



**PRESCOTT TOWN COUNCIL
AGENDA**

November 7, 2022

6:00 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Our Mission:

To provide responsible leadership that celebrates our achievements and invests in our future.

Pages

1. Call to Order

We will begin this meeting of Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

2. Approval of Agenda

RECOMMENDATION

That the agenda for the Council meeting of November 7, 2022, be approved as presented.

3. Declarations of Interest

4. Presentations

5. Delegations

6. Minutes of the previous Council meetings

6.1. October 12, 2022 -Tri-Council Minutes

1

RECOMMENDATION

That the Tri-Council minutes dated October 12, 2022, be accepted as presented.

6.2. October 17, 2022

6

RECOMMENDATION

That the Council minutes dated October 17, 2022, be accepted as presented.

7. Communications & Petitions

8. Consent Reports

All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.

RECOMMENDATION

That all items listed under the Consent Reports section of the agenda be accepted as presented.

8.1. Information Package (under separate cover)

8.2. Staff Report 105-2022 - Emergency Management Program Annual Report

17

RECOMMENDATION

For information.

9. Committee Reports

10. Mayor

11. Outside Boards, Committees and Commissions

12. Staff

12.1. Staff Report 106-2022 - Tri-Council Meeting Initiatives October 12, 2022

22

RECOMMENDATION

That Council support the Planet Youth resolution as outlined in Staff Report 106-2022; and

That Council endorse the non-financial physician recruitment initiatives outlined in Staff Report 106-2022 and consider the financial initiatives as part of the 2023 Budget process.

12.2. 2018-2022 Council Term in Review

43

13. Resolutions

13.1. Bill 3, Strong Mayors, Building Homes Act, 2022

WHEREAS the Town of Prescott is in receipt of the resolution from the Town of Wasaga Beach on Bill 3 – Strong Mayors, Building Homes Act, along with the supporting resolutions from Town of Kingsville, Town of Plympton-Wyoming, Township of Lucan Biddulph, Municipality of Huron Shores, and Town of Gravenhurst;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Prescott supports the resolution of the Town of Wasaga Beach that the “proposed changes will not demonstratively speed up the construction of housing and will erode the democratic process at the local level where members of Council have to work together to achieve priorities. What is needed to speed up construction of housing is greater authority for local municipalities to approve development without final clearances from outside agencies after they have been given reasonable time to provide such clearance.”; and

THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, Honourable MPP Steve Clark, the Minister of Municipal Affairs and Housing, Association of Municipalities of Ontario (AMO), and all municipalities in Leeds and Grenville.

14. By-laws

14.1. Integrity Commissioner Appointment

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RECOMMENDATION

That By-Law 46-2022, being a by-law to appoint Tony Fleming as the Integrity Commissioner for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

15. New Business

16. **Notices of Motion**
17. **Mayor's Proclamation**
18. **Period for Media Questions**
19. **Closed Session**
20. **Rise and Report**
21. **Confirming By-Law – 47-2022**

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RECOMMENDATION

That By-Law 47-2022, being a by-law to confirm the proceedings of the Council meeting held on November 7, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

22. **Adjournment**

RECOMMENDATION

That the meeting be adjourned to Monday, November 21, 2022. (Time: p.m.)



SPECIAL TRI-COUNCIL

MINUTES

October 12, 2022

6:00 p.m.

Prescott Fire Hall

Present	Township of Augusta: Mayor Doug Malanka
	Township of Edwardsburgh Cardinal: Mayor Pat Sayeau, Councillor Hugh Cameron
	Town of Prescott: Mayor Brett Todd, Councillors Mike Ostrander, Gauri Shankar, Ray Young.
Staff	Township of Augusta: Steve McDonald, CAO, Annette Simonian, Clerk
	Township of Edwardsburgh Cardinal: Dave Grant, CAO, Rebecca Williams, Clerk
	Town of Prescott: Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Clerk, Dana Valentyne, Economic Development Officer
Guests	David Stompai,

1. Welcome and Introductions

Mayor Todd welcomed everyone to the Tri-Council meeting.

2. Call to Order

Mayor Todd called the meeting to order at 6:03 p.m.

3. Approval of Agenda

Motion: Young, Cameron

That the agenda for the Special Tri-Council meeting of the Township of Augusta, Township of Edwardsburgh Cardinal, and Town of Prescott be approved as presented.

Carried

4. Declarations of Interest

There were no declarations of interest expressed.

5. Opening Statement from Mayor Malanka, Mayor Sayeau, and Mayor Todd

Mayor Sayeau spoke to the items included on the agenda, the timeliness of the discussions with upcoming 2023 budget discussions, and the issue of physician recruitment.

Mayor Malanka acknowledged regrets from members of the Council of the Township of Augusta and the importance of discussing the agenda items.

Mayor Todd thanked the members in attendance and spoke to the cooperation between the Township of Augusta, the Township of Edwardsburgh Cardinal, and Town of Prescott, the longstanding partnerships, and accomplishing goals without amalgamation.

6. Correspondence

6.1 Tri-Municipal Meeting – Doctor Recruitment Email

Mayor Sayeau spoke to the attached correspondence with MPP Clark, a past meeting with MPP Clark and the mayors of 13 local municipalities and stated that no response had been received.

7. Delegations & Presentations

7.1 Planet Youth Presentation – David Stompai, Chair Planet Youth Lanark County

Mayor Todd introduced David Stompai, Chair of Planet Youth Lanark County.

David Stompai, spoke to a PowerPoint presentation. A copy of the presentation is held on file. He referenced the Icelandic prevention model, the roll out of surveys, and delays due to the COVID pandemic.

Discussion was held regarding the South Grenville Municipal Drug Strategy revival, utilizing outside organizations such as Connect Youth, and the anticipated creation of a community where youth make healthy decisions.

