



**PRESCOTT TOWN COUNCIL
MINUTES**

Tuesday, April 19, 2022

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Brett Todd, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk
Guests	David Annable, Natasha Annable, Jordan Annable, Victoria Redekop, and Denise March.

1. Call to Order

Mayor Todd began the meeting by acknowledging that we are meeting on the aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:08 p.m.

2. Approval of Agenda

Motion 92-2022

Moved By McConnell

Seconded By Ostrander

That the agenda for the Council meeting of April 19, 2022, be approved as amended.

Carried

The agenda was amended by adding an item under Item 4 - Presentations - LG Small Business & Tradeshow - Cheque Presentation.

Mayor Todd stated that Councillor Burton had sent her regrets for the meeting.

3. Declarations of Interest

There were no declarations of interest expressed.

4. Presentations

Dave Annable, LG Small Business & Trade Show presented Denise March of Beacon Bags a cheque for \$1,000 from the proceeds from the LG Small Business & Trade show to support Beacon Bags.

Denise March, Beacon Bags, thanked Dave Annable for the generous donation and spoke to how the donation would support the cause.

Mayor Todd thanked Mr. Annable and Ms. March for bringing awareness to the issue of Human Trafficking.

Dave Annable, Denise March, and guests left the meeting at 6:13 p.m.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 April 4, 2022

Motion 93-2022

Moved By Young

Seconded By Shankar

That the Council minutes dated April 4, 2022, be accepted as presented.

Carried

7. Communications & Petitions

There were no items under Communications & Petitions.

8. Consent Reports

Motion 94-2022

Moved By Shankar

Seconded By Ostrander

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package (under separate cover)

1. Leeds, Grenville & Lanark District Health Unit Weekly Zoom Call Notes
– April 8, 2022

2. The Urban Forest and the Greening of the Town of Prescott – Sandra S. Lawn
3. Roots on Earth Celebration by St. John the Evangelist Anglican Parish - 200th Anniversary Service and Luncheon Invitation
4. Habitat for Humanity 2021 Certificate of Appreciation & Thank You Card
5. Municipality of Clarington resolution of support re: Comprehensive Zoning By-Law Review Project
6. Township of Mulmur resolution of support re: More Homes for Everyone Act
7. Peterborough County resolution of support re: Provincial Request for Comments on Floating Accommodations
8. Lake of Bays resolution of support re: Provincial Request for Changes to Acts concerning Floating Accommodations
9. Municipality of Grey Highlands resolution of support re: HST Rebate on New Homes in Ontario
10. Town of Georgina resolution of support re: Imposing Limitations upon Russian Goods

8.2 Flag Policy

Recommended Motion:

That Council approve Flag Policy CP-100-01.

Carried

9. Committee Reports

There were no committee reports.

10. Mayor

There were no items under the Mayor's portion of the agenda.

11. Outside Boards, Committees and Commissions

Councillor Jansman spoke to her attendance at a recent BIA meeting, the upcoming Community Cleanup event taking place on April 23, and the upcoming BIA Annual General Meeting to be held on May 31.

Councillor McConnell spoke to the success of the Spring Back to the Library event held April 11 to 14. He referenced an upcoming announcement from the St. Lawrence Shakespeare Festival regarding the 2022 season.

Renny Rayner, Fire Chief, joined the meeting at 6:18 p.m.

Councillor Ostrander spoke to a recent Connect Youth meeting and the first meal of King's Kitchen.

Councillor Shankar spoke to his attendance at the Prescott Public Library's Spring Back to the Library event on Tuesday, April 12, a meeting of the Joint Economic Task Force Committee, the Midget AA Hockey Tournament, and commented on the installation of the lights along Heritage Path.

Councillor Young spoke to the lights along Heritage Path and the demolition of the building on King Street.

12. Staff

12.1 Staff Report 47-2022 - Recreation & Tourism Asset Inventory - Next Steps

Motion 95-2022

Moved By Young

Seconded By Ostrander

That Council direct staff to undertake the next steps in the Recreation and Tourism Asset Inventory as outlined in Staff Report 47-2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced discussions from the Joint Council meeting between the Township of Augusta and the Town of Prescott. He spoke to the next steps, including continued collaboration, the cross-promotion of activities, and extending an invitation to the Township of Edwardsburgh Cardinal to be included in the Recreation & Tourism Asset Inventory.

Mr. Armstrong referenced a recommendation that came from the Joint Council meeting regarding the creation of a Joint Recreation Committee with an invitation to be sent to Edwardsburgh Cardinal. He stated that the report outlined suggested terms of reference for the Joint Recreation Committee, the make up of the committee's membership, and the suggested process for future suggestions rising from the committee be adopted by individual Councils.

Discussion was held regarding the exclusion of certain assets in Centennial Park in the Inventory which was due to space constraints in the chart and adding the additional parking lots in Town to the inventory.

12.2 Staff Report 48-2022: Augusta - Prescott Developer Package - Action Items

Motion 96-2022

Moved By Young

Seconded By Ostrander

That Council direct staff to work in coordination with Augusta Township to undertake the action items for the creation of a Developer Package as outlined in report 48-2022; and

That Council direct staff to engage EVB Engineering to complete the necessary technical work and calculations for a Water / Wastewater extension agreement, defining the associated cost to developers both west of Prescott and north of Prescott with an upset limit of \$15,000; and

That Council direct staff to undertake the necessary studies for the Town of Prescott Development Charges which are required to be renewed in 2023.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the areas where various studies are needed in order to prepare an Augusta - Prescott Developer Package, conversations with utility companies, and the financial implications associated with the creation of a Developer Package.

