



PRESCOTT TOWN COUNCIL
AGENDA

January 4, 2021

6:00 pm

Virtual Meeting

Our Mission:

To provide responsible leadership that celebrates our achievements and invests in our future.

Pages

1. Call to Order

2. Approval of Agenda

Recommendation

That the agenda for the Council meeting of January 4, 2021, be approved as presented.

3. Declarations of Interest

4. Presentations

5. Delegations

6. Minutes of the previous Council meetings

6.1. Council Minutes - December 14, 2020

1

Recommendation

That the Council minutes of December 14, 2020, be accepted as presented.

7. Communications & Petitions

8. Consent Reports

All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.

Recommendation

That all items listed under the Consent Reports section of the agenda be accepted as presented.

8.1. Council Information Package (under separate cover)

9

9. Committee Reports

10. Mayor

11. Outside Boards, Committees and Commissions

12. Staff

12.1. 2021 Committee & Board Appointments

Recommendation

That Council appoint the following members to its board and committees for the year 2021:

Committee of Adjustment

Sandra Iseman
Craig Worden
Megan Wynands
Laurie Bonsall

Downtown BIA

Kevin Bunce
Karen Burman-Martin
Elizabeth (Pearl) Visser
Tracey Young
Ben Quenneville
Brett Todd (Council Rep)
Teresa Jansman (Council Rep)

Library Board

Jane McGuire (Chief Librarian/CEO)

Karen Hume
Mavis Jale
Darien Watson
Jean Burton-Fox
Elaine McCurdie
Joe Muise
Lee McConnell (Council Rep)

**Planning Advisory
Committee**

Brett Todd (Council Rep)
Leanne Burton (Council Rep)
Teresa Jansman (Council Rep)
Jim Hutton (Citizen Member)
Leslie Bottigoni (Citizen Member)

Prescott Cemetery Board

Fraser Laschinger
Valerie Schulz
Don Barton
Peter Morrow
Leanne Burton (Council Rep)

Police Services Board

Stan Kijewski (Council appointed citizen member)
Brett Todd (Council Rep)
Mike Ostrander (Council Rep)

Walker House

Pat Marshall
Tom VanDusen
Sharon Flood
Joanne Savage
Sharon Stein
Irene Mueller
Maria McKibbin
Lee McConnell (Council Rep)

Prescott Heritage Committee

Sandra Iseman
Tom Van Dusen
Robert Pelda
Luis Zelayeta
Lee McConnell (Council Rep)

12.2.	Staff Report 01-2021 - Solid Waste Management Services Request for Proposal Results	45
	Recommendation That Council approve the selection of Limerick Environmental Services Ltd for the upcoming waste management services contract for the next 4 with an option to extend for an additional two (2), one (1) year consecutive terms at the sole discretion of the Town.	
12.3.	Staff Report 02-2021 - Ice Resurfacing Machine	48
	Recommendation For information.	
12.4.	Staff Report 03-2021 - 2021 Capital and Operational Project Planning	52
	Recommendation For information.	
12.5.	Budget 2021 Presentation: Administration, Protective and Planning Services	79
13.	Resolutions	
14.	By-laws	
14.1.	Interim Tax Levy By-Law	102
	Recommendation That By-Law 01-2021, being a By-Law to provide for an interim tax levy for 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.	
14.2.	2021 Temporary Borrowing By-Law	105
	Recommendation That By-Law 02-2021, being a by-law to authorize temporary borrowing for the year 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.	
15.	New Business	

16. Notices of Motion

17. Mayor's Proclamation

18. Closed Session

18.1. Identifiable Individual

18.2. Purchase & Sale

Recommendation

That Council move into Closed Session at _____ to address a matter pertaining to:

18.1 Identifiable Individual

- Under Section 239(2)(b) of the *Municipal Act, 2001* - personal matters about an identifiable individual, including municipal or local board employees; and

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act, 2001* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Deputy Clerk, and Fire Chief remain in the room for Item 19.1; and that the CAO/Treasurer, Clerk, and Deputy Clerk remain in the room for Item 19.2

19. Rise and Report

20. Confirming By-Law – 03-2021

107

RECOMMENDATION

That By-Law 03-2021, being a by-law to confirm the proceedings of the Council meeting held on January 4, 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

21. Adjournment



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, December 14, 2020
6:00 p.m.
Virtual Meeting**

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Nathan Richard, Interim Director of Operations, Kaitlin Mallory, Deputy Clerk, Dana Valentyne, Economic Development Officer

1. Call to Order

Mayor Todd called the meeting to order at 6:01 p.m.

2. Approval of Agenda

Motion 291-2020: McConnell, Ostrander

That the amended agenda for the Council meeting of December 14, 2020, be approved as amended.

Carried

The agenda was amended by adding a resolution under Item 16 – Notices of Motion.

3. Declarations of Interest – None

4. Presentations – None

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 Council Minutes - November 16, 2020

Motion 292-2020: Shankar, Burton

That the Council minutes of December 7, 2020, be accepted as presented.

Carried

7. Communications & Petitions – None

8. Consent Reports

Motion 293-2020: Ostrander, Burton

That Item 8.1 – Council Information Package (under separate cover) be accepted as presented.

Carried

8.1 Council Information Package (under separate cover)

1. Prescott Fire Department Fire Report – November 2020
2. BIA Minutes – November 10, 2020
3. 2021 Prime Minister's Awards – Call for Nominations
4. City of Hamilton Resolution re: Temporary Cap on Food Delivery Service Charges
5. Municipality of Southwest Middlesex Resolution re: Drainage Matters: CN Rail
6. Municipality of Leamington Resolution of Support re: Support of Municipality of Tweed Resolution 343 regarding Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines
7. Town of Orangeville Resolution re: Conservation Authorities Act: Schedule 6 of Bill 229
8. Township of Puslinch Resolution re: Proposed Changes to the Conservation Authorities Act: Schedule 6 of Bill 229

9. Committee Reports – None

10. Mayor

Mayor Todd congratulated Rosanne Philips of the Royal Canadian Legion Branch #97 in acknowledgment of 50 years of service.

Mayor Todd thanked the Prescott Fire Department for their facilitation of the pop-up Christmas parade and thanked Town staff for the added efforts in the beautification of the downtown core.

Mayor Todd spoke to the recent announcement of the closure of the South Grenville Journal.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at the Prescott Cemetery Board meeting, held on December 11, 2020, and welcomed Valerie Schultz as secretary of the board. Councillor Burton also extended a note of thanks to the Prescott Fire Department for its parade efforts this Christmas.

Councillor Jansman spoke to the Prescott Fire Department's pop-up parade and wished everyone a Merry Christmas.

Councillor McConnell thanked the Prescott Fire Department. He referenced the updated Library hours and wished residents and staff a Merry Christmas.

Councillor Ostrander spoke to an upcoming Arena Fundraising Committee Meeting, being held on December 15, and the Connect Youth Board meeting scheduled for December 17. He thanked the Prescott Fire Department and wished everyone a Merry Christmas and Happy New Year.

Councillor Shankar thanked the Prescott Fire Department and the Operations department for added efforts in decorating the downtown. He spoke to current Economic Development initiatives and wished Council, residents, and staff a Merry Christmas.

Councillor Young thanked the Prescott Fire Department for the parade and wished everyone a Merry Christmas.

12. Staff

12.1 Staff Report 92-2020 – Shop Local Promotions & Digital Main Street Update

Dana Valentyne, Economic Development Officer, spoke to the report. She referenced current promotions, ongoing advertising, and the Digital Main Street program.

Discussion was held regarding the Prescott Proud Dollars promotion, eligibility for the Digital Main Street program, and organizing an Economic Development review.

12.2 Staff Report 93-2020 – COVID Grant Program for Non-profit Organizations - Allocations

Motion 294-2020: Burton, Young

That Council approve the following COVID-19 Grants for Non-profit Organizations

1.	Prescott and District Lion's Club	\$5,000
2.	Prescott Curling Centre	\$10,000
3.	Prescott Lawn Bowling Club	\$1,000
4.	Branch 97 Royal Canadian Legion	\$14,000

Subject to the following conditions:

- That the revenue and expenses up to December 31, 2020, be confirmed and verified by January 22, 2021
- That the allocations approved be a maximum grant amount but will be reduced if the confirmation of revenue and expenses identifies a lower amount is appropriate.
- That any COVID-19 related grant programs, from another level of government, for fixed costs up to December 31, 2020, that the organization becomes eligible or approved for prior to January 21, 2021, would be taken into account and subtracted from the approved grant allocation.
- That the grants be paid to the organizations by January 31st, 2021

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the purpose of the program, the number of applications received, and provided an analysis of the applications.

12.3 Staff Report 94-2020 – COVID Resiliency Infrastructure Grant

Motion 295-2020: McConnell, Young

That Council direct staff to submit an application for the Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure

Stream for the project outlined in staff report 94-2020, by December 21, 2020 in the amount of \$100,516.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the possible uses of the infrastructure grant funding.

Discussion was held regarding the durability and material for the shade areas, increasing the number of trees in Riverwalk Park, and the addition of solar lighting along pathways.

12.4 Staff Report 95-2020 – 2020 Community Grant Program Allocations

Motion 296-2020: Young, Shankar

That Council approve the following 2020 Community Grant payments:

- \$2,400 South Grenville Minor Hockey
- \$3,400 Prescott Figure Skating Club
- \$1,000 Volunteer Centre of St. Lawrence-Rideau
- \$1,000 Spirit of Giving

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

Discussion was held regarding increasing the allocation to the Spirit of Giving.

12.5 Budget 2021 Presentation: Health and Social Services

Matthew Armstrong, CAO/Treasurer, spoke to the PowerPoint presentation. A copy of the presentation is held on file.

Discussion was held regarding updates from the Joint Services Committee, the Housing Affordability Task Force, and the housing budget.

Further discussion was held regarding St. Lawrence Lodge estimated increase and the timeline for receiving St. Lawrence Lodge budget.

13. Resolutions – None

14. By-laws

14.1 2021 Council Appointments

Motion 297-2020: Ostrander, Burton

That By-Law 54-2020, being a by-law to appoint members of Council to boards and commissions, to appoint members of Council to the Committees of Council, and the appointments of Deputy Mayor for the year 2021.

Carried

15. New Business

Discussion was held regarding support from neighbouring municipalities in regards to the joint submission of a Commuter Strategy Pilot Project to the Eastern Ontario's Leadership Council.

16. Notices of Motion

Motion 298-2020: Ostrander, McConnell

That the Rules of Procedure be suspended to allow for Council to consider the following motion regarding the eligibility of the South Grenville Journal for the Canada Emergency Wage Subsidy in order to have the motion circulated to the Honourable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion, the Honourable Jean-Yves Duclos, President of the Treasury Board, the Honourable Chrystia Freeland, Minister of Finance, the Honourable Michael Barret, Member of Parliament for Leeds-Grenville-Thousand Islands and Rideau Lakes, and Leeds and Grenville municipalities in a timely fashion.

Carried

Motion 299-2020: Burton, Young

Whereas the Prescott Journal has been in existence since March 13, 1890 in various forms; and

Whereas the Prescott Journal has provided independent local journalism to the Grenville community for generations; and

Whereas the South Grenville Journal has built upon the reputation, integrity, and service to the local community that had been established by the Prescott Journal starting in January of 2020; and

Whereas the South Grenville Journal started as a new entity in January of 2020;
and

Whereas the Canada Emergency Wage Subsidy that started in March of 2020,
compares the revenue for the same month in the prior year or January and
February of 2020, to determine a revenue decrease; and

Whereas the South Grenville Journal being a new business had a low level of
revenue in January and February of 2020, upon which the Canada Emergency
Wage Subsidy is calculated and therefore they do not qualify; and

Whereas the Prescott Journal being the predecessor of the South Grenville
Journal would have an established level of revenue in 2019 that would be the
best estimator to determine the decrease in revenue that the South Grenville
Journal is experiencing due to COVID-19.

Now therefore, The Corporation of the Town of Prescott calls on the Federal
Government to adjust the eligibility of the Canada Emergency Wage Subsidy to
take into account businesses, like the South Grenville Journal, that started prior
to COVID-19 and have a predecessor that would establish the effects COVID-19
has had on revenues of the business better than using January and February of
2020.

That a copy of this resolution be sent to the Honourable Carla Qualtrough,
Minister of Employment, Workforce Development and Disability Inclusion, the
Honourable Jean-Yves Duclos, President of the Treasury Board, the Honourable
Chrystia Freeland, Minister of Finance, the Honourable Michael Barret, Member
of Parliament for Leeds-Grenville-Thousand Islands and Rideau Lakes, and all
Leeds and Grenville municipalities.

Carried

17. Mayor's Proclamation – None

18. Closed Session

18.1 Identifiable Individual

Motion 300-2020: Ostrander, Young

That Council move into Closed Session at 7:23 p.m. to address a matter
pertaining to:

18.1 Identifiable Individual

- Under Section 239(2)(b) of the Municipal Act, 2001 - personal matters about an identifiable individual, including municipal or local board employees; and

That the CAO/Treasurer, Clerk, and Deputy Clerk remain in the room.

Carried

Motion 301-2020: Ostrander, Young

That the meeting reconvene in Open Session. (Time: 7:49 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council provided staff with direction in regard to Item 18.1-Identifiable Individual.

20. Confirming By-Law – 55-2020

Motion 302-2020: Jansman, Burton

That By-Law 55-2020, being a by-law to confirm the proceedings of the Council meeting held on December 14, 2020, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 303-2020: Ostrander, Shankar

That the meeting be adjourned to Monday, January 4, 2021, at 6:00 p.m. (Time: 7:52 p.m.)