Further discussion was held regarding how each municipality would fit in the Planet Youth model, the skills of the members of the board, the survey results taken during COVID, and the Planet Youth model.

Mr. Stompai referenced an upcoming Zoom meeting that would provide an overview on how the data would be presented, the risk factors for youth, the possible improvements to community environments, and that the meeting information would be circulated.

Motion: Cameron, Shankar
That the Planet Youth motion be referred to each individual Council.

Carried

David Stompai left the meeting at 6:49 p.m.

8. Focused Discussion

8.1 Health Care Recruitment

Matthew Armstrong, CAO/Treasurer for the Town of Prescott, spoke to a PowerPoint presentation. A copy of the presentation is held on file. He provided the Tri-Council with an overview of the multifaceted approach, the development of a recruitment package, potential financial incentives, and suggested initiatives.

Discussion was held regarding the eligible municipalities for the Northern and Rural Recruitment and Retention (NRRR) Initiative, the potential businesses in the area that may be willing to contribute to the financial incentive, and successful recruitment examples in South Dundas.

Further discussion was held regarding the development of a draft contract for physicians to be reviewed by each Council.

Motion: Young, Cameron

That this item be forwarded onto each individual Council for review and consideration.

Carried

8.2 Developer Package Update

Steve MacDonald, CAO Township of Augusta, spoke to the report. He referenced the changes to the report, the timeline for municipal approval, the approval of development charge study for the Township of Augusta and the Town of Prescott, and a design charrette where the planning policies will be written by the attendees.

Matthew Armstrong, CAO/Treasurer, spoke to the Town of Prescott passing the Official Plan, the developmental study, and the upcoming review of the zoning bylaw.

Discussion was held regarding the three municipalities collaboration and the use of modernization funding.

Motion: Shankar, Cameron

That the item be referred onto each individual council for consideration.

Carried

9. Round Table

Mayor Malanka spoke the South Grenville Drug Strategy and attempts to hold a meeting prior to the municipal election, but due to scheduling issues with the Health Unit, was unsuccessful.

Mayor Sayeau spoke to MTO design work and the study on Highway 401 improvements and the location of the study. He referenced a letter sent to the MTO from the Township outlining its position to keep the existing CPR bridge and asked for support from the Township of Augusta and Town of Prescott of the Township of Edwardsburgh Cardinal's position.

Discussion was held regarding municipal drainage in the area.

10. Adjournment

Motion: Cameron, Ostrander

That the meeting be adjourned. (Time: 7:44 p.m.)

Carried

Mayor

Clerk



PRESCOTT TOWN COUNCIL

MINUTES

Monday, October 17, 2022

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Brett Todd, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Kaitlin Mallory, Deputy Clerk, Renny Rayner, Fire Chief

1. Call to Order

Mayor Todd began the meeting by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Motion 227-2022

Moved By Ostrander
Seconded By Shankar

That the agenda for the Council meeting of October 17, 2022, be approved as presented.

Carried

3. Declarations of Interest

Mayor Todd declared a conflict on Item #12.4 - Staff Report 104-2022 - Bill 3 Resolution.

4. Presentations

There were no presentations.

5. Delegations

5.1 Royal Canadian Legion Branch 97 - Community Appreciation

Mayor Todd introduced Dan Davis from the Royal Canadian Legion, Branch 97.

Mr. Davis spoke to the annual Honour and Awards Ceremony held on Tuesday, September 20, the support of the members of Council and Town, and presented certificates of appreciation to the Town, Mayor Todd, Councillor Jansman, and Councillor Ostrander.

Dan Davis left the meeting at 6:09 p.m.

Mayor Todd thanked the Royal Canadian Legion, Branch 97 for their work with the Town and the community and spoke to his father receiving his 59th year pin at the Legion.

6. Minutes of the previous Council meetings

6.1 October 3, 2022

Motion 228-2022

Moved By Shankar

Seconded By Ostrander

That the Council minutes dated October 3, 2022, be accepted as presented.

Carried

7. Communications & Petitions

7.1 MP Barrett Letter re: Federal Electoral Boundary Commission

Discussion was held regarding the letter received, the current boundaries, and response date included in the letter.

Motion: 229-2022

Moved By: McConnell

Seconded By: Ostrander

That Staff be directed to prepare a letter to MP Barrett's office regarding the federal electoral boundary commission that expresses councils support for the boundaries to remain the same.

Carried

8. Consent Reports

Motion 230-2022

Moved By Young

Seconded By Ostrander

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

Renny Rayner, Fire Chief, spoke to Item 8.4 - Staff Report 101-2022 - Fire Quarterly Report.

Discussion was held regarding the calls to date compared to last year.

Mr. Rayner, spoke briefly to the report. He provided an overview of the training, the departments involvement in neighbouring municipal parades, and fire fighter anniversaries.

Discussion was held regarding the Open House held at the Fire Department on Saturday, October 8, the new recruits, and the upcoming Light Up the Night Parade.

Further discussion was held regarding the electronic signage and fire drills held at the high school and Mayfield.

Matthew Armstrong, CAO/Treasurer, provided Council with an update on the Arena project, an anticipated walkthrough date for Council in November, and the project completion date of June 2023.

8.1 Information Package (under separate cover)

1. Approved BIA Committee Meeting Minutes – July 12, 2022 & September 13, 2022
2. Leeds, Grenville & Lanark District Board of Health Meeting Summary – September 29, 2022
3. Municipality of East Ferris resolution of support re: Child Care Workforce Shortage

8.2 Staff Report 99-2022 - Project Update - September 2022

Recommended Motion:

For information.

8.3 Staff Report 100-2022 - Financial Report - September 2022

Recommended Motion:

For information.

8.4 Staff Report 101-2022 - Fire Quarterly Report

Recommended Motion:

For information.

9. Committee Reports

There were no committee reports.

