



**PRESCOTT TOWN COUNCIL
AGENDA**

January 27, 2025

6:00 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Our Mission:

To foster an environment of collaborative leadership to grow a safe, inclusive, and resilient community while preserving the unique character of Prescott.

Land Acknowledgement:

We acknowledge that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.

Pages

1. Call to Order

2. Approval of Agenda

RECOMMENDATION

That the agenda for the Council meeting of January 27, 2025, be approved as presented.

3. Declarations of Interest

4. Presentations

4.1 Community Paramedic Program - Jonathan Sylvester and Kris Fournier

| | | |
|---|---|----|
| 4.2 | Rideau St. Lawrence Utilities - Simon Wu, President & CEO | 1 |
| 5. | Delegations | |
| 6. | Minutes of the previous Council meetings | |
| 6.1 | January 13, 2025 | 26 |
| RECOMMENDATION | | |
| That the Council minutes dated January 13, 2025, be accepted as presented. | | |
| 7. | Communications & Petitions | |
| 7.1 | Enabling Opportunity: Ontario's Rural Economic Development Strategy | 37 |
| 8. | Consent Reports | |
| <i>All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.</i> | | |
| RECOMMENDATION | | |
| That all items listed under the Consent Reports section of the agenda be accepted as presented. | | |
| 8.1 | Council Information Package (Under Separate Cover) | |
| 9. | Committee Reports | |
| 10. | Mayor | |
| 11. | Outside Boards, Committees and Commissions | |
| 12. | Staff | |
| 12.1 | Staff Report 03-2025 - 2025 River Route Update | 39 |
| RECOMMENDATION | | |
| That Council direct Staff to renew the River Route Transit Service Partnership Agreement for the period of April 1, 2025, to March 31, 2026; and | | |
| That Staff be directed to explore funding options that could support the purchase of a new bus, shelters and expanded hours of service and | | |

| | | |
|------|--|----|
| | return with details for consideration. | |
| 12.2 | 2025 Budget - Transportation and Recreation Services | 44 |
| 13. | Resolutions | |
| 14. | By-laws | |
| 14.1 | Deputy Clerk Appointment | 76 |
| | RECOMMENDATION | |
| | That By-Law 05-2025, being a by-law to authorize the appointment of Chelsea Conklin as Deputy Clerk for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation. | |
| 14.2 | Acting Clerk By-Law | 77 |
| | RECOMMENDATION | |
| | That By-Law 06-2025, being a by-law to appoint Matthew Armstrong as Acting Clerk for the Town of Prescott, be read and passed, signed by the Mayor and Clerk and sealed by the seal of the Corporation. | |
| 15. | New Business | |
| 15.1 | UCDSB Expanded Sports League for Students Pilot | 78 |
| 15.2 | Proposed Municipal Accountability Act, 2024 | 79 |
| 16. | Notices of Motion | |
| 17. | Mayor's Proclamation | |
| 18. | Period for Media Questions | |
| 19. | Closed Session | |
| | Recommendation | |
| | That Council move into Closed Session at ____ p.m. to discuss matters pertaining to: | |
| 19.1 | Approval of Closed Session Minutes (January 13, 2025) | |
| 19.2 | Identifiable Individual - Board Appointments | |
| | <ul style="list-style-type: none"> • Under Section 239(2)(b) under the Municipal Act - personal matters about an identifiable individual, including municipal or local board | |

employees; and

19.3 Purchase & Sale

- Under Section 239(2)(c) of the Municipal Act - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Director of Administration/Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

20. Rise and Report

21. Confirming By-Law – 07-2025

81

RECOMMENDATION

That By-Law 07-2025, being a by-law to confirm the proceedings of the Council meeting held on January 27, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

22. Adjournment

RECOMMENDATION

That the meeting be adjourned to February 3, 2025. (Time: p.m.)

Summary of Proposed Changes to the USA

Based on the feedback from shareholders at the Rideau St. Lawrence AGMs, to continue growing both the regulated LDC business and non-regulated affiliated businesses, the board of directors and the executive team have been reviewing the Unanimous Shareholder Agreement. RSL collaborated with shareholder representation (CAOs of the municipal shareholders and Senior Legal Counsel of FortisOntario) to incorporate shareholder input. Below is a summary of the proposed changes to the USA:

1. **Updating Legal Names of Parties.** Certain of the parties have changed their legal name since the USA was first created. We have taken the opportunity to update those names.
2. **RSL Distribution Governance Issues.** The existing version of the USA contained certain governance requirements specific to RSL Distribution (in particular ARC requirements). In certain areas it was not clear which entity was being referred to. These Distribution requirements have been carved out and put into Schedule A. These regulatory requirements are important to highlight in the USA but having them separated should leave less ambiguity in the body of the USA.
3. **Permitted Business Activities.** We are proposing an update to make more current the definition of permitted activities for the Corporation and subsidiaries. This definition has been moved out of the body of the USA into a separate schedule (Schedule B) so that it can be more easily reviewed and updated in the future. The change in language creates more flexibility to cover off ancillary activities of the current operations but is balanced by section 4 of the USA which identifies decisions requiring specific shareholder approval.

Related to this, we are proposing granting the directors ability to acquire shares, securities or interest in another business provided such acquisition is for a business which falls within the permitted activities, as long as the cost of acquisition is less than ten percent (15%) of the owners total equity.

4. **General Update to Certain More Standard Provisions.** We have updated certain non-substantive provisions to make them current and applicable (notice provisions, auditor, books and records).
5. **Formatting/Clean-up.** Lastly, in doing the updates we also did some basic clean-up to formatting, fixed some typos and removed a few provisions which are no longer applicable.

AMENDED AND RESTATED UNANIMOUS SHAREHOLDERS' AGREEMENT

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AMENDED AND RESTATED
UNANIMOUS SHAREHOLDERS' AGREEMENT

THIS AMENDED AND RESTATED UNANIMOUS SHAREHOLDERS' AGREEMENT (the
“Agreement”) is made this • day of • 2024

BETWEEN:

RIDEAU ST. LAWRENCE HOLDINGS INC., a company incorporated under the laws
of the Province of Ontario

(hereinafter referred to as the "Corporation")

AND:

THE CORPORATION OF THE TOWN OF PRESCOTT
(formerly known as the Separated Town of Prescott)
(hereinafter referred to as "Prescott ")

AND:

THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS
(formerly known as The Corporation of the Township of South Dundas)
(hereinafter referred to as "South Dundas ")

AND:

THE CORPORATION OF THE TOWNSHIP OF EDWARDSBURGH/CARDINAL
(formerly known as The Village of Cardinal)
(hereinafter referred to as "Edwardsburgh/ Cardinal ")

AND:

THE CORPORATION OF THE VILLAGE OF WESTPORT
(hereinafter referred to as "Westport ")

AND:

FORTISONTARIO INC. a company amalgamated under the laws of the Province of Ontario
(formerly known as Canadian Niagara Power Company Limited)
(hereinafter referred to as " FortisOntario ")

WHEREAS:

- A. The Corporation holds all of the issued and outstanding shares in the capital of three subsidiary companies (collectively, the "Subsidiaries"), namely
 - Rideau St. Lawrence Distribution Inc. (hereinafter called "Distribution")
 - Rideau St. Lawrence Utilities Inc. (hereinafter called "Utilities")
 - Rideau St. Lawrence Services Inc. (hereinafter called "Services")
- B. The parties wish to enter this Agreement to define the management and operation of the Corporation, Distribution, Utilities, and Services, the rights and responsibilities of the Shareholders in regard to the Corporation, and the rights and obligations of the parties with respect to each other;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. INTERPRETATION

- 1.1. Recitals Correct.** The parties hereto confirm the validity and truth of the above noted recitals, which have the same force and effect as if repeated herein at length.
- 1.2. Definitions.** In this Agreement and in any amendment hereto, unless otherwise expressly stated to the contrary, the following words and phrases shall be conclusively considered to have the following meaning:
 - 1.2.1. "**Act**" means the *Business Corporations Act*, R.S.O. 1990, c. B.16, and any statute that may be substituted therefor, as from time to time amended, and the regulations thereto and any regulations that may be substituted therefor, as from time to time amended;
 - 1.2.2. "**arm's length**" shall have the same meaning as that term is given in the *Income Tax Act* (Canada);
 - 1.2.3. "**Articles of the Corporation**" means the Certificate of Incorporation of the Corporation issued under the Act and any subsequent amendments thereto;
 - 1.2.4. "**Board of Directors**" means the board of directors of the Corporation from time to time;
 - 1.2.5. "**Business Day**" means any day other than a Saturday, Sunday or a day which is a statutory holiday in the Province of Ontario;
 - 1.2.6. "**Business of the Corporation**" means the businesses carried on by the Corporation and the Subsidiaries from time to time;

- 1.2.7. "**Business Plan**" means the business plan, which shall include an annual budget, of the Corporation and the Subsidiaries approved by the Directors as provided herein;
- 1.2.8. "**By-Laws**" means the by-laws of the Corporation in effect on the date of execution of the within Agreement and any subsequent additions or amendments thereto;
- 1.2.9. "**Common Shares**" means the Class A shares of the Corporation;
- 1.2.10. "**Director**" means each person elected or appointed by the Shareholders from time to time pursuant to section 2.2.
- 1.2.11. "**Directors**" means every Director;
- 1.2.12. "**Dividend Policy**" means the manner of declaring, determining the amount of and paying dividends as prescribed by Subsection 5.1.2 of this Agreement;
- 1.2.13. "**Person**" means any individual, company, corporation, partnership, firm, trust, sole proprietorship, government or governmental agency, authority or entity howsoever designated or constituted;
- 1.2.14. "**Preference Shares**" means the Class B, C, D, E, and F shares of the Corporation;
- 1.2.15. "**Prime Bank Rate**" means the commercial lending rate of interest which the Corporation's principal bankers quote as the reference rate of interest (commonly known as the "prime rate") for the purpose of determining the rate of interest that it charges to its best commercial customers for loans in Canadian funds;
- 1.2.16. "**Shareholder**" means at any time a person that is (a) a party to this Agreement that is bound by this Agreement at the time and holds one or more Shares at the time or (b) a person that becomes bound by this Agreement at any time and is bound by this Agreement at the time and holds one or more Shares at the time;
- 1.2.17. "**Shareholders**" means every Shareholder
- 1.2.18. "**Shares**" means the Common Shares, Preference Shares, and any other shares of the Corporation which may be authorized pursuant to the Articles of the Corporation.

- 1.3. **Extended Meanings.** In this Agreement, all words and personal pronouns relating thereto whether expressed in the singular or plural or in the masculine, feminine or neuter gender, shall be read and construed as referring to the number and gender of the party or parties referred to in each case as may be required and all verbs shall be construed as agreeing with the required words and pronouns.
- 1.4. **Headings.** The division of this Agreement into paragraphs, sections and subsections and the insertion of headings are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.

- 1.5. **Calculation of Time.** When calculating the period of time within which or following which any act is to be done or step taken pursuant to this Agreement, the date which is the reference date in calculating such period shall be excluded. If the last day of such period is not a Business Day, the period in question shall end on the next Business Day.
- 1.6. **References to Legalization.** Any references herein to any law, by-law, rule, regulations, order or act of any government, governmental body or other regulatory body shall be construed as a reference thereto as amended or re-enacted from time to time or as a reference to any successor thereto.
- 1.7. **Entire Agreement.** This Agreement represents the entire understanding of the parties and no modifications thereof, nor additions thereto, will be binding unless in writing, having direct reference to this Agreement and executed by all parties.
- 1.8. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws in force in the Province of Ontario and shall be treated in all respects as an Ontario contract.
- 1.9. **Amendment and Restatement.** This Agreement amends and restates the unanimous shareholders' agreement dated October 31, 2000 in respect of the Corporation (the "Original USA") in its entirety as of the date hereof. All of the rights, liabilities and obligations of the parties under the Original USA arising on or prior to the date hereof continue in full force and effect, as amended and restated in accordance with the terms hereof.

