



**PRESCOTT TOWN SPECIAL COUNCIL
MINUTES**

Monday, December 1, 2025

7:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Lee McConnell, Councillor Tracey Young, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Dana Valentyne, Manager of Economic Development & Tourism, Renny Rayner, Fire Chief, Samantha Joudoin-Miller, Manager of Community Services, Matt Locke, Director of Operations, Chelsea Conklin, Deputy Clerk, Chloe Preston, Director of Administration/Clerk
Guests	Tony Flemming, Cunningham Swan

1. Call to Order

The meeting was called to order at 8:17 p.m.

2. Approval of Agenda

Motion 233-2025

Moved By Young

Seconded By Ray Young

That the agenda for the Special Council Meeting of December 1, 2025, be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest.

4. Closed Session

Motion 234-2025

Moved By Kirkby

Seconded By Burton

THAT Council move into Closed Session at 8:17 p.m. to discuss matters pertaining to:

4.1 Council Refresher Training

Under Section 239(3.1) under the Municipal Act - education and training - specifically council refresher training;

AND

That the Municipal Solicitor, Chief Administrative Officer/Treasurer, Director of Operations, Manager of Community Services, Manager of Economic Development and Tourism, Fire Chief, Director of Administration/Clerk and Deputy Clerk remain in the room.

Carried

Moved By Kirkby
Seconded By Young

THAT Council return to Open Session at 9:55 p.m.

Carried

5. Rise and Report

Council received yearly training provided by the municipal solicitor.

6. Confirming By-Law – 50-2025

Motion 235-2025

Moved By Campbell
Seconded By Ray Young

That By-Law 50-2025, being a by-law to confirm the proceedings of the Special Council meeting held on December 1, 2025, be read a third time, passed and signed by the Mayor and Clerk.

Carried

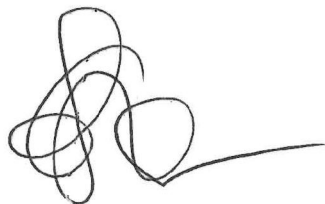
7. Adjournment

Motion 236-2025

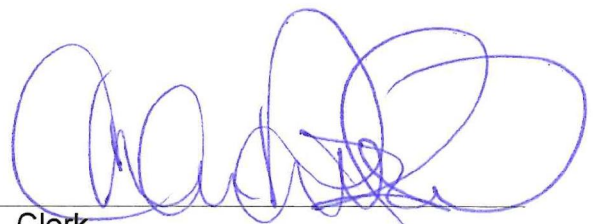
Moved By Kirkby
Seconded By Burton

THAT the meeting be adjourned. (Time: 9:58 p.m.)

Carried



Mayor



Clerk