



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, July 18, 2022
6:00 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present	Mayor Brett Todd, Councillor Leanne Burton, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk

1. Call to Order

Mayor Todd began the meeting by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:04 p.m.

2. Approval of Agenda

Motion 161-2022

Moved By McConnell

Seconded By Ostrander

That the agenda for the Council meeting of July 18, 2022 be approved as amended.

Carried

The agenda was amended by moving Item 18.2 - Purchase & Sale to Item 18.1.

3. Declarations of Interest

There were no declarations of interest expressed.

4. Presentations

There were no presentations.

5. Delegations

There were no delegations.

6. Minutes of the previous Council meetings

6.1 June 20, 2022

Motion 162-2022

Moved By Burton

Seconded By Young

That the Council minutes dated June 20, 2022, be accepted as presented.

Carried

6.2 June 29, 2022 - Tri-Council Minutes

Motion 163-2022

Moved By Ostrander

Seconded By Shankar

That the Tri-Council minutes dated June 29, 2022, be accepted as presented.

Carried

7. Communications & Petitions

There were no items under Communications & Petitions.

8. Consent Reports

Motion 164-2022

Moved By Burton

Seconded By Jansman

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

Councillor McConnell spoke to Item 8.1 - Information Package: BIA minutes, May 10, 2022.

Mayor Todd spoke to Item 8.2 - Projects Update -July 2022.

8.1 Information Package (under separate cover)

1. Approved Prescott Police Services Board Minutes – May 26, 2022
2. Approved BIA Committee Meeting Minutes – May 10, 2022
3. Approved Planning Advisory Committee Meeting Minutes – May 5, 2022 & June 27, 2022
4. Community Improvement Plan – Grant Summary July 2022
5. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – June 16, 2022
6. Leeds, Grenville & Lanark District Health Unit Weekly Zoom Call Notes – June 17, 2022
7. Ontario Energy Board Notice to Enbridge Gas Customers re: Application to Dispose of Certain Deferral and Variance Accounts
8. Municipality of Brighton resolution of support re: Expanding Amber Alert System
9. County of Hastings resolution of support re: Expanding Amber Alert System
10. Town of Cobourg resolution of support re: Expanding Amber Alert System
11. City of Mississauga resolution of support re: Expanding Amber Alert System
12. County of Frontenac resolution of support re: Community Schools Alliance Action Plan and Social and Economic Impact for Small Communities in Ontario
13. Municipality of Shuniah resolution of support re: Release of Federal and Provincial Documents related to Former Mohawk Institute Residential School
14. City of Owen Sound resolution of support re: Removal of Municipal Councillors under Prescribed Circumstances
15. Township of Mulmur resolution of support re: Climate Emergency Declaration

8.2 Staff Report 70-2022 - Projects Update - July 2022

Recommended motion:

For information.

8.3 Staff Report 71-2022 - RiverWalk District Promenade Installation

Recommended motion:

That Council approve the closure of Edward St. from King St. to Water St. occurring from Friday, July 29 to Monday, August 1, 2022, to accommodate the second installation of a pedestrian mall pilot project to be known as the "RiverWalk District Promenade".

Carried

9. Committee Reports

9.1 PAC Report 08-2022 - Site Plan Agreement

Motion 165-2022

Moved By Young

Seconded By McConnell

That Council approve the proposed Site Plan application SPC 2021-04 subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Town.
2. That the site plan agreement of the lands, shall be registered and submitted to the Town.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the location of the development, the development plans, and the inclusion of electric vehicle charger installation.

Discussion was held regarding the Planning Advisory Committee's decision, the concerns surrounding the signage and crosswalk at the location.

Further discussion was held regarding the improvement of only one entrance on Edward Street, the number of pumps at the location, the number of parking and queuing spaces, and the potential increase in traffic to the area.

10. Mayor

Mayor Todd spoke to his attendance at the Canada Day celebration, the success of the Promenade, and an event held at Puck's Garden celebrating the Queen's Jubilee.

He spoke to the popularity of Centennial Park, the improvements to the waterfront, and the hard work of operations staff maintaining the parks.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to an upcoming Spyder Bike Rally event taking place on August 6.

Councillor Jansman spoke to the success of the promenade held on the July weekend, congratulated the Community Award recipients, and Christine Sloan and her art students on their artwork. She spoke to her attendance at the recent BIA meeting and Planning Advisory Committee meeting.

Councillor McConnell spoke to the Prescott Public Library and TD Summer Program's "Story Walk" along the Heritage Path. He referenced the YMCA and Connect Youth making use of the Library programs, and the St. Lawrence Shakespeare Festival's performances.

Councillor Ostrander spoke to the Sunday Night Concert Series performances, his attendance at the Community Awards presentation, the renaming of the Rotary Pavilion and provided Council with an update on the Ukrainian family.

