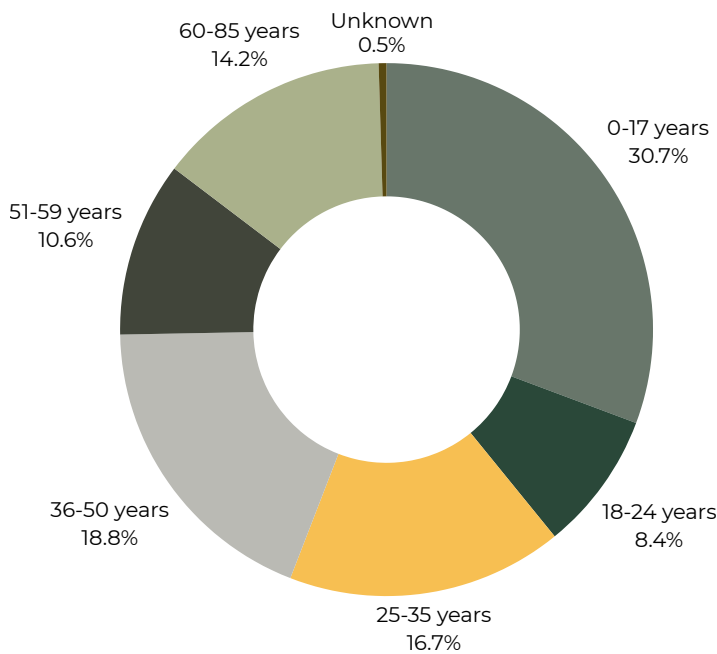
January 2022 - January 2025

A unique count is used when we want to count each individual once, regardless of the number of times they received services during the reporting period.

The number of unique households we serve has been steadily increasing. From January 2023 to January 2024, the Food Bank's usage increased by 16.9%. From January 2024 to January 2025, the Food Bank's usage increased by another 14.5%.



Visits by Age Group



Total Reach :
1473 Households
3059 Individuals

Average Household Visits Per Year:
12 - 13

New Households:
Cardinal - 108
Prescott - 298
Spencerville - 14

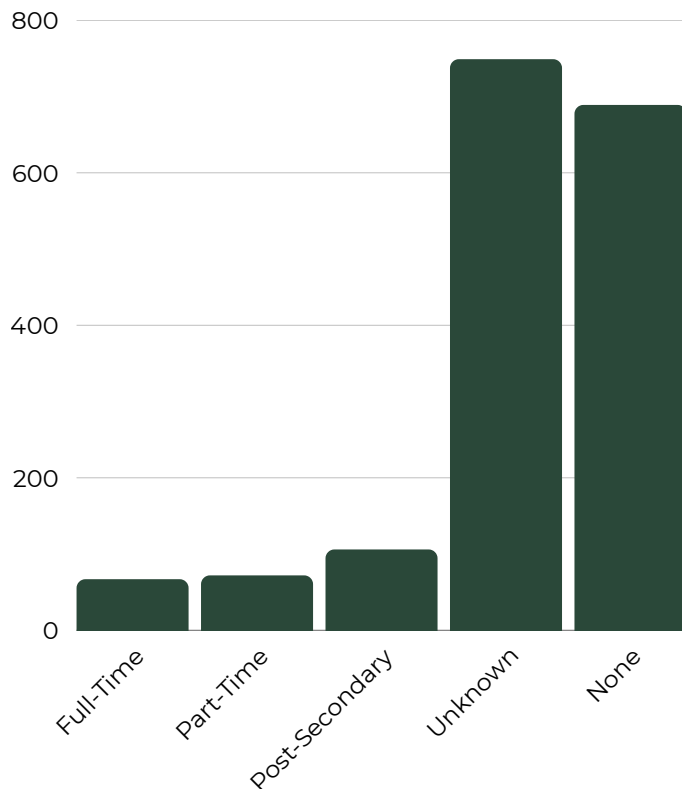
Link2Feed does not recognize individual townships, therefore in 2024, we manually recorded Augusta statistics. We found that there were 54 unique households (80 adults, 24 children, and 3 infants) in this township alone.

SG Food Bank Statistics (Unique)

January 2022 - January 2025

A unique count is used when we want to count each individual once, regardless of the number of times they received services during the reporting period.

Client Employment Type



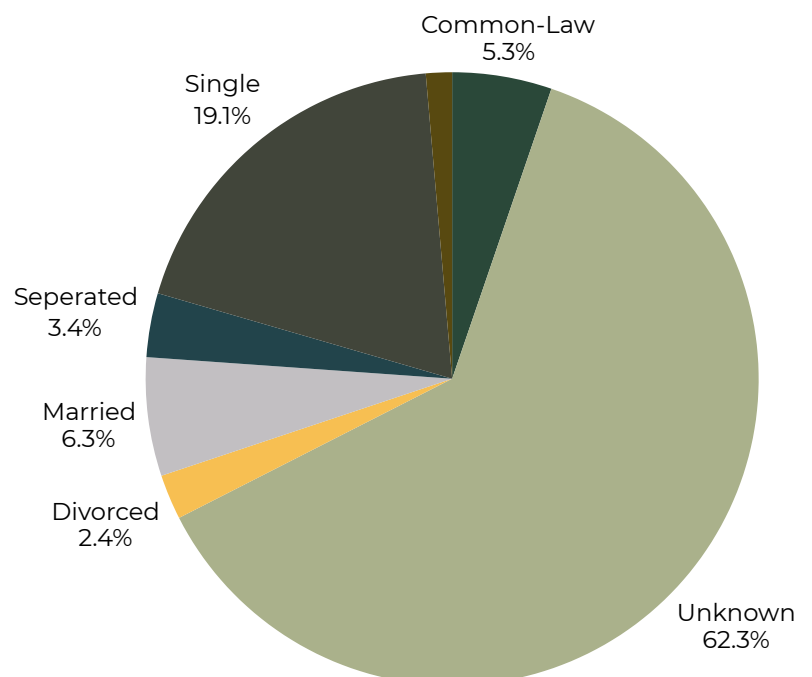
We served
399 single person households
60 households of 5 or more people

The majority of our clients are
Single

Our clients
Rent privately (648)
Rent social housing (54)
Own their home (64)

The majority of our clients receive some form of government assistance, such as ODSP (276 clients) or OW (173 clients).