Carried

Mayor

Clerk



**Town of Prescott
COUNCIL INFORMATION PACKAGE
January 4, 2021**

1. **Municipal Emergency Control Group Minutes – December 11 & 23, 2020**
2. **United Counties of Leeds and Grenville Media Release – December 17, 2020**
3. **United Counties of Leeds and Grenville Media Release – December 23, 2020**
4. **Making Play Possible Letter: Request for Support**
5. **Township of Edwardsburgh Cardinal Resolution of Support re: Support South Grenville Journal**
6. **Corporation of the Town of Carleton Place Resolution re: COVID-19 and Childcare Funding Impacts**
7. **City of Kitchener Resolution re: Cannabis Retail in Ontario**
8. **Town of Lincoln Resolution re: Support Resolution from the City of Hamilton, amending the AGCO licensing and application process for cannabis retail stores to consider radial separation from other cannabis locations**
9. **Town of Lincoln Resolution re: Support Resolution from Town of Plympton-Wyoming, Funding for Community Groups and Service Clubs Affected by Pandemic**
10. **Town of Lincoln Resolution re: Support Resolution from the City of Belleville, Accessibility for Ontarians with Disabilities Act – Website Support**
11. **Town of Lincoln Resolution re: Support Resolution from the City of Hamilton, Request for interim cap on gas plant and greenhouse gas pollution and the development and implementation of a plan to phase-out gas-fired electricity generation**
12. **The Corporation of the Township of Matachewan Resolution re: Grant Application Deadlines**
13. **Municipality of Chatham-Kent Resolution re: Resolution Bill 229 and the Conservation Authorities**



14. The Corporation of the Municipality of Marmora and Lake Resolution re: Bill 229
15. Dufferin County Resolution re: Changes to the Aggregate Resource Property Valuation Assessment Criteria



MUNICIPAL EMERGENCY CONTROL GROUP

Meeting Minutes

Friday, December 11, 2020

Virtual Meeting – 10:00 a.m.

Present: Matthew Armstrong, CAO/Treasurer, Mayor Brett Todd, Councillor Mike Ostrander, Barry Moorhouse, Fire Chief, Tracy Day, CEMC, Dr. Paula Stewart, Medical Officer of Health, Kim McCann, Senior Public Health Inspector, Kevin Spencer, Alternate CEMC, Rene Cadieux, Acting Staff Sergeant, Gaston Thibodeau, OPP Sergeant, Nathan Richard, Interim Director of Operations, Shawn Merriman, Manager of Building & By-law, Katie Forrester, Tourism & Recreation Coordinator, Lindsey Velkamp, Director of Administration/Clerk.

1. COVID-19 Updates

- a. New active daily cases provincially are between 1,500 to 2,000 for the past two weeks
- b. Locally community transmission is on the rise

Matthew Armstrong, CAO/Treasurer, spoke to the COVID-19 updates.

Dr. Paula Stewart, Medical Officer of Health, spoke to the current active cases and provided an overview of the Provincial colour coding system.

The group discussed concerns that had been submitted regarding businesses that were not following face covering requirements.

Kim McCann, Senior Public Health Inspector, stated that Ministry of Labour blitz team would tentatively be visiting the Town on January 8th.

2. Town Facilities

- a. Leo Boivin Community Centre
 - i. Take-out Lunch for Walker House members – December 21st
 - ii. Spirit of Giving December 18th packaging, December 19th handout
 - iii. Leeds Grenville COVID testing every second week

Matthew Armstrong, CAO/Treasurer, spoke to the Spirit of Giving schedule.

3. Christmas Activities

- a. Virtual Tree Lighting Ceremony to be live streamed to Facebook December 11, 2020 at 6:00 p.m.
- b. Santa Claus Parade December 11, 2020 at 7:00 p.m.
- c. Youth Holiday activity bags to be distributed December 18, 2020

Barry Moorhouse, Fire Chief, spoke to the Santa Claus Parade.

Dr. Paula Stewart, Medical Officer of Health, recommended delaying any social media announcements until shortly before the event.

Dr. Paula Stewart, Medical Officer of Health, left the meeting at 10:19 a.m.

4. Round Table

Mathew Armstrong, CAO/Treasurer, spoke to the virtual tree lighting event.

Tracy Day, CEMC, requested that the Operating Procedures - COVID Guiding document be sent out to staff as a reminder of procedures.

5. Date of Next Meeting – Friday, January 15th, 2020 at 10:00 am



MUNICIPAL EMERGENCY CONTROL GROUP

Meeting Minutes

Wednesday, December 23, 2020

Virtual Meeting – 10:00 a.m.

Present: Matthew Armstrong, CAO/Treasurer, Mayor Brett Todd, Councillor Mike Ostrander, Barry Moorhouse, Fire Chief, Tracy Day, CEMC, Dr. Paula Stewart, Medical Officer of Health, Jane Lister, Director Community Health Protection, Teresa Clow, Senior Public Health Inspector Senior Public Health Inspector, Kevin Spencer, Alternate CEMC, Nancy Graves, Interim Detachment Commander, Nathan Richard, Interim Director of Operations, Shawn Merriman, Manager of Building & By-law, Paul DeDekker, Operations Supervisor, Katie Forrester, Tourism & Recreation Coordinator, Cassidy Cameron, Operations Administrative Assistant, Lindsey Veltkamp, Director of Administration/Clerk.

1. COVID-19 Updates

- a. 28-day lockdown to begin December 26th

Dr. Paula Stewart, Medical Officer of Health, spoke to the provincial announcement on Monday, December 21 regarding the provincial lockdown.

2. Town Facilities during Lockdown

- a. Town Hall
 - i. Front Door locked
 - 1. Can deal with most requests virtually
 - 2. Requests that can't be done virtually will be by appointment only
 - 3. Office staff can work from home or come to the office, at employee preference
 - ii. Walker House to remain closed
 - iii. Leo Boivin to be closed for all non-essential activities
 - 1. COVID testing site still to continue
 - iv. Operations Building to be closed to the public
 - 1. Staff are separated into groups and working in different parts of the building
 - 2. Separate eating areas
 - 3. Assigned truck and work partners
 - 4. Enhanced disinfecting and cleaning before and after each use of equipment
 - 5. We can work with our neighbouring municipalities and our civil contractor if anyone on our operations crew has a COVID issue and we have a snow fall that we are unable to handle by ourselves

- v. Library
 - 1. Have the option to do curbside pickup which is being discussed by the Library Board
- vi. Water and Wastewater Treatment Plants
 - 1. OCWA has predefined standard operating procedures that they have been functioning under
 - 2. Have an emergency response team that can come in and run the treatment plants if there is a COVID outbreak

Matthew Armstrong, CAO/Treasurer, spoke to each municipal site and the communication plan.

Tracy Day, CEMC, spoke to the procedures being implemented at the Fire Hall during the lockdown.

The group discussed messaging from the Town and municipal enforcement following December 26th.

3. Round Table

The Health Unit spoke to changes in regulations for businesses, ensuring safe operations, and communications with local businesses.

- 4. Date of Next Meeting** – Friday, January 15th, 2020 at 10:00 a.m. unless required sooner.



United Counties of
Leeds and Grenville
25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
TTY 800-539-8685
F 613-341-3850
www.leedsgrenville.com

MEDIA RELEASE

FOR IMMEDIATE RELEASE

DECEMBER 17, 2020

Roger Haley sworn in as Leeds Grenville Warden

Roger Haley, Mayor of the Township of Front of Yonge, was sworn in today as as Warden of the United Counties of Leeds and Grenville for the term December 2020 to November 2022.

Warden Haley has been Mayor of Front of Yonge for four terms, including the last two by acclamation. He has been a member of municipal council dating back to 2002.

In his opening address, Mr. Haley said it has been a difficult year for everyone due to the pandemic and that issues related to COVID-19 will continue well into 2021. He commended area long-term health care workers, paramedics, public works, and social services staff for their continued dedication to the area.

"We have all been doing business in different ways but what hasn't changed is our mandate to provide services to the people of Leeds and Grenville, whether that be health care, emergency care, good roads, safe housing, economic development, community, or social programs," he said. He also noted communication is key and municipalities need to work together.

"Sometimes in our passion for our own communities the 'W' in the word 'We' gets tipped on its side and leans toward turning into the word 'Me.' When we are here, at Counties Council, we have to remember we are wearing two hats," he said in supporting all Leeds Grenville communities working together, including the separated municipalities of Brockville, Prescott, and Gananoque.

"As unexpected costs continue to rise and remain a concern, we will have difficult choices to make in terms of spending our dollars wisely. Our residents demand that and rightly so," Warden Haley said.

where **lifestyle**
grows good **business**

synonyme de **qualité de vie**
et de **réussite** en **affaires**

DECEMBER 17, 2020

He noted there are ongoing major projects continuing into his term, including the expansion at Maple View Lodge, Highway 43, improved broadband, affordable housing, and improved response times for paramedics.

Outgoing Warden Pat Sayeau, Mayor of Edwardsburg Cardinal, welcomed the new Warden and passed the Chain of Office following social distancing rules.

"I want to thank the staff here at the United Counties for all the assistance they have extended to me during my term of office. I have appreciated their help very much. I also wanted to say to members of Counties Council that it has been a pleasure and an honour to serve as Warden for the past two years, and I've appreciated the support that I've received throughout that time," Mr. Sayeau said.

Counties Council representatives joined the inaugural swearing in of the Warden via Zoom due to COVID-19 restrictions. The number in attendance in the council chambers was held to a minimum. His Worship, John Doran, Justice of the Peace administered the Oath of Office. Also present were CAO Andy Brown, County Clerk Lesley Todd, and Deputy Clerk Andrea Bolton.

Reverend Kimberley Heath of Wall Street United Church delivered the invocation via Zoom. Several special guests also joined virtually including Leeds-Grenville-Thousand Islands and Rideau Lake MP Michael Barrett, MPP Steve Clark, Minister of Municipal Affairs and Housing, City of Brockville Mayor Jason Baker and Prescott Mayor Brett Todd.

Background:

Warden Haley was first appointed to municipal office for a one-year term due to a vacancy on council in 2002. He was successful in his first election as councillor in 2003. Three years later, in 2006, he was successful in his bid for Mayor. This is his fourth term as Mayor having been acclaimed the last two terms. He worked as a negotiator for the Ontario Public Service Employees Union for 27 years before retiring in 2015.

DECEMBER 17, 2020

For more information:

Lesley Todd, Clerk
United Counties of Leeds and Grenville
613-342-3840, ext. 2454



United Counties of
Leeds and Grenville
25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
TTY 800-539-8685
F 613-342-2101
www.leedsgrenville.com

MEDIA RELEASE

FOR IMMEDIATE RELEASE

December 23, 2020

The highlights of the regular United Counties of Leeds and Grenville Council Meeting held on Thursday, December 17, 2020.

County Road 43 Project will include a four-lane bridge: The United Counties Council is approving a recommendation to include a new four-lane bridge across the Kemptville Creek for the County Road 43 project.

The design to widen County Road 43 from an existing rural two-lane to a four-lane road dates back to 2008. At the time the existing two-lane bridge was in good condition and was to remain in place. Additional analysis completed in 2020 shows a new four-lane bridge is recommended over rehabilitating the existing two-lane bridge. New bridges have a life expectancy of approximately 75 years.

Building a four-lane bridge will increase the cost of the project by \$7.2-million. The new estimated cost of the County Road 43 is \$38.7-million. Construction is beginning in 2021. For more information contact CAO Andy Brown at 613-342-3840, ext. 2301.

Maple View Lodge redevelopment project update: The Maple View Lodge Committee of Management has been authorized by Counties Council to move forward with the development phase of a new 192-bed long-term care home.

In March 2019, the Counties was awarded 132 new long-term care home beds and capital funding to redevelop Maple View Lodge. To date, the Counties has engaged a Project Manager (Turner and Townsend) and Prime Consultant Hobin Architecture Inc.

As part of the Counties due diligence, the Committee of Management has had a feasibility analysis of two options -the new 192-bed home or a new 128-bed home plus the 60-bed existing home with 4 additional beds. As part of the analysis, a full life-cycle costing was undertaken to look at both capital and operational costs.

December 17, 2020

The Committee of Management continues to work with its consultants on the overall project costs. The 2018 application was based on a 2017 feasibility study and prices. That feasibility study was conceptual and provided minimal design. Due to inflation, infection control measures, any changes in codes, and community spaces, the estimated cost of the new building has increased from \$53 million to \$64 million. It is important to note that the provincial funding formula has also changed and increased its contributions by over \$7-million.

The Counties Project Managers will revise the estimated costs and a separate report will be brought back to Council early in the New Year. For more information contact Counties CAO Andy Brown at 613-342-3840, ext. 2301.

CAO Executive Search Firm awarded: Counties Council has approved the hiring of company Waterhouse Executive Search (WES) following a Request for Proposal (RFP) process.

Waterhouse Executive Search will work with the Chief Administrative Officer (CAO) Selection Committee beginning immediately. Current CAO Andy Brown is retiring in June. A replacement will be required by May to allow for a transition process. For more information contact Human Resources Manager Colleen Hickey at 613-342-3840, ext. 2332.

Pre-Budget Approval of Capital Projects: Counties Council has approved a recommendation to authorize \$5.5-million to proceed with tendering of 2021 Public Works Capital Projects.

The Public Works Department has identified the need to commence with the initial phases of selected high priority projects that will be identified for the upcoming budget year prior to Council's approval of the 2021 Capital Budget. The rationale for this is to start projects as early as possible in the year and potentially take advantage of contractor availability and potentially lower construction prices. It also ensures staff and external contracted services can commence with surveys, pre-design and any other preliminary works as may be required in preparation of an early tender.

December 17, 2020

The projects on the list include:

- County Road 1 and County Road 8 road rehabilitation to Highway 15
- North Augusta storm sewer rehabilitation at County Road 6 & 15
- County Road 3 (from Dulcemain Road to south of Outlet) preservation
- County Road 9 (from Highway 15 westerly) preservation
- County Road 44 – 2 sections (south of County Road 20 and north of Totem Ranch Road) preservation
- County Road 5 & 8 to Highway 15 preservation
- Mud Creek Bridge replacement
- Rideau Ferry Bridge major rehabilitation
- Andrews ville Bridge environmental assessment

Corporate Services Review: Counties Council has received a report to modernize the Counties' Corporate Services Division, including identifying gaps and opportunities within the Counties' internal resources (people, process, and technology), opportunities to optimize business processes and organizational structure to meet internal and external demands, the most efficient and effective service delivery and cost sharing approach for existing managed service agreements with municipalities and other organizations, and operational efficiencies.

The report identified the need to hire a Corporate Services Director as its highest priority. The CAO shall prepare an implementation plan based on the report's recommendations. For more information, contact Counties CAO Andy Brown at 613-342-3840, ext. 2301.

Through an open and competitive procurement, the Counties selected RSM Canada to undertake the Corporate Services Review. Though COVID-19 delayed the start of the project, over the past three months RSM Canada has been able to undertake the review with full consultation of management, staff within Corporate Services, and staff in each of the program/service areas. For more information contact Counties CAO Andy Brown at 613-342-3840, ext. 2301.