10. Mayor

Mayor Todd thanked those who attended the Tri-Council meeting held on Wednesday, October 12, 2022. He referenced the end of season work on Kelly's Beach, the upcoming ribbon cutting event to be held on October 22 for WaterGirl Quilt Co., an open house at 112-124 King Street West to be held on October 28, and a potential upcoming business expansion.

11. Outside Boards, Committees and Commissions

Mayor Todd, on behalf of Councillor Jansman, spoke to a BIA meeting held on Tuesday, October 11, the last Farmers' and Crafters' market, the ongoing Small Business Week event, and her work with the BIA. She referenced her attendance at Open Gym and Rec Night, and an upcoming roller blading night to be held on Friday, October 21. She also congratulated Matthew Markell on his success at the Skate Ontario October Sectional Series.

Councillor McConnell spoke to his attendance at a recent Prescott Library Board meeting, assisting Councillor Ostrander with deliveries for the Food Bank on October 7, and the first anniversary at Outpost Café on Saturday.

Councillor Ostrander thanked Councillor McConnell for assisting with the food deliveries for the Food Bank, joining the Legion Executive, the Connect Youth program being held at the Leo Boivin Community Centre, and his continued involvement with the program.

Councillor Shankar spoke to the Tri-Council meeting held on October 12, 2022.

Councillor Young had nothing to report.

12. Staff

12.1 2021 Audited Financial Statements

Motion 231-2022

Moved By Jansman

Seconded By Young

That Council receive the 2021 Consolidated Financial Statements, as presented.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to a PowerPoint Presentation. A copy of the presentation is held on file.

He provided an overview of the statement of financial position, the statement of operations, the changes in net debt, the statement of cashflow, and the notes to financial statements.

Discussion was held regarding the funds from outside municipalities for shared projects, the surplus amount, the Town's net debt, and provincial and federal grants.

Lori Huber, KPMG, spoke to the report. She provided background on the virtual vs. in person audit, and the potential hybrid approach for future audits.

Ms. Huber spoke to the executive summary, the accounting policies, the provided management letter, the monitoring of overdue taxes, and the provided appendices.

Discussion was held regarding the provided municipal comparators, the closure of issues, the purpose reclassification of the Library and Prescott Cemetery bank accounts, and the review of bank reconciliations.

Mr. Armstrong thanked KPMG for their continued work with the Town and their expertise.

Lori Huber, KPMG left the meeting at 7:21 p.m.

12.2 Staff Report 102-2022 - Municipal Alcohol Policy

Motion 232-2022

Moved By McConnell

Seconded By Ostrander

That Council approve the Municipal Alcohol Policy and that it becomes effective as of October 18, 2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

12.3 Staff Report 103-2022 - Integrity Commissioner Appointment

Motion 233-2022

Moved By Young

Seconded By McConnell

That Council direct Staff to prepare the By-law to appoint Tony Fleming as the Town of Prescott's Integrity Commissioner for consideration at the Council meeting of November 7, 2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the retirement of the Town's current Integrity Commissioner, Andrew Tremayne, the Town issued RFP in 2017, and the RFP issued by the United Counties of Leeds and Grenville, and use of the successful applicant, Tony Fleming of Cunningham, Swan, Carty, Little & Bonham LLP.

Discussion was held regarding the use of Cunningham, Swan, Carty, Little & Bonham LLP for legal services and as Integrity Commissioner and neighbouring municipalities using both services.

Mayor Todd vacated his seat at 7:27 p.m.

Deputy Mayor Young assumed the chair at 7:28 p.m.

12.4 Staff Report 104-2022- Bill 3 Resolution

Motion 234-2022

Moved By McConnell

Seconded By Jansman

That Council direct Staff to bring the resolution concerning Bill 3 – Strong Mayors, Building Homes Act, 2022 as outlined in Staff Report 104-2022 for consideration to the Council meeting of November 7, 2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke briefly to the report and the resolution received from the Town of Wasaga Beach.

Deputy Mayor Young vacated the chair at 7:30 p.m.

Mayor Todd assumed the chair at 7:30 p.m.

13. Resolutions

There were no resolutions.

14. By-laws

14.1 Sale of Land - North CN Rail, Churchill Road

Motion 235-2022

Moved By Ostrander

Seconded By Shankar

That By-Law 44-2022, being a by-law to authorize the sale of approximately 14.75 acres of land legally know as Plan 36 Part 1 Parcel 1, and Plan 36 PT Parcel 1 RP;15R8332 Part 2, and Plan 19 PT LOT C, PT Pearson Terrace PL 36 Lying W OF PR161267 and Plan 36 LOT E; Being

all of PINS 68157-0105 (LT), 68157-0095 (LT) and 68157-0072 (R), Prescott Ontario, by the Corporation of the Town of Prescott to Madison Mulder Enterprises, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong CAO/Treasurer, spoke to the by-law. He provided background on the property, the notice of surplus land provided by the Town, the offer to purchase, the requirements needing to be met, and the intent of the development.

Discussion was held regarding the repurchasing agreement which includes a 90% buyback clause, the purchase price, and the assessed land price.

Further discussion was held regarding the map provided in the appendices and the property located on the map that remains unnumbered.

15. New Business

There was no new business discussed.

16. Notices of Motion

There were no notices of motion.

17. Mayor's Proclamation

17.1 Child Care Worker and Early Childhood Educator Appreciation Day

Mayor Todd proclaimed October 18, 2022 as Child Care Worker & Early Childhood Educator Appreciation Day in the Town of Prescott.

17.2 Local Government Week

Mayor Todd proclaimed the week of October 16 - 22, 2022 as Local Government Week in the Town of Prescott.

18. Period for Media Questions

There were no questions from the media.

Renny Rayner, Fire Chief, left the meeting at 7:44 p.m.