Client Marital Status

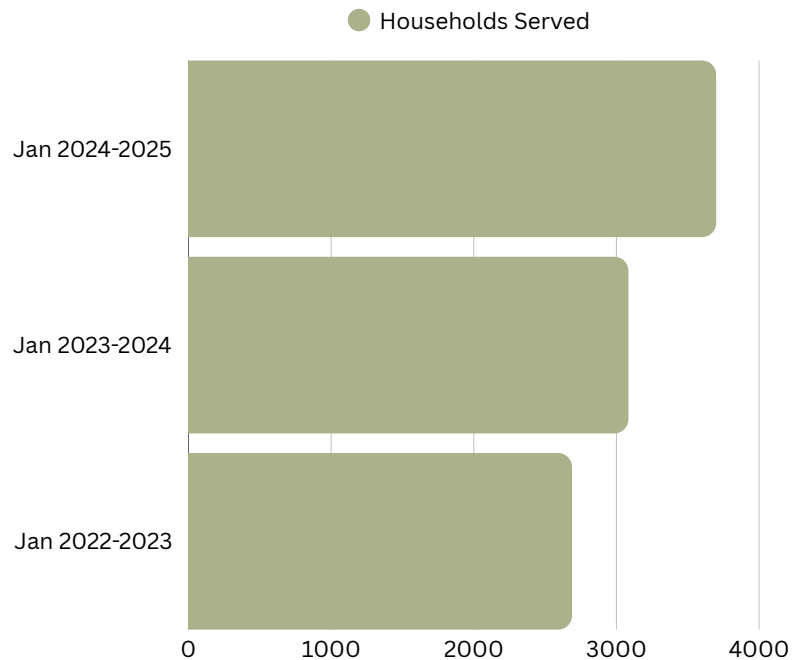


SG Food Bank Statistics (Duplicated)

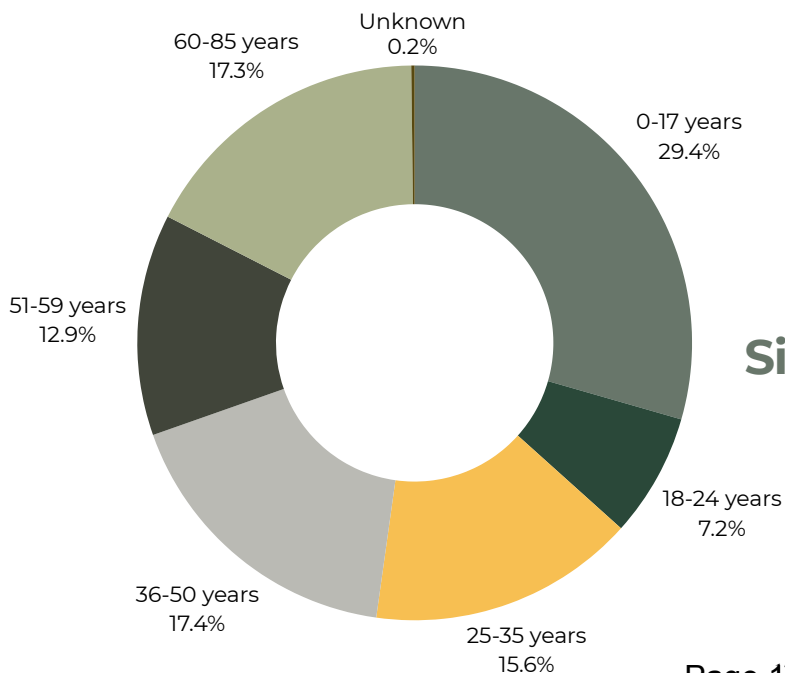
January 2022 - January 2025

A duplicated count is used when we want to count each visit or instance of an individual or household visiting the food bank within a reporting period.

The number households we serve has been steadily increasing. From January 2023 to January 2024, the Food Bank's usage increased by 14.7%. From January 2024 to January 2025, the Food Bank's usage increased by another 19.9%.



Visits by Age Group



Total Reach :
9472 Households
19171 Individuals

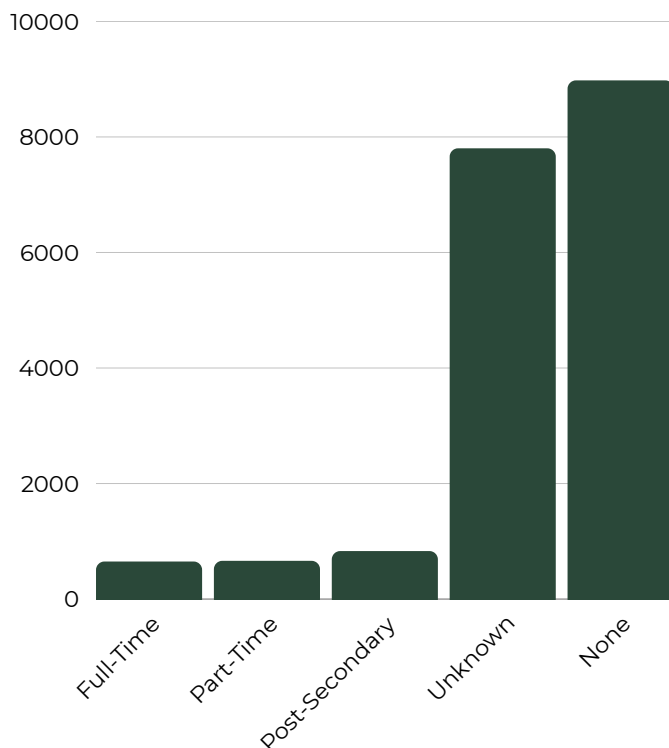
Most often, we served
Single person households (4818)
Two person households (2131)

SG Food Bank Statistics (Duplicated)

January 2022 - January 2025

A duplicated count is used when we want to count each visit or instance of an individual or household visiting the food bank within a reporting period.