December 17, 2020

Upcoming meetings: The Committee of the Whole meeting is on Tuesday January 5th; the Joint Services Committee on Wednesday, January 6th; Counties Council on Thursday, January 21st. All regular meetings begin at 9 a.m. and are livestreamed from the Counties website. For more information, contact County Clerk Lesley Todd at 613-342-3840, ext. 2454.

-30-

Media inquiries:

Deanna Clark, Economic Development Officer/media releases
United Counties of Leeds and Grenville
32 Wall Street, Suite 300, Brockville, ON, K6V 4R9
613-342-3840, ext. 5360 or deanna.clark@uclg.on.ca
Cell: 613-803-0249



December 3, 2020

Dear Friends,

This year has been unlike any other but as the 2020 holiday season approaches Making Play Possible still wants to give families in our community the wonderful gift of participation in sports or the arts. It can be a very stressful time when lack of financial security is even more apparent. Therefore, we need you to help make this happen!

Every year families in Leeds and Grenville seek out Making Play Possible. In 2018-19 we supported approximately 300 children directly through MPP, but also indirectly assisted many others through the JumpStart application process. This year, from the start of COVID in March, MPP has been available to families to provide them with information and support in these very uncertain times. We have completed over 86 referrals as well as 26 submissions to JumpStart on behalf of families who did not have the capabilities or technology to complete them on their own. During COVID, children have been able to participate in gymnastics, martial arts, horseback riding, art, dance, swimming, hockey, and summer camps.

We have also been working closely with Connect Youth, RNJ and the YMCA on community projects that help at risk kids where individual programming is not successful. We will continue to work with those partners to enhance the opportunities for youth in our area.

We were not able to do any of the fundraising events that have previously brought in essential dollars for the children so this Angel campaign is our main focus this year. We understand that many people may be under increased financial stress but if at all possible, please consider giving generously this year to Making Play Possible by sending your donation with the attached reply-card. Your gift could change a child's life forever.

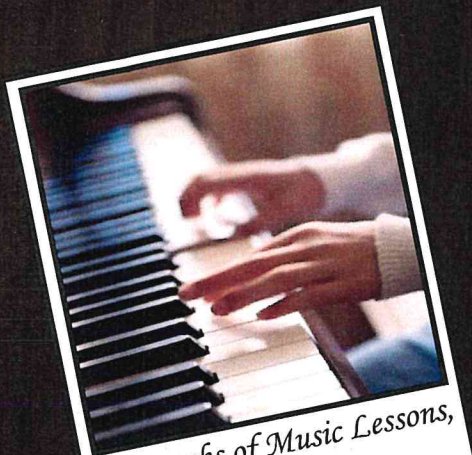
We are also looking for members of the community to become part of our volunteer committee, which is responsible for organizing the fundraising events for Making Play Possible. If you are interested, please send an email to information@makingplaypossible.com.

Thank you for giving these children the chance to succeed and participate when it otherwise would not be possible.

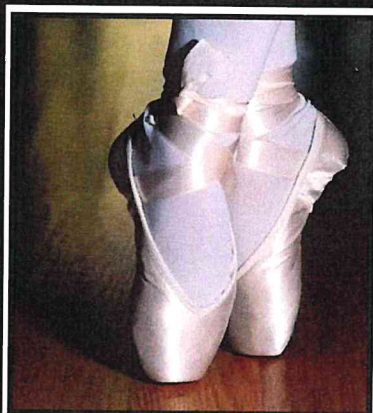
Sincerely,

Chair, Making Play Possible, Shannon Morrison

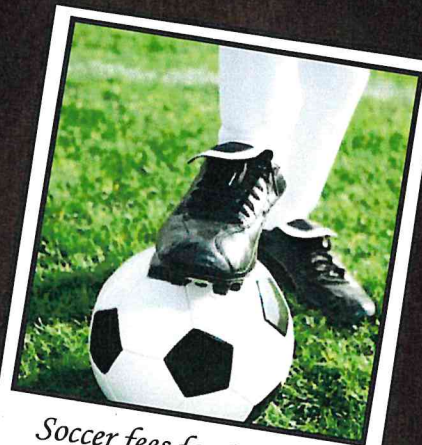
Making Play Possible has Charitable Status through Children's Mental Health of Leeds & Grenville under Charitable Number: 89669 8495 RR0001



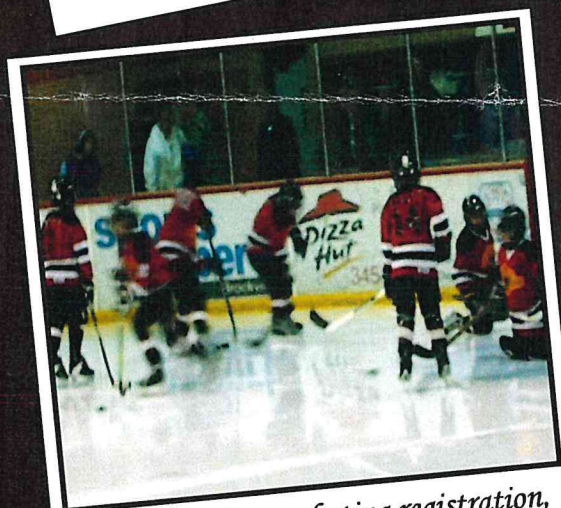
10 weeks of Music Lessons,
\$250.00



Dance fees for 10 weeks,
\$550.00



Soccer fees for 10 weeks,
\$100.00



Hockey or figure skating registration,
\$600.00

Your gift makes recreational activities accessible to
children and youth of Leeds - Grenville.

THANK YOU!

All donations of \$20 or more will
receive a charitable receipt.

making **PLAY** possible!

Children and youth who take part in recreation
and/or the arts:

- Are more successful in school
- Are less likely to engage in crime
- Are less likely to engage in "at risk" behaviours
- Live a healthier lifestyle, mentally and physically
- Have increased self-esteem and confidence
- Have more positive relationships and social support networks

**Make a difference in the life
of a local child today!**

Charitable Registration No. 89669 8495 RR0001

Please consider making a regular or monthly donation to this vital program by visiting www.canadahelps.org
or forward postdated cheques to Making Play Possible using the pre-addressed envelope provided.

Please cut along the dotted line, fill out the form and return with gift in the addressed envelope provided.

Making Play Possible is overseen by a committee of community members passionate about increasing access to recreation for
children and youth in Leeds-Grenville. The program is operated through Children's Mental Health of Leeds and Grenville.

E-transfers welcome, to mcrawford@makingplaypossible.com

Cheques Payable To: Making Play Possible

I/We wish to make a donation in the amount of \$ _____

Please make charitable tax receipt to: Recognize my name ☐ Remain Anonymous ☐

Name/Organization: _____

Address: _____ City: _____ P/C: _____

Telephone: _____ Contact name: _____

TOWNSHIP OF EDWARDSBURGH CARDINAL

December 14, 2020

Resolution Number: 2020-494

Moved By: _____

Seconded By: _____

WHEREAS the Prescott Journal has been in existence since March 13, 1890 in various forms; and

WHEREAS the Prescott Journal has provided independent local journalism to the Grenville community for generations; and

Whereas the South Grenville Journal has built upon the reputation, integrity, and service to the local community that had been established by the Prescott Journal starting in January of 2020; and

WHEREAS the South Grenville Journal started as a new entity in January of 2020; and

WHEREAS the Canada Emergency Wage Subsidy that started in March of 2020, compares the revenue for the same month in the prior year or January and February of 2020, to determine a revenue decrease; and

WHEREAS the South Grenville Journal being a new business had a low level of revenue in January and February of 2020, upon which the Canada Emergency Wage Subsidy is calculated and therefore they do not qualify; and

WHEREAS the Prescott Journal being the predecessor of the South Grenville Journal would have an established level of revenue in 2019 that would be the best estimator to determine the decrease in revenue that the South Grenville Journal is experiencing due to COVID-19; and

WHEREAS the Corporation of the Town of Prescott passed this motion during their December 14, 2020 Special Council meeting; and

WHEREAS the Council of the Corporation of the Township of Edwardsburgh Cardinal supports the Town of Prescott's resolution to seek support from the Federal Government on behalf of the South Grenville Journal.

NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the Township of Edwardsburgh Cardinal calls on the Federal Government to adjust the eligibility of the Canada Emergency Wage Subsidy to take into account businesses, like the South Grenville Journal, that started prior to COVID-19 and have a predecessor that

☒ Carried ☐ Defeated ☒ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

TOWNSHIP OF EDWARDSBURGH CARDINAL

December 14, 2020

Resolution Number: 2020- _____

Moved By: _____

Seconded By: _____

would establish the effects COVID-19 has had on revenues of the business better than using January and February of 2020.

AND FURTHER THAT a copy of this resolution be sent to the Honourable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion, the Honourable Jean-Yves Duclos, President of the Treasury Board, the Honourable Chrystia Freeland, Minister of Finance, the Honourable Michael Barret, Member of Parliament for Leeds-Grenville-Thousand Islands and Rideau Lakes, and all Leeds and Grenville municipalities.

☐ Carried ☐ Defeated ☐ Unanimous

Mayor: _____

RECORDED VOTE REQUESTED BY: _____		
NAME	YEA	NAY
Councillor H. Cameron		
Councillor S. Dillabough		
Councillor J. Hunter		
Deputy Mayor T. Deschamps		
Mayor P. Sayeau		
TOTAL		

Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON, K7C 2V8, Phone: (613) 257-6200 Fax (613) 257-8170



December 14, 2020

The Honourable Ahmed Hussen
Minister of Families, Children and Social Development
48 Rosemount Avenue
Unit B
York, Ontario
M9N 3B3

VIA EMAIL

Dear Honourable Minister:

At the December 8th, 2019 session of The Town of Carleton Place Council, Resolution 1-132-10 was adopted as follows:

WHEREAS the COVID-19 pandemic has negatively impacted childcare options for nearly every family in our community and has profoundly increased the cost to operate safe childcare forcing childcare spaces or centres to close.

AND WHEREAS Ontario has among the highest average childcare fees of any Canadian province and while costs vary regionally for licensed childcare, families are paying between \$9,000 and \$20,000+ per year for each child and these costs continue to rise steadily which makes passing the associated COVID-19 costs to families not possible;

AND WHEREAS a 2012 study identified that in Ontario, public investment in the early years and childcare has a ripple effect in positive economic benefits resulting in an economic output of \$2.27 for every dollar invested in childcare;

AND WHEREAS the economic recovery of Carleton Place, Lanark County and Ontario is dependent on families having access to safe, reliable, and affordable childcare that incorporates early learning principles;

AND WHEREAS we are committed to working with the provincial government and childcare service managers to deliver positive and affordable options for our families;

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town of Carleton Place request the Government of Ontario:
 - a. prioritize children and childcare as part of its overall post pandemic recovery plan;



- b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed childcare and early learning education; and
 - c. provide increased funding to childcare providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and
2. this resolution be circulated to all municipalities in Ontario, Randy Hillier MPP, Scott Reid, MP, the Federal Minister of Families, Children and Social Development and the provincial Minister of Education.

CARRIED

We look forward to hearing back from you with respect to any opportunities for funding to ensure the long-term sustainability of the childcare services sector.

Sincerely,

Stacey Blair

Town Clerk

sblair@carletonplace.ca

- cc. Federal Minister of Families, Children and Social Development
Provincial Minister of Education
MP Scott Reid
MPP Randy Hillier
All municipalities within the Province of Ontario



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

December 18, 2020

Monika Turner
Director of Policy
Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

Dear Ms. Turner:

This is to advise that City Council, at a meeting held on December 14, 2020, passed the following resolution regarding cannabis retail in Ontario:

“WHEREAS the regulator for private cannabis retail in Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) has the authority to license, regulate and enforce the sale of recreational cannabis in privately run stores in Ontario; and

WHEREAS on January 14, 2019 Kitchener City Council agreed to ‘opt-in’ to the Provincial direction to allow Cannabis Retail to occur in the City of Kitchener; and

WHEREAS the AGCO criteria does not take into consideration radial distance separation from other Licensed Cannabis Stores when considering applications for new Licensed Cannabis Stores; and

WHEREAS the City of Kitchener currently has two open retail locations and 12 active applications for Licensed Cannabis Stores, several within a three block radius; and

WHEREAS Council considers it a matter of public interest to include a 500 metre distance separation from other Licensed Cannabis Stores, as excessive clustering and geographic concentration of cannabis retail outlets may encourage undesirable health outcomes, and over-concentration may cause undesirable impacts on the economic diversity of a retail streetscape including the distortion of lease rates, economic speculation, and the removal of opportunity for other commercial businesses; and

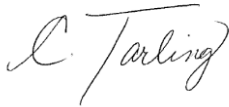
WHEREAS cannabis retail is a new and unproven market, and no studies or precedent exists to determine the number or distribution of stores that

can reasonably be supported by the local economy, and it is therefore prudent to establish the means by which the AGCO, with input from a municipality, can regulate over-concentration as the cannabis retail market evolves;

THEREFORE BE IT RESOLVED THAT Council directs the Mayor, on behalf of Council, to write the Premier of Ontario, the Honourable Rod Phillips, Minister of Finance of Ontario, and the Honourable Doug Downey, Attorney General of Ontario, requesting the Province modify the regulations governing the establishment of cannabis retail stores to consider over-concentration as an evaluation criteria, require a 500 metre distance separation between locations, and provide added weight to the comments of a municipality concerning matters in the public interest when considering the application of new stores; and

BE IT RESOLVED THAT a copy of this resolution be forwarded to the Association of Municipalities of Ontario, Federation of Canadian Municipalities, and other municipalities in Ontario."

Yours truly,

A handwritten signature in cursive script, appearing to read "C. Tarling".

C. Tarling
Director of Legislated Services
& City Clerk

c: Garth Frizzell, Federation of Canadian Municipalities
Berry Vrbanovic, Mayor, City of Kitchener
Helen Fylactou, Manager of Licensing, City of Kitchener
Ontario Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

November 17, 2020

SENT VIA EMAIL

City of Hamilton
71 Main Street West
Hamilton, ON L8P 4Y5

Attention: Andrea Holland, City Clerk (andrea.holland@hamilton.ca)

RE: SUPPORT RESOLUTION FROM THE CITY OF HAMILTON, AMENDING THE AGCO LICENSING AND APPLICATION PROCESS FOR CANNABIS RETAIL STORES TO CONSIDER RADIAL SEPARATION FROM OTHER CANNABIS LOCATIONS

Please be advised that Council for the Corporation of the Town of Lincoln at its Special Council Meeting held on November 16, 2020, endorsed and passed the following motion in support of City of Hamilton's motion (attached) that was passed on August 21, 2020.