Discussion was held regarding current agreements with the Township of Augusta for Augusta Landings and required discussions with the Township of Augusta to determine property taxation sharing for the property located north of the 401.

Further discussion was held regarding the timelines associated with the studies and rolling out the package.

12.3 Staff Report 49-2022: Property Tax and Water-Wastewater Rates Comparison

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the 2021 rates that were used in the comparison and provided an overview of the results.

Discussion was held regarding the charts readability, the municipalities used for the comparisons, and the difference between lower tier and single tier municipalities when comparing property tax and water-wastewater rates.

Further discussion was held regarding sharing the report on the Town's social media and on the Town's website.

12.4 Staff Report 50-2022 - Prescott Podcast - Canadian History Ehx

Motion 97-2022

Moved By Jansman

Seconded By Young

That Council direct staff to enter into an agreement with Craig Baird of Canadian History Ehx, to produce a podcast showcasing Prescott's unique history and tourism assets, at a cost not to exceed \$250.

Carried

Dana Valentyne, Economic Development Officer, spoke to the report. She spoke to the opportunity and provided an overview of the format of the podcast, potential areas of focus, and the use of the podcast at the Prescott Museum.

Discussion was held regarding the cost associated with the podcast, the ownership of the podcast, and involving the Manager of Community Services and Fraser Laschinger in the project.

12.5 Staff Report 51-2022 - Silencing of Train Whistling overnight at Public grade stops in Prescott

Motion 98-2022

Moved By Shankar
Seconded By Young

That Council direct staff to follow the process outlined by Transport Canada for the silencing of train whistling at public grade crossings in Prescott, as a result of a formal request received from a citizen.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced a formal request that was received by staff to silence the train whistle at public grade crossings in town. He spoke to the process and timelines associated with the train whistle silencing and the safety standards.

Discussion was held regarding the request, the potential need for safety fencing, and previous discussions held in past years regarding the train whistle cessation.

13. Resolutions

13.1 Resolution of Support re: Hospital Capital Funding

Motion 99-2022

Moved By McConnell
Seconded By Young

That the Council of the Town of Prescott support the Town of Bracebridge motion 22-PD-014, dated February 24, 2022, regarding hospital capital funding; and

That a copy of the motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Chrystia Freeland, Minister of Finance, the Honourable Christine Elliott, Minister of Health, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Michael Barrett, Member of Parliament for Leeds-Grenville-Thousand Islands and Rideau Lakes, the Association of Municipalities of Ontario (AMO), and Leeds and Grenville municipalities.

Carried

14. By-laws

14.1 Automatic Fire Aid Agreement with the Township of Augusta

Motion 100-2022

Moved By McConnell
Seconded By Ostrander

That By-Law 21-2022, being a by-law to authorize an Automatic Aid Agreement between the Corporation of the Town of Prescott and the Corporation of the Township of Augusta for fire protection services, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the By-Law.

Renny Rayner, Fire Chief, spoke to the relationship between the Town of Prescott and neighbouring Fire Departments.

Discussion was held regarding the sunset clause in the agreement and requirement to review the agreement.

14.2 Canada Community Revitalization Fund - Contribution Agreement

Motion 101-2022

Moved By Ostrander

Seconded By Jansman

That By-law 22-2022, being a by-law to enter into an agreement with Her Majesty the Queen in right of Ontario as represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario and the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the By-Law and upcoming formal announcement.

15. New Business

There was no new business.

16. Notices of Motion

There were no notices of motion.

17. Mayor's Proclamation

17.1 National Day of Awareness for Missing and Murdered Indigenous Women - May 5, 2022

Mayor Todd proclaimed May 5, 2022, as National Day of Awareness for Missing and Murdered Indigenous Women in the Town of Prescott.

17.2 Earth Day - April 22, 2022

Mayor Todd proclaimed April 22, 2022, as Earth Day in the Town of Prescott.

Discussion was held regarding the upcoming Community Clean Up day to be held on April 23, 2022.

Renny Rayner, Fire Chief left the meeting at 7:22 p.m.

18. Closed Session

Motion 102-2022

Moved By Ostrander

Seconded By McConnell

That Council move into Closed Session at 7:22 p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

Motion 103-2022

That Council reconvene in Open Session. (Time: 8:08 p.m.).

Carried

19. Rise and Report

Motion 104-2022

Moved By Shankar

Seconded By Young

That Council direct staff to provide public notice that the Town will begin to accept offers on the Surplus Land located along Boundary Street south of CN Rail Line with an initial review date of May 2, 2022; and

That offers to purchase must include the following:

- Purchase price
- Development concept drawing

- Multi-use path from Boundary Street to Duke Street
- Public park area
- Entrance/exit off Boundary Street
- Development timelines

Carried

During the Closed Session Council approved Item 18.1 - Closed Session Minutes and staff received direction on Item 18.2 - Purchase & Sale.

20. Confirming By-Law – 23-2022

Motion 105-2022

Moved By Ostrander

Seconded By Shankar

That By-Law 23-2022, being a by-law to confirm the proceedings of the Council meeting held on April 19, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 106-2022

Moved By McConnell

Seconded By Young

That the meeting be adjourned to Monday, May 2, 2022 at 6:00 p.m. (Time: 8:12 p.m.)

Carried

Deputy Mayor



Clerk