Individual Employment Type



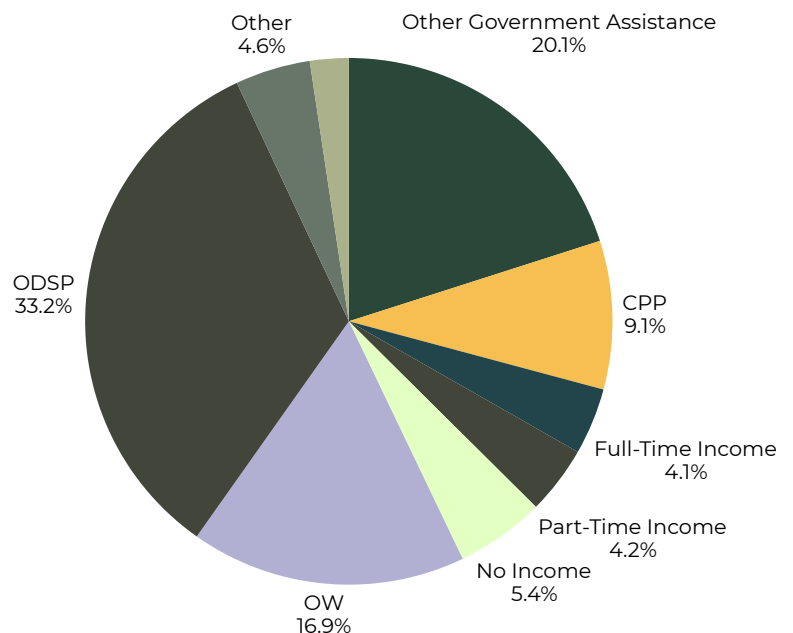
We served
4818 single-person households
630 households of 5 or more people

The majority of our returning clients are
Single

Our clients are often referred by
Another client or friends and family

The majority of our clients receive some form of government assistance, such as ODSP (3837) or OW (1950).

Client Income Type



A Glimpse Into South Grenville

** Statistics are from the Voices United 2020 "Food Banks Clients Speak Out" Report, Leeds, Grenville & Lanark District Health Unit's "Addressing Food Insecurity in Leeds, Grenville & Lanark 2024 Report" as well as our Link2Feed Database.*

The estimated population of South Grenville, according to the 2021 census is 18,969.

This means that between January 2022 and January 2025, we served more than the entire population of South Grenville (19171 individuals).

In Leeds, Grenville & Lanark,
1 in 7 households are food insecure

The approximate cost to feed a family of 4 is
\$1196 per month

Who is food insecure?
28.4% of children
27.5% of renters
46% of single mothers
32.3% of single fathers

** Food insecurity is often seen through clients worrying about running out of food, missing meals and reducing their food intake, and compromising in the quality and/or quantity of food due to a lack of money. In fact, 41% of respondents reported that they go whole days without eating.*

LINK2FEED STATS: DEEP-DIVE

UNIQUE STATS

JANUARY 2025 - JULY 2025

Clients Served

- Households: 481
- Individuals: 1016

Visits by Age Group

- 0-17: 307 (30.2%)
- 18-24: 81 (8%)
- 25-35: 189 (18.6%)
- 36-50: 189 (18.6%)
- 51-59: 104 (10.2%)
- 60-85: 239 143 (14.1%)
- Unknown: 3 (0.3%)

New Households

- Cardinal - 13
- Prescott - 73
- Spencerville - 5

Client Employment Type

- Full-Time: 39 (8.1%)
- Part-Time: 36 (7.5%)
- Post-Secondary: 47 (9.8%)
- Unknown: 103 (21.5%)
- None: 254 (53%)

Client Marital Status

- Common-Law: 26 (5.4%)
- Single: 94 (19.5%)
- Separated: 12 (2.5%)
- Widowed: 5 (1%)
- Married: 25 (5.2%)
- Divorced: 12 (2.5%)
- Unknown: 308 (63.9%)



LINK2FEED STATS: DEEP-DIVE

DUPLICATED STATS

JANUARY 2025 - JULY 2025

Clients Served

- Households: 2309
- Individuals: 5037

Visits by Age Group

- 0-17: 1518 (30.1%)
- 18-24: 357 (7.1%)
- 25-35: 922 (18.3%)
- 36-50: 882 (17.5%)
- 51-59: 556 (11%)
- 60-85: 796 (15.8%)
- Unknown: 6 (0.2%)

Individual Employment Type

- Full-Time: 226 (4.5%)
- Part-Time: 234 (4.6%)
- Post-Secondary: 312 (6.2%)
- Unknown: 2120 (42.1%)
- None: 2145 (42.6%)

Client Income Type

- Other Gov. Assistance: 631 (11.8%)
 - Canada Recovery Caregiving Benefit (CRCB), Canada Recovery Sickness Benefit (CRSB), Child Tax Benefit, Old Age Security (OAS), Universal Child Benefit
- CPP: 205 (3.8%)
- Full-Time Income: 214 (4%)
- Part-Time Income: 226 (4.2%)
- No Income: 216 (4%)
- OW: 469 (8.7%)
- ODSP: 1077 (20.1%)
- Other: 161 (3%)
 - Pension, Spouse/Family Support, Student Loans, WSIB, EI
- Unknown: 2165 (40.4%)



FURTHER READING

1. (2024) Addressing The Stigma That Prevents Many People From Accessing Food Banks. *Food Banks Canada*. <https://foodbankscanada.ca/addressing-the-stigma-that-prevents-many-people-from-accessing-food-banks/>
2. (2024) Addressing Food Insecurity in Leeds, Grenville & Lanark 2024 Report. *Leeds, Grenville & Lanark District Health Unit*. https://healthunit.org/wp-content/uploads/Addressing_Food_Insecurity_in_LGL.pdf
3. Low Income & Poverty Measures Demographic Dashboard. *Leeds, Grenville & Lanark District Health Unit*. <https://healthunit.org/about/health-statistics-reports/demographic-dashboards/low-income-poverty-measures/>
4. (2020) Food Banks Clients Speak Out: Raising the Profile of the Hungry In Stormont, Dundas, Glengarry, and Grenville Counties. *Voices United*.

LINK2FEED STATS: DEEP-DIVE

UNIQUE STATS

Households Served

- January 2022 - January 2023: 420
- January 2023 - January 2024: 491
- January 2024 - January 2025: 562

Visits by Age Group

- 0-17: 517 (30.7%)
- 18-24: 142 (8.4%)
- 25-35: 282 (16.7%)
- 36-50: 317 (18.8%)
- 51-59: 179 (10.6%)
- 60-85: 239 (14.2%)
- Unknown: 8 (0.5%)

Individual Employment Type

- Full-Time: 67
- Part-Time: 72
- Post-Secondary: 106
- Unknown: 749
- None: 689

Client Marital Status

- Common-Law: 42 (5.3%)
- Single: 153 (19.1%)
- Separated: 27 (3.4%)
- Widowed: 11 (1.4%)
- Married: 50 (6.3%)
- Divorced: 19 (2.4%)
- Unknown: 498 (62.3%)



LINK2FEED STATS: DEEP-DIVE

DUPLICATED STATS

Households Served

- January 2022 - January 2023: 2689
- January 2023 - January 2024: 3084
- January 2024 - January 2025: 3699

Visits by Age Group

- 0-17: 2216 (29.4%)
- 18-24: 553 (7.2%)
- 25-35: 1195 (15.6%)
- 36-50: 1336 (17.4%)
- 51-59: 991 (12.9%)
- 60-85: 1327 (17.3%)
- Unknown: 15 (0.2%)

