

**Prescott Public Library
Library Board Meeting
June 16 - 2020
Offsite
6:00 P.M.**

ATTENDEES:

Joe Muise/Chair
Darien Watson/Vice-Chair
Jean Burton-Fox/Treasurer
Mavis Jale/Secretary
Karen Hume
Elaine McCurdie
Jane McGuire/Chief Librarian/CEO
Lee McConnell/Council Rep

CALL TO ORDER:

Meeting called to order at 6:10 pm.

DECLARATION OF A CONFLICT OF INTEREST:

There was no conflict of interest from any of the board members.

RESPECT & ACKNOWLEDGE DECLARATION:

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunega (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

APPROVAL OF BOARD MEETING AGENDA:

It was moved by Jean Burton-Fox and seconded by Elaine McCurdie to approve the agenda of the meeting of June 16, 2020.

Motion Carried

APPROVAL OF PREVIOUS MEETING MINUTES OF FEBRUARY 18, 2020:

It was moved by Darien Watson and seconded by Joe Muse to approve the minutes of the previous meeting of February 18, 2020.

Motion Carried

BUSINESS ARISING FROM THE MINUTES of February 18, 2020:

Vision Statement: The Prescott Library will be a hub providing opportunities and inspiration for all to explore lifelong learning and creativity.

It was moved by Karen Hume and seconded by Darien Watson to approve the vision statement as worded above.

Motion Carried

Formulate a Strategic Plan: Much discussion took place on where the Library goes from here. This strategic plan will support the vision statement. It was decided that the first place to start was to conduct a survey. We will ask five questions, as any more would be too long for people to answer. As this is a lengthy discussion, we will meet next month just for a strategic plan meeting.

NEW BUSINESS:

Plan to re-open during/after COVID-19:

- Our area (Prescott) is in Stage 2 of re-opening. This means practicing “contactless” procedures which are being followed by library staff with curb-side pick-ups and 72 hour quarantine of library materials when returned. The hours are Monday to Friday 1 – 4 pm.
- The future as per Ontario guidelines and safety of library staff will include; installing a Plexiglas barrier at the main desk; maximum of three people at a time on the computers and three people in library browsing stacks; public washrooms closed. When we are given a firm date from the Ontario Government of Stage 3 re-opening, the library staff can proceed with a more comprehensive plan that is safe for them and the public.

CORRESPONDENCE/COMMUNICATIONS:

- There was a joint announcement from SOLS and OLS-N that they will merge and will be effective April 2021. This organisation would be known as the Ontario Library Service.
- An email was sent from SOLS and OLS-N: Reopening Public Libraries in Ontario: Key Considerations
- Jane McGuire/Chief Librarian has been maintaining communication/conversations with the Eastern Ontario Libraries via ZOOM.

TREASURER’S REPORT:

The financial reports were reviewed and invoices #23 to #44 in the amount of \$4,064.77 were paid.

CHIEF EXECUTIVE OFFICER’S REPORT:

The library is offering curbside pickup and returns. Not as busy as I thought it would be. We have started calling patrons to let them know we are here Monday to Friday 1-4 pm.

Five new members joined the Library.

ANY OTHER BUSINESS:

None.

NEXT MEETING:

Wednesday July 8, 2020 at 6:00 pm in Karen Hume’s backyard.

ADJOURNMENT:

Motion to adjourn by Joe Muise and seconded by Lee McConnell to close the meeting at 8:05 pm.

Motion Carried