19. Closed Session

Motion 236-2022

Moved By Shankar

Seconded By Jansman

That Council moves into Closed Session at 7:44 p.m. to discuss matters pertaining to:

19.1 Approval of Closed Session Minutes (October 3, 2022)

19.2 Board Appointments

- Under Section 239(2)(b) of the *Municipal Act* - personal matters about a identifiable individual, including municipal or local board employees; and

That the CAO/Treasurer, Director of Administration/Clerk, and Deputy Clerk remain in the room.

Carried

Motion 237-2022

Moved By Shankar

Seconded By Ostrander

That Council reconvene in Open Session. (Time: 8:08 p.m.)

Carried

20. Rise and Report

During the Closed Session, Council approved the Closed Session minutes under Item 19.1 and under Item 19.2 - Board Appointments, appointed Laurie Bosnall and Pat Lemaire to the Prescott Public Library Board.

21. Confirming By-Law – 45-2022

Motion 238-2022

Moved By Young

Seconded By Ostrander

That By-Law 45-2022, being a by-law to confirm the proceedings of the Council meeting held on Monday, October 17, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

22. Adjournment

Motion 239-2022

Moved By Shankar

Seconded By Jansman

That the meeting be adjourned to Monday, November 7, 2022. (Time: 8:11 p.m.)

Carried

Mayor

Clerk

		Date Req'd
Information Purposes	X	Nov. 7 '22
Policy / Action Req'd		
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 105-2022

Date: November 7, 2022

From: Tracy Day, Fire Administrator/CEMC

Re: Emergency Management Program Annual Report

Recommendation:

For information.

Background/Analysis:

In accordance with the *Emergency Management and Civil Protection Act*, Ontario Regulation 380/04, s. 11 (5) and (6), the Emergency Management Program Committee (EMPC) is required to advise Council on the development and implementation of the municipality's emergency management program and conduct an annual review of the municipality's program.

Report:

Program Committee

There were no changes to the Town of Prescott's Emergency Management Program Committee (EMPC) structure in 2022. The Committee met on June 15, September 8, and September 13, 2022, to review the various required components of the Emergency Management Program including:

- Emergency Response Plan
- Hazard Identification and Risk Assessment (HIRA)
- Critical Infrastructure (CI)
- Training
- Emergency Exercise
- Public Education

Emergency Response Plan

The Emergency Response Plan did not undergo any significant changes during 2022.



		Date Req'd
Information Purposes	X	Nov. 7 '22
Policy / Action Req'd		
Strategic Plan		

Hazard Identification and Risk Assessment

The foundation of any Emergency Management Program is based on the evaluation of hazards and associated risks that exist within its jurisdiction. The Hazard Identification and Risk Assessment (HIRA) is a document that identifies the hazards and risks within Town of Prescott and must be reviewed annually and updated as required.

The HIRA was reviewed by EMPC on June 15, 2022.

Critical Infrastructure

Critical infrastructure is defined as interdependent, interactive, interconnected networks of institutions, services, systems, and processes that meet vital human needs, sustain the economy, protect public health, safety, and security, and maintain continuity of and confidence in government. Each municipality must review its Critical Infrastructure annually and update as required.

The CI were reviewed by the EMPC on June 15, 2022.

Training

The Municipal Emergency Control Group (MECG) members are required to have an adequate level of training and knowledge in the following areas:

- All components of the municipal Emergency Management Program including the municipal HIRA and Critical Infrastructure list
- Knowledge of the Town's Emergency Plan, including their roles and responsibilities, and those of organizations which may have a role in response
- Knowledge of the procedures used to activate and operate under the Emergency Plan
- Knowledge of the notification procedures used to notify members of the MECG when the Municipal Emergency Plan is activated
- Knowledge of the location, communication infrastructure and technology in the municipal Emergency Operation Centre.

MECG members achieved an adequate level of training in the required areas in 2022 through scheduled committee meetings, online training, and the tabletop emergency exercise.



		Date Req'd
Information Purposes	X	Nov. 7 '22
Policy / Action Req'd		
Strategic Plan		

Annual Emergency Exercise

MECG members must participate in an annual exercise which evaluates the municipality's Emergency Plan and procedures. The annual exercise fulfills the requirement for the Town to meet annual compliance under the *Emergency Management/Civil Protection Act 380/04*.

On September 13, 2022, members of the MECG participated in a tabletop exercise. The exercise this year was held in conjunction with the United County of Leeds and Grenville's (UCLG) Emergency Operation Centre with several municipalities participating in a virtual format. The scenario involved extreme heat conditions and weather across the UCLG along with power outages, traffic disruptions and fires within the Town of Prescott. The goals of the tabletop exercise included:

- Test the emergency plan and procedures for the Town of Prescott.
- Evaluate how the municipality and area resources would work together in the event of a large-scale incident.
- Test communication channels between Town of Prescott and UCLG Emergency Operation Centre (EOC).
- Test the knowledge and skills of the MECG members.

Participants were able to discuss the strategies, decisions, and actions each role in the MECG would take as the group worked through the scenario. Areas of improvement for the Town's Emergency Management Program were documented as action items for 2023.

Public Education

Emergency Preparedness Week was May 1-7, 2022, and the Town of Prescott promoted the following public awareness and education:

- Print ad regarding Emergency Preparedness. The cost was shared with all municipalities within UCLG.
- Daily radio ads broadcasted on 107.9 Moose FM in conjunction with Townships of Augusta and Edwardsburgh Cardinal.
- Daily Facebook posts on Prescott Fire Department and Town of Prescott pages along with Twitter. This included information on emergency preparedness, 72 Hour Kit, COVID-19, and flooding.
- EPW Banner posted on the home page of the Town of Prescott website.

Media releases around any Covid relevant information continued to be shared on the



		Date Req'd
Information Purposes	X	Nov. 7 '22
Policy / Action Req'd		
Strategic Plan		

Town's social media platforms during early 2022, along with seasonal appropriate emergency preparedness info.