Individual Employment Type

- Full-Time: 650
- Part-Time: 662
- Post-Secondary: 831
- Unknown: 7803
- None: 8979

Client Income Type

- Other Gov. Assistance: 2316 (20.1%)
 - Canada Recovery Benefit (CRB), Canada Recovery Caregiving Benefit (CRCB), Canada Recovery Sickness Benefit (CRSB), Canada Emergency Response Benefit (CERB), Child Tax Benefit, Old Age Security (OAS), Universal Child Benefit
- CPP: 1052 (9.1%)
- Full-Time Income: 472 (4.1%)
- Part-Time Income: 483 (4.2%)
- No Income: 629 (5.4%)
- OW: 1950 (16.9%)
- ODSP: 3837 (33.2%)
- Other: 532 (4.6%)
 - Pension, Spouse/Family Support, Student Loans, WSIB
- Unknown: 274 (2.4%)



Bonnie Pidgeon

Executive Director, South Grenville Food Bank

(613) 925-2444 | foodforallbonnie@bellnet.ca

Fighting Hunger Together - Building Stronger Communities

Visit our website at: <https://sgfoodbank.ca>

September is Hunger Action Month!

Created by:
McKenna Bellemare,
2025 Summer Student





PRESCOTT TOWN COUNCIL

MINUTES

Tuesday, September 2, 2025

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Lee McConnell, Councillor Tracey Young
Staff	Matthew Armstrong, CAO/Treasurer, Shawn Merriman, Manager of Building and Bylaw Services, Chelsea Conklin, Deputy Clerk, Chloe Preston, Director of Administration/Clerk, Tim Fisher, Municipal Planner
Guests	Marley Kirkpatrick and Steve Bowker

1. Call to Order

The meeting was called to order at 6:00 p.m.

Councillor Ray Young sends his regrets.

2. Approval of Agenda

Motion 142-2025

Moved By Kirkby

Seconded By Young

That the agenda for the Council meeting of September 2, 2025, be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest.

4. Presentations

There was no presentations.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 August 11, 2025

Motion 143-2025

Moved By Campbell

Seconded By Burton

That the Council minutes dated August 11, 2025, be accepted as presented.

Carried

7. Communications & Petitions

There were no communications and petitions.

8. Consent Reports

Motion 144-2025

Moved By Burton

Seconded By Kirkby

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package (under separate cover)

9. Committee Reports

There were no committee reports.

10. Mayor

Mayor Shankar spoke to attending a Walker House Luncheon, the Association of Municipalities of Ontario Conference, and the Leo Boivin Showcase Documentary. Sunday Night Concerts and the St Lawrence Shakespeare festival have wrapped up for the season. It was noted an Associate Minister of Small Business, Nina Tangri visited Prescott.

11. Outside Boards, Committees and Commissions

Councillor Tracey Young spoke to the Invest Prescott newsletter, attended the final Sunday Night Concert, a South Grenville Chamber event at the Village Suites in Spencerville, and the Leeds & Grenville Greatest Entrepreneur Competition closes on September 6. The Business Improvement Area Committee has collaborated with Economic Development with the planning of

Halloweentown at the Pop-Ups on October 25, and the Lighthouse Visitor Centre will stay open on Saturdays until the end of September. She was also in attendance at the grand opening of Riverwalk Footcare on August 27, noted PlayItStar has relocated, and Polished by Paige is a new business in Glitz Spa. Will attend the Historical Society Prescott Junction Heritage plaque unveiling on September 20, Prescott Porchfest 2.0 will be held on September 27, and Small Business Week will be from October 19-25.

Councillor Burton spoke to the Invest Prescott Newsletter noting business anniversaries, the wrapping up of the St Lawrence Shakespeare Festival, and will be attending a Library Board meeting.

Councillor Campbell spoke to the fire ban being lifted, a Fire Administration meeting being held on September 2, and three firefighters are taking the Firefighter II training. The Prescott Fire Department participated in Labour Day parades in Cardinal and North Augusta.

Councillor Kirkby spoke to attending the Leo Boivin Showcase Documentary and the progress on the East Street reconstruction where the water and sewer connections have been completed and curb and sidewalk reconstruction will commence next week. Seymour Recreation Complex concrete has been poured.

12. Staff

12.1 Staff Report 57-2025 - Prescott Branding and Marketing Strategy

Motion 145-2025

Moved By Burton

Seconded By Young

THAT Council endorse the Branding & Marketing Strategy and Messaging Framework produced by Alphabet Creative and direct staff to implement the recommendations.

Defeated

Motion 146-2025

Moved By Burton

Seconded By Young

THAT Council endorse the Branding & Marketing strategy and Messaging Framework produced by Alphabet Creative, including feedback comments;

AND THAT Council direct staff to work with Alphabet Creative to incorporate the lighthouse to the Visual Identity (Logo).

Carried

Dana Valentyne, Economic Development Officer spoke to the report.

Marley Kirkpatrick and Steve Bowker from Alphabet Creative spoke to the presentation.

Discussion was held regarding core themes, the simplicity of the logo, using local photography and advertising, and external funding. Additional discussion was held regarding separating different departments.

12.2 Staff Report 58-2025 - Building and By-Law Q1 and Q2 Update

For information.

Shawn Merriman, Chief Building Official, spoke to the report.

Discussion was held regarding service requests, positive feedback regarding the By-law Enforcement Officer, and an update on the James St fire.

12.3 Staff Report 59-2025 - Analysis of Bill 5 Protecting Ontario by Unleashing our Economy Act, 2025

Motion 147-2025

Moved By Campbell

Seconded By McConnell

THAT Council direct staff to draft a letter encompassing Council's comments and feedback on Bill 5 with special consideration for the verbiage used by the Municipality of North Grenville and specific concentration on consultation processes.

Defeated

Tim Fisher, Municipal Planner spoke to the report.

Discussion was held regarding the environmental assessment process we are currently involved in for a development on Churchill Rd E, confirmation on what specifically is changing with Bill 5 with a focus on Northern Ontario, the need for consultation and the Planning Act procedures.

13. Resolutions

13.1 Administrative Changes to By-Law 41-2024 and 42-2024

Motion 148-2025

Moved By Burton

Seconded By Kirkby

THAT Council direct the Clerk to make administrative amendments to By-Law 41-2024 to correct the Legal Name of the Corporation of the Town of Prescott and revised the Loan Number;

AND THAT Council direct the Clerk to make administrative Amendments to By-Law 42-2024 to correct the Legal Name of the Corporation of the Town of Prescott, the revised Loan Number, and disbursement figures.

