



**PRESCOTT TOWN COUNCIL  
MINUTES**

**Monday, June 2, 2025  
6:00 p.m.  
Council Chambers  
360 Dibble St. W.  
Prescott, Ontario**

Present	Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Lee McConnell, Councillor Tracey Young, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Dana Valentyne, Economic Development Officer, Renny Rayner, Fire Chief, Samantha Joudoin-Miller, Manager of Community Services, Matt Locke, Director of Operations, Chelsea Conklin, Deputy Clerk, Chloe Preston, Director of Administration/Clerk
Guests	Ellamae Peters, Madelyn Sloan, Stella Higginson, Jon Clarke, Charlotte Davidson, Ellie Gannon, Kathryn Cassidy, and Angela Hunter

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**1. Call to Order**

The meeting was called to order at 6:04 p.m. Mayor Shankar delivered opening remarks.

## **2. Approval of Agenda**

Motion 107-2025

Moved By McConnell  
Seconded By T. Young

That the agenda for the Council meeting of June 2, 2025 be approved as presented.

Carried

## **3. Presentations**

### **3.1 Appointment of Councillor Ray Young**

#### **a. Staff Report 36-2025 Appointment of Ray Young as Councillor**

Motion 108-2025

Moved By Kirkby  
Seconded By Campbell

THAT Council approve and enact By-Law 25-2025 being a By-Law to Appoint Ray Young as Councillor in the Town of Prescott.

Carried

#### **b. Oath of Office of Councillor Ray Young**

Chloe Preston, Director of Administration/Clerk performed the Oath of Office of Councillor Ray Young.

## **4. Declarations of Interest**

There were no declarations of interest.

## **5. Delegations**

### **5.1 South Grenville District High School - Grade 7/8 French Immersion Class**

South Grenville District Highschool Grade 7/8 French Immersion Class spoke to the provided presentation.

Discussion was held regarding the amount and sizing of potential posters. Council provided additional sports organizations and notable citizens the students could write about.

**6. Minutes of the previous Council meetings**

**6.1 May 20, 2025**

Motion 109-2025

Moved By Burton  
Seconded By Kirkby

That the Council minutes dated May 20, 2025, be accepted as presented.

Carried

**7. Communications & Petitions**

There were no communications & petitions.

**8. Consent Reports**

Motion 110-2025

Moved By Campbell  
Seconded By Kirkby

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

**8.1 Council Information Package (under separate cover)**

**9. Committee Reports**

There were no committee reports.

## **10. Mayor**

Mayor Shankar spoke to Steve Clark receiving a King Charles Medallion which he was in attendance for and attended Charter night at the Prescott Legion. Mayor Shankar also spoke to attending an OPP Detachment Board meeting, an upcoming meeting with the Mayor of Ogdensburg, Prescott Porch-fest, and the Prescott Pop-ups.

## **11. Outside Boards, Committees and Commissions**

Councillor McConnell attended the Sandy Hill Cemetery Annual General Meeting and spoke to the maintenance and operations at the Cemetery while thanking the Operations Department for their services.

Councillor R. Young attended the Sandy Hill Cemetery Annual General Meeting and spoke to attending an internment at the Blue Church Cemetery for a long time Prescott resident, Shirley Hodgins.

Councillor T. Young attended the Prescott Heritage Committee meeting reviewing potential heritage properties on May 22, BIA had a Summer Events Committee meeting on May 28 where they discussed launching a "Shop Local" summer program, attended Prescott Porch-Fest and the Branding Strategy visual material is underway. The current Prescott Lighthouse season is seeing an increase in tourists, and tourism brochures have been circulated to towns in the United States through the Thousand Island Tourism Exchange Program. Also celebrating Hometown Heating on 33 years in business.

Councillor Burton spoke to the upcoming Prescott Ribfest from June 13-15, Sunday night concerts starting on June 22, and Planning Advisory Committee meeting on June 3.

Councillor Campbell attended Relay 4 Life at South Grenville District Highschool where they raised \$95,763.09 and Chef Donovan received King Charles Medallion. Councillor Campbell will be attending an upcoming Fire Administration meeting on June 3.

Councillor Kirkby attended Prescott Porch-Fest, Relay 4 Life at South Grenville District Highschool, and met with medical students from Queens University with Mayor Wren and MPP Steve Clark where local doctors spoke to working in a smaller community. Reconstruction work on East St has started as well as the work at the Seymour Recreation Complex has continued. Prescott District Soccer Associations season has started, and there is an upcoming The Row Ball Hockey tournament on June 7 at the Leo Boivin Community Centre.