2. WARRANTIES AND COVENANTS

- 2.1. **Calculation of Shares and Warranties of the Shareholders.** Each Shareholder warrants as follows:
 - 2.1.1. The Shareholders of the Corporation, as of the date of this Agreement, are Prescott, South Dundas, Edwardsburgh/Cardinal, Westport and FortisOntario. All Shareholders hold Common Shares of the Corporation.
 - 2.1.2. FortisOntario owns, or shall own, Common Shares equal to but not greater than 10% of the capital of the Corporation.
 - 2.1.3. Prescott, South Dundas, Edwardsburgh/Cardinal and Westport own, or shall own, in aggregate, the balance of the Common Shares of the Corporation, being not less than ninety per cent (90%) of the Common Shares of the capital of the Corporation.
 - 2.1.4. The Common Shares issued to the Shareholders are, or once issued, shall be, free and clear of all claims, liens and encumbrances whatsoever and no Person, has any agreement or option or right capable of becoming an agreement for the purchase of any such Shares other than pursuant to this Agreement;
 - 2.1.5. Such Shareholder has not entered into with any Person, or granted to any Person any

agreement or option or right capable of becoming an agreement for the purchase, subscription or issuance of any of the unissued Shares of the Corporation.

2.2. Covenants of the Shareholders. Each Shareholder acknowledges and agrees that:

- 2.2.1. The policies and control of the affairs of the Corporation shall be determined by a Board of Directors consisting of five (5) individuals, representing the Shareholders. The Directors of the Corporation shall from time to time appoint the Officers of the Corporation. It is agreed that each of the Shareholders shall designate one (1) individual as its designated representative, respectively, on the Board of Directors. Subject to the provisions of this Agreement, the Board of Directors shall be responsible for the oversight of, and shall monitor, the business and affairs of the Corporation, the day-to-day management of which shall be conducted by management of the Corporation.
- 2.2.2. The Shareholders covenant and agree that, for so long as they are shareholders of the Corporation, they shall vote their shares so as to elect the designated representative(s) of the Shareholders as Directors of the Corporation.

2.3. Warranties of the Corporation. The Corporation warrants that:

- 2.3.1. The authorized share capital of the Corporation is as follows:

An unlimited number of Class A common shares

An unlimited number of Class B preference shares

An unlimited number of Class C preference shares

An unlimited number of Class D preference shares

An unlimited number of Class E preference shares

An unlimited number of Class F preference shares

- 2.3.2. No person, firm or corporation has any agreement or option or right capable of becoming an agreement for the purchase, subscription or issuance of any of the unissued Shares.

3. OPERATION OF THE CORPORATION AND THE SUBSIDIARIES GENERALLY

- 3.1. **The Business.** The parties acknowledge that the businesses which they intend for the Corporation and the Subsidiaries to carry on shall be described in Schedule B attached hereto.

- 3.2. **General Operation.** The parties hereto hereby agree to cause such meetings of the Corporation to be held, resolutions passed, By-laws enacted, agreements and other documents signed and things performed or done as may be required to provide for the following arrangements in connection with the operation and control of the Corporation:

- 3.2.1. **Board of Directors:** The affairs of the Corporation shall be managed by a Board of Directors which shall consist of five (5) individuals and which may consist of such other

persons or persons, if any, as the Shareholders may unanimously agree upon. Meetings of the Board of Directors may be called by any Director and shall be held at the head office of the Corporation or any other location as agreed upon by a quorum of Directors. Proxies shall not be used at any Board of Directors meeting.

3.2.2. Quorum for a Board Meeting: A quorum for a meeting of the Board of Directors shall be a majority of the Directors.

3.2.3. Quorum for a Shareholders Meeting: A quorum for a meeting of the Shareholders shall be a majority of the Shareholders.

3.2.4. Location of Shareholders Meetings: Meetings of Shareholders may be called by any of the Directors. Meetings of Shareholders may be held at the head office of the Corporation, or any other location as agreed upon by a quorum of Shareholders. Minutes of said meetings shall be prepared by the Corporation and the minute book(s) of the Corporation shall be kept at either the Corporation's head office or the offices of the Corporation's solicitors.

3.2.5. Approval of decisions by the Board: Each Director is authorized to exercise one (1) vote. At all meetings of the Board, every question will be decided by a majority of the votes cast on the question. Subject to the Act and this agreement, except where a ballot is demanded, voting on any question proposed for consideration at a meeting of the Board will be determined on a show of hands.

3.2.6. Execution of Contracts: All contracts and documents binding the Corporation shall require the signatures of those individuals determined by the Board of Directors from time to time.

3.2.7. Approval of Share Transfer: The Board of Directors and the Shareholders shall sanction, approve, consent to and otherwise facilitate any transfer of Shares in the capital stock of the Corporation made in compliance with, or which is required to be made by, any provision of this Agreement.

3.2.8. Issue or Transfer of Shares: Every issue or transfer of Shares will be subject to the condition that the subscriber therefor shall, if not a party, agree to be bound by the terms of this Agreement and become a party in accordance with this Agreement.

3.2.9. Share Certificates: The Board of Directors shall cause all share certificates representing Shares in the capital stock of the Corporation which at any time are issued and outstanding to bear the following legend or words similar in effect thereon:

“The share(s) represented by this certificate are subject to the terms and conditions of a unanimous shareholders agreement, and are not transferable except in compliance with the terms and conditions of said Agreement, a copy of which is on file at the registered office of the Corporation.”

3.3. Books and Records. Proper books of account shall be kept on behalf of the Corporation

at its premises and entries shall be made therein of all matters, terms, transactions and things as are usually written and entered into books of account in accordance with the required accounting standard as set by the Canadian Accounting governing body at that time. Any Shareholder may, at any time during usual business hours and without causing unreasonable disruption to the Corporation, cause such Shareholder's employees, agents, professional advisors or authorized representatives to review any of the books and records of the Corporation.

3.4. **Auditor.** The Shareholders shall appoint the auditor for the Corporation annually at a meeting of the Shareholders in accordance with section 4.1 and such auditors shall, at the fiscal year end of the Corporation prepare financial statements of the Corporation and for such purposes, they shall have access to all books of account, records and all vouchers, cheques, papers and documents of or which may relate to the Corporation, including those of the Shareholders to the extent to which such books, records, vouchers, cheques, papers and documents relate to the Corporation.

3.5. **Waiver of Audit.** The requirement for an audit of the Corporation for any financial year may only be waived by way of resolution of all of the Shareholders.

3.6. **Dividends.** Any payment of dividends by the Corporation shall be declared and paid to the Shareholders in compliance with the Dividend Policy.

3.7. **Financial Year End.** The financial year end of the Corporation shall be such date as may be recommended from time to time, by the auditors of the Corporation and approved by the Shareholders in accordance with section 4.1. The parties hereto acknowledge that at present, the financial year end is December 31st.

Business Plan. For the current financial year of the Corporation and for each and every subsequent financial year of the Corporation, the Directors, acting reasonably and in good faith and in the best interests of the Corporation, shall cause to be prepared and approved in accordance with section 4.2 a Business Plan showing, among other things, in a reasonable degree of detail the anticipated revenues, expenditures and cash flow of the Corporation and the Subsidiaries for such financial year of the Corporation. The Business Plan for any particular financial year of the Corporation shall be prepared and delivered to each Shareholder: (i) in the case of the current financial year, no more than 30 days after the date of this Agreement, and (ii) in the case of any other financial year, at least 60 days prior to the beginning of such financial year.

In the management and operation of the business, each Shareholder shall, and shall cause its designated representatives to, endeavour to the extent it is reasonable to do so to cause the Corporation and the Subsidiaries to adhere to the final Business Plan (as approved by the Directors) for a financial year and not exceed expenditures provided for therein except as permitted or approved pursuant to section 4.2.

4. MATTERS REQUIRING SPECIAL APPROVAL

4.1. Without the prior written consent of Shareholders holding, in the aggregate, not less than 80% of the total number of issued Common Shares:

- 4.1.1. the Corporation shall not enter into an undertaking inconsistent with the operations of the Corporation contemplated in Schedule B;
- 4.1.2. no proceedings for the winding-up or dissolution of the Corporation shall be taken or instituted;
- 4.1.3. the Articles of Incorporation of the Corporation shall not be amended;
- 4.1.4. the Corporation shall not amalgamate with another corporation or other corporations;
- 4.1.5. the Corporation shall not be continued under the laws of another jurisdiction;
- 4.1.6. no subsidiaries (other than the Subsidiaries) shall be created by the Corporation and the Corporation shall not acquire any shares or securities of any other corporation. Notwithstanding the above, the Corporation may, with approval of the Board of Directors, without requiring the prior written consent of the Shareholders as provided above, acquire shares, securities or interest in another business provided such acquisition is for a business which produces products or services that are related to, support or contribute to the activities which falls within the permitted business activities described in Schedule B; and; the cost of acquisition is an amount which is less than fifteen percent (15%) of the owners' total equity (as specified in the Corporation's audited consolidated financial statements from the previous fiscal year);
- 4.1.7. no Shares shall be purchased by the Corporation except as may be provided for herein and no Shares shall be redeemed by the Corporation unless the same are required to be redeemed in accordance with the Articles of Incorporation of the Corporation and are being so redeemed;
- 4.1.8. there shall be no change to the end of a financial year or taxation year of the Corporation;
- 4.1.9. there shall be no change of Dividend Policy or other policy with respect to the distribution of surplus and the declaration or payment of any dividend or other distribution on any class of shares;
- 4.1.10. the auditors of the Corporation shall not be appointed, removed or replaced except in accordance with Section 3.4 of this Agreement; and
- 4.1.11. no property of the Corporation or any Subsidiary shall be sold, leased, exchanged or otherwise disposed of other than in the ordinary course of the Business of the Corporation or as provided in the Business Plan for the applicable fiscal year.

- 4.2. Without the approval of Directors representing Shareholders holding, in aggregate, not less than 80% of the total number of issued Common Shares:
 - 4.2.1. no money shall be borrowed on the credit of the Corporation or any Subsidiary other than under a line of credit with the Corporation's bank which has been established with the approval of the Board of Directors if the debt incurred would exceed by more than twenty-five percent (25%) the debt provided for in the Business Plan for the applicable fiscal year;

- 4.2.2. no debt obligations of the Corporation or any Subsidiary shall be issued, sold or pledged, except any promissory notes, banker's acceptances or commercial letters of credit made or issued in respect of the indebtedness from time to time of the Corporation under a line of credit provided for in the Business Plan for the applicable fiscal year or approved pursuant to subparagraph 4.2.1;
- 4.2.3. no currently owned or subsequently acquired real or personal, movable or immovable, property of the Corporation or any Subsidiary, including book debts, rights, powers, franchises and undertaking, shall be charged, mortgaged, hypothecated, pledged or encumbered to secure any debt obligations or any money borrowed, or other debt or liability of the Corporation or any Subsidiary if the debt incurred would exceed by more than twenty-five percent (25%) the debt provided for in the Business Plan for the applicable fiscal year;
- 4.2.4. no property of the Corporation or any Subsidiary shall be sold, leased, exchanged or otherwise disposed of other than in the ordinary course of the Business of the Corporation or as provided in the Business Plan for the applicable fiscal year;
- 4.2.5. no agreements shall be made with any of the Shareholders not in the ordinary course of business;
- 4.2.6. no Business Plan shall be adopted or substantially amended;
- 4.2.7. the Corporation and the Subsidiaries shall not acquire all or substantially all of the assets of any other corporation or business entity or enter into any amalgamation, merger, partnership or joint venture, or other combination with any other corporation or business entity not in the ordinary course of Business of the Corporation;
- 4.2.8. the Corporation and the Subsidiaries shall not at any time incur, or enter into any commitment to make, any capital expenditure in any financial year of the Corporation or incur, or enter into commitments to make, capital expenditures if the expenditure exceeds by more than twenty-five percent (25%) the capital expenditure amount provided for in the Business Plan; and
- 4.2.9. the Corporation and the Subsidiaries shall not advance or loan money to any person who is an officer, director or employee of the Corporation or any Subsidiary.