Carried

Discussion was held confirming what we are changing on the By-Law.

14. By-laws

There were no by-laws.

15. New Business

There was no new business.

16. Notices of Motion

There were no notices of motion.

17. Mayor's Proclamation

17.1 Rail Safety Week

Mayor Shankar made a proclamation that Rail Safety Week will be September 15-21, 2025.

17.2 National Legion Week

Mayor Shankar made a proclamation that National Legion Week will be September 21-27, 2025.

18. Period for Media Questions

There were no questions from the media.

19. Closed Session

Motion 149-2025

Moved By Young

Seconded By Campbell

THAT Council move into Closed Session at 7:46 p.m. to discuss matters pertaining to:

19.1 Approval of Closed Session Minutes (June 16, 2025)

19.2 Letters of Intent for Municipal Property

19.3 Potential Litigation

Under Section 239(2)(c) under the Municipal Act - acquisition or disposition of land, Under Section 239(2)(e) under the Municipal Act - potential litigation AND Under Section 239(2)(k) under the Municipal Act - plans and instructions for negotiations; AND

That the CAO/Treasurer, Director of Administration/Clerk, Economic Development Officer, Municipal Planner and Deputy Clerk remain in the room.

Carried

20. Rise and Report

Motion 150-2025

Moved By Kirkby

Seconded By Campbell

THAT Council resume Open Session; AND

THAT Council direct staff to proceed as directed in Closed Session.

Carried

During the Closed Session Council approved the Closed Session minutes under Item 19.1 and received information under Item 19.2 and 19.3. Staff received direction in closed session on same.

21. Confirming By-Law – 37-2025

Motion 151-2025

Moved By Campbell

Seconded By McConnell

That By-Law 37-2025, being a by-law to confirm the proceedings of the Council meeting held on September 2, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

22. Adjournment

Motion 152-2025

Moved By Kirkby

Seconded By Young

That the meeting be adjourned at 8:40 p.m.

Carried

Mayor

Clerk



STAFF REPORT TO COUNCIL

Report No. 60-2025

Date: 9/15/2025

From: Matt Locke, Director of Operations

RE: 2025 Key Infrastructure Projects Review – September

**Recommendation:
For Information.**

Background:

East Street Reconstruction – Budget (Phase 1): \$1,400,000

Current status – In-Progress (Construction Phase)

Budget Status – On Budget

Expected Completion – October 2025

East Street from King to Dibble reconstruction is currently in progress. Work from Dibble to James will occur in 2026. All underground sewer work is now completed. Watermain testing is completed and new watermain is expected to be in service this week. Construction of curbs is underway. Road and above-ground infrastructure work is still to be completed. Project completion is expected for the end of October. No significant extra costs have been experienced to date. Rock removal volumes were higher than anticipated at south end of East Street but the project remains within budget.

Seymour Recreation Centre – Budget (Phase 2): \$1,093,580

Current status – In-Progress (Construction Phase)

Budget Status – On Budget

Expected Completion – Summer 2026

Seymour Recreation Centre construction is currently in progress. Concrete and asphalt surfaces are now complete. All earthworks and underground drainage are complete. Hydro-seeding of soccer fields to be completed in September. Construction of playground, skateboard park, fencing and court surfaces still to be completed. Soccer field opening is targeted for Summer 2026 but is dependent on Spring 2026 weather to allow grass to grow. It is imperative that these fields are not disturbed once



hydroseeding occurs to prevent damage. The court and park areas will have staggered openings as the construction of each asset is completed. Extra cost were incurred to add tile drainage to the soccer fields, however this is still within the contingency amount included in the contract. These fields were retaining water in the spring, and so drainage was added to ensure excess water drains to the perimeter ditches each spring which will pay dividends when there are wet springs. The project remains on budget at this time.

Marina Dock Replacement – Budget: \$610,000

Current status – Complete

Budget Status – On Budget (Additional Costs Incurred – Approved May 2025)

Construction of Docks B, C, and D and the electrical upgrade to Marina are complete. The project was delayed, with final completion in July due to delay in arrival of electrical pedestals and requirement for a new electrical panel to be installed. All Marina docks have now been replaced since 2022, completing this multi-year project which is a total investment of over \$1,440,000.

Water Treatment Plant Filter Upgrade – Budget: \$450,000

Current status – In-Progress (Construction Phase)

Budget Status – On Budget

Expected Completion – December 2025

Filter Upgrade work is underway at the water treatment plant. Two filter beds are now completed. The third filter was delayed due to a valve malfunction preventing staff from being able to isolate that filter bed. Valve replacement is underway and then filter replacement work will continue. Valve replacement was an extra cost, but the project remains on budget. Project completion is expected in December.

Flood Protection Improvements at the Water Treatment Plant – Budget: \$390,000

Current status – On Hold (Awaiting Grant Application Outcome)

Budget Status – On Budget

Design work, provincial/federal license applications, and due diligence are completed for this project. Tendering of construction is on hold while Town staff await the outcome of the Health and Safety Water Grant Application submitted in June. Costs incurred before the grant is awarded would not be eligible for reimbursement, and so tendering of the project will occur after the Town determines if the grant application was successful (regardless of outcome).



Wastewater Treatment Plant Expansion – Budget: \$32,778,358

Current status – In Progress (Design Phase)

Budget Status – On Budget

Expected Completion – March 2028

Design work is underway for the Wastewater Treatment Plant expansion. Design and contract tender development was awarded to J.L. Richards in June 2025, and completion is due February 2026. Project remains on budget at this time. EVB is simultaneously completing the required Environmental Assessment for the infrastructure expansion including additional roads, sewers, and pumping stations in Augusta Township. Design work and surveying are currently underway. J.L. Richards has been working closely with OCWA staff at the wastewater treatment plant to complete the design of the plant expansion.

Alternatives:

None.

Financial Implications:

See analysis

Attachments:

None.



STAFF REPORT TO COUNCIL

Report No. 61-2025

Date: 9/15/2025

From: Renny Rayner, Fire Chief

RE: Fire Protection Grant 2025-26

Recommendation:

THAT Council direct Staff to submit an application under the Fire Protection Grant 2025-26.

Background:

Ontario's Solicitor General has opened applications for the second round of the province's Fire Protection Grant.

Applications for the 2025-26 Fire Protection Grant will be accepted through the Transfer Payment Ontario (TPON) system. Applications will be accepted until September 30, 2025.