Program Objectives for 2023

The Emergency Management Program objectives for 2023 include the following recommendations:

- Host a Basic Emergency Management (BEM) course locally in 2023 for MEEG members to complete.
- Continue to assign and train MEEG alternates
- Update, develop and improve components of the Emergency Plan with learnings from tabletop exercise in 2022.
- Meet compliance with the Emergency Management and Civil Protection Act.

Financial Implications:

Expenses incurred in 2022 for training and public education initiatives were within the 2022 Emergency Management budget.

Environmental Implications:

None

Attachments:

- Town of Prescott Compliance Report - 2022

Submitted By:

Tracy Day,
Fire Administrator/CEMC

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



April 01, 2022

Your Worship Brett Todd
Town of Prescott
P.O. Box 160, 360 Dibble St. West
Prescott, ON K0E1T0

Dear Mayor Brett Todd:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2021.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2021. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: TeresaAlonzi

Email: teresa.alonzi2@ontario.ca

Phone: 613-246-5749

Sincerely,

Teepu Khawja
Assistant Deputy Minister and Chief, Emergency Management

cc: Tracy Day - CEMC
Teresa Alonzi - Field Officer - Loyalist Sector

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Nov. 7 '22
Strategic Plan		

REPORT TO COUNCIL

Date: November 7, 2022 **Report No. 106-2022**

From: Lindsey Veltkamp, Director of Administration/Clerk

RE: Tri-Council Meeting Initiatives – October 12, 2022

Recommendation:

That Council support the Planet Youth resolution as outlined in Staff Report 106-2022; and

That Council endorse the non-financial physician recruitment initiatives outlined in Staff Report 106-2022 and consider the financial initiatives as part of the 2023 Budget process.

Background / Analysis:

At the Tri-Council meeting held on October 12, 2022, members of Council from the three municipalities received a presentation from David Stompai, Chair Planet Youth Lanark County outlining the initiative.

Following the presentation, discussion was held regarding how each municipality could work with the organization and resulted in the following motion:

That the Planet Youth motion be referred to each individual Council.

The draft resolution presented by Planet Youth is as follows:

WHEREAS all communities are dealing with problematic substance use and mental illness. The prevention/delay of youth substance use is recognized as an important component in the comprehensive strategy required to face this challenge; and

WHEREAS the Icelandic Prevention Model is an effective, evidence based, community driven approach. Lanark County, through the work of Planet Youth Lanark County is the first community in Canada to adopt the model.

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Nov. 7 '22
Strategic Plan		

THEREFORE, BE IT RESOLVED THAT the Corporation of the Town of Prescott endorses the investigation of how this model could be embraced across Leeds and Grenville, which could include collaboration with the efforts underway in Lanark County.

AND THAT a copy of this resolution be forwarded to all Leeds and Grenville municipalities for consideration.

Staff provided members of the three Councils with a PowerPoint presentation which has been included as an attachment to the report on the topic of Physician Recruitment. Below are the initiatives that were presented and discussed during the meeting.

Multifaceted approach to Physician Recruitment

Non-Financial Initiatives

1. Municipalities can aid in the development of a physician recruitment package
2. Help getting bloodwork completed
3. Advocate to be included on the list of underserved areas for family physicians to access Provincial Incentives

Financial Initiative

4. Municipalities could provide a financial incentive for physicians to setup a practice and accept patients from all three municipalities
5. Development of a draft contract for physicians to review

Discussion was held regarding the initiatives and the following motion was passed:

That this item be forwarded onto each individual Council for review and consideration.

Financial Implications:

None

Environmental Implications:

None



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Nov. 7 '22
Strategic Plan		

Attachments:

- Planet Youth PowerPoint Presentation
- Physician Recruitment PowerPoint Presentation

Submitted by:

Lindsey Veltkamp,
Director of Administration/Clerk



PARTNER *Lanark County*



Presentation to Prescott Council

Sept 6, 2022

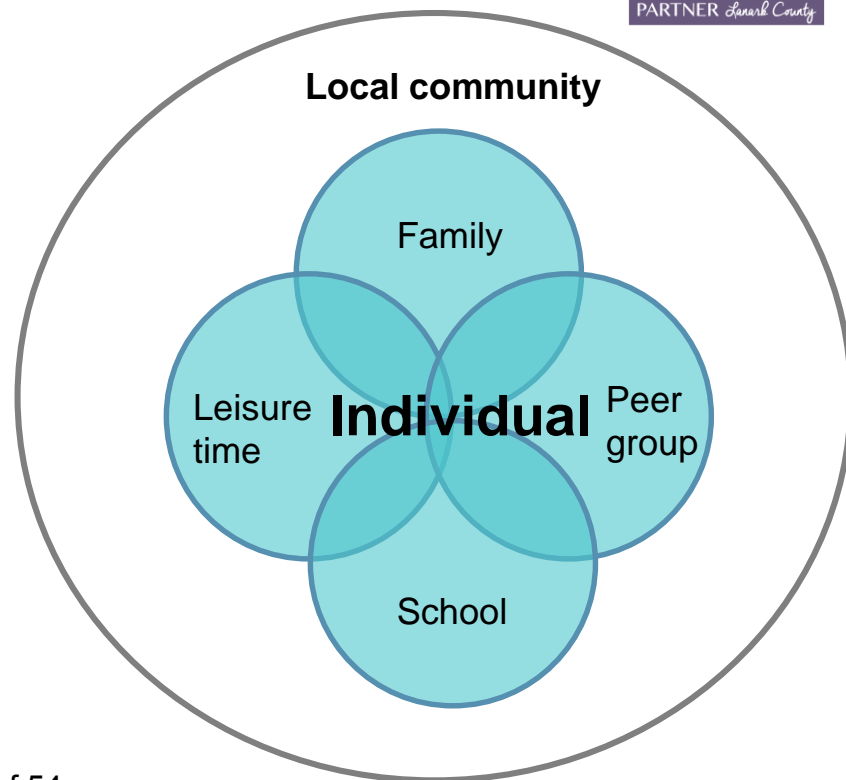
David Somppi, Chair Planet Youth Lanark County
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Domains of intervention

Preventing child and adolescent substance use are critical to promote healthy development.