Moved by: Councillor J.D. Pachereva; Seconded by: Councillor Adam Russell

THAT Council for the Corporation of the Town of Lincoln support the correspondence item as attached from the City of Hamilton, regarding Amending the AGCO Licensing and Application Process for Cannabis Retail Stores to Consider Radial Separation from Other Cannabis Locations.

CARRIED

Regards,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

November 17, 2020

SENT VIA EMAIL

The Town of Plympton-Wyoming
P.O. Box 70, 263 Main Street
Odessa, ON K0H 2H0

Attention: Erin Kwarciak, Town Clerk

**RE: SUPPORT RESOLUTION FROM TOWN OF PLYMPTON-WYOMING,
FUNDING FOR COMMUNITY GROUPS AND SERVICE CLUBS AFFECTED
BY PANDEMIC**

Please be advised that Council for the Corporation of the Town of Lincoln at its Special Council Meeting held on November 16, 2020, endorsed and passed the following motion in support of Town of Plympton-Wyoming (attached) that was passed on September 28, 2020.

Moved by: Councillor J.D. Pachereva; Seconded by: Councillor Paul MacPherson

THAT Council for the Corporation of the Town of Lincoln support the correspondence item as attached from the Town of Plympton-Wyoming, regarding funding for community groups and service clubs affected by pandemic.

CARRIED

Regards,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

cc: Sam Oosterhoff, MPP
Dean Allison, MP
All Ontario Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

November 17, 2020

SENT VIA EMAIL

City of Belleville
169 Front Street
Belleville, ON K8N 2Y8

Attention: Matt MacDonald, City Clerk (mtmacdonald@city.belleville.on.ca)

**RE: SUPPORT RESOLUTION FROM THE CITY OF BELLEVILLE, ACCESSIBILITY
FOR ONTARIANS WITH DISABILITIES ACT – WEBSITE SUPPORT**

Please be advised that Council for the Corporation of the Town of Lincoln at Special Council Meeting held on November 16, 2020, endorsed and passed the following motion in support of City of Belleville's motion (attached) regarding Accessibility for Ontarians with Disabilities Act – Website Support that was passed on October 26, 2020.

Moved by: Councillor Dianne Rintjema; Seconded by: Councillor J.D. Pachereva

THAT Council for the Corporation of the Town of Lincoln support the correspondence item as attached from the City of Belleville dated October 26, regarding Accessibility for Ontarians with Disabilities Act – Website Support

CARRIED

Regards,


Julie Kikelos
Town Clerk
jkikelos@lincoln.ca

cc: Honourable Doug Ford, Premier of the Province of Ontario
Sam Oosterhoff, MPP
Dean Allison, MP
All Ontario Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1
905-563-8205

December 22, 2020

SENT VIA EMAIL

City of Hamilton
71 Main Street West
Hamilton, ON L8P 4Y5

Attention: Andrea Holland, City Clerk (andrea.holland@hamilton.ca)

RE: SUPPORT RESOLUTION FROM THE CITY OF HAMILTON, REQUEST FOR INTERIM CAP ON GAS PLANT AND GREENHOUSE GAS POLLUTION AND THE DEVELOPMENT AND IMPLEMENTATION OF A PLAN TO PHASE-OUT GAS-FIRED ELECTRICITY GENERATION

Please be advised that Council for the Corporation of the Town of Lincoln at its Special Council Meeting held on December 21, 2020, endorsed and passed the following motion in support of City of Hamilton's motion (attached) that was passed on November 11, 2020.

Moved by: Councillor Paul MacPherson; Seconded by: Councillor Dianne Rintjema

THAT Council for the Corporation of the Town of Lincoln support the correspondence item as attached from the City of Hamilton, regarding Request for Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation.

CARRIED

Regards,

Julie Kirkelos
Town Clerk
jkirkelos@lincoln.ca

cc: Sam Oosterhoff, MPP
Dean Allison, MP
The Honourable Doug Ford, Premier of Ontario

Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,
M.P.P. Hamilton Centre
Monique Taylor, M.P.P. Hamilton Mountain
Paul Miller, M.P.P. Hamilton East-Stoney Creek
Donna Skelly, M.P.P. Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Region of Waterloo
Ontario Municipalities
Association of Municipalities of Ontario



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

December 14, 2020

Honourable Steve Clark
Office of the Minister
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Honourable Clark:

There have been numerous announcements of available grants for municipalities. We acknowledge and are very appreciative of the opportunity to apply for these grants. For small municipalities with few employees, the turn around time for applications is very short and restrictive.

We would like to request that the application deadline on any further grants have a longer turn around time.

A copy of Resolution 2020-257 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

Barbara Knauth
Deputy Clerk Treasurer

Cc: Association of Municipalities of Ontario (A.M.O.)
Federation of Northern Ontario Municipalities (F.O.N.O.M.)
All Municipalities in Ontario

P.O. Box 177, Matachewan, ON P0K 1M0
deputyclerktreasurer@matachewan.ca
www.matachewan.com

Phone: 705-565-2274
Fax: 705-565-2564



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN
P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: November 25, 2020

RESOLUTION #: 2020-267

Moved by:

Ms. A. Commando-Dubé

Seconded by:

Mr. N. Costello

WHEREAS we have been getting numerous announcements of available grants; and

WHEREAS we are very appreciative of the opportunity to apply for these grants; however, the turn around time for applications is very short and restrictive for small municipalities with few employees;

NOW THEREFORE we, the Corporation of the Township of Matachewan, send a letter to the Hon. Steve Clarke, Minister of Municipal Affairs and Housing acknowledging the appreciation of the grants but requesting that the application deadline on any further grants have a longer turn around time; and

FURTHER THAT a copy of this resolution be forwarded to A.M.O., F.O.N.O.M. and all municipalities in Ontario.

	COUNCILLOR	YEA	NAY	PID
CARRIED	✓ Ms. A. Commando-Dubé Mayor			
AMENDED	Mr. N. Costello Mayor			
DEFEATED	Mr. G. Dubé Councillor			
TABLED	Ms. S. Ruck Councillor			
	Mr. A. Durand Councillor			

Certified to be a true
copy of the original.

Janet Gore

Anne Commando-Dubé

Anne Commando-Dubé
Mayor

Janet Gore

Janet Gore
Clerk

December 8, 2020

Via email: admin@ltvca.ca

Mark Peacock, P.Eng
Lower Thames Conservation
100 Thames Street
Chatham ON N7I 2Y8

Re: Resolution Bill 229 and the Conservation Authorities

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on December 7, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by Councillor Faas, Seconded by Councillor Thompson

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act

WHEREAS the changes allow the Minister to make decisions without CA watershed data and expertise

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs

WHEREAS municipalities believe that the appointment of municipal representatives on CA Boards should be a municipal decision; and the Chair and Vice Chair of the CA Board should be duly elected

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a CA board member to represent the best interests of the conservation authority and its responsibility to the watershed

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process

AND WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water

THEREFORE BE IT RESOLVED

THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229)

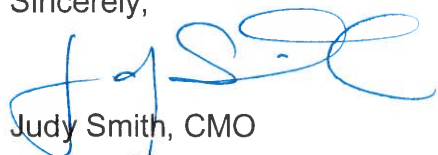
THAT the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth

THAT the Province respect the current conservation authority/municipal relationships

AND THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

Honourable Premier of Ontario

Hon. Rod Phillips, Minister of Finance (rod.phillips@pc.ola.org)

Hon. Jeff Yurek, Minister of Environment Conservation and Parks
(jeff.yurek@pc.ola.org)

Hon. John Yakabuski, Minister of Natural Resources and Forestry
(john.yakabuski@pc.ols.org)

Local Members of Provincial Parliament

All Ontario Municipalities



Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1
Premier@ontario.ca

SENT BY EMAIL

December 11, 2020

Re: Council Resolution – Bill 229

Further to the Meeting of Council on December 1, 2020 Council of the Corporation of the Municipality of Marmora and Lake passed the following motion:

MOTION2020DEC01-276

Moved by Deputy Mayor Mike Stevens
Seconded by Councillor Ron Derry

WHEREAS the Province has introduced Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6 – Conservation Authorities Act.

WHEREAS the Legislation introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit appeal process and engaging in review and appeal of planning applications.

WHEREAS we rely on the watershed expertise provided by local conservation authorities to protect residents, property and local natural resources on a watershed basis by regulating development and engaging in reviews of applications submitted under the Planning Act.

WHEREAS the changes allow the Minister to make decisions without CA watershed data and expertise.

WHEREAS the Legislation suggests that the Minister will have the ability to establish standards and requirements for non-mandatory programs which are negotiated between the conservation authorities and municipalities to meet local watershed needs.



WHEREAS municipalities believe that the appointment of municipal representatives on CA Boards should be a municipal decision; and the Chair and Vice-Chair of the CA Board should be duly elected.

WHEREAS the changes to the 'Duty of Members' contradicts the fiduciary duty of a CA board member to represent the best interests of the conservation authority and its responsibility to the watershed.

WHEREAS conservation authorities have already been working with the Province, development sector and municipalities to streamline and speed up permitting and planning approvals through Conservation Ontario's Client Service and Streamlining Initiative.

WHEREAS changes to the legislation will create more red tape and costs for the conservation authorities, and their municipal partners, and potentially result in delays in the development approval process.

AND WHEREAS municipalities value and rely on the natural habitats and water resources within our jurisdiction for the health and well-being of residents; municipalities value the conservation authorities' work to prevent and manage the impacts of flooding and other natural hazards; and municipalities value the conservation authority's work to ensure safe drinking water.

THEREFORE BE IT RESOLVED:

THAT the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229).

THAT the Province continues to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth.

THAT the Province respects the current conservation authority/municipal relationships.

THAT the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

THAT Council supports the resolution of the Town of Mono passed on November 24, 2020, regarding Schedule 6 of Bill 229.

AND THAT Council supports the resolution of the City of Quinte West passed on November 16, 2020, regarding Schedule 6 of Bill 229.



FURTHER THAT this resolution is forwarded to the Premier of Ontario, the Minister of the Environment, Conservation and Parks, Minister of Natural Resources and Forestry, Minister of Municipal Affairs & Housing, Bay of Quinte MPP Todd Smith, AMO, Conservation Ontario, CVCA and Quinte Conservation.

Carried

I trust this is the information you require, however, should additional information or clarification be required do not hesitate to contact me at your convenience.

Sincerely,

Jennifer Bennett,
Deputy Clerk
613-472-2629 ext. 2232
jbennett@marmoraandlake.ca

cc: The Honourable Doug Ford
Todd Smith, MPP Prince Edward-Hastings
Minister of the Environment, Conservation and Parks
Minister of Natural Resources and Forestry
Minister of Municipal Affairs & Housing
Conservation Ontario
Crowe Valley Conservation Authority
Quinte Conservation
Association of Municipalities of Ontario
All Municipalities within the Province of Ontario

December 14, 2020

Sent via email to all Ontario Municipal Clerks

Dear Municipal Clerks,

At its meeting held on December 10, 2020, Dufferin County Council approved the following recommendation from the General Government Services Committee:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;

AND WHEREAS Dufferin County Council supports a fair and equitable assessment system for all aggregate resource properties;

AND WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties;

AND WHEREAS Dufferin County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED THAT Dufferin County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties;

AND THAT Dufferin County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values;

AND THAT Dufferin County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value;

AND THAT Dufferin County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Regards,

Michelle Dunne
Deputy Clerk

Cc Minister of Finance
Minister of Municipal Affairs and Housing
Minister of Natural Resources and Forestry
AMO
ROMA
Kyle Seeback, MP
Sylvia Jones, MPP



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Jan. 4 '21
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 01-2021

Date: January 4, 2021

From: Nathan Richard, Interim Director of Operations

RE: Solid Waste Management Services Request for Proposals Results

Recommendation:

That Council approve the selection of Limerick Environmental Services Ltd for the upcoming waste management services contract for the next 4 with an option to extend for an additional two (2), one (1) year consecutive terms at the sole discretion of the Town.

Background:

With a firm date of 2025 issued from the province for the transition of the Blue Box, staff issued a request for proposal for waste collection services and blue box collection services in early November 2020 and the proposals were submitted on December 15.

The existing waste management services contract has been in place since 2009 and has been extended several times over the years while waiting for a firm date of transition for the future blue box program.

The contract term is set for 4 years which will go from February 2021 to February 2025 with an option to extend for an additional two (2), one (1) year consecutive terms at the sole discretion of the Town which will bring the contract into, and if warranted, through the transition year of 2025.

Collection volumes were based on 2019 quantities and included collection and disposal of solid waste, recyclable items (fiber & paper and mixed containers). It also includes several bins used for operations collection and disposal of solid waste.

Five proposals were submitted, and they were reviewed to determine how closely they matched the specifications stipulated in the request for proposal document, followed by

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Jan. 4 '21
Strategic Plan		

a review of the expected objectives and scope. The RFP results are as follows in the order in which they were ranked based on the evaluation criteria.

Request for Proposal: **TOP-2020-WM
Solid Waste Management Services**

Closing Date: **December 15, 2020**

	Service provider	Annual Price	Total Rank	Price Rank	Technical Rank
1	Limerick Environmental Services Ltd.	\$250,282	90	50	40
2	Tomlinson Environmental Services	\$457,399	76	27	49
3	Waste Management of Canada Corporation	\$470,640	76	27	49
4	Environmental 360S Solutions Ltd.	\$422,913	74	30	44
5	HGC Management Inc.	\$563,270	65	22	43

Analysis:

The proposals were ranked 50% on annual price and 50% on technical submission.

The Solid Waste Management Services submissions that were overall ranked #2 through #5, were all strong proposals. However, the annual price ranged between 70% up to 125% higher than the #1 ranked provider. In comparing the proposals, the price differential was mainly in the cost of the collection of the waste as the cost to dispose was very similar.

The technical ranking included company profile, experience, references, and provincial certificate of approval along with operating plan, organization, and communication plan.

All submissions included the mandatory requirements set out within the RFP.



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Jan. 4 '21
Strategic Plan		

Limerick Environmental Services have provided solid waste services to the Town of Prescott and other local municipalities such as Athens, Merrickville-Wolford, Village of Westport, and the Township of Rideau Lakes.