As announced in the government's 2024 Budget, the \$30M grant will be administered over three years, with \$10M being allocated each year. This is the second call for applications for fiscal year 2025-26 and will determine the approach for the third year at a later date. This year's grant will target cancer prevention, lithium-ion incident response, and minor infrastructure modernization initiatives such as:

Cancer Prevention:

- Equipment and Supplies
- Personal Protective Equipment
- Minor Infrastructure

Lithium-Ion Incident Response:

- Equipment and Supplies

Minor Infrastructure Modernization:

- Enhanced broadband and internet connectivity



The grant will be allocated proportionate to the number of active fire stations in a municipality. Allocations will be based on the projects being undertaken at the local level, ensuring a fair, transparent, and consistent disbursement of funds.

Staff is recommending that the Town apply for funding under the cancer prevention – equipment and supplies heading, which includes personal protective equipment. Secondly additional funding would include lithium-ion incident response - equipment and supplies.

The cancer prevention equipment would include firefighting gloves and balaclavas. A second set of personal protective gear would be put in service after a fire, and the others decontaminated.

The lithium-ion incident response equipment would consist of an electric vehicle fire nozzle, foam, and accessories which is expected to become more prevalently required as more and more products use of lithium-ion batteries.

The total purchases would be approximately \$16,000.

Alternatives:

Council could decide to modify or decline the recommendation at this time.

Financial Implications:

If the grant approved is approved, the funding would cover the entire cost of the cancer prevention personal protective equipment and the lithium-ion incident response equipment, requiring no additional funding from the Town.

Attachments:

None



STAFF REPORT TO COUNCIL

Report No. 62-2025

Date: 9/15/2025

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: Financial Report – July 2025

Recommendation:

For information.

Background:

The attached income statement for the seven months ending July 31, 2024, highlights the financial picture year-to-date.

Revenue

The interim property taxes were due March 31st, 2025. They are calculated as half the prior year total and are reflected in the report. The amount in the report is the total billed amount and does not reflect any property taxes that were not paid by the due date. The Ontario Municipal Partnership Fund payments are received in January, April, July and October. These two items make up the vast majority of corporate revenue and are the reasons for the better than budget status at this time.

Protective Services revenue tends to increase in the second half of the year, as various grant and user fee payments are received for Fire and Police Services. The majority of the building permit fees are generated in the second half of the year. The building permit for the new grocery store is being issued which will improve revenue for the building department. The majority of the transportation revenue is derived from the Ontario Community Infrastructure Funding which is received throughout the year after the first quarter. Environmental revenue which is made up mostly of bag tag fees is on track. Cemetery revenue which makes up the Health portion of the budget is received mostly in the 2nd half of the year. Social Services revenue is received as part of the St. Lawrence Lodge debentures that is supported by the Ministry of Health and Long-Term Care. This variance evens itself out by the end of the year. Recreation and Culture programs generate more revenue in the summer with the marina being open which is reflected in the July results but is offset by the reduction in ice fee rentals. Planning & Development revenue is relatively on track.



The water and wastewater revenue is received 60 days following the due day for the services invoiced by RSL which results in a substantial year-to-date variance however will even itself out throughout the year and after year-end once payments are received.

The timing of payments from the province for the ACCC \$970k and the Water Tower \$2.0 million has put a substantial strain on the cash position. The approval process for the loan for the Fire Truck of \$980k has also put pressure on the cash balance. It is anticipated that the interest earned for 2025 will not meet the budget of \$100,000. There are other areas of the budget that will help to offset this variance.

Expenses

From an expense perspective, all areas are below budget apart from Planning & Development. The Planning and Development expenses are higher than budget due to the full-year payment for the Economic Development Corridor occurring in the first part of the year and the event expenses that are incurred in May, June and July.

Recreation and culture expenses are heavier in the summer months. The transportation budget is largely affected by the repaving and sidewalk expenses that occur in late summer and fall.

There are no significant variances identified that will affect the total expense budgets at this time.

At the end of August, the seasonal summer student positions will end, and many will return to high school or post-secondary education. Each year some of the summer students transition to other part-time/casual roles throughout the organization in recreation, the canteen, or as rink attendants, when vacancies become available. These year-round part-time/casual positions are included in the annual operational budget and are an excellent way for the Town to provide part-time employment while also being able to develop students over a number of years and so that they will eventually be able to mentor the next batch of students starting with the Town just as they were when they started.

Alternatives:

None

Financial Implications:



Outlined above.

Attachments:

Financial Report – July 2025

Income Statement

2025 Operating Budget

July 2025

	<div>Month</div>			<div>Year-to-Date</div>			<div>Total 2025 Budget</div>	<div>Notes</div>
	Budget	Actual	Variance B (W)	Budget	Actual	Variance B (W)		
Revenue								
Corporate	775,540	3,623,720	2,848,179	5,428,781	8,692,356	3,263,575	9,306,482	
Protective	38,421	11,300	(27,121)	268,945	201,655	(67,290)	461,048	
Transportation	52,339	80,860	28,521	366,371	249,869	(116,502)	628,064	
Environmental	16,214	14,750	(1,464)	113,496	136,104	22,608	194,565	
Health	3,000	(1,299)	(4,299)	21,000	1,412	(19,588)	36,000	
Social	6,767	-	(6,767)	47,367	46,125	(1,242)	81,200	
Recreation and Cultural	109,388	93,583	(15,806)	765,718	819,427	53,709	1,312,659	
Planning & Development	5,833	5,945	112	40,833	38,857	(1,976)	70,000	
Total	1,007,502	3,828,858	2,821,356	7,052,511	10,185,805	3,133,294	12,090,018	
Expenses								
Corporate	148,740	147,416	1,324	1,041,181	1,041,754	(573)	1,784,882	
Protective	200,871	183,536	16,393	1,406,100	1,344,196	61,904	2,410,457	
Transportation	219,057	159,034	60,024	1,533,398	1,131,620	401,778	2,628,682	
Environmental	27,767	28,653	(873)	194,367	187,388	6,979	333,200	
Health Services	36,501	38,803	(2,302)	255,506	255,587	(82)	438,010	
Social Services	83,426	44,202	39,224	583,980	545,024	38,956	1,001,108	
Recreation and Cultural	254,682	269,899	(15,217)	1,782,773	1,574,719	208,055	3,056,183	
Planning & Development	36,458	51,723	(15,265)	255,206	314,728	(59,522)	437,496	
Total	1,007,502	923,265	83,310	7,052,511	6,395,017	657,494	12,090,018	
Net Operations	(0)	2,905,593	2,905,593	(0)	3,790,788	3,790,788	(0)	
Water & Wastewater Revenue	276,688	251,826	(24,862)	1,936,817	1,136,918	(799,899)	3,320,258	
Water & Wastewater Expense	276,688	192,107	84,582	1,936,817	1,668,134	268,682	3,320,258	
Net Water & Wastewater	0	59,719	59,719	0	(531,217)	(531,217)	0	



STAFF REPORT TO COUNCIL

Report No. 63-2025

Date: 9/15/2025

From: Chloe Preston, Director of Administration/Clerk

RE: License Agreement – Coast Guard Street Lights

Recommendation:

THAT Council approve and enact By-Law 38-2025 being a By-Law to approve the License Agreement between His Majesty the King in Right of Canada, as represented by the Minister of Fisheries.