A successful approach to such prevention is to work towards strengthening key protective factors and reducing risk factors that operate in the local community environment of young people.

Evidence in child and adolescent health research suggests that four major risk and protective factors play a key role.

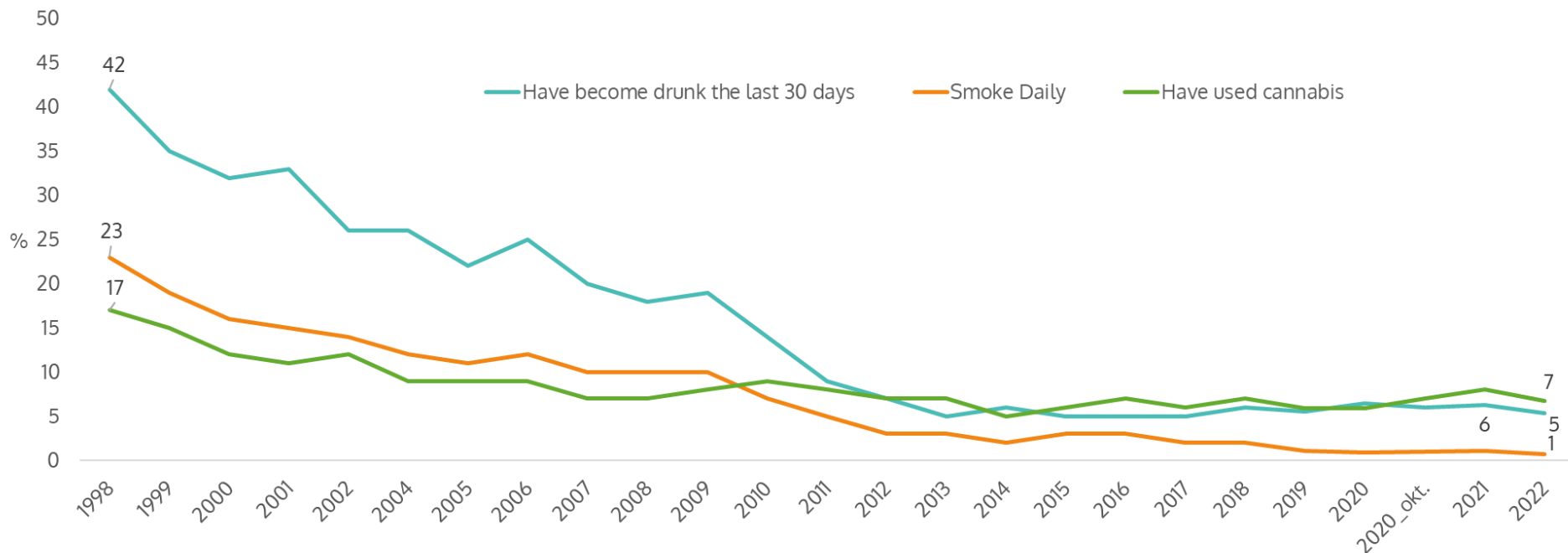


The Icelandic Prevention Model impact in Iceland

From highest to lowest in substance use in Iceland – 15/16 year old students



PARTNER *Sauabak County*



Substance Use

Lanark Grade 10 Students March 2022

33%

Tried alcohol at the age 13 or younger

12%

Have been drunk in the last 30 days

21%

Drink alcohol at their own home

20%

Get alcohol from a family member

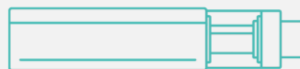
PLANET
Youth

EVIDENCE BASED DRUG PREVENTION

30%

Have been drunk in their lifetime

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E-cigarettes

28%

Have smoked an e-cigarette in their lifetime

19%

Smoked an e-cigarette in the last 30 days

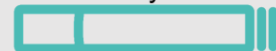
Cigarette Smoking

8%

Tried cigarette smoking at the age 13 or younger

3%

Smoke cigarettes daily



Cannabis Use

21%

Have used cannabis in their lifetime

12%

Used cannabis in the last 30 days



A Grass Roots Movement



- March 9, 2017 Opioid Information Night trained attendees and provided naloxone kits
- During Q+A local doc/resident present Icelandic Prevention Model
- March 16, 2017 first grass roots meeting – could the IPM work in Carleton Place?
- Monthly meetings led to the conclusion that a Lanark County wide endeavor was required
- Formed a coalition with partners including an existing network of municipal drug strategy committees

Planet Youth Lanark County

Steering committee

Planet Youth Lanark County
Steering Committee Terms of Reference: Version 1.4



PARTNER Lanark County

Version	Comment	Date
0.9	Initial Version	Adopted in June 2018
1.1	Proposed updates	To be reviewed at Sept 3, 2019 steering committee meeting
1.2	Adds Performance Management Oversight Committee	Nov 2, 2019
1.3	Changes made after initial review	Nov 5, 2019
1.4	Changes after additional review	Nov 6, 2019

- Community-led committee formed June 2018
- No recurring funding/staff
 - Everyone is a volunteer.....this is a constraint
 - Fundraising/one time grants cover existing costs
- Support from Leeds, Grenville & Lanark District Health Unit
- Open Doors for Lanark Children & Youth (provincially funded Community child/youth mental health centre) provides back office support, strategic leadership and governance oversight
- MOUs with Catholic District School Board of Eastern Ontario and Upper Canada District School Board



January 20, 2020

The first County to implement Planet Youth in Canada



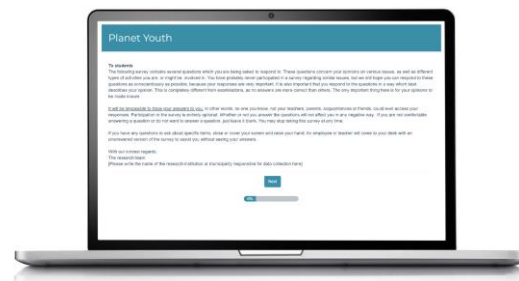
Lanark County in Ontario became the first county to launch the Planet Youth model for substance-use prevention in youth in Canada . The launch took place on January 20 in Carleton Place.