Limerick Environmental is proposing to continue with the same times and routes that currently exist with the Towns waste management services. The start times being 7:00 a.m. with the finish time being when all materials are collected. Collection days will remain solid waste collection on Tuesday and alternate recycling commodities on Thursday.

The contract will include several areas in which the Town could apply liquidated damages incidental costs for items such as late collection, improperly placed containers and failure to resolve damage claim to resident's property.

Financial Implications:

The 2020 budget allocation is \$207,000 for Solid Waste Management Services however due to COVID 19 and the introduction of fees to submit recyclable materials into the recycling stream, the 2020 costs are currently tracking to be \$226,000. The proposal as outlined above \$250,282 + HST per year which will be incorporated into the 2021 budget.

Environmental Implications:

The preferred supplier has ordered a new rear packing truck for the collection which will arrive mid 2021. This truck will be more environmentally friendly than the model it is replacing.

Attachments:

None

Submitted by

Nathan Richard, Interim Director of Operations

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 02-2021

Date: January 4, 2021

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

Re: Ice Resurfacing Machine

Recommendation:

For information.

Background / Analysis:

The attached letter was received from the Township of Edwardsburgh Cardinal on December 14, 2020 regarding the purchase of Town of Prescott's Ice Resurfacing Machine for \$50,000.

Upon the decommissioning of the ice plant at the Leo Boivin Community Centre in the fall of 2018, the Ice Resurfacing Machine (Zamboni) has sat idle. On several occasions we have loaned the machine to the Township of Edwardsburgh Cardinal when their machine was in need of repairs.

The Zamboni was purchased in 2015 for a net cost of \$77,139.09. It has relatively few hours on it, however like all mechanical equipment, having it sit in an unused state can be hard on the machine.

The Town of Prescott and Township of Augusta have submitted a joint application under the Investing in Canada Infrastructure Program: Community, Culture & Recreation Stream for the building of a new recreational complex. Approval has not been received as of yet. If approval is received in the near future, construction would commence in 2021 however it is expected to take approximately sixteen months. At the point of completion, the current Zamboni would be 8 years old. The expected useful life of an ice resurfacing machine is 10 to 15 years.

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

Staff have confirmed that the current market value of the Ice Resurfacing Machine is \$50,000. If Council wishes to sell the machine to the neighbouring municipality, the money would be put into a fund for purchasing a new machine when it is required. Several new technologies have been introduced over the last couple of years including completely electric ice resurfacing machines which will only mature and decrease in price over the next few years.

Alternatives:

Council may wish to keep the 2015 Ice Surfacing Machine pending the outcome of the Joint Application between the Town and the Township of Augusta for a new Recreational Centre. The current machine would be approximately 8 years old by the time the facility would be built.

Or Council may wish to divest of the current Ice Surfacing Machine for \$50,000 which would be put aside for a replacement machine once the outcome of the Joint Application is known and the facility constructed, provided that the application is successful.

There are several new technologies that have been recently introduced including a completely electric ice resurfacing machine which has the benefit of being environmentally friendly.

Financial Implications:

A new ice surfacing machine costs approximately \$90,000 to \$120,000 depending on the size and features chosen.

Staff has confirmed that \$50,000 is an appropriate fair market price for the 2015 Ice Resurfacing Machine.

Attachments:

Letter from Edwardsburgh/Cardinal – Ice Resurfacing Machine Purchase



		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

Submitted by

Matthew Armstrong
Chief Administrative Office & Treasurer

VIA EMAIL

December 14, 2020

Town of Prescott
Attn: CAO/Treasurer Matthew Armstrong
360 Dibble Street, West
Prescott, ON K0E 1T0

Re: Ice Resurfacing Machine Purchase

The Township would first like to formally thank the Town of Prescott for loaning your ice resurfacing machine for use on multiple occasions, over the past couple of years while our unit required repairs.

On December 7, 2020, we had our first review of the 2021 capital budget which included a new ice resurfacing machine. Out of this discussion staff was directed to inquiry on the possibility of purchasing your unit and present a formal offer.

We are asking that the Town of Prescott consider selling the unit to us and our research suggests that \$50,000.00 would be a fair market value. We would like to receive a response prior to our next budget meeting scheduled for Monday January 11, 2021 to help determine our direction.

We are looking forward to a positive outcome for both parties.

Sincerely,



David S Grant
CAO



		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 03-2021

Date: January 4, 2021

From: Matthew Armstrong, Chief Administrative Officer and Treasurer

RE: 2021 Capital and Operational Project Planning

Recommendation:

For Information.

Background / Analysis:

The purpose of this report is to identify the projects that are currently being worked on and identify the list of possible projects for consideration as part of the 2021 project planning process.

The projects have been broken down into several tables to allow for easier review.

- Projects that have pending grant applications – Projects that have been approved by Council to submit a funding application for
- Planning and Exploratory Projects – Projects that are being worked on for future capital works or to be brought back to Council for further discussion and consideration once more information is known
- Previously Approved Projects – Projects that have been previously approved through the capital process and are scheduled for completion
- Major Capital Project List – Projects that are large and will go to full Request for Proposal requiring approval prior to the overall budget
- Project Listing not prioritized – Projects for review and consideration as part of 2021 capital and operational project planning process

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

The intent is to have an initial conversation about the various projects listed below. The Major Capital works projects for 2021 will be presented in more detail on January 18th for consideration. The remaining projects will come back to Council on February 15th for prioritization.

Projects that have pending grant applications

Description	Grant	Status
Recreation Complex	Investing in Canada Infrastructure Program – Community, Culture and Recreational Intake –	Application Submitted November 2019 – Awaiting Approval – Could start in 2021
Electric Vehicle Chargers	Zero Emission Vehicle Infrastructure Program	Application Submitted November 2020 – Approval expected March or April 2021 – Could start in 2021
Active Transportation Improvements	Investing in Canada Infrastructure Program – COVID-19 Resilience	Application Submitted December 2020 – Approval expected March or April 2021 – Must start in 2021
Regional Transportation System	Eastern Ontario Leadership Council – Regional Transportation Pilot Project	Application to be submitted in January 2021 – Must be started by March 2021

Planning and Exploratory Projects

Description	Status
Water Tower	Engineering Design Work – Possible 2023 Capital Project
Waterfront land east of Boundary	Explore purchase options and possible uses
Dog Park	Explore possible locations
Provincial Site Certification	Determine process implications
Marina Dock Replacement Plan	To be brought forward to Council in 2021

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

Projects Previously Approved

Description	Timing	Estimated Cost	Funding Source
Break Wall at Water Treatment Plant	2021	250,000	Reserves
Phase 3 2 nd Floor Town Hall	Fall 2021	175,000	Reserves
Phase 2 2 nd Floor Town Hall	Spring 2021	60,000	Reserves
Complete LED Streetlighting	2021 – 12 Lights remaining	45,000	Debt
Official Plan Review	Ongoing - 2021	45,000	Reserves
Digital Signage in Town on ends of King Street and North End of Edward	2021	30,000	Reserves
Upgrades to stone areas of break wall	2021	25,000	Reserves
Town Signage and Wayfinding	2021 – After outcome of Official Plan	15,000	Reserves
Waterfront PRESCOTT sign similar to Toronto Sign	Issue RFP in winter of 2021 – For completion in 2021	15,000	Reserves
Business and Organization logon portal for Town Website, for Business and Organization	Already Started – Completed in 2021	5,500	Reserves

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

directory, job/volunteers ads, events, etc.			
Veterans Banners by partnering with Legion	2021	-	
202 King Street Museum and Visitor Centre	2021		

Major Capital Works List for 2021

Description	Description	Estimated Cost	Source
Reconstruction of Dibble Street East	Phase 1 of Between Edward and Boundary – Remaining to be completed in 2023 or 2025	2,000,000	\$750,000 Federal Gas Tax Funding, \$1,250,000 water and wastewater reserves
Edward Street Bridge Work	Based on condition assessment report and identified deficiencies	225,000	Infrastructure Reserve
Total		2,225,000	

Project Listing not prioritized

Description	Estimated Cost	Notes
Fire Department replacement gear	30,000	Ongoing replacement plan, Health and Life Safety
Park Play Structures	10,000	Evaluate and address deficiencies
Install Solar Lights along Heritage Trail	45,000	In conjunction with Active Transportation Improvements Project
Mural at Beach	3,000	

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

CIP Program Support – Economic Stimulant	50,000	Reduced from \$75,000
Brockville General Hospital Project Support Under One Roof Project	30,000	\$30,000 paid in 2018, 2019, 2020
Microphone and Sound system for Council Chambers	15,000	Public Feedback that sound is poor
Pool Pump and Filter		2021 if pool not opened in 2020
Repurpose and renovate the old Water Treatment Plant building	Unknown	Development Project
Run a Bicycle / Passenger Ferry Pilot Project		Not recommended for 2021
Create a downtown revitalization fund for yearly improvements		
Dog Park	25,000	Strategic Priority, location to be decided could be part of Recreation Complex
Rejuvenation of Kriska Ball Fields		Pending outcome of Recreation Complex grant application
Establish a formal pathway from the corner of MacKenzie / Fischl to the Grocery Store / Canadian Tire		Working to secure land for project
Expand the Beach		Provide for additional area for users – Council Member Priority
Install linkages and wayfinding for walking paths		Could be considered after Active Transportation Improvements and Wayfinding Study
Add new shelter / gazebo in Centennial Park		Included in Active Transportation Improvement Project
Paving of Heritage Trail		Included in Active Transportation Improvement Project
Renovation of Lighthouse		

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

Rejuvenation and improvements to Prince Street Soccer Fields		New soccer fields included in Recreation Complex Project
Install additional boat ramp facilities		
Rejuvenation and repurpose of the courts at the high school for pickle ball in partnership with the School Board		
Upgrade the waterfront trail from St. Lawrence Street to the Water Treatment plant with interlock stone		
Establish a bicycle rental program		Recommended for 2022
Add Seadoo floating docks at the marina		Pending outcome of dock replacement plan
Add docks for non-motorized watercraft		
Upgrade the waterfront trail from Park to George Street to interlock stone		
Establish a formal pathway from Boundary Street to Howe Terrace		
Install a gravel parking lot at the end of Howe Terrace		If this location was selected as spot for dog park
Purchase asphalt hot box trailer to improve winter pothole repairs		
Repaving of parking lot behind Walker House		

		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

Purchase Genie lift to avoid rental of equipment		
Replacement and additional barricades, traffic safety supplies, and signage for traffic control		
Life gate for ¾ ton truck to assist with loading and unloading equipment		
Renovations to the older portion of the Town Operations Building		
Replacement of sidewalk on the south side of King Street from St. Lawrence Street to the entrance of the Coast Guard Building		Alternatively, staff can relay sidewalk to remove pooling area
Replacement of 1 Ton Truck	100,000	In 2021 or 2022 at the latest
Backhoe Quick Attachments	5,000	
New Plow for Loader	15,000	
Asphalt Infrared Heater for Repairs	35,000	Pending trial and review of alternatives
Sidewalk Planer for shaving	40,000	Pending trial and review of alternatives
Roofing Structure between Seacans at Operations Building to create additional covered storage area	10,000	
Custom covered box for 1 ton truck for wood chipping operations	12,000	



		Date Req'd
Information Purposes	x	Jan. 4 '21
Policy / Action Req'd		
Strategic Plan		

New Boat Launch East of Marina with paid parking lot for trailers		
Downtown Beautification Plan		
Connection of two parking lots east of marina to create more parking		
Trees on King Street and Riverwalk Park		
Add tennis facilities to recreation complex		
Repairs to Edward Street North		To slow down deterioration

Financial Implications:

None at this time.

Attachments:

Bridge Inspection Report

Submitted by

Matthew Armstrong
Chief Administrative Officer & Treasurer



Corporation of the Town of Prescott
360 Dibble Street West
Prescott, Ontario
K0E 1T0

January 23rd, 2020

Attn.: Matthew Armstrong

Subject: Edward Street Bridge Inspection

Dear Mr. Armstrong:

EVB Engineering is pleased to provide the attached Edward Street Bridge Structural Inspection dated December 12th, 2019, completed in accordance with the Ontario Structure Inspection Manual (OSIM).

In summary, the report indicates that the bridge structure has maintained a fair condition since the most recent rehabilitation work, and no capital investment is anticipated in the next five years; however, the Town should anticipate some rehabilitation work over that period.

The attached inspection reports present the inspection results of the bridge elements. The primary repair/maintenance items are as follows:

1. Repair spalls and eliminate trip hazards in sidewalk [Figures 12,13];
2. Repair northwest end diaphragm and re-coat end diaphragms [Figure 8];
3. Clean and re-coat abutment bearings [Figure 17];
4. Repair damaged east approach guardrail [Figure 11];
5. Rehabilitate expansion joint seals [Figure 5];
6. Repair cracks/delamination in abutment walls [Figure 9].

We expect that the attached report meets your current requirements; the next inspection of the Edward Street Bridge is required in 2021. If you have any questions, please contact the undersigned.

Respectfully Submitted,

EVB Engineering

A handwritten signature in blue ink, appearing to read 'Eric Ming', is written over a light blue circular stamp.

Eric Ming, E.I.T.
Structural
eric.ming@evbengineering.com

A handwritten signature in black ink, appearing to read 'Greg Esdale', is written over a light blue circular stamp.

Greg Esdale, P.Eng.
Senior Structural Engineer
greg.esdale@evbengineering.com



EVB STRUCTURE INSPECTION FORM

Structure Description			
Structure Name:	Edward St. South CPR Track Crossing		
Road Number:		Crossing Type:	Navig. Water <input type="checkbox"/> Non-Nav. Water <input type="checkbox"/> Railroad <input type="checkbox"/> Road <input type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Other <input type="checkbox"/>
Road Name:	Edward St. South		
Structure Location:	0.2km South of Churchill Rd. West		
Latitude:	44.715245	Longitude:	-75.518507
Owner:	Town of Prescott	Heritage Designation:	Not Cons. <input type="checkbox"/> Cons./NA <input checked="" type="checkbox"/> List/non Desig. <input type="checkbox"/> Desig./non List <input type="checkbox"/> Desig. + List <input type="checkbox"/>
MTO Region:		Road Class:	Freeway <input type="checkbox"/> Collector <input type="checkbox"/> Local <input checked="" type="checkbox"/>
MTO District:		Speed Limit:	60 km/h
Old County:		Daily Traffic:	
		Lanes:	4
		% Trucks:	
Geographic TWP:		Special Route:	Transit <input type="checkbox"/> Truck <input type="checkbox"/> School <input type="checkbox"/> Bicycle <input type="checkbox"/>
Structure Type:	Slab on steel girder	Detour Length Around Structure:	2.7 (km)
Deck Length:	51.8 (m)	Fill on Structure:	(m)
Overall Width:	17.7 (m)	Skew Angle:	0 (deg)
Total Deck Area:	916.86 (sq.m)	Direction of Structure:	North-South
Road Width:	14.7 (m)	Number of Spans:	3
Span Lengths:	15.5, 20.9, 15.5		

Notes/Comments:



EVB STRUCTURE INSPECTION FORM

Structure History			
Year Constructed:	1965	Last Biennial Inspection:	May, 2017
Current Load Limit:	(tonnes)	Last BridgeMaster Inspection:	
Load Limit By-Law:	(#)	Last Evaluation:	
By-Law Expiry	dd/mm/yy	Last Underwater Inspection:	N/A
Min. Vertical Clearance:	(m)	Last Condition Survey:	

Rehabilitation History	
Date: <div style="text-align: center; margin-top: 20px;">2005-2010</div>	Description: Assumed painting and concrete patchwork completed.