Background:

Since 1985, the Town of Prescott has been designated various locations along King Street on the boundary of the Canadian Coast Guard base property for the installation, operation and maintenance of streetlights. The initial 40-year License Agreement between the federal government and the Town is set to expire on September 30, 2025.

The Department of Fisheries and Oceans Canada has provided an updated License Agreement granting the Town continued permission to use the 17 designated locations along the Base property. The new License Agreement is set to commence October 1, 2025 and would be in perpetuity.

The renewed agreement ensures the continued illumination and public safety along King Street adjacent to the Canadian Coast Guard Base, while also maintaining the longstanding partnership with the federal government.

Alternatives:

Council could choose not to enter the License Agreement. This would result in the Town lacking the legal authority to maintain the streetlights along King Street adjacent to the Base and could also result in the removal of the Town's street lights from the subject property.

**Financial Implications:**

The License Fee is \$1.00. The on-going maintenance of the streetlights in a safe and clean condition has been an ongoing item in the Town's operating budget. Therefore, continuing the maintenance comes at no additional cost than the current budgets have allowed.

Attachments:

- Draft By-Law 38-2025
- Draft License Agreement

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 38-2025

BY-LAW TO ENTER INTO THE LICENSE AGREEMENT WITH HIS MAJESTY THE KING IN RIGHT OF CANADA, AS REPRESENTED BY THE MINISTER OF FISHERIES.

Being a by-law to enter into the License Agreement with His Majesty the King in Right of Canada, as represented by the Minister of Fisheries.

WHEREAS, Section 9 of the *Municipal Act 2001*, S.O. 2001, c.25, as amended, grants municipalities the rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS, the Council of the Corporation of the Town of Prescott deems it expedient to enter into the agreement as supplied by the Department of Fisheries and Oceans Canada;

NOW THEREFORE IT BE RESOLVED THAT the Council of the Corporation of the Town of Prescott enacts as follows:

1. That the Mayor and Clerk are hereby authorized to sign the License Agreement, attached hereto as Schedule A, between His Majesty the King in Right of Canada, as represented by the Minister of Fisheries, and the Corporation of the Town of Prescott.
2. That Schedule A, (the License Agreement), forms part of this by-law.
3. This by-law shall come into force and take effect upon final passage.
3. That any other By-Laws, resolutions or actions of the Council of the Corporation of the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

**READ AND PASSED, SIGNED AND SEALED THE 15th DAY OF
SEPTEMBER, 2025.**

Mayor

Clerk



Fisheries and Oceans
Canada

Pêches et Océans
Canada

LICENSE AGREEMENT

Between

His Majesty the King in Right of Canada, as represented by the Minister of Fisheries
(“Licensor”)

And

The Corporation of the Town of Prescott
(“Licensee”)

WHEREAS the Licensor is the owner and custodian of properties located at 401 King St. W., Prescott, Ontario, K0E 1T0 , (LT 22 S/S KING ST, 23 S/S KING ST, 24 S/S KING ST, 25 S/S KING ST, 26 S/S KING ST, 24 S/S WATER ST BLK 2 PL 19 PRESCOTT; UNNUMBERED LT BLK 2 PL 19 PRESCOTT), commonly known as the Prescott Canadian Coast Guard Base, henceforth known as the “Property”, all as more particularly shown on the plan hereto annexed and designated Schedule “A”, which is hereby incorporated into and forms a part of this License;

WHEREAS the Licensee is the municipal corporation of the Town of Prescott, where the Licensed Area is located;

WHEREAS the subject area is the King St. boundary of the Property, henceforth known as the “Licensed Area”, all as more particularly shown on the plan hereto annexed and designated Schedule “B”, which is hereby incorporated into and forms a part of this License;

WHEREAS the Licensee shall not use the Licensed Area for purposes other than those set out in this License;

THIS AGREEMENT WITNESSES that in consideration of, and subject to, the terms and conditions set out herein, the Licensor hereby grants permission to the Licensee to use the Licensed Area for the purpose stated herein, and for no other purpose, under the following terms and conditions:

1. Grant of License

The Licensor grants the Licensee permission to occupy and use seventeen (17) designated locations within the King Street boundary of the Prescott Coast Guard Base, 401 King St. W., Prescott, Ontario, for the sole purpose of installing, operating, and maintaining street lights.

**2. Term**

This license is granted in perpetuity, commencing on October 1, 2025, following the initial term of October 1, 1985 to September 30, 2025.

3. License Fee

The Licensee agrees to pay a one-time license fee of one dollar (\$1.00 CAD) for the entire term of this agreement.

4. Compliance

The Licensee agrees to comply with all applicable laws, regulations, and municipal by-laws in connection with its use of the licensed premises.

5. Maintenance and Use

- The Licensee will maintain the street lights and the Licensed Area in a clean and safe condition.
- No alterations or additional structures may be installed without prior written consent from the Licensor.
- The Licensee shall not interfere with the operations of the Coast Guard Base.

6. Access and Inspection

The Licensor and its authorized representatives shall have access to the Licensed Area at all reasonable times for inspection or operational purposes. The Licensor and Licensee will coordinate site access activities and requirements as needed through designated contacts to ensure compliance with operational and safety requirements.

7. Insurance and Liability

The Licensee shall maintain adequate liability insurance and indemnify the Licensor against any claims arising from its use of the premises, except in cases of negligence by the Licensor or its agents. The Licensee agrees to assume full responsibility for the care of the Licensed Area during their occupation, and to assume all risk of loss, damage, or injury to their self, their servants, agents, employees or licensees.

8. Termination and Restoration

Upon termination or expiration of this license, the Licensee shall remove all installations and restore the premises to its original condition, unless otherwise agreed in writing.