5. CAPITAL REQUIREMENTS AND DIVIDEND POLICY

5.1. It is agreed that:

- 5.1.1. If at any time hereafter and from time to time capital or further capital is required for carrying on the Business of the Corporation, such capital shall be advanced by the Shareholders in proportion to their respective shareholdings of Common Shares. All Shareholder loans to the Corporation shall bear interest at the Prime Bank Rate, from time to time, per annum plus 2%, and shall be secured on the assets of the company. Repayment of Shareholder loans may only be demanded by a Shareholder upon giving sixty (60) days' written notice to the Corporation and may only be repaid if approved by the Board of Directors. All Shareholder loans may be repaid in whole or in part from

time to time on a pro rata basis in the discretion of the Board of Directors, whether or not repayment has been demanded. If a Shareholder (a “Defaulting Shareholder”) fails to advance its portion of the capital required, the other Shareholders (the “Non-Defaulting Shareholders”) may agree that one or more of them shall provide all or part of the short fall in accordance with subsection 5.1.3;

5.1.2. Unless otherwise agreed by the Shareholders in writing, the Board shall declare and the Corporation shall pay, subject to applicable law and subject to any restrictions imposed upon the payment of dividends by lenders or other third parties, on or about the last day of the third month following the annual general meeting, if at such time the Corporation has net income arising from the immediately preceding fiscal year and has retained earnings as at the end of such fiscal year, as shown on the financial statements of the Corporation for such fiscal year, out of the monies of the Corporation available for payment of dividends, cash dividends on the Common Shares equal in the aggregate to the consolidated after-tax net profit of the Corporation for such preceding fiscal year, less any reasonable reserves determined by the Board to be required for working capital or required to meet any obligations of the Corporation; and

5.1.3. If, with the consent of the Non-Defaulting Shareholders, any Shareholder advances more than its proportion of the Corporation capital requirements as provided for in paragraph 5.1.1, such Shareholder shall be deemed to have made such an advance on behalf of each Defaulting Shareholder and shall be entitled to repayment from the Defaulting Shareholder, on demand, of its proportionate share of the excess advances, together with interest at the Prime Bank Rate plus 4%, secured by a security interest in the shares of the Defaulting Shareholder. Should the Shareholders agree, the excess advance may alternatively be provided in the form of either additional equity in the Corporation or as additional debt owed by the Corporation, on such terms as the Non-Defaulting Shareholders may determine.

6. SUBSIDIARIES

6.1. The Shareholders agree that it shall cause the Corporation to enter into Unanimous Shareholder Declarations with the Subsidiaries, to ensure continuing compliance with the provisions of this Agreement as it applies to the Subsidiaries. In addition to any Unanimous Shareholder Declarations, specific governance requirements for Distribution are detailed in Schedule A, attached hereto.

7. TRANSFER OR DISPOSAL OF SHARES

7.1. Each Shareholder agrees that, except as expressly provided herein, it will not sell, transfer, assign, mortgage, pledge or otherwise dispose of or cease to be the holder of any Shares in the capital stock of the Corporation except with the unanimous consent in writing of all Shareholders of the Corporation, or as provided hereunder. The Corporation agrees that no other Shares of the Corporation shall be issued without the express written consent of all Shareholders.

7.2. The provisions of this Agreement shall apply mutatis mutandis to any shares into which the

Common Shares of the Corporation or any other class of shares to be issued may hereafter be converted or changed or to any shares resulting from a reclassification, subdivision or consolidation of any such shares and also to any shares of the Corporation which are received by the Shareholders as a stock dividend and to any shares or other securities of the Corporation or of a successor company thereof respectively which may be received by the Shareholders of such shares on an amalgamation, reorganization or reconstruction of the Corporation.

8. RIGHT OF FIRST REFUSAL

- 8.1. Subject to the provisions of sections 8.3 and 9, if any Shareholder (hereinafter in this section 8.1 called the "Offeror") desires to sell all but not less than all of the Common Shares owned by it, the Offeror shall give notice (hereinafter in this section 8.1 called the "Selling Notice") to the other Shareholders (hereinafter in this section 8.1 called collectively the "Offerees" and) of its intention to do so. Such Selling Notice shall set forth the number and class of the Common Shares (hereinafter in this section 8.1 called the "Offered Shares") which the Offeror wishes to sell, the price per share at which the Offeror is prepared to sell the Offered Shares and any other terms and conditions, provided that such must not be contrary to the provisions of section 9 of this Agreement, and the proposed date of sale (hereafter called the "Sale Date"), which shall not be less than thirty (30) days nor more than sixty (60) days after the date on which the Selling Notice is given to the Offerees. In such event, unless all the Shareholders otherwise agree, the following provisions of this section 8.1 shall govern such purchase and sale:
 - 8.1.1. the Selling Notice shall be deemed to be an offer, irrevocable within the time hereinafter specified for acceptance, by the Offeror to sell the Offered Shares to the Offerees;
 - 8.1.2. within thirty (30) days after receipt of the Selling Notice, each Offeree may give to the Offeror a notice of acceptance which shall set forth the number of Offered Shares which such Offeree is willing to purchase from the Offeror;
 - 8.1.3. if the Offerees accepting the offer collectively are prepared to purchase all the Offered Shares, then they shall be entitled to purchase the Offered Shares as nearly as may be in proportion to the number of Common Shares of the Corporation then held by them respectively, provided that, if any such Offeree claims less than its respective proportion, the difference in unclaimed Offered Shares shall be used to satisfy the claims of those who claim in excess of their proportions and if the claims in excess are more than sufficient to exhaust such unclaimed Offered Shares, the unclaimed Offered Shares shall be divided *pro rata* among the Offerees desiring to purchase excess shares in proportion to their holdings of Shares of the Corporation immediately prior to the delivery of the Selling Notice, but no Offeree shall be bound to purchase any Offered Shares in excess of the number which it agreed to purchase in its notice of acceptance;
 - 8.1.4. if none of the Offerees accepts the offer or the Offerees accepting the offer collectively are not prepared to purchase all of the Offered Shares, then the Offeror may sell all of the Offered Shares to any other Person within sixty (60) days after the Sale Date at a price per security not less than and on terms and conditions not more favorable to such

Person than the price per security and the terms and conditions set forth in the Selling Notice. In the event that the Offeror does not sell the Offered Shares to such Person within such sixty (60) day period, then the provisions of this Agreement shall once again apply and so on from time to time;

- 8.1.5. if the Offeror has received a *bona fide* offer from a third party to purchase the Offered Shares prior to the date of the Selling Notice which it wishes to accept, then a copy of such offer shall be sent to each Offeree with the Selling Notice and the terms and conditions of sale set forth in the Selling Notice shall be the same as those set forth in such offer, and the Sale Date proposed shall not be less than thirty (30) days nor more than sixty (60) days after the date on which the Selling Notice is given to each Offeree. By delivering a Selling Notice, the Offeror represents and warrants to each other Offeree that there is no direct or indirect supplementary consideration (whether or not in the nature of a tangible or intangible asset, money property, securities or other benefits) to be received by the third party or any other Person in connection with such offer and that such offer is not made as part of or in connection with any other transaction;
- 8.1.6. if the Offered Shares shall not be capable, without division into fractions, of being offered to or being divided among such Offerees in the proportions above mentioned, the same shall be offered to or divided among such Offerees as nearly as may be in the proportions hereinbefore mentioned and any balance shall be offered to or divided among such Offerees or some of them in such manner as may be determined by the Board of Directors of the Corporation.

8.2. **Piggyback Rights.** Where, after compliance with the provisions of section 8.1, any group of Shareholders desires and is entitled to sell all but not less than all of the Common Shares held by them to a third party and such group holds more than fifty percent (50%) of the Common Shares, then such sale, notwithstanding the provisions of section 8.1, shall be permitted only if such third party makes an offer in writing to all other Shareholders holding Common Shares to purchase such Common Shares held by such Shareholders at the same price and upon the same terms and conditions, which written offer shall be irrevocable for forty-five (45) days following the day on which the rights of all such Shareholders under section 8.1 have been waived or expired.

8.3. If (i) an offer is made by a third party to purchase all outstanding Common Shares held by Shareholders holding more than eighty percent (80%) of the outstanding Common Shares; or (ii) an amalgamation, merger, plan of arrangement or other reorganization of the Corporation, (for greater certainty, excluding a municipal amalgamation or other restructuring), is proposed by a third party or an offer is made by a third party to purchase all or substantially all of the assets of the Corporation (collectively a "Reorganization"), all Shareholders are required to sell their Common Shares to the Offeror or approve such Reorganization, as the case may be, if such sale or Reorganization is approved by the holders of more than eighty percent (80%) of the outstanding Common Shares.

8.4. **Put Right.** If the Directors have decided in accordance with section 4.2 that the Shareholders shall make advances to the Corporation pursuant to section 5.1, any

Shareholder whose representative on the Board of Directors voted against such proposed advances may sell all but not less than all of the Common Shares held by it by giving a notice (the "Put Notice") to the other Shareholders stating that it will sell all of such Common Shares pursuant to this section 8.4, whereupon the other Shareholders shall purchase (*pro rata* in accordance with section 8.1.3, unless otherwise agreed between them), or cause the Corporation to purchase, in the sole discretion of the other Shareholders, all of such Common Shares for a cash purchase price equal to the fair market value of such Common Shares determined in accordance with section 10.4 as at the date of the Put Notice. Any transaction of purchase and sale pursuant to this section 8.4 shall be completed in accordance with the provisions of Article 9.

9. GENERAL SALE PROVISIONS

- 9.1. **Sale Provisions.** Each Shareholder who hereafter sells any Shares pursuant to the provisions of this Agreement (such Shareholder being herein sometimes in this section 9 called the "Seller") shall hereby be deemed to warrant to each other Shareholder or other person who purchases such Shares (such Purchasing Shareholder or other person being herein sometimes called the "Buyer") that, at the time of Closing of the transaction of purchase and sale in question, (a) the Seller shall have good and marketable title to such Shares, and (b) the Buyer will acquire such Shares free of any encumbrance of any kind, and in addition the Seller shall hereby be deemed to agree to indemnify and save the Buyer harmless against any loss suffered by the Buyer as a result of there being any encumbrance upon or any defect in the title of the Seller to such Shares.
- 9.2. **Closing.** Each purchase and sale of Shares between Shareholders pursuant to this Agreement shall, unless otherwise expressly provided herein or otherwise agreed between the Seller and the Buyer, be closed at the offices of the solicitors of the Corporation at 10:00 a.m. on the fifteenth (15th) day after the date of the last notice given (or deemed to be given) by the Buyer or Seller, as the case may be, pursuant to the applicable sections of this Agreement.
- 9.3. **Conditions and Closing.** At the time of closing of any purchase of Shares of the Corporation as set forth in section 9.2, the Seller shall table:
 - 9.3.1. a certificate or certificates representing the Shares being sold by the Seller, duly endorsed by the Seller in blank for transfer and transfers of any Shares being sold in such form as the Buyer may reasonably require;
 - 9.3.2. in the case of a sale of Shares by a person which is not a natural person, such authorizing resolutions, orders or other instruments as the solicitors for the Buyer shall reasonably consider necessary to effect and evidence a valid sale and transfer of such Shares; and
 - 9.3.3. evidence of the consent of the Shareholders and/or the Directors to the purchase of Shares in question if such consent is required by this Agreement and/or the Articles of the Corporation;

and each Buyer shall pay for such Shares by bank draft, certified cheque, wire transfer, or other means of immediately available funds. If the Seller fails to comply with the

requirements set out in this section, the Buyer shall, in addition to its other rights, including its right to specific performance, be entitled to rescind and shall have an action for damages.