EVB STRUCTURE INSPECTION FORM

Field Inspection Details	
Date of Inspection:	12-Dec-19
Inspector:	Eric Ming E.I.T.
Accompanied by:	Greg Esdale P.Eng.
Equipment Used:	Camera
Weather/Temperature:	Snow, -2C

Additional Investigative Work Required						
Reccomended Investigation	Priority			Investigation Cost	Time Required	
	Non-Urgent	Normal	Urgent			
Detailed Deck Condition Survey:				N/A	N/A	
DART Survey:				N/A	N/A	
Detailed Coating Condition Survey:				N/A	N/A	
Underwater Investigation:				N/A	N/A	
Fatigue Investigation				N/A	N/A	
Seismic Load Investigation:				N/A	N/A	
Structure Evaluation				N/A	N/A	
Load Posting:	Revised Estimated Load:		Total:			

Notes/Comments:	<p style="text-align: center;">Bridge Condition Index 2019 BCI: 66.2</p>
Next Inspection:	2021



EVB STRUCTURE INSPECTION FORM

Element Details						
Element Group:	Decks		Length:	57.8 m		
Element Name:	Deck Surface		Width:	14.7 m		
Location:	Below asphalt wearing surface		Height:			
Material:	Reinforced Concrete		Count:	1		
Element Type:			Total Quantity:	850		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:	Asphalt wearing surface					
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		650	200		
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	No evidence of deck delamination or other deficiencies					
Recommended Work:	None: <u> X </u> 1-5 Years: <u> </u> 1 Year or Less: <u> </u> Urgent: <u> </u>					

Element Details						
Element Group:	Decks		Length:	51.8 m		
Element Name:	Soffit		Width:	17.7 m		
Location:	Underside of deck, above steel girders		Height:			
Material:			Count:	1		
Element Type:	Reinforced Concrete		Total Quantity:	917		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:	Asphalt wearing surface above					
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	400	300	217		
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	20% of soffit area covered in concrete patches. Some corrosion spots visible. Soffit and patches appear to be in good condition. No evidence of spalling/delamination.					
Recommended Work:	None: <u> X </u> 1-5 Years: <u> </u> 1 Year or Less: <u> </u> Urgent: <u> </u>					

Element Details						
Element Group:	Decks		Length:	51.8 m		
Element Name:	Asphalt Wearing Surface		Width:	14.7 m		
Location:			Height:			
Material:	Asphalt		Count:	1		
Element Type:			Total Quantity:	761		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:	None					
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			761		
Performance Deficiencies:	None					
Maintenance Needs:	Seal cracks					
Comments:	Some transverse cracks evident in asphalt wear surface. Cracks should be sealed to prevent further degradation of road surface.					
Recommended Work:	None: <u> X </u> 1-5 Years: <u> </u> 1 Year or Less: <u> </u> Urgent: <u> </u>					

Element Details						
Element Group:	Joints		Length:	14.7 m		
Element Name:	Transverse Expansion Joints		Width:			
Location:			Height:			
Material:	Steel		Count:	2		
Element Type:			Total Quantity:	29		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			29		
Performance Deficiencies:	None					
Maintenance Needs:	Clean joints and repair end dams.					
Comments:	Armouring in fair condition. Medium spalling of concrete present. Further inspection of seals and armouring recommended. Concrete repairs and joint replacement anticipated within +/- 5 years.					
Recommended Work:	None:___ 1-5 Years:_X_ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Sidewalk		Length:	51.8 m		
Element Name:	Pedestrian Sidewalks		Width:	1.5 m		
Location:			Height:			
Material:	Concrete		Count:	2		
Element Type:			Total Quantity:	155		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			152	4	
Performance Deficiencies:	Pedestrian trip hazard					
Maintenance Needs:	Repair concrete spalling.					
Comments:	Some spalling present. Spall in east sidewalk 10m south of southern expansion joint should be repaired. Expansion joint cover plates should be installed.					
Recommended Work:	None:___ 1-5 Years:___ 1 Year or Less:_X_ Urgent:___					

Element Details						
Element Group:	Barriers		Length:	58.9 m		
Element Name:	Concrete Parapet		Width:			
Location:			Height:	0.83 m		
Material:	Reinforced Concrete		Count:	2		
Element Type:			Total Quantity:	98		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		53	45		
Performance Deficiencies:	None					
Maintenance Needs:	Conduit repair on south east parapet wall					
Comments:	Parapets in good condition. No significant cracking or section loss. Light alkali aggregate reaction noted. Utility conduit support broken at south east wingwall, should be repaired.					
Recommended Work:	None:___ 1-5 Years:___ 1 Year or Less:_X_ Urgent:___					

Element Details						
Element Group:	Barriers		Length:	57.3 m		
Element Name:	Steel Pipe Handrail		Width:			
Location:			Height:			
Material:	Galvanized steel		Count:	2		
Element Type:			Total Quantity:	115		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	115				
Performance Deficiencies:						
Maintenance Needs:						
Comments:	No issues, excellent condition.					
Recommended Work:	None: <input type="checkbox"/> 1-5 Years: <input type="checkbox"/> 1 Year or Less: <input type="checkbox"/> Urgent: <input type="checkbox"/>					

Element Details						
Element Group:	Steel Beams		Length:	2.1 m		
Element Name:	End Diaphragms		Width:	0.2 m		
Location:			Height:	0.3 m		
Material:	Painted Steel		Count:	14		
Element Type:			Total Quantity:	14		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		7	5	2	
Performance Deficiencies:	Beam capacity					
Maintenance Needs:	Repair northwest end diaphragm, re-coat others.					
Comments:	Exterior side diaphragms are showing signs of medium to severe corrosion. Section loss noted at north west diaphragm. Diaphragms between interior girders are in significantly better condition than those between girders at the exterior.					
Recommended Work:	None: <input type="checkbox"/> 1-5 Years: <input type="checkbox"/> 1 Year or Less: <input checked="" type="checkbox"/> Urgent: <input type="checkbox"/>					

Element Details						
Element Group:	Steel Beams		Length:	2.1 m		
Element Name:	Intermediate Diaphragms		Width:	0.2 m		
Location:			Height:	0.46 m		
Material:	Painted Steel		Count:	63		
Element Type:			Total Quantity:	63		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	63				
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Coating appears in excellent condition, no evidence of corrosion or section loss					
Recommended Work:	None: <input checked="" type="checkbox"/> 1-5 Years: <input type="checkbox"/> 1 Year or Less: <input type="checkbox"/> Urgent: <input type="checkbox"/>					

Element Details						
Element Group:	Barriers		Length:	87 m		
Element Name:	Approach Barrier		Width:			
Location:			Height:			
Material:	Galvanized Steel		Count:	2		
Element Type:			Total Quantity:	174		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	154			20	
Performance Deficiencies:	Design capacity					
Maintenance Needs:	Guardrail repair					
Comments:	Vehicle collision has caused deformation of east guardrail alongside north approach.					
Recommended Work:	None:___ 1-5 Years:___ 1 Year or Less:___X___ Urgent:___					

Element Details						
Element Group:	Steel Beams		Length:	51.8 m		
Element Name:	Rolled Girders		Width:	0.3 m		
Location:			Height:	0.92 m		
Material:	Painted Steel		Count:	8		
Element Type:			Total Quantity:	381		
Environment:	Benign/ Moderate /Severe		Inspected:			
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	200	160		21	
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Steel girders have been recently coated and appear in good condition. Minor corrosion noted on exterior girders at the north and south ballast walls.					
Recommended Work:	None:___X___ 1-5 Years:___ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Coatings		Length:	51.8 m		
Element Name:	Girder Paint Coating		Width:	0.3 m		
Location:			Height:	0.92 m		
Material:			Count:	8		
Element Type:			Total Quantity:	381		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all	180	150		51	
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Coatings are in generally good condition. Some minor corrosion noted on outside of exterior girders at end walls below expansion joints.					
Recommended Work:	None:___X___ 1-5 Years:___ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Abutments		Length:			
Element Name:	Abutment Walls		Width:	17.93 m		
Location:			Height:	0.63 m		
Material:	Reinforced Concrete		Count:	2		
Element Type:			Total Quantity:	23		
Environment:	Benign/Moderate/ Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			10	13	
Performance Deficiencies:	None					
Maintenance Needs:	Concrete repairs					
Comments:	Delamination present on face of abutment walls. Cracking and debonding of repaired area along north abutment below girder supports.					
Recommended Work:	None:___ 1-5 Years:_X_ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Abutments		Length:			
Element Name:	Ballast Walls		Width:	17.93 m		
Location:			Height:	1.5 m		
Material:	Reinforced Concrete		Count:	2		
Element Type:			Total Quantity:	54		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		20	10	23	
Performance Deficiencies:	None					
Maintenance Needs:	Concrete repairs					
Comments:	Spalling and delamination present on both ballast walls. North east corner showing more advanced stages of delamination. Light corrosion stains on face of concrete walls.					
Recommended Work:	None:___ 1-5 Years:_X_ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Abutments		Length:	3.5 m		
Element Name:	Wing Walls		Width:			
Location:			Height:	1.8 m		
Material:	Reinforced Concrete		Count:	4		
Element Type:			Total Quantity:	25		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			25		
Performance Deficiencies:	None					
Maintenance Needs:	Concrete repairs					
Comments:	Minor spalling/delamination of concrete patches.					
Recommended Work:	None:___ 1-5 Years:_X_ 1 Year or Less:___ Urgent:___					

Element Details						
Element Group:	Piers		Length:	0.8 m		
Element Name:	Pier Columns		Width:	0.8 m		
Location:			Height:	4.8 m		
Material:	Reinforced Concrete		Count:	10		
Element Type:			Total Quantity:	38		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		38			
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	No issues noted.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Piers		Length:			
Element Name:	Pier Caps		Width:	16.3 m		
Location:			Height:	0.9 m		
Material:	Reinforced Concrete		Count:	2		
Element Type:			Total Quantity:	29		
Environment:	Benign/Moderate/Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		29			
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Minor corrosion staining present on underside of pier caps. Inspection from ground level only. Tops of piers not visible.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Abutments		Length:			
Element Name:	Abutment Rocker Bearings		Width:			
Location:			Height:	0.23 m		
Material:	Painted Steel		Count:			
Element Type:			Total Quantity:	16		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		10	4	2	
Performance Deficiencies:	None					
Maintenance Needs:	Clean and paint					
Comments:	Medium corrosion present in exterior bearings. Corrosion appears to have progressed since previous inspection. Bearings should be cleaned and repainted to mitigate corrosion process.					
Recommended Work:	None: __ 1-5 Years: __X__ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Piers		Length:			
Element Name:	Pier Rocker Bearings		Width:			
Location:			Height:			
Material:	Painted Steel		Count:			
Element Type:			Total Quantity:	16		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		16			
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Limited inspection. No evidence of corrosion from ground level.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Foundations		Length:			
Element Name:	Pier Foundations		Width:			
Location:			Height:			
Material:			Count:	2		
Element Type:			Total Quantity:	2		
Environment:	Benign /Moderate/Severe		Inspected:	N		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all					
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	No evidence of settlement of pier foundations.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Foundations		Length:			
Element Name:	Abutment Spread Footing		Width:			
Location:			Height:			
Material:			Count:	2		
Element Type:			Total Quantity:	2		
Environment:	Benign /Moderate/Severe		Inspected:	N		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all					
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	No evidence of settlement of abutment footings.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Accessories		Length:	16.3 m		
Element Name:	Crash Walls		Width:	0.9 m		
Location:			Height:	1.2 m		
Material:			Count:	2		
Element Type:			Total Quantity:	39		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all			39		
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Scaling present on north wall. No major spalling.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Accessories		Length:			
Element Name:	Concrete Tiles		Width:	17.8 m		
Location:			Height:	14.9 m		
Material:			Count:	2		
Element Type:			Total Quantity:	530		
Environment:	Benign/ Moderate /Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all		530			
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	Generally good condition					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					

Element Details						
Element Group:	Embankments		Length:			
Element Name:	Embankment		Width:			
Location:			Height:			
Material:			Count:	2		
Element Type:			Total Quantity:	2		
Environment:	Benign /Moderate/Severe		Inspected:	Y		
Protection:						
Condition Data	Units	Exc.	Good	Fair	Poor	
	sq.m / m / each / % / all					
Performance Deficiencies:	None					
Maintenance Needs:	None					
Comments:	No issues.					
Recommended Work:	None: __X__ 1-5 Years: __ 1 Year or Less: __ Urgent: __					



EVB STRUCTURE INSPECTION FORM

Repair/Rehabilitation Required

Element	Required Repairs	Urgent	1 Year or Less	1 - 5 Years
End Diaphragm	Repair perforated web in NW diaphragm, re-coat others		X	
Southeast Sidewalk	Patch concrete spall on south approach		X	
Expansion Joints	Clean and rehabilitate seals			X
Rocker Bearings	Clean and recoat abutment bearings			X
Approach Barrier Guardrail	Repair damaged guardrail section		X	
Abutment/Ballast Walls	Repair cracks and delaminated areas			X

Comments:	

Associated Work

Element	Required Repairs	Comments
Approaches		
Detours		
Traffic Control		
Utilities	Repair conduit along southeast parapet wall	Electrial conduit support missing
Right of Way		
Environmental Assessment		
Other		
Contingencies		

Comments:	
-----------	--

Justification

Reasons for Repair:



Figure 1: East elevation.