The Planet Youth Lanark County (PYLC) is collaborating with the Catholic District School Board of Eastern Ontario and the Upper Canada District School Board to conduct student surveys in the English language high schools . Survey reports, for each municipality, will allow communities to understand their own risk and protective factors. The surveys will be conducted among grade 10 students and it's anticipated that the surveys will start to roll out in schools this March .

March 2020



1st Survey February 2022



Growing Network of Canadian/American IPM communities



- **Icelandic Prevention Model - North American Cohort Call**
 - Quarterly meeting chaired by Vermont Afterschool
 - Representation from West Virginia, Kentucky, Alaska and others
- **Icelandic Community of Practice**
 - Quarterly meeting chaired by Southwestern Health Unit, Ontario
 - Multiple Ontario communities are investigating the IPM
- **Canadian communities who have adopted the IPM**
 - New Brunswick → 1st survey later in 2022 (Provincial initiative)
 - Calgary → Announced April 2022 (United Way initiative)

Planet Youth Collaboration Opportunities across Leeds Grenville Lanark



- We share a very supportive health unit and school boards
- Opportunity to participate in survey of CDSBEO and UCDSB Grade 10 students
 - Next survey planned for winter 2024
- Planet Youth Lanark County is presenting to LLG OHT at end of September
 - Brockville Municipal Drug Strategy is forming and interested in Planet Youth
 - Endorsement from Prescott Council would be impactful
- Planet Youth Lanark County steering committee available to share lessons learned
- Opportunities to develop and share resources (potentially including staff)

Proposed Motion for Prescott Council



All communities are dealing with problematic substance use and mental illness. The prevention/delay of youth substance use is recognized as an important component in the comprehensive strategy required to face this challenge.

The Icelandic Prevention Model is an effective, evidence based, community driven approach. Lanark County, through the work of Planet Youth Lanark County is the first community in Canada to adopt the model.

Prescott Council endorses investigation of how this model could be embraced across Leeds and Grenville. This could include collaboration with the efforts underway in Lanark County.

PHYSICIAN RECRUITMENT



PHYSICIAN RECRUITMENT

Multifaceted approach

1. Municipalities can aid in the development of a physician recruitment package
2. Municipalities could provide a financial incentive for physicians to setup a practice and accept patients from all three municipalities
3. Help getting bloodwork completed
4. Advocate to be included on the list of underserved areas for family physicians to access Provincial Incentives



AID IN THE DEVELOPMENT OF A RECRUITMENT PACKAGE

- Working with the Prescott Family Health Team, the municipalities can help to create a recruitment package that shows what this area has to offer
 - Healthcare Resources
 - 2 Community Hospitals within 40 kilometers (Brockville, Kemptville)
 - 2 Tertiary Care Hospitals within 110 kilometers (Kingston, Ottawa)
 - CAT Scanner in Brockville
 - Acute and Community Mental Health Services in Brockville
 - MRI Scanner in Brockville – Near Future
 - Location
 - Along the banks of the St. Lawrence River
 - 1 hour to Ottawa, 2.5 hours to Montreal, 3.5 hours to Toronto
 - Near 3 International Airports (Ogdensburg, Ottawa, and Montreal)
 - Located on the Windsor – Quebec Rail Corridor
 - Minutes from the international bridge to the United States

AID IN THE DEVELOPMENT OF A RECRUITMENT PACKAGE

- Working with the Prescott Family Health Team, the municipalities can help to create a recruitment package that shows what this area has to offer
 - Community
 - Lower cost of living including housing in comparison to Toronto and large urban centers
 - Less stressful daily commute, not stuck in traffic
 - Surrounded by nature and cultural heritage
 - Recreational & Leisure Opportunities
 - Small Town and Rural Living
 - River Route Transit Service

MUNICIPALITIES – FINANCIAL INCENTIVE

- Municipalities could provide a financial incentive for physicians to setup a practice and accept patients from all three municipalities
 - Provide financial incentive for first 4 years (dollar amount to be determined)
 - Develop a service contract with the physician
 - Willing to take patients from all three municipalities
 - Commitment to stay for a minimum number of years
 - If leaves before the minimum years a portion of the incentive is paid back
 - Example \$20,000 per year for 4 years would split three ways would be \$6,667 per year, per municipalities
 - Financial commitment from municipalities would need to be part of 2023 Municipal Budget process

HELP GETTING BLOODWORK COMPLETED

- Patients often find it hard to get their bloodwork completed by having to go to Brockville to have it drawn and therefore diagnosis or adjustments to medications may be delayed
 - Show how patients can use the River Route Transit Service to get from their community to Brockville for bloodwork and home again
 - Work with funded and charitable organizations to connect them with patients to help them get to bloodwork appointments in Brockville
 - Work with LifeLabs or other 3rd parties to have local clinics to draw blood or have a pickup of specimens from the Doctor's Office