9.4. **Indebtedness of Seller to Corporation.** If, on the date of closing of any sale and purchase of Shares of the Corporation, the Seller is indebted to the Corporation in an amount recorded on the books of the Corporation and verified by the auditor of the Corporation, then unless otherwise agreed in writing between the Corporation and the Seller, each Buyer shall pay the purchase price payable therefor by it to the Corporation's solicitors, in trust, by tabling and delivering to the Corporation's solicitors, in trust, at the time of closing of such purchase and sale, the purchase price for such Shares. The Corporation's solicitor is hereby authorized by the Seller to apply the total purchase price proceeds to repayment of the indebtedness of the Seller to the Corporation. If such proceeds exceed such indebtedness, the Corporation's solicitors are hereby authorized by the Buyer to pay the excess over to the Seller at the time of closing of such purchase and sale. In the event that the Seller sells all of the Shares of the Corporation owned by it and the indebtedness of the Seller to the Corporation exceeds the proceeds of such sale, then the Seller shall at the time of closing of such purchase and sale pay the balance of such indebtedness to the Corporation to retire such indebtedness.

9.5. **Indebtedness of Corporation to Seller.** If, on the date of closing of any sale and purchase of Shares of the Corporation, the Corporation is indebted to the Seller all of whose Shares are purchased by other Shareholders or if such Seller is the guarantor of any indebtedness of the Corporation, the Buyer or Buyers shall, at the time of closing, purchase such indebtedness at its face value or assume such guarantee in either case *pro rata* in accordance with the number of Shares purchased by it or them.

9.6. **Agreement, Binding on Transferees.** No Shares of the Corporation shall be effectively issued, sold, assigned, transferred, disposed of or conveyed by the Corporation or a Shareholder to any Person other than a Shareholder, until the proposed transferee or purchaser executes and delivers to the parties hereto an agreement agreeing to be bound by this Agreement and any further agreement with respect to the Corporation to which the Shareholders are then, or are then required to be, parties, and unless the proposed transferee or Buyer, on becoming a party to this Agreement, would be in compliance with the provisions of this Agreement. Upon the proposed transferee or Buyer so doing, such agreements shall ensue to the benefit of and be binding upon it as if it had executed and delivered, this Agreement and such other agreements.

9.7. **Continuing Obligations.** Any Shareholder who sells to a person all of the shares of the Corporation owned by it in accordance with the terms of this Agreement, shall thereafter be released and discharged from the further performance of all of its covenants and obligations hereunder from and after the date of such sale and compliance by the transferee with section 9.6 except for any obligations under this Agreement which expressly or impliedly are to survive any such sale.

10. INSOLVENCY OF SHAREHOLDER

10.1 If any Shareholder of the Corporation shall become insolvent or bankrupt, the other Shareholders ("Solvent Shareholders") shall have the right and option to purchase all of the

Shares in the capital of the Corporation held by such Shareholder ("Insolvent Shareholder"), in accordance with their proportionate shareholdings, at and for the fair market value of each such Share as at the date immediately preceding such insolvency or bankruptcy. Such option must be exercised by notice in writing to the Insolvent Shareholder (with a copy to the Corporation), within the one hundred and twenty (120) day period following the day upon which the Shareholders first became aware of the insolvency, or bankruptcy, as the case may be.

- 10.2 The purchase price shall be paid in equal semi-annual payments without interest over a period of 60 months with the first payment to be made on the first day of the month following the exercise of the option. Such amount may be prepaid in whole or in part at any time without notice.
- 10.3 Subject to the provisions of the Act, if within the period of one hundred and twenty (120) days set out in section 10.1 a notice in writing shall not have been given to the Insolvent Shareholder (with a copy to the Corporation) by all or any of the Solvent Shareholders setting out therein the intention of such Solvent Shareholder or Shareholders to purchase, effective immediately prior to the insolvency event, all of the Common Shares owned by the Insolvent Shareholder, then the Corporation shall have the right to redeem and repurchase such portion of the Common Shares as shall not be the subject of a purchase and sale transaction with the Solvent Shareholder(s), effective immediately prior to the insolvency event, for a cash price equal to the fair market value of the Common Shares as at the date immediately preceding the insolvency or bankruptcy of the Insolvent Shareholder.
- 10.4 For the purpose of this Section 10, the fair market value of the Shares of an Insolvent Shareholder at the relevant time shall be determined by a certified business valuator as appointed by the Board of Directors, the costs of which shall be borne by the Corporation. In the event the Board of Directors shall not have appointed a certified business valuator within thirty (30) days of the Shareholders first becoming aware of the insolvency or bankruptcy, as the case may be, then the certified business valuator shall be chosen by the auditor of the Corporation. The determination of such fair market value by such certified business valuator shall be conclusive and binding on the parties for the purposes of this section 10.
- 10.5 Any transaction of purchase and sale pursuant to this section 10 shall be completed in accordance with the provisions of Article 9 hereof but with effect and deemed completion as of the time immediately prior to the occurrence of an insolvency event.

11. SHAREHOLDER INDEMNITY

- 11.1. Each Shareholder (an "Indemnifying Party") hereby agrees to indemnify, hold harmless, reimburse and defend the Corporation and the Subsidiaries and each and every other Shareholder (hereinafter in this section referred to as an "Indemnified Party") for, from and against any and all liability, loss, damage or expense (including, without limitation, reasonable legal fees and disbursements) and any claim thereof or therefor which is asserted against, imposed on, or incurred or sustained by, any Indemnified Party (regardless of the form or nature of such liability, damage, loss, expense or claim) and either:

- 11.1.1. results from, arises out of or is connected with;

- i. the nonfulfillment or breach by the Indemnifying Party of any covenant in or obligation under this Agreement; or
- ii. the negligence or misconduct of (x) the Indemnifying Party or (y) any shareholder, director, officer, employee or agent of the Indemnifying Party or (z) any affiliate (other than the Corporation or any Subsidiary) of the Indemnifying Party; or

11.1.2 arose in respect of or was incurred by the Indemnifying Party or any electricity commission or public utility commission or corporation under section 142 of the *Electricity Act, 1998* associated with such Indemnifying Party, except as expressly provided in any transfer by-laws in respect of the transfer of assets to the Corporation and its Subsidiaries ("Transfer By-Laws") passed by the Indemnifying Party.

11.2. Except as provided in any Transfer By-Laws, none of the Corporation or its Subsidiaries assumes or will be liable for any obligations or liabilities of the Shareholders or any electricity commission or public utility commission or corporation under section 142 of the *Electricity Act, 1998* associated with any of them.

12. NOTICES

Notices. Any notices required to be given herein will be given to the parties in writing at the addresses provided below, or to such other address as the parties may hereafter substitute by written notice. Each party hereto agrees that such notices will be deemed to have been received, if sent by mail, on the fifth (5th) day following the date of mailing and, if delivered personally, by facsimile, by registered mail, by courier, or by electronic means, on the day they were delivered.

| | |
|-----------------------------|---|
| If to Corporation: | 985 Industrial Road P.O. Box 699 Prescott, Ontario K0E 1T0 Attention: CEO |
| If to Prescott: | 360 Dibble Street, P.O. Box 160 Prescott, Ontario K0E 1T0 Attention: Clerk |
| If to South Dundas | P.O. Box 740 Morrisburg, Ontario K0C 1X0 Attention: Clerk |
| If to Edwardsburgh/Cardinal | 18 Centre Street P.O. Box 129 Spencerville, Ontario K0E 1X0 Attention: Clerk |

| | |
|---------------------|--|
| If to Westport | Bedford Street P.O. Box 68 Westport, Ontario K0G 1X0 Attention: Clerk |
| If to FortisOntario | 1130 Bertie Street, P.O. Box 1218 Fort Erie, Ontario L2A 5Y2 Attention: Chief Executive Officer |

Any party may from time to time change its or its address by written notice to each other party given in accordance with the provisions of this Paragraph.

13. ENFORCEMENT OF SHAREHOLDER AGREEMENT

13.1. **Voting Power.** The parties hereto shall at all times use their voting powers (whether expressed by way of vote or written consent) in accordance with the provisions of this Agreement and for the purposes of effectuating the same and for the purposes of ensuring that the Directors of the Corporation shall exercise their powers consistently with the provisions of this Agreement and for the purposes of effectuating the same. The Directors of the Corporation shall see to it that its officers and employees carry out all duties which they are required to perform under the provisions of this Agreement.

13.2. **Arbitration.** The parties agree in the event of a dispute, controversy or claim as to any matter within the terms of this Agreement, (other than a matter in respect of which this Agreement otherwise expressly provides for its conclusive determination) that such dispute shall be referred to arbitration of a single arbitrator as agreed upon by the parties or as appointed pursuant to provisions of the Arbitrations Act, (Ontario) 1991, as amended, whose decision shall be final and binding on all parties.

14. TERM

14.1. **Termination Generally.** This Agreement shall come into force and effect as of the date set out above and shall continue in force until the earlier of:

14.1.1. The date on which this Agreement is terminated by written agreement of the parties;

14.1.2. The date on which the Corporation is dissolved in accordance with the applicable provision of the Act;

14.1.3. The date on which an order is made for the winding-up of the Corporation;

14.1.4. The date on which all issued and outstanding Shares become owned by a single person; or

14.1.5. The date on which the Corporation becomes insolvent or makes an authorized assignment in bankruptcy or is petitioned into bankruptcy.

15. GENERAL

15.1. **Partial Invalidity.** If for any reason whatsoever any term, covenant or condition of this Agreement or the application thereof to any person or circumstance, is to any extent held or rendered invalid, unenforceable or illegal, then such term, covenant or condition:

15.1.1. is deemed to be independent of the remainder of the Agreement and to be severable and divisible therefrom, and its invalidity, unenforceability and illegality does not affect, impair or invalidate the remainder of the Agreement or any part thereof; and

15.1.2. continues to be applicable to and enforceable to the fullest extent permitted by law against any person and in any circumstances other than those as to which it has been held or rendered invalid, unenforceable or illegal.

No party is obligated to enforce any term, covenant or condition of this Agreement against any person, if, or to the extent by so doing, such party is caused to be in breach of any laws, rules, regulations or enactments from time to time in force.

15.2. **Time of Essence.** Time shall be of the essence of this Agreement.

15.3. **Further Documents.** Each of the parties hereto will, from time to time at any other party's request and expense and without further consideration, execute and deliver such other instruments of transfer, conveyance and assignment and take such further action as such other party may require to more effectively complete any matter provided for herein.

15.4. **No Partnership.** Nothing in this Agreement shall be deemed in any way or for any purpose to constitute any party a partner of any other party to this Agreement in the conduct of any business or otherwise, or a member of a joint venture or a joint venture enterprise with any other party to this Agreement.