9. Environmental Damage

The Licensee is liable for any environmental damage to the Licensed Area caused during their occupation, except for:



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Canada

Pêches et Océans
Canada

- a) any environmental damage to the Licensed Area caused by the previous occupation of the Licensed Area by other persons, organizations, or the Licensor;
- b) any environmental damage to the Licensed Area arising during the period covered by this agreement, where such environmental damage is a consequence of pre-existing environmental damage from previous occupation, or was caused by the activities of the Licensor during the period of this agreement.

10. Environmental Protection

- a) The Licensee agrees to clean up, at its expense, to then current federal and provincial standards, any part or all of the Licensed Area contaminated by it or its employees or its agents or its contractors and their subcontractors during the term of this License or any renewal of it immediately upon becoming aware of the contamination;
- b) The Licensee shall not place or deposit, or cause or permit to be placed or deposited, any fill, sand, gravel, detritus, waste, debris or other materials, articles or things on the said premises which may form a deposit thereon or therein without the prior consent, in writing, of the Regional Director;
- c) The Licensee shall not process, use, deposit or store on the said premises or in its subsoil any toxic substance, as defined in the *Canadian Environmental Protection Act*, nor any other substance that constitutes or may constitute a danger to the environment or to human life or health;

11. Notices and Amendment

This License may be amended at any time by mutual written agreement of the participants. All notices under this agreement shall be in writing and delivered to the addresses provided by each party. Notices are deemed received when delivered or, if mailed, within five (5) business days of posting.

For the Licensor:

Attention: Real Property Officer

520 Exmouth St. Sarnia, ON N7T 8B1

E-mail: DFO.OPRPESClientServices-ServicesauxclientsBIESSOP.MPO@dfo-mpo.gc.ca

For the Licensee:

Attention: Matt Armstrong, The Corporation of the Town of Prescott

360 Dibble St. W., PO Box 160, Prescott, ON K0E 1T0

E-mail: marmstrong@prescott.ca



Fisheries and Oceans
Canada

Pêches et Océans
Canada

12. Succession Provision

This License shall inure to the benefit of and be binding upon the Licensor and the Licensee and the Licensor and the Licensee's successors and assigns.

13. Applicable Law

This License shall be interpreted and enforced according to the laws of the Province of Ontario and the laws of Canada.

14. Differences in Interpretation

Any issues regarding the implementation of this License will be resolved through consultation between designated representatives of the Licensor and Licensee. The participants will endeavour to resolve issues regarding the implementation of this License in a timely manner using mechanisms available at the staff and senior executive level.

15. Invalidity of Provisions

The invalidity or unenforceability of any provision of this License, or any covenant in this License, shall not affect the validity or enforceability of any other provision or covenant in this License. Any invalid provision or covenant is severable.

16. Entire Agreement

This agreement constitutes the entire understanding between the parties and supersedes all prior negotiations or agreements. Any amendments must be made in writing and signed by both parties.

Signature page to follow



SIGNED IN THE PRESENCE OF:

This License has been signed by the duly authorized officers on the dates noted below.

The Corporation of the Town of Prescott

Name: _____

Title: _____

His Majesty the King in Right of Canada, as represented by the Minister of Fisheries

Digitally signed by
Young, Lisa
Date: 2025.08.06
12:24:47 -04'00'

Lisa Young, a/Regional Director, Real Property and Environmental Management



Schedule “A”

Property of the Licensor: 401 King St. W. Prescott, Ontario

Property Details

GeoWarehouse Address:

Not Available
PRESCOTT

PIN:	681620081
Land Registry Office:	GRENVILLE (15)
Land Registry Status:	Active
Registration Type:	Certified (Land Titles)
Ownership Type:	Freehold



Ownership

Owner Name:

HIS MAJESTY KING GEORGE THE FIFTH REPRESENTED BY THE HONOURABLE THE MINISTER OF MARINE AND FISHERIES; HIS MAJESTY, KING EDWARD THE SEVENTH, REPRESENTED HEREIN BY THE HONOURABLE THE MINISTER OF MARINE AND FISHERIES; HER MAJESTY THE QUEEN IN RIGHT OF CANADA

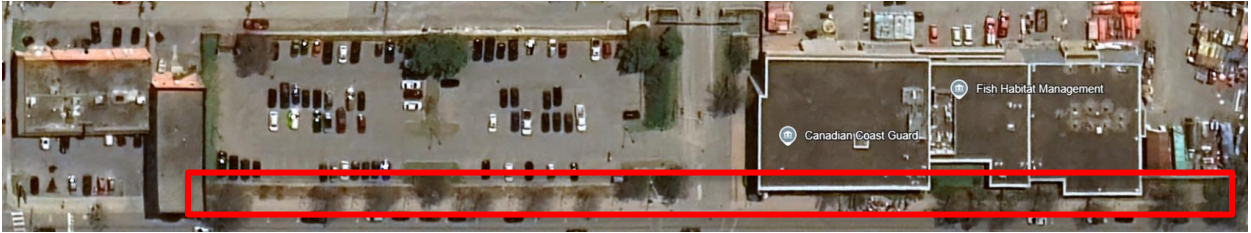


Fisheries and Oceans
Canada

Pêches et Océans
Canada

Schedule "B"

Location of Licensed Area



Examples of street lights:





Schedule "C"

Original Plan of Survey, 1985, depicting locations of street light installations, to follow:



Proclamation October 2025 Breast Cancer Awareness Month

WHEREAS, breast cancer is the most common cancer among Canadian women and continues to have a profound impact on individuals, families, and communities; and

WHEREAS, early detection, improved treatment, and ongoing research have significantly improved outcomes for those diagnosed with breast cancer, but continued public education and support remain essential; and

WHEREAS, October is recognized across Canada as Breast Cancer Awareness Month, a time to increase awareness, promote early screening and prevention, and honour the courage of survivors while remembering those who have lost their lives to the disease; and

WHEREAS, the Town of Prescott supports the efforts of health organizations, advocates, and volunteers who work tirelessly to raise awareness, provide education, and fund research to eradicate breast cancer;

NOW THEREFORE, I, Mayor Gauri Shankar, Mayor of the Town of Prescott, on behalf of Council, do hereby proclaim the month of October 2025 as Breast Cancer Awareness Month in the Town of Prescott and encourage all residents to learn more about breast cancer, participate in local initiatives, and show their support for those affected by this disease.

Dated this 15th day of September, 2025.

Gauri Shankar, Mayor

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 39-2025

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE
COUNCIL MEETING HELD ON SEPTEMBER 15, 2025.**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ AND PASSED, SIGNED AND SEALED THIS 15th DAY OF SEPTEMBER 2025.

Mayor

Clerk