Figure 2: West elevation.



Figure 3: North approach.



Figure 4: South approach.



Figure 5: North transverse expansion joint.



Figure 6: Soffit - north.



Figure 7: Soffit - south.



Figure 8: Corroded web of northwest end diaphragm.



Figure 9: Cracking and delamination of north abutment.



Figure 10: Damaged utility conduit at southeast wingwall.



Figure 11: Deformed guardrail on north east approach.



Figure 12: Concrete spall in southeast sidewalk.



Figure 13: Missing cover plate over sidewalks at south expansion joint.



Figure 14: Soffit repairs in good condition.



Figure 15: Pier caps and bearings in good condition.



Figure 16: Corrosion staining of south approach retaining wall.



Figure 17: Medium corrosion of abutment bearing.

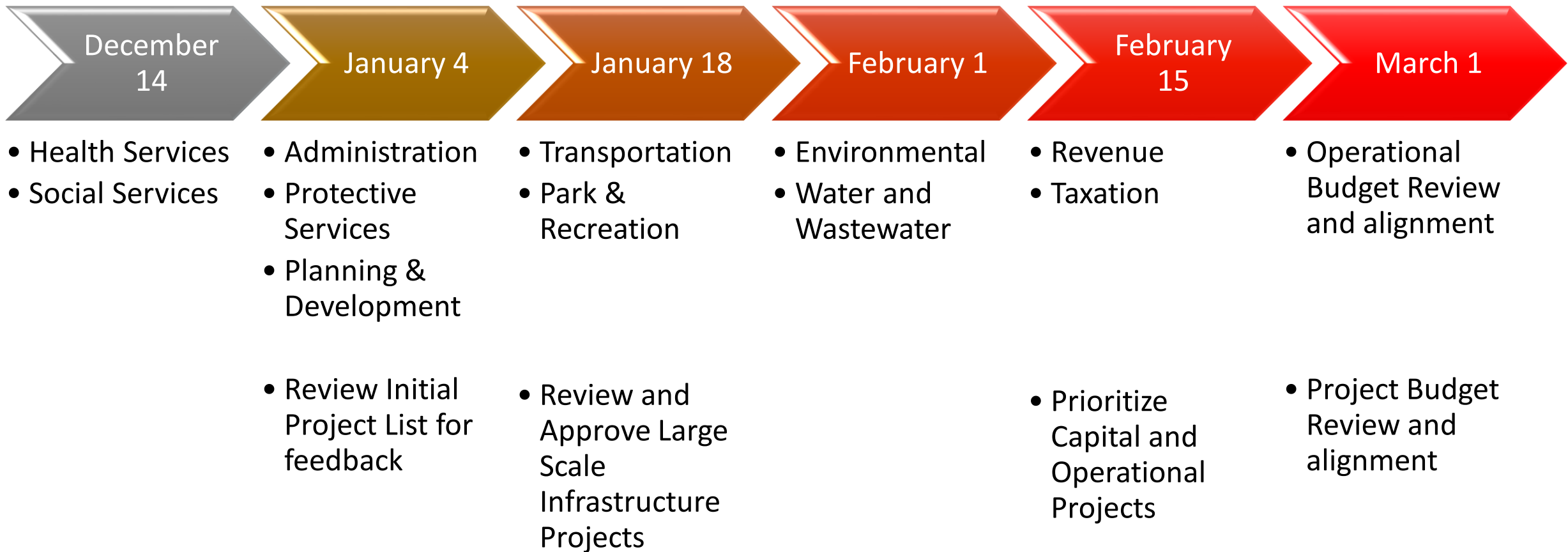
2021 Operating Budget – January 4, 2021



Topics

- Budget Timeline
- Administration
- Protective Services
- Planning

Budget Timeline



Administration

- Council
 - Will bring back Council Remuneration review information on February 1, 2021
- Administration
- Taxation

Administration Expenses

	2020 Budget	2020 Projection	2021 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Council	\$149,263	\$123,248	\$150,443	\$1,180	\$27,195		\$5,100
Administration	833,345	814,246	834,399	1,054	20,153		-
Taxation	312,165	312,142	311,672	(493)	(470)		250,417
Total	1,294,773	1,249,636	1,296,514	1,741	46,878		\$255,517
% Change				+0.13%	+3.75%		

Protective Services

- Fire Services
- Police Services
- Protective Inspection
- Building Permits
- Emergency Management

Protective Services Expenses

	2020 Budget	2020 Projection	2021 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Fire	\$734,255	\$675,428	\$740,790	\$6,535	\$65,362		\$300,000
Police	1,236,804	1,210,539	1,220,562	(16,242)	10,023		-
Bylaw	119,312	114,578	123,490	4,178	8,912	New software with funding offset	-
Building	92,462	103,221	100,930	8,468	(2,291)	New software with funding offset	-
Emer Planning	5,000	2,941	5,000	-	2,059		-
Total	2,187,833	2,106,708	2,190,772	2,939	84,064		\$300,000
% Change				+0.13%	3.99%		
				Page 85 of 107			

Planning

- Planning

Planning

	2020 Budget	2020 Projection	2021 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Planning	\$66,824	\$65,445	\$72,840	\$6,016	\$7,395	New Software funding offset	-
Total	\$66,824	\$65,445	\$72,840	\$6,016	\$7,395		-
% Change				+9.0%	11.3%		

Summary to Date

	2020 Budget	2020 Projection	2021 Budget	Budget to Budget	Budget to Projection	Notes	Transfer to Reserves
Medical Centre	\$25,495	\$19,450	\$2,950	(\$22,545)	(\$16,500)	Assumes sale in March 2021	-
Health Unit	84,877	85,188	85,188	311	-	Assumes no change	-
Paramedic	225,716	223,572	230,230	4,514	\$6,658	2% increase estimate	-
Cemetery	14,000	14,000	14,000	-	-	No Change	-
Ontario Works	150,791	140,442	153,807	3,016	\$13,365	Assumes 2% increase	-
St. Law Lodge	405,456	385,115	408,760	3,304	\$23,645	Assumes 2% increase	-
Children's Services	32,267	31,510	32,912	645	\$1,402	Assumes 2% increase	-
Community Housing	164,307	161,722	167,593	3,286	\$5,871	Assumes 2% increase	-
Council	149,263	123,248	150,443	1,180	27,195		5,100
Administration	833,345	814,246	834,899	1,054	20,153		-
Taxation	312,165	312,142	311,672	(493)	(470)	No change	250,417
Fire	734,255	675,428	740,790	6,535	65,362		300,000
Police	1,236,804	1,210,539	1,220,562	(16,242)	10,023		-
Bylaw	119,312	114,578	123,490	4,178	8,912	New software offset by funding	-
Building	92,462	103,221	100,930	8,468	(2,291)	New software offset by funding	-
Emer Planning	5,000	2,941	5,000	-	2,059	No change	-
Planning & Dev	66,824	65,445	72,840	6,016	7,395	New software offset by funding	-
Total	\$4,652,339	\$4,482,788	\$4,655,567	\$3,228	\$172,778		\$555,517
% Change				+0.07%	+3.85%		

Next Budget Meeting – January 18, 2021

Topics

- Transportation, Parks & Recreation Budgets
- Major Capital Project Review

**Departmental Statement
Council**

Fund 00
Dept 140

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Revenue								
Expenses								
Salaries & Benefits	86,594	86,940	(346)	103,428	103,913	105,435	1,522	Assumes 2% increase
Travel Mileage	2,917	356	2,560	2,428	3,500	3,500	-	
Travel Accomodation	1,667	776	891	931	2,000	2,000	-	
Travel Meals	833	262	572	314	1,000	1,000	-	
Travel Other	208	48	160	58	250	250	-	
Conference Fees	6,667	1,317	5,350	1,580	8,000	8,000	-	\$2,000 Mayor, \$1,000 Councillor
Membership Fees	1,667	-	1,667	-	2,000	2,000	-	Eastern Ontario's Mayors
Meeting Expenses	417	260	156	312	500	500	-	
Insurance	1,833	1,717	117	2,200	2,200	2,858	658	New rate plus 5%
Office Supplies	167	27	139	33	200	200	-	
Subscriptions	125	-	125	-	150	150	-	
Other Expenses	167	175	(8)	209	200	200	-	
Office Equipment	167	-	167	-	200	200	-	
Clothing	1,167	-	1,167	-	1,400	1,400	-	Clothing \$200 x 7
Promotional Materials	1,250	1,543	(293)	1,851	1,500	1,500	-	Town of Prescott Items
Public Relations	2,292	1,416	875	1,700	2,750	2,750	-	Flowers, gift baskets
Cell Phones	833	672	162	806	1,000	900	(100)	
Data Communication	2,500	1,915	585	2,298	3,000	2,000	(1,000)	
Legal Fees	8,333	-	8,333	-	10,000	10,000	-	Integrity Commissioner
Grants to Others	333	-	333	-	400	500	100	
Transfers to Reserves	4,250	4,250	-	5,100	5,100	5,100	-	Election Reserve
Total	124,386	101,673	22,713	123,248	149,263	150,443	1,180 0.79%	

Departmental Statement Administration

Account	Year-to-Date			Total 2020 Projected	Total 2020 Budget	Total 2021 Budget	Higher / (Lower)	Notes
	Budget	Actual	Variance B (W)					
Expenses								
Salaries & Benefits	411,354	405,070	6,284	486,084	493,625	481,994	(11,631)	
Travel Mileage	1,292	477	814	573	1,550	1,550	-	
Travel Accomodation	708	-	708	-	850	850	-	
Travel Meals	125	-	125	-	150	150	-	
Travel Other	333	-	333	-	400	400	-	
Training Mileage	375	-	375	-	450	450	-	
Training Non-Mileage	42	-	42	-	50	50	-	
Training Meals	333	14	319	17	400	400	-	
Training Other	375	-	375	-	450	450	-	
Training Fees	5,167	4,491	676	5,389	6,200	6,200	-	
Conference Fees	4,167	611	3,556	733	5,000	5,000	-	
Membership Fees	6,083	6,051	32	7,261	7,300	7,600	300	
Meeting Expenses	83	531	(447)	637	100	500	400	
Health & Safety Supplies	833	-	833	-	1,000	1,000	-	
Insurance	19,792	19,800	(8)	24,500	23,750	28,700	4,950	New Rate + 5% Increase
Office Supplies	7,917	2,088	5,828	2,506	9,500	5,000	(4,500)	
Computer Printing Supplies	1,667	3,366	(1,699)	4,039	2,000	4,000	2,000	
External Printing Costs	-	596	(596)	715	-	1,000	1,000	
Postage	7,083	7,761	(678)	9,313	8,500	9,500	1,000	
Courier	167	78	89	93	200	100	(100)	
Subscriptions	-	20	(20)	24	-	-	-	
Other	1,417	1,830	(413)	2,196	1,700	2,250	550	
Office Equipment	-	763	(763)	916	-	1,000	1,000	
Photocopier Maintenance	3,333	1,176	2,158	1,411	4,000	2,000	(2,000)	
Computer	21,042	21,003	39	25,204	25,250	25,000	(250)	
Computer Licenses	29,167	34,150	(4,983)	40,980	35,000	40,000	5,000	
Advertising Community	375	2,087	(1,712)	2,505	450	2,500	2,050	
Advertising Recruitment	4,333	620	3,714	744	5,200	1,000	(4,200)	
Public Relations	83	-	83	-	100	-	(100)	
Maintenance Supplies	-	576	(576)	691	-	750	750	
Janitorial Cleaning Supplies	-	509	(509)	611	-	750	750	
Maintenance Contract	12,500	11,466	1,034	13,759	15,000	15,000	-	
Cleaning Contracts	-	39	(39)	47	-	50	50	
Landscaping	375	-	375	-	450	-	(450)	
Repairs	15,833	19,848	(4,015)	19,848	19,000	20,000	1,000	
Building Contract	2,750	-	2,750	-	3,300	-	(3,300)	
Hydro	12,500	14,019	(1,519)	16,823	15,000	17,650	2,650	Assumes 5% increase
Heat	6,667	6,541	125	7,850	8,000	8,250	250	Assumes 5% increase
Water	958	1,315	(357)	1,578	1,150	1,600	450	
Sewer	1,042	1,387	(345)	1,665	1,250	1,700	450	
Telephone	3,750	5,347	(1,597)	6,416	4,500	6,500	2,000	

Departmental Statement Administration

Account	Year-to-Date			Total	Total	Total	Higher / (Lower)	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget		
Expenses								
Cellular Services	2,333	1,968	366	2,361	2,800	1,850	(950)	
Data Communications	3,750	2,617	1,133	4,341	4,500	4,350	(150)	
Property & Contents Insurance	5,125	5,150	(25)	6,200	6,150	6,455	305	New Rate + 5% Increase
Non-Owned Vehicle Insurance	58	44	14	50	70	50	(20)	
Consulting Services	21,917	24,548	(2,631)	29,213	26,300	26,300	-	
Audit Services	19,083	19,083	0	22,900	22,900	22,900	-	As per Agreement
Legal Services	16,667	10,672	5,995	12,806	20,000	20,000	-	
IT Support	35,833	36,341	(507)	43,609	43,000	44,000	1,000	IT RFP 2019
Security Services	2,667	2,666	1	3,199	3,200	3,200	-	
Credit Card Charges	1,083	1,209	(126)	1,451	1,300	1,400	100	
Bank Charges	1,917	2,489	(573)	2,987	2,300	3,000	700	
Total	694,454	680,419	14,035	814,246	833,345	834,399	1,054	
							0.13%	



Departmental Statement Property Taxes

Fund 00
Dept 190

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Expenses								
MPAC Assessment Fees	41,457	49,749	(8,292)	49,749	49,748	49,255	(493)	As per MPAC Notice for 2021
Transfer to Reserves	208,681	208,683	(2)	250,419	250,417	250,417	-	
Tax Write Offs	10,000	11,974	(1,974)	11,974	12,000	12,000	-	
Total	260,138	270,405	(10,268)	312,142	312,165	311,672	(493)	