15.5. **Counterparts.** This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original and such counterparts together shall constitute one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

15.6. **Successors and Assigns.** This Agreement and all of the terms, covenants, provisions, options and conditions of and contained in this Agreement, and obligations hereunder, shall be binding upon and enure to the benefit of the parties hereto, their respective heirs, executors, administrators, estate trustees, personal representatives, successors and permitted assigns, and shall be binding upon any trustee or receiver in bankruptcy of any party hereto, his or its executors, administrators, estate trustees, personal representatives, successors and permitted assigns and upon any person upon whom shall devolve, by operation of law or otherwise, any interest or claim in or to the property of or the interest herein of any party hereto, his or its heirs, executors, administrators, estate trustees, personal representatives, successors and permitted assigns.

15.7. **English Language.** Each of the parties hereto acknowledges that it has required that all documentation in connection with this transaction be drawn upon in the English language. Chacune des parties reconnaît par les présentes qu'on a exigé que toute la documentation

concernant cette transaction soit rédigée en anglais.

15.8. **Independent Legal Advice.** The parties acknowledge that each of them:

- 15.8.1. has had independent legal advice;
- 15.8.2. understands its rights and obligations under this Agreement and the nature and consequences of the Agreement;
- 15.8.3. agrees that the terms of the Agreement are fair and reasonable; and
- 15.8.4. is entering into the Agreement with the prior approval of its Council or its directors and shareholders, as applicable.

15.9. **Construction Clause.** Notwithstanding any rule or maxim of construction to the contrary, any ambiguity or uncertainty will not be construed against any party hereto by reason of the authorship of any of the provisions hereof.

15.10. **Termination of Prior Agreements.** It is agreed that all prior agreements among some or all of the parties hereto regarding the shareholdings of the Corporation, whether written or oral, are hereby terminated.

IN WITNESS WHEREOF this Agreement has been executed by the parties hereto.

SIGNED, SEALED AND DELIVERED in the presence of:

**RIDEAU ST. LAWRENCE HOLDINGS
INC.**

by: _____
President & CEO

by: _____
Vice President & CFO

**THE CORPORATION OF THE TOWN OF
PRESCOTT**

by: _____
Mayor

by: _____
Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF SOUTH DUNDAS**

by: _____
Mayor

by: _____
Clerk

**THE CORPORATION OF THE
TOWNSHIP OF
EDWARDSBURGH/CARDINAL**

by: _____
Mayor

by: _____
Clerk

**THE CORPORATION OF THE VILLAGE
OF WESTPORT**

by: _____
Mayor

by: _____
Clerk

FORTISONTARIO INC.

by: _____
President

by: _____
Vice President

SCHEDULE A

RIDEAU ST. LAWRENCE DISTRIBUTION INC. – SPECIFIC GOVERNANCE REQUIREMENTS

The following are specific corporate government requirements for Rideau St. Lawrence Distribution Inc., which are intended to be supplementary and in addition to its corporate by-laws and other constating documents. If there is any ambiguity or inconsistency between such documents and the items provided for below, the intention is for the items below to govern.

1. Board Composition - Notwithstanding anything to the contrary, Distribution's board of directors shall at all times comply with the requirements under Ontario Energy Board's Affiliate Relationships Code (ARC) for Electricity Distributors, as may be prescribed from time to time. This shall include but not be limited to having at least one-third (1/3) of the directors comprised of independent directors.

SCHEDULE B

PERMITTED BUSINESS ACTIVITIES OF THE CORPORATION AND THE SUBSIDIARIES

The Shareholders acknowledge and agree that the Corporation and the Subsidiaries shall be operated with a view to profitability and maximizing shareholder value, including actively pursuing appropriate growth and merger opportunities relating to the Businesses, adhering to applicable laws and regulations while maintaining appropriate commitments to customer satisfaction, community service, safety and environmental protection. The permitted activities shall include:

- (i) the distribution of electricity, and activities related thereto, in the areas of Prescott, South Dundas, Edwardsburgh/Cardinal and Westport and those other service areas as determined by the Board of Directors from time to time;
- (ii) the provision of retail services; communications; fibre optics; streetlighting, electric vehicle charging, power generation, energy storage, decentralized energy resources, energy conservation, emission reduction services, and activities related thereto; and
- (iii) provision of human resources and asset services to the Corporation, Distribution, Utilities and Services.

Unless the Shareholders otherwise determine by a resolution duly passed by all of them or an instrument in writing signed by all Shareholders, the Corporation and the Subsidiaries shall not, either directly or indirectly, carry on any business other than a business described in this Schedule.



PRESCOTT TOWN COUNCIL

MINUTES

Monday, January 13, 2025

6:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young

Staff Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Matt Locke, Director of Operations, Renny Rayner, Fire Chief, Dana Valentyne, Economic Development Officer, Samantha Joudoin-Miller, Manager of Community Services, Kaitlin Mallory, Deputy Clerk

Guests Susan Leonard Vallom, Walker House Program Director

1. Call to Order

Mayor Shankar called the meeting to order at 6:00 p.m. He welcomed guests and the media.

2. Approval of Agenda

Motion 01-2025

Moved By Burton

Seconded By Kirkby

That the agenda for the Council meeting of January 13, 2025, be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest expressed.

4. Presentations

There were no presentations.

5. Delegations

5.1 St. Lawrence Academy - Lynda Joanisse

Representatives from St. Lawrence Academy were not in attendance to speak to the delegation.

6. Minutes of the previous Council meetings

6.1 December 9, 2024

Motion 02-2025

Moved By Young

Seconded By Lockett

That the Council minutes dated December 9, 2024, be accepted as presented.

Carried

7. Communications & Petitions

- 7.1 Office of the Associate Minister of Emergency Preparedness and Response Letter re: Emergency Management Modernization Act**
- 7.2 MMAH Letter re: COHB and Homeless Prevention Program**

There was no discussion held on either item.

8. Consent Reports

Motion 03-2025

Moved By Burton
Seconded By Campbell

That all items listed under the Consent Reports section of the agenda be accepted as presented, save and except #4 and #6.

Carried

8.1 Council Information Package (under separate cover)

- 1 PCBM Sept. 26, 2024 Meeting Minutes
- 2 UCDSB Dec. 9, 2024 BCI 'RAMbassador Program' Success
- 3 Raisin-South Nation Source Protection Region Dec. 10, 2024
Source Protection Plan – Public Consultation
- 4 MMAH Dec. 12, 2024 Municipal Accountability Act, 2024
- 5 Elizabethtown-Kitley Dec. 17, 2024 Media Release – Dan Downey
Appointed as Councillor
- 6 UCDSB Jan. 7, 2025 Media Release – Pilot Expanded Sports
League
- 7 Elizabethtown-Kitley Dec. 9, 2024 Ontario Rural Road Safety
Program
- 8 Town of Deep River Dec. 10, 2024 Blue Box Amendment
Resolution
- 9 Municipality of Kincardine Dec. 11, 2024 Property Taxation
Implications for Nuclear Generation Facilities
- 10 NOW Caucus Dec.
11, 2024 Northern Ontario Women's Caucus
- 11 Twp of Puslinch Dec. 13, 2024 TAPMO Pre Budget
Announcement TAPMO Docs
- 12 Whitchurch-Stouffville Dec. 18, 2024 Redistribution of Land
Transfer Tax & GST

- 13 Town of Kearney Dec. 19, 2024 ARU & Rural Communities
- 14 City of Markham Dec. 20, 2024 SolvetheCrisis.ca Campaign
- 15 City of Toronto Dec. 20, 2024 Plasma Free Zone
- 16 City of Woodstock Jan. 8, 2025 Support for Children's Aid Society

Councillor Lockett spoke to Item 4 - MMAH Municipal Accountability Act, and Item 6 - UCDSB Media Release - Pilot Expanded Sports League.

9. Committee Reports

There were no committee reports.

10. Mayor

Mayor Shankar spoke to his attendance at the Royal Canadian Legion's New Year's Levy, a Joint Services Committee meeting last week, and the Mid-Term Council training with Rick O'Connor held on January 11.

11. Outside Boards, Committees and Commissions

Councillor Lockett spoke to her attendance at the final meeting of Leeds, Grenville, and Lanark District Health Unit Board of Health in December, and the first meeting of the South East Health Unit on January 1, and the Mid-Term Council training held on January 11.

Councillor McConnell wished everyone a Happy New Year.

Councillor Young provided an Economic Development update and spoke to an upcoming meeting for South Grenville Chamber on January 30, and the availability of Valley Eats delivery service in Prescott.

Councillor Burton spoke to her attendance at a St. Lawrence Shakespeare Festival meeting, and an upcoming Library Board meeting.

Councillor Campbell spoke to her attendance at a Fire Administration meeting held on January 7, and the retirement announcement of Deputy Chief, Robert Gilmour.

Councillor Kirkby provided an Operations update and spoke to the increase in ridership of the River Route transit.

12. Staff

12.1 Staff Report 01-2025 - Seniors Community Grant (SCG) Program 2025-2026

Motion 04-2025

Moved By Burton
Seconded By Campbell

That Council direct Staff to submit an application to the Seniors Community Grant (SCG) Program for up to \$25,000 on behalf of Walker House to offer and deliver theatre and performance-based arts programming.

Carried

Samantha Joudoin-Miller, Manager of Community Services, spoke to the report. She referenced the scope of the grant, the associated deadlines, and the intended and past uses of the Seniors Community Grant at Walker House.

Discussion was held regarding the subsidy of programs to make them accessible.

Susan Leonard Vallom, Walker House Program Director, spoke to the Links2Wellbeing program for covering the cost of participation in situations with potential barriers.

Further discussion was held regarding the grant timelines, current membership requirements at Walker House, and the numbers of participants anticipated at the workshops.

12.2 Staff Report 02-2025 - Emergency Management Program Annual Report

Renny Rayner, Fire Chief, spoke to the report. He spoke to the provincial requirement to have an Emergency Management Committee, the annual compliance report, frequency of meetings, ongoing training, and the annual tabletop exercise with stakeholders.

Discussion was held regarding the provincial Field Officer.

12.3 2025 Project Initial List Presentation

Matthew Armstrong, CAO/Treasurer, spoke to a PowerPoint presentation. A copy of the presentation is held on file. He spoke to the vehicle and equipment fleet, the projects previously approved or in-progress, the non-selected projects, the health and safety projects and new ideas for 2025.

Matt Locke, Director of Operations, spoke to the existing assessment of the current fleet, industry practices for service life, and the 10-year Capital Plan.

Discussion was held regarding contingency for inflation, user-centric format of the report, the current process for selling assets, and utilizing provincial programs for purchasing locally.

Further discussion was held regarding hosting a hazardous waste day, creating a paved path on Sophia Street and Churchill Road, and pedestrian crossings at the railroad tracks.

CAO Armstrong spoke to the ranking of projects and the process for identifying top priorities of members of Council to come back to a future meeting for review.

12.4 2025 Administration & Protective Services Budget

Matthew Armstrong, CAO/Treasurer, spoke to a PowerPoint presentation. A copy of the presentation is held on file. He spoke to the budgetary timelines and the administrative and protective services expenses. He also provided an overview of the budget expenses reviewed to-date, the percentage changes to the budget from 2024, and the Parks and Recreation and Transportation coming to the Council meeting of January 27.

13. Resolutions

13.1 Board & Committee Appointments 2025

Motion 05-2025

Moved By Burton
Seconded By Lockett

That Council approve the following appointments to boards and committees for 2025:

Committee of Adjustment:

Laurie Bonsall
Jim Hutton
Daniel Slunder
Craig Worden
Luis Zelayeta

Planning Advisory Committee:

Leanne Burton (Council Rep.)
James Hutchinson (Citizen Member)
Susan Marjerrison (Citizen Member)
Mayor Gauri Shankar (Council Rep.)
Tracey Young (Council Rep.)

