Prescott Public Library

Library Board Meeting

December 6, 2022

Prescott Public Library

6:00 P.M.

**ATTENDEES:**

Randy Pelehos/Board Chair

Laurie Bonsall Deputy Chair/Secretary

Pat Lemaire/Joint Treasurer

Peggy Arcand/Joint Treasurer

Elaine McCurdie/Experienced Member

Leanne Burton/Council Representative

Anne Gillard/Chief Librarian/CEO

**REGRETS:**

Jason Copeland

**CALL TO ORDER:**

Meeting called to order at 6:10 pm.

**DECLARATION OF A CONFLICT OF INTEREST:**

There was no conflict of interest from any of the board members.

**RESPECT & ACKNOWLEDGE DECLARATION:**

 “We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosauneega (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

**NEW BUSINESS:**

First meeting of the new 2022-2026 board, officers were nominated

Elaine McCurdie nominated Randy Pelehos for Board Chair, seconded by Pat Lemaire

Randy Pelehos nominated Laurie Bonsall for Deputy Board Chair, seconded by Leanne Burton

Peggy Arcand nominated Pat Lemaire for Treasurer, seconded by Laurie Bonsall

All members agreed that since most are new in our positions that Peggy Arcand and Pat Lemaire will share the Treasury duties. We will rely on Randy, Laurie and Leanne’s previous experience and Elaine’s guidance to strengthen and support each other.

**CORRESPONDENCE/COMMUNICATIONS:**

Nothing to report.

**Librarian/CEO Report: December 2022**

-since July we have had 113 new members join the library, out of that 24 are juvenile/children, which is a number I want to see moving upward

-out of the 113 29 were out of town memberships which brought in a revenue of $690.00

-we are working very hard to bring more young people in to the Library so I am happy to see that number rising, I believe this is in part to Connect Youth using our space on Mondays and the StoryTime run by Early On. Both of those groups have had an increase in foot traffic, I have modified Linda’s hours to be here Friday mornings to help

-we have been scheduling Facebook posts throughout the day/evening to keep our page near the top of peoples feed. We have had an increase of people following our page and each week posts are seeing more action.

-since July 1 we have catalogued 350 items of which 146 were donations, this saved approximately $2,000 and boosted our collections of children’s board books, graphic novels and juvenile titles

-we are waiting on a quote to update the 8 remaining computers with newer software (currently 2016 and no Adobe so patrons requiring that have to sit at Jane’s old spot at the circulation desk)

-the space upstairs at the back is being used daily by students who work online, at least 2 at 4 days a week

- book sale room was moved downstairs and to date we had over $340 in sales, most patrons new and old didn’t know it existed!

-EarlyOn is holding story time every week (versus every other) and the numbers have increased to 12-15 children (plus parent/grandparent/caregiver)

-we are holding a “pyjama party” on December 16th with Christmas songs, special snack and Mayor Shankar is going to come and read

-our second column has appeared in the Grenville Beacon and we will still rotate every 6 weeks in the New Year

-display from the Hoops and Hooks club to celebrate the work of Joan Boyle and many of her pieces have been hung up in our space and a beautiful display in the wooden case, there is a book for people to sign and leave a message, they have asked to leave it another month and we happily said yes

-SG Art Guild have placed new paintings throughout the Library

-POA Services, Victim Services and our own By-Law can utilize our quiet space and computer upstairs for court purposes, we have had it used twice with no upset and patrons have been mindful of not entering the space when noted

-Four people have approached me to revive our “Friends of the Library” group and I think it would be worth starting again in the New Year, interest seems to be gaining

-programming will start in the new year, a reading club, writing club and a Lego club for kids have all been mentioned, we will advertise in January to see how many will sign up, the Lego club will incur some cost, we only have a small amount and will need to purchase more

-we were invited to participate in the Tree Lighting ceremony this past Friday where we helped with letter writing to Santa, we had 26 letters placed in the mail and a few others went home with children to finish there

-staff will be attending the Town luncheon this coming Friday

**TREASURER’S REPORT:**

**Nothing to report.**

**ANY OTHER BUSINESS:**

-Leanne will ask Matthew about board financials

-Anne will begin the process of getting three quotes for new computers with up to date programming

-Each member is to email Anne and advise date and time for further meeting

-Randy, Pat, Peggy and myself will meet with Jean Burton-Fox to discuss previous treasurer practices

**NEXT MEETING:**

Week of January 9th-13th,  date and time to be determined

**ADJOURNAMENT:**

Meeting declared closed at 8:13pm by Laurie and seconded by Pat.

Next meeting will be during the week of January 9-13, date and time will be chosen by Friday.