Mayor Todd spoke to the Community Awards and the upcoming plaque unveiling for Joanne Crack.

Councillor Shankar spoke to the promenade, the Canada Day event, the opening night of the St. Lawrence Shakespeare Festival, the Sunday Night Concert Series, and updating the TODS signage.

Councillor Young spoke to his attendance at the St. Lawrence Shakespeare festival.

Councillor Burton mentioned the additions to the mural along the Heritage Trail path to be installed following the start of the school year.

12. Staff

12.1 Staff Report 72-2022 -RiverWalk District Decorative Lighting

Motion 166-2022

Moved By Jansman

Seconded By Shankar

That Council approve the purchase and installation of fourteen (14) decorative lighthouse themed pole mounted lights throughout the RiverWalk District at a cost to the Town not to exceed \$9,000, in partnership with the Prescott Business Improvement Area.

Carried

Dana Valentyne, Economic Development Officer, spoke to the report. She referenced discussions with the BIA regarding the downtown beautification plan including the decorative lighthouse themed pole mounted lights. She spoke to the cost sharing with the BIA, the rotation between the lighthouse and the snowflakes on the downtown poles and requesting mock-ups to select a light colour.

Discussion was held regarding the project, the Town's partnership with the BIA, and the size of the lights.

Further discussion was held regarding the location of the lights, the potential expansion, and use of the modernization funding towards the project.

Mayor Todd spoke to connecting the downtown to the parks and paths.

Discussion was held regarding the timeline for installation.

12.2 Staff Report 73-2022 - Tri-Council Direction

Motion 167-2022

Moved By Ostrander

Seconded By Burton

That Council receive Staff report 73-2022 for information and endorse the creation of a Tri-Council Website for Recreation and Tourism Assets; and

That Staff be directed to bring back recommendations on the feasibility of initiating a tri-municipal website and branding opportunities; and

That Staff be directed to bring back more information on healthcare and recruitment to the Tri-Council meeting of July 28, 2022.

Carried

Lindsey Veltkamp, Director of Administration/Clerk, spoke to the report.

Discussion was held regarding the intent of the meeting held on June 29, the continued accomplishments, and suggestions for a shared social media page.

Discussion was held regarding the tri-website specifically the process associated with development and the responsibility of staff to manage the site.

12.3 Staff Report 74-2022 - St. Lawrence Street south of King Street

Motion 168-2022

Moved By Burton

Seconded By Shankar

That Staff be directed to install beach signage indicating beach rules and welcoming visitors, and that a temporary speed bump be installed at the end of St. Lawrence Street to reduce the use of private laneways by motor vehicles.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the notice of motion provided by Councillor McConnell at the June 20 meeting. He provided an overview of the report and recommendations which included additional signage.

Councillor McConnell spoke to concerns he has received from residents regarding the issue and his suggestion of the removal of parking spots.

Discussion was held regarding improving of signage, providing educational social media campaigns, expressed concerns regarding the removal of the concrete barrier, and the addition of a speed bump.

Further discussion was held regarding towing versus ticketing parking infractions.

12.4 Staff Report 75-2022 - Pedestrian Crossings Evaluation and Options

Motion 169-2022

Moved By Young

Seconded By Burton

That Council direct Staff to proceed with the following intersection recommendations:

1. To remove the excess signage and correct the pavement markings at Edward Street and Victor Street at an estimated cost of \$1,500, and that staff obtain a quote for the installation of audible indicators.
2. To obtain a quote for the installation of a mid-block pedestrian signal at Edward Street and Irvine Street.
3. To remove the excess signage and correct the pavement markings at Edward Street and Park Street at an estimated cost of \$1,500, and that staff obtain a quote for the installation of audible indicators.
4. To install directional signage and make the repair to the signal head at Edward Street and King Street at an estimated total of \$6,500.
5. To obtain a quote for the installation of a PXO Type B pedestrian crosswalk at King Street and Centre Street, and that staff obtain a quote for the installation of audible indicators.

6. To obtain a quote for the installation of a PXO Type B pedestrian crosswalk at King Street and George Street, and that staff obtain a quote for the installation of audible indicators.
7. To install signage, correct the pavement parking, extend the traffic arm, and replace the flashing lights with RRFBs at St. Lawrence Street and King Street at an estimated cost of \$15,500, and that staff obtain a quote for the installation of audible indicators.

Carried

Nathan Richard, Director of Operations and Matthew Armstrong, CAO/Treasurer, spoke to the report. They provided Council with an overview of the findings and recommendations for each intersection.

Discussion was held regarding increased traffic with future developments on Edward Street and obtaining quotes for the audible indicators at all intersections.