Prescott Cemetery Board of Management:

Trevor Baril
Donald Gibson
Lee McConnell (Council Rep.)
Elaine McCurdie
Ray Young

Prescott Heritage Committee:

Karen Hume
Trevor Baril
Debbie Davis
Scott Hubbard
Dan Stashick
Anthony Vachon
Tracey Young (Council Rep.)

Prescott Public Library Board:

Terry Annas
Peggy Arcand
Leanne Burton (Council Rep.)
Pat Lemaire
Elaine McCurdie

Anthony Vachon

Grenville O.P.P Board:

Mayor Gauri Shankar (Council Rep.)
Rob Samojlo (Municipal Appointee)

Walker House:

Tracey Young (Council Rep.)
Sharon Flood
Pat Marshall
Maria McKibbin
Irene Mueller
Jo Anne Savage
Sharon Stein
Sue Waddell
Tom VanDusen

Carried

14. By-laws

14.1 Interim Tax Levy By-Law

Motion 06-2025

Moved By Kirkby
Seconded By Young

That By-Law 01-2025, being a by-law to provide for an interim tax levy for 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

14.2 2025 Temporary Borrowing By-Law

Motion 07-2025

Moved By Burton

Seconded By Kirkby

That By-Law 02-2025, being a by-law to authorize temporary borrowing for the year 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

14.3 By-Law Enforcement Officer Appointments

Motion 08-2025

Moved By Young

Seconded By Lockett

That By-Law 03-2025, being a by-law to appoint Municipal By-law Enforcement Officers for the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

15. New Business

There was no new business.

16. Notices of Motion

There were no notices of motion.

17. Mayor's Proclamation

There were no proclamations.

18. Period for Media Questions

There were no questions from the media.

19. Closed Session

Motion 09-2025

Moved By Kirkby
Seconded By Campbell

That Council move into Closed Session at 7:12 p.m. to discuss matters pertaining to:

19.1 Approval of Closed Session Minutes (December 9, 2024)

19.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Director of Administration/Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

Council recessed at 7:12 p.m.

Council resumed in Closed Session at 7:21 p.m.

Motion: 10-2025

Lockett, Campbell.

That Council reconvene in Open Session. (Time: 8:19 p.m.)

Carried

20. Rise and Report

During the Closed Session, Council approved the Closed Session minutes dated December 9, 2024, under Item 19.1, and received information and provided Staff direction under 19.2 Purchase and Sale.

21. Confirming By-Law – 04-2025

Motion 11-2025

Moved By Burton
Seconded By Campbell

That By-Law 04-2025, being a by-law to confirm the proceedings of the Council meeting held on January 13, 2025, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

22. Adjournment

Motion 12-2025

Moved By Kirkby
Seconded By McConnell

That the meeting be adjourned to January 27, 2025. (Time: 8:20 p.m.)

Carried

Mayor

Clerk

Ministry of Rural Affairs

Office of the Minister

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

Ministère des Affaires rurales

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 647-329-1485



January 19, 2025

Matthew Armstrong
CAO/Treasurer
Town of Prescott
marmstrong@prescott.ca

Dear Mr. Armstrong:

It is my pleasure to share our government's new plan to support rural economic development, increase and nurture a rural workforce, and strengthen rural communities.

Enabling Opportunity: Ontario's Rural Economic Development Strategy is designed to help rural communities leverage new economic opportunities and prepare themselves for growth.

The Strategy focuses on three key pillars:

- **Safe and Strong Rural Communities** – Improving local economic development capacity and championing local leadership, supporting the rehabilitation of municipal and community infrastructure, optimizing rural connectivity, and supporting communities in developing plans for housing and transportation to ensure rural communities are places where people want to live, work and play.
- **Business Development and Attraction** – Supporting rural and Indigenous communities and other economic development partners in strengthening and growing rural business, encouraging entrepreneurship and innovation, attracting investment, revitalizing downtowns and diversifying regional economies.
- **Growing the Rural Workforce** – Helping grow local talent, raising awareness of job opportunities available in rural Ontario, supporting workers in obtaining the skills needed to succeed, and attracting and retaining workers so that rural communities and small towns thrive.

We brought together municipal and Indigenous leaders and rural stakeholders to provide input into the development of the new strategy. We held 13 regional roundtables to hear the thoughts, experiences, ideas, and inspiration of those living and working in rural Ontario and received many online submissions through our website.

By listening to rural residents, we created a Strategy that represents their concerns. My thanks go out to all of those who participated in the consultation process and I look forward to continuing these conversations.

.../2

Our government has a vision for thriving rural communities and believes that a strong and dynamic rural Ontario is essential for the success of the province's economy. As a proud resident of rural Ontario, I am confident in saying the future is bright for rural Ontario, especially when we work together.

By working together, we can continue to build strong economies and position rural Ontario as a destination of choice for individuals, families, and businesses.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is fluid and cursive, with "Lisa" and "M." on the first line and "Thompson" on the second line.

Lisa M. Thompson
Minister of Rural Affairs



STAFF REPORT TO COUNCIL

Report No. 03-2025

Date: January 27, 2025

From: Matt Locke, Director of Operations
Matthew Armstrong, Chief Administrative Officer & Treasurer

Re: 2025 River Route Update

Recommendation:

That Council direct Staff to renew the River Route Transit Service Partnership Agreement for the period of April 1, 2025, to March 31, 2026; and

That Staff be directed to explore funding options that could support the purchase of a new bus, shelters and expanded hours of service and return with details for consideration.

Background:

The River Route Transit Service Partnership Agreement between the Township of Augusta, City of Brockville, Township of Edwardsburgh Cardinal, and the Town of Prescott requires a yearly review by the partners to affirm their commitment to renew the agreement. The Term, Renewal, and Termination clauses in the agreement are reproduced below.

Term

The term of this agreement shall run from April 1, 2024, to March 31, 2025, which coincides with the Provincial Gas Tax funding year.

Renewal

Each partner shall provide written notice of their intent to renew this agreement for 12 months (April 1st to March 31st) by February 28th of each year.

Termination

If a partner wishes to terminate their participation in this agreement, they must provide written notice by February 28th for termination on March 31st.

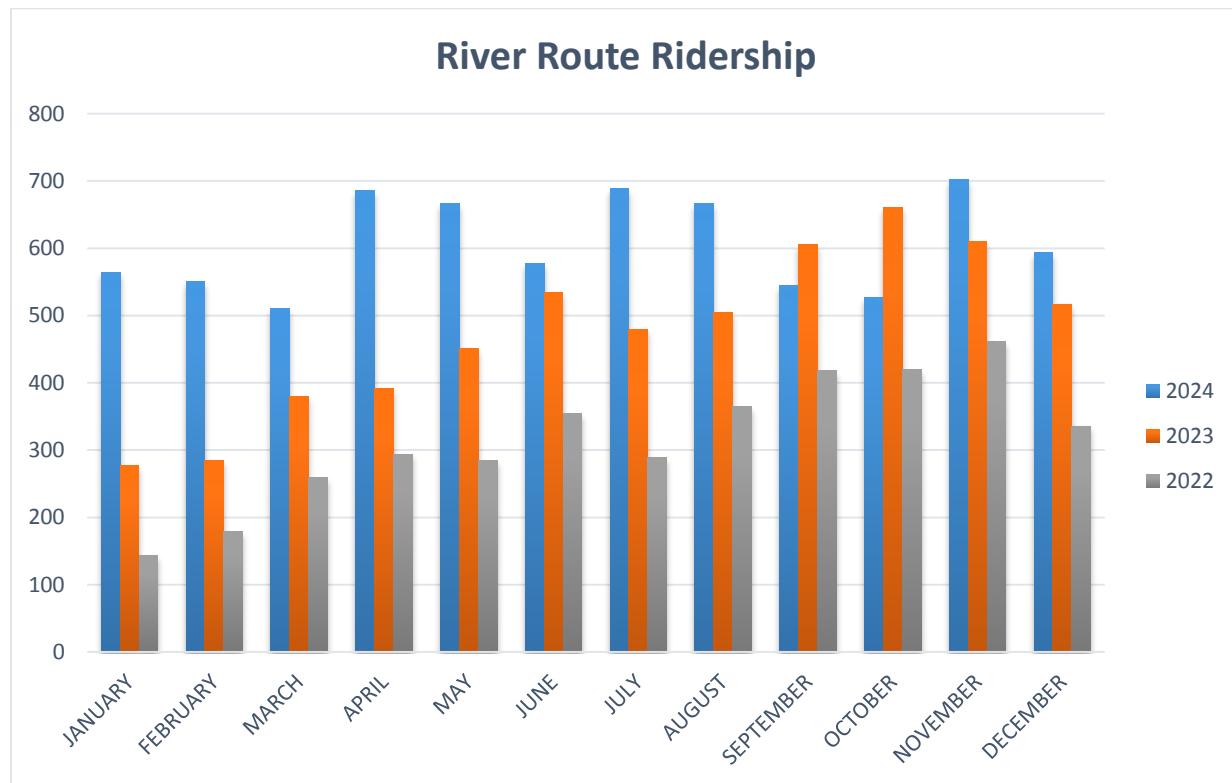
PRESCOTT

EST 1784

THE FORT TOWN

Analysis:

Ridership on the River Route increased 28% in 2024 with a total ridership of 7,277. Total ridership in 2023 and 2022 was 5,694 and 3,805 respectively. The initial ridership target set for the River Route when it began in 2021 was to get to 25 daily riders. The River Route service surpassed this target in 2024 – averaging 29.3 daily riders for the year.



In 2024 the City of Brockville modified their policy to allow Kids 14 and under to ride for free, which was previously for Kids 5 and under. This policy change was also made to the River Route. With the change the number of Kids rides increased to 350, which was previously 94 and 36 in 2023 and 2022. Staff reported an increase in high school students using the River Route to get home after High School extra-curricular activities (e.g. sports practices, club meetings) that extend after school bus hours.

The City of Brockville is in the process of installing Automated Vehicle Location (AVL) devices on all buses, including the River Route. It will allow for recording time and location of riders getting on and off the bus. This data will allow for better route planning and understanding of ridership patterns moving forward.



Alternatives:

Council could decide to not proceed with continuing to support the ongoing operation of the River Route System which would cease operation on March 31, 2025.

Financial Implications:

Each of the three municipalities contributed \$30,000 for the 12-month period which was sufficient to cover the operating costs for 2024. A contribution from each municipality of \$30,000 for 2025 will be sufficient to cover the operating costs. The cost share for each municipality for 2024 is \$4,067 lower than budgeted due to increased ridership revenue and fuel costs being lower than expected. The success of the River Route Transit Service is measured on the concept of continuous improvement in decreasing the cost per ride. Cost per rider will be calculated by taking the total operating expenses of the River Route Transit Service and dividing by the number of rides provided for the applicable period of time. In 2022 the cost per ride was \$43.20. The increase in ridership in 2023 resulted in a decrease in the average cost per ride to \$29.90. A further increase in ridership in 2024 has decreased the estimated cost per ride to \$22.93.

The 2025 Budget has been developed accounting for inflation increases in costs with an overall aim to increase ridership by 5%.