ADVOCATE FOR FAMILY PHYSICIAN UNDERSERVICED AREA STATUS

- The Province has a Northern and Rural Recruitment and Retention Initiative
- The Northern and Rural Recruitment and Retention (NRRR) Initiative offers taxable financial incentives to each eligible physician who establishes a full-time practice in an eligible community of the province. The grants range between \$80,000 and \$117,600 paid over a four-year period. The grants will be awarded based on eligibility criteria and considerations related to total NRRR Initiative budget allocations
- Community eligibility for the NRRR Initiative is based on a Rurality Index for Ontario (RIO) score, a measure of rurality that ensures funding is specifically targeted to northern and very rural communities. The RIO2008_Basic score is derived from three factors: population (count and density), travel time to a basic referral centre, and travel time to an advanced referral centre. RIO scores are assigned to Statistics Canada census subdivisions (CSDs).
- Prescott, Augusta, and Edwardsburgh Cardinal are not on the list of eligible communities
 - North Dundas South Dundas, North Stormont, North Glengarry, South Glengarry, Central Frontenac, North Frontenac are



DISCUSSION

2018-2022 Council Term in Review



PRESCOTT
EST 1784
THE FORT TOWN

PRESCOTT
EST 1784
THE FORT TOWN

Vision

To be recognized as a welcoming and progressive community

Mission

To provide responsible leadership that celebrates our achievements and invests in our future

Developed as part of Strategic Plan completed in 2020



Completed New Fire Hall

Established new Automatic Aid agreements with Townships
of Augusta and Edwardsburgh Cardinal



Centennial Park

Added Community Splash Pad

Made beach improvements

Added Mural installed along Coast Guard

Added non-motorized dock for canoes and kayaks

Resided pool building

Installed Mural on pool building

Pool pump replacement and filter rebuild

Shoreline stabilization





Recreation Complex

Made possible by Fundraising Team and generous donations, Federal and Provincial Infrastructure Grant, Township of Augusta

Collaboration with our Neighbours

Successful Joint Infrastructure Applications for new Recreation Complex \$9.7 million (2021) & replacement Water Tower \$5.1 million (2022) Township of Augusta

Completed a joint service delivery review (2020) Township of Augusta

Completed a joint land needs analysis with for Prescott and southern portion of Augusta Township to Maitland (2021/2022) Township of Augusta

Completed a servicing agreement for the extension of water and sewer to Augusta Landings (2021) Township of Augusta

Successful recruitment and implementation of shared a shared By-Law Officer (2021) Township of Augusta

Established the River Route Transit Service (2021) Township of Augusta, Township of Edwardsburgh Cardinal, City of Brockville

Implementation of a common electronic building and bylaw software platform (2020/2021), Townships of Augusta and Edwardsburgh Cardinal

Joint Council meetings with Township of Augusta (2021) and now Tri-Council Meetings with Townships of Augusta and Edwardsburgh Cardinal



Economic Development

Community Improvement Plan 2018-2022 Approved Grants of \$506,000 and Loans of \$420,000 supporting over \$10 million in investment for commercial, residential, and job creation

Entered into 6 vacant land sale agreements for commercial, industrial, and residential developments

Lead municipality in collaboration with the Townships of Augusta and Edwardsburgh Cardinal for Digital Main Street initiatives to support e-commerce for local businesses

Completed Official Plan Review & Economic Development Strategic Plan

Riverwalk Revitalization – New Street furnishings, Promenade, Visitors Centre, Business Improvement Area collaborations, revitalized the Farmers and Crafters Market, and Prescott Pop-ups

Supported 40+ business openings/expansions

Tourism Development – Cycling, Diving, Experiential



Community Services

Reorganized the reporting structure to dedicate resources to Community Services

Focus on maximization of facility usage by Town and 3rd parties

Successful partnership with the YMCA to run aquatics program, park program, and had summer camps in Prescott

Created a new Museum space and enhanced the display of the collection

Expanded recreational, cultural, and leisure offerings

Indigenous recognition



Infrastructure Renewal and Enhancement

Reconstructed Dibble Street East from Boundary and Edward Street

Replaced a plow truck and sidewalk plow

Replaced 2 docks at the marina

Installed shade sails, solar lighting, and bicycle repairs stations to support active transportation

Installed 7 Electric Vehicle Charges supported by Government of Canada

Completed pavement condition survey and increased repaving budget to \$300,000 per year



THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 46-2022

A BY-LAW TO APPOINT TONY FLEMING AS THE INTEGRITY COMMISSIONER FOR THE CORPORATION OF THE TOWN OF PRESCOTT

BEING A BY-LAW TO APPOINT TONY FLEMING AS THE INTEGRITY COMMISSIONER FOR THE CORPORATION OF THE TOWN OF PRESCOTT

WHEREAS Section 10 (2) of the *Municipal Act, 2001*, as amended, authorizes that the council of a local municipality may pass by-laws as part of its general municipal powers; and

WHEREAS Section 223.2 (1) of the Act, as amended, authorizes the municipality to establish codes of conduct for members of the council of the municipality and of local boards of the municipality; and

WHEREAS the Corporation of the Town of Prescott passed a by-law authorizing an updated Code of Conduct for Members of Council and Local Boards on February 25, 2019; and

WHEREAS Section 223.3 of the Act, as amended, authorizes a municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality related to the Code of Conduct for Members of Council and Local Boards; and

WHEREAS the Town of Prescott Code of Conduct for Members of Council and Local Boards states that the Integrity Commissioner shall be appointed through by-law of the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Prescott enacts as follows:

1. That Tony Fleming be appointed as the Integrity Commissioner for the Corporation of the Town of Prescott;
2. That By-Law 29-2019 is hereby repealed;
3. That this by-law shall come into full force and effect upon its final passage.
3. That should any other existing by-laws, resolutions, or actions of the Corporation of the Town of Prescott be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

READ AND PASSED, SIGNED AND SEALED THE 7th DAY OF NOVEMBER, 2022.

Mayor

Clerk

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 47-2022

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON NOVEMBER 7, 2022**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ AND PASSED, SIGNED AND SEALED THE 7th DAY OF NOVEMBER, 2022.

Mayor

Clerk