## 12. Staff

### 12.1 Staff Report 37-2025 Draft Letter to MMAH re Strong Mayor Powers

Motion 111-2025

Moved By McConnell

Seconded By Kirkby

THAT Council endorse the attached draft letter to the Ministry of Municipal Affairs and Housing expressing the Town of Prescott's position on the Strong Mayor Powers; AND

THAT Council direct staff to send the letter to the Minister of Municipal Affairs and Housing and copy the Premier of Ontario, the Ministry of Red Tape Reduction, Member of Provincial Parliament for Leeds, Grenville and Rideau Lakes Steve Clark, the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), and all municipalities across the province.

Carried

Chloe Preston, Director of Administration/Clerk spoke to the report.

Mayor Shankar noted that MPP Steve Clark advised this letter is the best way to communicate with the Provincial Government regarding this legislation change to collaborate together.

### 12.2 Staff Report 38-2025 Grant Application - Health and Safety Water Stream Funding

Motion 112-2025

Moved By R. Young

Seconded By Campbell

THAT Council direct staff to submit an application to the Health and Safety Water Stream funding being administered by the Ontario Ministry of Infrastructure.

Carried

Matt Locke, Director of Operations spoke to the report.

Discussion was held regarding grant timelines and plans for the future.

### **12.3 Staff Report 39-2025 2025 Street Repaving**

Motion 113-2025

Moved By Kirkby

Seconded By T. Young

THAT Council direct staff to proceed with paving and roadwork as outlined in Staff Report 39-2025.

Carried

Matt Locke, Director of Operations spoke to the report.

Discussion was held regarding the cost of the services for the proposed amount, and if all intersections will be replaced.

### **12.4 Staff Report 40-2025 Prescott Family Medical Associates - Cost Sharing Agreement**

Motion 114-2025

Moved By Burton

Seconded By Kirkby

THAT Council approves the Support Agreement for Prescott Family Medical Associates as presented and authorizes the Mayor and Chief Administrative Officer to execute the Agreement.

Carried

Matthew Armstrong, CAO/Treasurer spoke to the report.

### **13. Resolutions**

There were no resolutions.

### **14. By-laws**

#### **14.1 By-Law 26-2025**

Motion 115-2025

Moved By R. Young  
Seconded By Campbell

That By-Law 26-2025, being a by-law to appoint the Fire Chief and Deputy Fire Chief for the Prescott Volunteer Fire Department, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

#### **14.2 By-Law 27-2025**

Motion 116-2025

Moved By Kirkby  
Seconded By Burton

That By-Law 27-2025, being a by-law to enter into the Transfer Payment Agreement with the Housing Enabling Water Systems Fund, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer spoke to the agreement.

Discussion was held regarding where the additional funding is coming from, what work is involved in the agreement and additional pumping stations.

**15. New Business**

There was no new business.

**16. Notices of Motion**

There were no notices of motion.

**17. Mayor's Proclamation**

**17.1 Pride Month**

Mayor Shankar read the pride month proclamation.

**17.2 Seniors' Month**

Mayor Shankar read the Seniors' Month Proclamation.

**18. Period for Media Questions**

The media inquired additionally regarding Mayor Shankar's meeting with the Mayor of Ogdensburg.

**19. Confirming By-Law – 28-2025**

Motion 117-2025

Moved By R. Young  
Seconded By McConnell

That By-Law 28-2025, being a by-law to confirm the proceedings of the Council meeting held on June 2, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**20. Adjournment**

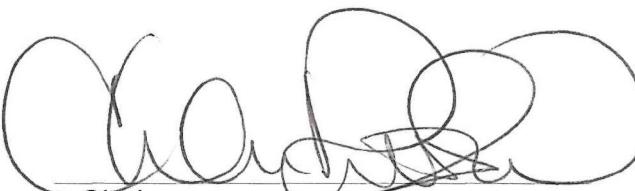
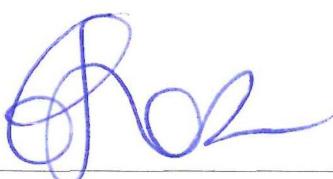
Motion 118-2025

Moved By Kirkby  
Seconded By Burton

That the meeting be adjourned. (Time: 7:00 p.m.)

Carried

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Mayor



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Clerk