PREScott
EST 1784
THE FORT TOWN

| | 2024 Total | 2024 Budget | 2025 Budget | 2023 Total | 2023 Budget | 2022 Total |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| Revenue | | | | | | |
| Bus Fares | 29,438 | 25,996 | 30,910 | 25,239 | 20,220 | 19,258 |
| EOLC Pilot Funding | - | - | - | - | - | - |
| Provincial Gas Tax (Est.) | 71,516 | 78,086 | 75,695 | 72,970 | 74,271 | 71,553 |
| Augusta | 21,972 | 26,040 | 23,339 | 24,018 | 26,270 | 25,382 |
| Edwardsburgh Cardinal | 21,972 | 26,040 | 23,339 | 24,018 | 26,270 | 25,382 |
| Prescott | 21,972 | 26,040 | 23,339 | 24,018 | 26,270 | 25,382 |
| Total Revenue | 166,870 | 182,200 | 176,621 | 170,262 | 173,300 | 166,956 |
| Expenses | | | | | | |
| Salaries | 110,873 | 119,900 | 116,416 | 115,027 | 116,400 | 113,008 |
| Fuel | 34,805 | 42,000 | 38,285 | 37,162 | 40,000 | 38,090 |
| Maintenance | 14,518 | 18,800 | 15,244 | 17,904 | 15,400 | 14,660 |
| Tickets, Signs, Prog | 6,675 | 1,500 | 6,675 | 170 | 1,500 | 1,197 |
| Total Expenses | 166,870 | 182,200 | 176,621 | 170,262 | 173,300 | 166,956 |
| Ridership | | | | | | |
| Total Rides | 7,277 | 4,058 | 7,641 | 5,694 | 4,058 | 3,865 |
| Operating Days | 248 | 252 | 250 | 249 | 252 | 252 |
| Rides per Day | 29.34 | 16.10 | 30.56 | 22.87 | 16.10 | 15.34 |
| Continuous Improvement Measurement | | | | | | |
| Cost per Ride | 22.93 | 44.90 | 23.12 | 29.90 | 42.71 | 43.20 |

The use of a spare bus from the City of Brockville made it possible to get the River Route Transit Service off the ground. The City of Brockville typically replaces buses on a 6-year lifecycle. The River Route has been using a bus slated for replacement for a 7th year when it would typically be disposed. 2025 is the final year that Brockville will have a bus available to extend one additional year, with no replacements scheduled for two years after 2025. The Federal government has a Rural Transit Solutions Fund grant program targeting transit service servicing populations smaller than 50,000. The grant will cover up to 80% of the cost of buses and shelters. It is recommended that Council direct Staff to apply for Rural Transit Solution Fund funding to fund a dedicated bus for the River Route service. Staff are proposing a 2025 project with a cost of \$30,000 to cover the Prescott share of a new bus purchase if the grant application is successful.

The Ontario Transit Infrastructure Fund is a provincial grant used to support the start-up and growth of transit projects. Projects must expand service to unserved areas or close a demonstrable transit gap to be eligible. It is recommended that Council direct Staff to explore this funding option for expanding hours of service and/or route locations and return with details for consideration.



Environmental Implications:

None

Attachments:

None

Submitted by:

Matt Locke
Director of Operations

Submitted by:

Matthew Armstrong
Chief Administrative Officer & Treasurer



2025 Budget
Transportation and Recreation Services
January 27, 2025

- Timelines
- Transportation Services
- Recreation Services

Timelines



- Operations
- Roads - Paved
- Bridges and Culverts
- Roads – Traffic
- Sidewalks
- Roads – Winter
- Sidewalks – Winter
- Parking Lots
- Street Lighting
- River Route

Transportation Services Expenses

| | 2024 Budget | 2024 Projection | 2025 Budget | Budget to Budget Higher / (Lower) | Notes | Transfer to Reserves |
|---------------------------|------------------|------------------|------------------|-----------------------------------|---|----------------------|
| Operations | 910,263 | 898,169 | 955,096 | 44,833 | | - |
| Roads - Paved | 542,763 | 552,051 | 520,443 | (22,320) | Decrease in OCIF funding | - |
| Bridges | - | - | 16,465 | 16,465 | Bi-annual inspection & insurance | - |
| Roads - Traffic | 517,728 | 545,468 | 546,909 | 29,181 | | 103,105 |
| Sidewalks | 74,000 | 42,500 | 74,000 | - | | 12,500 |
| Roads - Winter | 138,400 | 105,754 | 146,750 | 8,350 | | - |
| Sidewalks - Winter | 21,000 | 38,937 | 37,398 | 16,398 | Sidewalk plow debt repayment 5 years instead of 7 | - |
| Parking Lots | 1,900 | 1,496 | 1,700 | (200) | | - |
| Street Lighting | 163,498 | 148,000 | 153,300 | 5,300 | | - |
| River Route | 185,991 | 185,991 | 195,219 | 9,228 | Offset by additional revenue | - |
| Total | 2,540,045 | 2,533,863 | 2,647,352 | 107,307 | | 115,605 |

- Recreation - Culture
- Parks
- Recreation - Programs
- Walker House
- Marina
- Pool
- Library
- Leo Boivin Community Centre
- Seymour Recreation Complex
- Museum

Recreational Services Expenses

| | 2024 Budget | 2024 Projection | 2025 Budget | Budget to Budget Higher / (Lower) | Notes | Transfer to Reserves |
|----------------|------------------|--------------------|------------------|---|---|-------------------------|
| Rec - Culture | 274,019 | 277,489 | 308,587 | 34,568 | Increases Cemetery \$6k, Comm. Grants \$7k, Library \$19k | 25,000 |
| Parks | 563,820 | 546,564 | 603,034 | 39,214 | | 24,200 |
| Rec - Programs | 209,814 | 194,608 | 216,077 | 6,263 | | - |
| Walker House | 114,374 | 114,127 | 133,192 | 18,818 | Special Grant Revenue \$14,000 | 1,750 |
| Marina | 370,667 | 356,924 | 367,611 | (3,056) | Breakeven with transfer to reserve | 79,435 |
| Pool | 82,805 | 83,001 | 87,745 | 4,940 | | 2,100 |
| LBCC | 60,593 | 63,220 | 63,615 | 3,022 | | - |
| SRC-ACCC | 858,453 | 953,131 | 987,999 | 129,546 | Offset additional \$125k revenue | 300,000 |
| Library | 197,645 | 214,258 | 213,908 | 16,263 | | - |
| Museum | 63,539 | 60,366 | 66,915 | 3,376 | | - |
| Total | 2,795,729 | 2,864,063 | 3,048,683 | 252,954 | Offset \$139k additional revenue | 432,485 |

Budget Expenses Reviewed to Date

| | 2024 Budget | 2024 Projection | 2024 Budget | Budget to Budget Higher / (Lower) | Notes | Transfer to Reserves |
|-----------------------|-------------------|-------------------|-------------------|-----------------------------------|----------------------------------|----------------------|
| Health | 415,623 | 418,756 | 460,186 | 44,563 | | - |
| Social | 961,959 | 964,237 | 996,203 | 34,244 | | 5,132 |
| Administrative | 1,599,453 | 1,596,498 | 1,685,142 | 85,689 | | 456,202 |
| Protective | 2,313,708 | 2,283,392 | 2,445,207 | 131,499 | | 30,000 |
| Transportation | 2,540,045 | 2,533,863 | 2,647,352 | 107,307 | | 115,605 |
| Recreation | 2,795,729 | 2,864,063 | 3,048,683 | 252,954 | Offset \$139k additional revenue | 432,485 |
| Total | 10,626,517 | 10,667,497 | 11,282,773 | 656,256 | | 1,039,424 |
| % Change | | | | +6.18% | | |

- Expenses Budgets
 - Environmental
 - Water and Wastewater
 - Planning & Development

Budget Worksheet
Operations

Fund

00

2025 Budget

Dept

300

| | Year-to-Date | | | Total 2024 | Total 2024 | Total 2025 | Higher / (Lower) | Notes |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|----------|
| | Budget | Actual | Variance B (W) | Projection | Budget | Budget | (Lower) | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 734,678 | 738,785 | (4,108) | 886,542 | 881,613 | 925,246 | 43,633 | |
| Travel Mileage | 417 | 1,309 | (893) | 1,390 | 500 | 1,500 | 1,000 | |
| Training Accommodation | - | 179 | (179) | 179 | - | - | - | |
| Training Meals | - | 45 | (45) | 45 | - | - | - | |
| Training Fees | 13,250 | 60 | 13,190 | 60 | 15,900 | 15,900 | - | |
| Membership Fees | 1,500 | 870 | 630 | 570 | 1,800 | 2,900 | 1,100 | From 313 |
| Meeting expenses | 208 | - | 208 | - | 250 | 250 | - | |
| Office Supplies | 167 | 190 | (24) | 190 | 200 | 200 | - | |
| Supplies Other | 542 | 170 | 372 | 170 | 650 | 650 | - | |
| Computer | - | - | - | 11 | - | - | - | |
| Computer Licenses | 500 | - | 500 | - | 600 | 600 | - | |
| Advertising Recruitment | 208 | 2,499 | (2,291) | 2,499 | 250 | 250 | - | |
| Maintenance Supplies | 417 | 1,198 | (781) | 1,198 | 500 | 500 | - | |
| Telephone Service | 1,417 | 1,727 | (311) | 2,002 | 1,700 | 2,000 | 300 | |
| Cellular Services | 1,750 | 1,991 | (241) | 1,991 | 2,100 | 2,100 | - | |
| Data Communications | 2,083 | 463 | 1,620 | 556 | 2,500 | 1,000 | (1,500) | |
| Clothing / Uniform | 1,417 | 467 | 950 | 467 | 1,700 | 1,700 | - | |
| Security Services | - | 299 | (299) | 299 | - | 300 | 300 | |
| Total | 758,553 | 750,252 | 8,300 | 898,169 | 910,263 | 955,096 | 44,833 | |

Budget Worksheet

Roads - Paved

Fund 00

2025 Budget

Dept 311

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|--------------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Asphalt Cold Mix | 3,333 | 7,259 | (3,925) | 7,259 | 4,000 | 7,500 | 3,500 | |
| Other Expenses | 35,000 | - | 35,000 | 48,029 | 42,000 | 40,000 | (2,000) | Rout & sealing / Line Pa |
| Contracted Services | 413,969 | 108,051 | 305,918 | 496,763 | 496,763 | 472,943 | (23,820) | Paving |
| Total | 452,303 | 115,309 | 336,993 | 552,051 | 542,763 | 520,443 | (22,320) | |



Budget Worksheet Bridges & Culverts

Fund 00
Dept 312

2025 Budget

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|-----------------|--------------|----------|----------|------------|----------|---------------|---------------------|----------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Insurance - New | | | | | | 13,965 | 13,965 | New Bridge Insurance |
| Inspections | - | - | - | - | - | 2,500 | 2,500 | Bi-annual Inspection |
| Total | - | - | - | - | - | 16,465 | 16,465 | 2025 |