Jim Doris joined the meeting at 7:33 p.m.

Further discussion was held regarding the location and clarity of signage and the importance of uniformity of the lighting.

Steve Paquette joined the meeting at 7:43 p.m.

Council discussed the timeline for implementation, consistency between the pedestrian crossings, and the feasibility of four-way stops at the intersections located at King Street and George Street and King Street and Centre Street.

13. Resolutions

13.1 Parking on St. Lawrence Street

There was no discussion held under Item 13.1 - Parking on St. Lawrence Street.

14. By-laws

14.1 Site Plan Agreement - 965 Edward Street North

Motion 170-2022

Moved By Young

Seconded By Burton

That By-Law 32-2022, being a by-law to authorize a Site Plan Agreement between the Corporation of the Town of Prescott and Grant Castle Corporation, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the enacting by-law for the MacEwan property previously discussed under Item 9.1 - PAC Report 08-2022 - Site Plan Agreement.

14.2 Sale of Surplus Land - South of CN Rail Line

Motion 171-2022

Moved By Young

Seconded By Shankar

That By-Law 33-2022, being a by-law to authorize the sale of approximately 4.72 acres of land, legally known as: LT A N/S BLK 1 PL 19 Prescott, except PR177247; Prescott; PIN Number 681570311 by the Corporation of the Town of Prescott to 9695443 Canada Inc., be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried on a division of 6 YEAS and 1 NAY, as follows:

YEAS: Councillors Burton, Jansman, Ostrander, Shankar, Mayor Todd, and Young

NAYS: Councillor McConnell

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He referenced the public planning process and the property for development.

Discussion was held regarding informing residents of the site plan and the timeline for the planning applications.

Further discussion was held regarding the requirement of the agreement for the inclusion of the walking space and the public park space in the development, the use of the proceeds from the sale to go towards improvements to the park space, and an addition to the Purchase and Sale agreement.

14.3 Transfer Payment Agreement - ICIP Green 2021

Motion 172-2022

Moved By Jansman

Seconded By Burton

That By-Law 34-2022, being a by-law to authorize a Transfer Payment Agreement between her Majesty The Queen in Right of Ontario as represented by the Minister of Infrastructure and the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He provided background on the funding, the purpose to replace the water tower, timeline for RFP, and project competition.

Mayor Todd thanked the Township of Augusta for their cooperation on the funding application and spoke to the partnership.

14.4 Asset Management Policy Adoption

Motion 173-2022

Moved By Ostrander

Seconded By Jansman

That By-Law 35-2022, being a by-law to adopt an Asset Management Plan for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He thanked Council for their work on the policy, made note of Councillor McConnell's suggested changes to the policy which included the percentage of municipal properties connected to the municipal water system and stated the numbers would be adjusted.

15. New Business

There was nothing under new business.

16. Notices of Motion

There were no notices of motion expressed.

17. Mayor's Proclamation

There was no Mayoral Proclamation.

18. Closed Session

Motion 174-2022

Moved By McConnell

Seconded By Shankar

That Council move into Closed Session at 8:55 p.m. to address matters pertaining to:

18.1 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality; and

18.2 Approval of Closed Session Minutes

That the CAO, Clerk, Director of Operations, Deputy Clerk, Economic Development Officer remain in the room; and

That Steve Paquette and Jim Doris, Viking Energy Group Inc., remain in the room for Item 18.1 Purchase & Sale.

Carried

Motion 175-2022

Moved By Ostrander
Seconded By Shankar

That the meeting be extended. (Time: 9:01 p.m.)

Carried

Motion 176-2022

Moved By Ostrander
Seconded By Shankar

That Council reconvene in Open Session. (Time: 9:41 p.m.).

Carried

19. Rise and Report

During the Closed Session Council received information and gave Staff direction on Item 18.1 - Purchase & Sale and approved Item 18.2 - Closed Session minutes.

20. Confirming By-Law – 36-2022

Motion 177-2022

Moved By Burton

Seconded By Ostrander

That By-Law 36-2022, being a by-law to confirm the proceedings of the Council meeting held on July 18, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

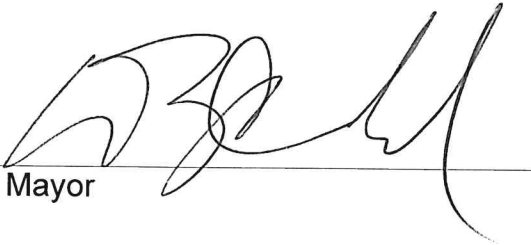
Motion 178-2022

Moved By Burton

Seconded By McConnell

That the meeting be adjourned to Monday, August 22, 2022. (Time: 9:43 p.m.)

Carried


Mayor


Clerk