Departmental Statement Fire

Fund 00
Dept 200

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Expenses								
Salaries & Benefits	144,033	145,016	(983)	174,020	172,840	177,065	4,225	
Training Accomodation	167	-	167	-	200	200		
Training Non Mileage	292	-	292	-	350	350	-	
Training Meals	1,208	-	1,208	-	1,450	1,450	-	
Training Other	125	-	125	-	150	150	-	
Training Fees	10,833	8,427	2,406	10,113	13,000	13,000	-	
Conference Fees	1,292	-	1,292	-	1,550	1,550	-	
Membership Fees	1,667	40	1,627	48	2,000	2,000	-	
Meeting Expenses	167	-	167	-	200	200	-	
Health & Safety Supplies	4,167	-	4,167	-	5,000	5,000	-	
Insurance	4,833	4,549	284	5,408	5,800	5,700	(100)	New Rate +5% Increase
Office Supplies	1,667	1,012	655	1,214	2,000	2,000	-	
Office Supplies - Prevention	6,667	3,169	3,498	3,803	8,000	8,000	-	
External Printing Costs	-	176	(176)	211	-	-	-	
Computer Printing Supplies	833	1,587	(754)	1,905	1,000	1,000	-	
Postage	42	32	9	39	50	50	-	
Courier	42	-	42	-	50	50	-	
Subscriptions	1,250	-	1,250	-	1,500	1,500	-	
Other	833	311	523	373	1,000	1,000	-	
Other	83	-	83	-	100	-	(100)	
Photocopier	833	32	801	39	1,000	1,000	-	
Computer	1,667	-	1,667	-	2,000	2,000	-	
Radio Maintenance Contract	2,667	1,666	1,001	1,999	3,200	3,200	-	
Equipment Maintenance	30,000	13,542	16,458	16,250	36,000	36,000	-	
Computer Licenses	1,667	1,730	(63)	2,076	2,000	2,000	-	
Advertising Community	417	254	162	305	500	500	-	
Public Relations	833	-	833	-	1,000	1,000	-	
Insurance - Other	9,583	7,144	2,440	8,572	11,500	11,500	-	
Janitorial Cleaning Supplies	500	836	(336)	1,003	600	600	-	
Building Maintenance Contracts	5,500	1,702	3,798	2,043	6,600	6,600	-	
Repairs	1,667	2,484	(817)	2,981	2,000	2,000	-	
Building Repairs	1,250	911	339	1,093	1,500	1,500	-	
Hydro	9,000	7,503	1,497	9,003	10,800	10,800	-	
Heat	5,250	4,691	559	5,630	6,300	6,300	-	
Water	917	383	534	459	1,100	1,100	-	
Sewer	1,042	595	447	714	1,250	1,250	-	

Departmental Statement Fire

Fund 00
Dept 200

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Telephone	833	971	(138)	1,165	1,000	1,000	-	
Cellular Services	2,500	2,218	282	2,662	3,000	3,000	-	
Data Communications	1,917	1,770	147	2,124	2,300	2,300	-	
Building & Content Insurance	1,042	1,030	12	1,692	1,250	1,775	525	New Rate +5% Increase
Vehicle Fuel	9,167	646	8,521	775	11,000	11,000	-	
Security Services	417	-	417	-	500	500	-	
Vehicle Repairs	12,500	21,154	(8,654)	25,385	15,000	15,000	-	
Vehicle Insurance	4,583	4,292	292	5,150	5,500	5,500	-	
Vehicle Non-Owned Insurance	54	42	12	50	65	50	(15)	
Uniforms / Clothing	3,333	304	3,030	365	4,000	4,000	-	
Contracted Services	1,250	-	1,250	-	1,500	1,500	-	
Legal Fees	-	41	(41)	49	-	-	-	
Security Services	417	81	335	98	500	500	-	
Answering Service	833	-	833	-	1,000	1,000	-	
Dispatch	15,000	16,636	(1,636)	19,963	18,000	20,000	2,000	
Waste Collection	125	-	125	-	150	150	-	
Equipment Rental	208	-	208	-	250	250	-	
Debenture Payments	54,708	45,798	8,911	66,650	65,650	65,650	-	Apr, Jun, Oct, Dec
Transfer to Reserves	250,000	250,000	-	300,000	300,000	300,000	-	\$270k Fire Hall, \$30k Equip
Total	611,879	552,775	59,104	675,428	734,255	740,790	6,535 0.9%	

**Departmental Statement
Police**

Fund 00
Dept 210

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Expenses								
Salaries & Benefits	4,833	5,508	(675)	5,800	5,800	5,800	-	
Membership Fees	167	100	67	120	200	200	-	
Other	2,208	-	2,208	-	2,650	2,650	-	
Police Contract	997,878	997,016	862	1,196,419	1,197,454	1,202,812	5,358	As per Notice
Ride Program	6,417	3,665	2,752	7,700	7,700	8,600	900	20/21 Amount
Contracted Services	18,750	-	18,750	-	22,500	-	(22,500)	Incorporated above
Grants to Others	417	500	(83)	500	500	500	-	
Total	1,030,670	1,006,789	23,881	1,210,539	1,236,804	1,220,562	(16,242)	

**Departmental Statement
Protective Inspection Control**

Fund 00
Dept 240

	Year-to-Date			Total 2020 Projected	Total 2020 Budget	Total 2021 Budget	Higher / (Lower)	Notes
	Budget	Actual	Variance B (W)					
Expenses								
Salaries & Benefits	37,677	37,626	51	45,151	45,212	46,640	1,428	
Membership Fees	125	110	15	132	150	150	-	
Meeting Expenses	-	-	-	-	-	-	-	
Office Supplies	-	211	(211)	253	-	250	250	
External Printing Costs	1,458	1,035	423	1,242	1,750	1,750	-	
Registrations	83	-	83	-	100	100	-	
Other	1,042	985	56	1,182	1,250	1,250	-	
Advertising Community Training	- 1,250	- 585	- 665	- 702	- 1,500	- 1,500	-	
								New Software supported by Modernation Funding
Software Licenses	-	-	-	-	-	2,500	2,500	
Cellular Services	667	570	97	684	800	800	-	
Consulting Services	40,000	38,852	1,148	46,622	48,000	48,000	-	By-Law Officer
Legal Fees	-	-	-	-	-	-	-	
Inspections	16,500	15,508	992	18,610	19,800	19,800	-	Animal Control
Access to MTO Database	625	-	625	-	750	750	-	
Pound Services	-	-	-	-	-	-	-	
Total	99,427	95,482	3,945	114,578	119,312	123,490	4,178	

**Departmental Statement
Building Permit Inspection**

Fund 00
Dept 245

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Expenses								
Salaries & Benefits	61,510	76,045	(14,535)	91,254	73,812	75,780	1,968	One time costs in projection
Travel Mileage	1,583	4,201	(2,618)	5,042	1,900	1,900	-	One time costs in projection
Travel Meals	125	72	53	86	150	150	-	
Training Fees	417	371	45	446	500	500	-	
Conference Fees	1,083	1,215	(132)	1,458	1,300	1,300	-	
Memberships	542	547	(5)	656	650	650	-	
Office Supplies	1,083	274	810	328	1,300	1,300	-	
External Printing Costs	1,167	212	954	255	1,400	1,400	-	
Other Expenses	3,833	315	3,518	379	4,600	4,600	-	
Training	2,083	626	1,458	751	2,500	2,500	-	
Advertising	-	384	(384)	461	-	-	-	
Subscriptions	417	-	417	-	500	500	-	
								New Software supported by
Software Licenses	-			-	-	6,500	6,500	Modernation Funding
Cellular Services	1,125	765	360	918	1,350	1,350	-	
Travel Training Other	417	229	188	275	500	500	-	
Contracted Services	1,667	760	906	912	2,000	2,000	-	
Total	77,052	86,018	(8,966)	103,221	92,462	100,930	8,468	



Departmental Statement
Emergency Measures

Fund 00
Dept 250

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance	2020	2020	2021	(Lower)	
			B (W)	Projected	Budget	Budget		
Expenses								
Other	4,167	1,767	2,399	2,121	5,000	5,000	-	
Advertising Community	-	684	(684)	821	-	-	-	
Total	4,167	2,451	1,716	2,941	5,000	5,000	-	

**Departmental Statement
Planning**

Fund 00
Dept 810

	Year-to-Date			Total	Total	Total	Higher /	Notes
	Budget	Actual	Variance B (W)	2020 Projected	2020 Budget	2021 Budget	(Lower)	
Expenses								
Salaries & Benefits	36,770	36,672	98	44,006	44,124	46,640	2,516	
External Printing Costs	167	132	34	159	200	200	-	
Other	-	15	(15)	18	-	-	-	
Advertising Community	-	1,216	(1,216)	1,459	-	-	-	
Software Licenses	-	-	-	-	-	3,500	3,500	New Software supported by Modernation Funding
Data Communications	-	-	-	-	-	-	-	
Contracted Services	16,667	15,287	1,380	18,344	20,000	20,000	-	
Legal Fees	1,250	-	1,250	-	1,500	1,500	-	
Engineering Fees	833	1,215	(382)	1,459	1,000	1,000	-	
Total	55,687	54,538	1,149	65,445	66,824	72,840	6,016 8.3%	

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 01-2021

A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY FOR 2021

Being a by-law to provide for an interim tax levy for 2021

WHEREAS section 371 of the *Municipal Act, 2001, Chapter 25*, as amended, provides that the council of a local municipality may, before the adoption of the estimates for the year, pass a by-law to levy an amount not to exceed the prescribed percentage or 50% if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS the Council of the Corporation of the Town of Prescott deems it expedient to levy an interim tax billing

NOW THEREFORE the Council of the Corporation of the Town of Prescott enacts as follows:

1. That an interim tax rates are hereby imposed and levied on the whole of the assessment for real property in the following tax classes according to the last revised assessment roll and not to exceed 50% of the total taxes levied for 2020:

<u>Tax Class</u>	<u>Interim Rate</u>
Residential/Farmland	0.00757230
Multi-Residential	0.01100833
Commercial – Occupied	0.01914413
Commercial – Excess Land	0.01527589
Commercial – Vacant Lands	0.01527589
Industrial – Occupied	0.02415320
Industrial – Excess Land	0.01788708
Industrial – Vacant Lands	0.01788708

Pipelines	0.01427488
Farmlands	0.00189308
Managed Forests	0.00189308
New Construction - Commercial	0.01779413
New Construction – Industrial	0.02280320

2. An interim tax levy of 50% of the 2020 capped taxes as levied on the whole of the assessment for real property in the multi-residential, commercial and industrial classes according to the last revised assessment roll. These are the property classes that are affected by the Provincial legislation Bill 79 as amended.
3. The said interim tax bill shall become due and payable on or before March 31, 2021.
4. On all taxes of the interim tax levy, which are in default on the 1st day of April 2021, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent shall be added on the first day of each and every month the default continues.
5. On all taxes of the interim tax levy in default on January 1, 2021, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof in default.
6. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
7. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
8. Taxes may be paid at the Town of Prescott municipal offices located at 360 Dibble Street West, most financial institutions, by mail, and by tele-banking and on-line banking.

9. This by-law shall come into force and take effect upon final passage.

10. That any other By-Laws, resolutions or actions of the Council of the Corporation of the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

**READ AND PASSED, SIGNED AND SEALED THE 4th DAY OF
JANUARY, 2021.**

Mayor

Clerk

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 02-2021

A BY-LAW TO AUTHORIZE TEMPORARY BORROWING FOR THE YEAR 2021

Being a by-law to authorize temporary borrowing for the year 2021

WHEREAS Section 407 of the Municipal Act, 2001 authorizes a council to pass a by-law before or after the passing of the by-law for imposing the rates for the current year to authorize the head and treasurer to borrow from time to time by way of bank loan or banker's acceptance such sums as the council considers necessary to meet, until the taxes are collected and other revenues are received, the current expenditures of the corporation for the year; and

WHEREAS the total amount of the general estimated revenues of the Corporation of the Town of Prescott as set forth in the estimates adopted for the year 2020 was \$9,204,730; and

WHEREAS the total amount hereto authorized to be borrowed this year for the purposes mentioned in Section 407 of the Municipal Act, 2001 is \$4,602,365 from January 1 to September 30, 2021 and \$2,301,182 from October 1 to December 31, 2021 of which the Corporation has already borrowed a total of \$0;

NOW THEREFORE the Council of the Corporation of the Town of Prescott enacts as follows:

1. The Mayor and Treasurer are hereby authorized on behalf of the Corporation to borrow from time to time during the year in accordance with the provisions of the said Section 407 by way of promissory note from the Royal Bank of Canada, herein called "the Bank", a sum or sums not exceeding in the aggregate hereunder *one million* dollars (\$1,000,000) to meet, until the taxes are collected, the current expenditures of the Corporation, including the amounts required for the purposes mentioned in the said Section 407, and to give on behalf of the Corporation to the Bank a loan agreement signed by the Mayor and Treasurer for the monies so borrowed and to pay interest thereon, or on so much thereof as remains from time to time unpaid, calculated at the Bank's prime interest rate per annum in effect from time to time, as well as before maturity, default and judgement, with interest on overdue interest at the same rate as the principle.

2. All or any sums borrowed pursuant to the authority of this by-law as well as all other sums borrowed in this year and any previous years from the Bank for any or all of the purposes mentioned in the said Section 407 shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment all or any sums borrowed as aforesaid, together with interest thereon, all or any of the monies hereafter collected or received, either on account or so realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.
4. The Treasurer is hereby authorized and directed to furnish the Bank at the time of each borrowing a statement showing as at that date the nature and amount of the estimated revenues for the current year where the estimated revenues have been adopted for the current year, or of the estimated revenues for the previous year where the estimated revenues have not been adopted for the current year; the nature and amount of the uncollected balance of the estimated revenues; the aggregate of borrowings made in the year under the provisions of the said Section 407; and the total of any borrowings made in the year under the said Section 407 which have not been repaid.
5. The Bank shall be entitled to rely as to the authority of any borrowing on a copy of this by-law certified by the Clerk and on the statements furnished to the Bank from time to time by the Treasurer pursuant to Paragraph 4 of this by-law.
6. This by-law shall come into force on the date of its final passage and remain in full force and be binding on the Corporation against the Bank, until a copy, certified by the Clerk under the corporate seal, of a by-law repealing or replacing this by-law shall have been received by the Bank and duly acknowledged in writing.
7. That By-Law 03-2017 and that any other By-Laws, resolutions or actions of the Council of the Corporation of the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

READ A FIRST AND PASSED, SIGNED AND SEALED THE 4th DAY OF JANUARY, 2021.

Mayor

Clerk

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 03-2021

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON JANUARY 4, 2021**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ AND PASSED, SIGNED AND SEALED THE 4TH DAY OF JANUARY, 2021.

Mayor

Clerk