Budget Worksheet 00 2025 Budget

Roads - Traffic

Fund 00

Dept 313

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|------------------------------|--------------|--------|----------|------------|--------|--------|------------------|---------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 35,978 | 39,787 | (3,810) | 42,745 | 43,173 | 45,872 | 2,699 | Crossing Guards |
| Training Fees | 1,667 | 5,319 | (3,653) | 5,319 | 2,000 | 2,000 | - | |
| Mileage | - | 40 | (40) | 40 | - | - | - | |
| Training Other | - | 62 | (62) | 62 | - | - | - | |
| Membership Fees | 833 | - | 833 | - | 1,000 | - | (1,000) | Move to 300 |
| Professional dues | 83 | 110 | (27) | 110 | 100 | - | (100) | Move to 300 |
| Health & Safety | 3,333 | 1,289 | 2,044 | 1,249 | 4,000 | 4,000 | - | |
| Insurance | 20,429 | 20,429 | (0) | 24,515 | 24,515 | 25,735 | 1,220 | Renewal +5% |
| Office Supplies | 833 | 40 | 793 | 60 | 1,000 | 1,000 | - | |
| Courier | - | - | - | 30 | - | - | - | |
| Other | 1,667 | 2,165 | (499) | 2,489 | 2,000 | 2,000 | - | |
| Computer License | 208 | - | 208 | - | 250 | - | (250) | |
| Welding Supplies | 1,500 | 1,045 | 455 | 1,045 | 1,800 | 1,800 | - | |
| Janitorial Cleaning Supplies | 7,917 | 5,184 | 2,733 | 9,313 | 9,500 | 9,500 | - | |
| Maintenance Supplies | 8,333 | 14,906 | (6,572) | 15,405 | 10,000 | 15,000 | 5,000 | |
| Landscaping | 667 | - | 667 | - | 800 | - | (800) | |
| Building Repairs | 4,167 | 787 | 3,380 | 787 | 5,000 | 5,000 | - | |
| Building Contracts | 833 | 428 | 405 | 428 | 1,000 | 500 | (500) | |
| Hydro | 13,500 | 14,415 | (915) | 17,306 | 16,200 | 18,200 | 2,000 | Assumes 5% increase |
| Heat | 6,250 | 5,512 | 738 | 7,166 | 7,500 | 7,500 | - | Assumes 5% increase |
| Water | 417 | 370 | 46 | 439 | 500 | 500 | - | Assumes 5% increase |
| Telephone | 2,000 | 2,182 | (182) | 2,182 | 2,400 | 2,200 | (200) | |
| Cellular Services | 4,583 | 8,854 | (4,271) | 8,854 | 5,500 | 8,500 | 3,000 | |
| Data Communications | 2,083 | 6,468 | (4,385) | 7,762 | 2,500 | 8,500 | 6,000 | |
| Insurance | 5,092 | 5,092 | (0) | 6,110 | 6,110 | 7,235 | 1,125 | Renewal +5% |
| Oils | 1,667 | 933 | 734 | 1,120 | 2,000 | 2,000 | - | |

Budget Worksheet

Roads - Traffic

Fund

00

2025 Budget

Dept

313

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|----------------------|----------------|----------------|--------------|----------------|----------------|----------------|------------------|---------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Vehicle Fuel | 41,667 | 42,583 | (916) | 51,725 | 50,000 | 54,300 | 4,300 | Assumes 5% increase |
| Tools | 4,167 | 2,793 | 1,373 | 3,179 | 5,000 | 5,000 | - | |
| Vehicle Parts | 13,333 | 26,128 | (12,795) | 28,119 | 16,000 | 16,000 | - | |
| Repairs | 36,250 | 24,860 | 11,390 | 45,297 | 43,500 | 43,500 | - | |
| Vehicle Licensing | 417 | 367 | 49 | 367 | 500 | 500 | - | |
| Vehicle Insurance | 7,292 | 7,292 | (0) | 8,750 | 8,750 | 9,225 | 475 | Renewal +5% |
| Roads & Signs | 8,333 | 17,016 | (8,683) | 19,850 | 10,000 | 10,000 | - | |
| Uniforms | 7,083 | 9,548 | (2,465) | 9,548 | 8,500 | 10,800 | 2,300 | |
| Contracted Services | 16,667 | 8,558 | 8,108 | 18,208 | 20,000 | 20,000 | - | |
| Security Services | 417 | 224 | 193 | 224 | 500 | 500 | - | |
| Maintenance Contract | 16,167 | 10,429 | 5,738 | 10,747 | 19,400 | 19,400 | - | CN Crossings |
| Waste Collection | 3,333 | 5,398 | (2,065) | 5,398 | 4,000 | 7,700 | 3,700 | |
| Rental Equipment | 28,458 | 35,764 | (7,305) | 40,728 | 34,150 | 16,795 | (17,355) | Moved below |
| Debenture Payments | 52,358 | 31,521 | 20,837 | 63,042 | 62,830 | 63,042 | 212 | |
| Transfer to Reserves | 71,458 | 71,458 | 0 | 85,750 | 85,750 | 103,105 | 17,355 | From above |
| Total | 431,440 | 429,358 | 2,082 | 545,468 | 517,728 | 546,909 | 29,181 | |

| Budget Worksheet | | | Fund | 00 | 2025 Budget | | | |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--|
| Roadside | | | Dept | 314 | | | | |
| Year-to-Date | | | Total | Total | Total | Higher / | Notes | |
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Contracted Services | 8,750 | - | 8,750 | - | 10,500 | 10,500 | - | |
| Maintenance Contract | 42,500 | - | 42,500 | 30,000 | 51,000 | 51,000 | - | |
| Transfer to Reserve | 10,417 | 10,417 | (0) | 12,500 | 12,500 | 12,500 | - | |
| Total | 61,667 | 10,417 | 51,250 | 42,500 | 74,000 | 74,000 | - | |



Budget Worksheet

Winter Roads

Fund 00

Dept 321

2025 Budget

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|-----------------|----------------|---------------|---------------|----------------|----------------|----------------|--------------|--------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Sand | 8,333 | - | 8,333 | - | 10,000 | 10,000 | - | |
| Salt | 45,833 | 67,979 | (22,146) | 67,979 | 55,000 | 65,000 | 10,000 | |
| Snow Removal | 35,000 | 7,617 | 27,383 | 7,617 | 42,000 | 42,000 | - | |
| Debt Payment | 26,167 | 19,659 | 6,507 | 30,158 | 31,400 | 29,750 | (1,650) | For Snow Plow Debt |
| Total | 115,333 | 95,255 | 20,078 | 105,754 | 138,400 | 146,750 | 8,350 | |

| Budget Worksheet | | | Fund | 00 | 2025 Budget | | |
|-------------------------------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------------------|
| Winter Control Sidewalk Dept | | | 322 | | | | |
| Year-to-Date | | | Total | Total | Total | Higher / | Notes |
| Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | |
| Debt Payment | 17,500 | 15,131 | 2,369 | 38,937 | 21,000 | 37,398 | 16,398 Sidewalk Plow Debt |
| Total | 17,500 | 15,131 | 2,369 | 38,937 | 21,000 | 37,398 | 16,398 |

Budget Worksheet Fund 00 2025 Budget

Parking Lots Dept 340

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|--|--------------|--------|----------|------------|--------|--------|----------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |

Expenses

| | | | | | | | | |
|--------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|----------------------|
| Other | 417 | 357 | 59 | 358 | 500 | 500 | - | |
| Hydro | 1,167 | 1,037 | 130 | 1,138 | 1,400 | 1,200 | (200) | Increase EV Chargers |
| Total | 1,583 | 1,394 | 189 | 1,496 | 1,900 | 1,700 | (200) | |

Budget Worksheet Fund 00 2025 Budget

Street Lighting Dept 350

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|--|--------------|--------|----------|------------|--------|--------|----------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |

Expenses

| | | | | | | | | |
|----------------------|----------------|----------------|---------------|----------------|----------------|----------------|--------------|--------------------|
| Hydro | 53,333 | 53,295 | 38 | 65,946 | 64,000 | 69,300 | 5,300 | Assume 5% increase |
| Maintenance Contract | 28,333 | 47,551 | (19,218) | 47,551 | 34,000 | 34,000 | - | |
| Debenture Payment | 41,667 | - | 41,667 | 50,000 | 50,000 | 50,000 | - | |
| Total | 123,333 | 100,847 | 22,487 | 163,498 | 148,000 | 153,300 | 5,300 | |

Budget Worksheet

River Route

Fund 00

2025 Budget

Dept 750

| Account | Year-to-Date | | | Total 2024 Projection | Total 2024 Budget | Total 2025 Budget | Higher / (Lower) | Notes |
|---------------------|--------------|----------------|-------------------|-----------------------------|-------------------------|-------------------------|---------------------|---------------------------|
| | Budget | Actual | Variance B (W) | | | | | |
| Expenses | | | | | | | | |
| Contracted Services | 0000-3129 | 154,993 | 22 | 154,970 | 185,991 | 185,991 | 195,291 | 9,300 Assumes 5% increase |
| Total | | 154,993 | 22 | 154,970 | 185,991 | 185,991 | 195,291 | 9,300 |

Budget Worksheet Fund 00 2025 Budget

Recreation - Culture Dept 700

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|--|--------------|--------|------------|--------|--------|-------|----------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | B (W) | Projection | Budget | Budget | | | |

Expenses

| | | | | | | | | |
|-----------------------|----------------|----------------|--------------|----------------|----------------|----------------|---------------|---------------------------|
| Grants to Others | 207,516 | 206,195 | 1,321 | 252,281 | 249,019 | 283,587 | 34,568 | Cemetery \$20,000 |
| Promotional Materials | - | 208 | (208) | 208 | - | - | - | Community Grants \$64,680 |
| Grants to Others | - | - | - | - | - | - | - | Library \$198,907 |
| Transfer to Reserves | 20,833 | 20,833 | 0 | 25,000 | 25,000 | 25,000 | - | |
| Total | 228,349 | 227,236 | 1,113 | 277,489 | 274,019 | 308,587 | 34,568 | |

Budget Worksheet

Parks

Fund

00

2025 Budget

Dept

710

| | Year-to-Date | | | Total 2024 Projection | Total 2024 Budget | Total 2025 Budget | Higher / (Lower) | Notes |
|------------------------------|--------------|---------|-------------------|-----------------------------|-------------------------|-------------------------|---------------------|---------------------|
| | Budget | Actual | Variance B (W) | | | | | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 273,013 | 256,508 | 16,504 | 307,810 | 327,615 | 348,529 | 20,914 | |
| Travel, Training, Conference | 6,667 | 5,349 | 1,317 | 5,349 | 8,000 | 8,000 | - | |
| Health & Safety Supplies | 1,250 | - | 1,250 | - | 1,500 | 1,500 | - | |
| Liability Insurance | 5,954 | 5,954 | (0) | 7,145 | 7,145 | 7,500 | 355 | Renewal +5% |
| Office Supplies | 83 | - | 83 | 18 | 100 | - | (100) | |
| Supplies Other | 125 | - | 125 | - | 150 | - | (150) | |
| Other | 2,083 | 2,250 | (167) | 2,250 | 2,500 | 2,500 | - | |
| Office Equipment | 208 | - | 208 | - | 250 | - | (250) | |
| Equipment Maintenance | 2,083 | 7,868 | (5,784) | 7,868 | 2,500 | 9,500 | 7,000 | |
| Advertising | 83 | - | 83 | - | 100 | - | (100) | |
| Promotional Materials | 83 | - | 83 | - | 100 | - | (100) | |
| Maintenance Supplies | 8,750 | 7,669 | 1,081 | 7,669 | 10,500 | 10,500 | - | |
| Maintenance Contract | - | 2,160 | (2,160) | 2,160 | - | - | - | |
| Landscaping | 20,833 | 22,307 | (1,473) | 22,307 | 25,000 | 25,000 | - | |
| Building Repairs | 1,250 | 3,030 | (1,780) | 1,774 | 1,500 | 1,500 | - | |
| Hydro | 6,375 | 5,640 | 735 | 6,978 | 7,650 | 7,350 | (300) | Assumes 5% increase |
| Water | 5,833 | 9,660 | (3,826) | 10,103 | 7,000 | 10,500 | 3,500 | Assumes 5% increase |
| Sewer | 2,917 | 9,886 | (6,970) | 10,367 | 3,500 | 10,800 | 7,300 | Assumes 5% increase |
| Cellular Services | 4,500 | 3,231 | 1,269 | 3,231 | 5,400 | 3,750 | (1,650) | |
| Data Communications | 750 | 1,366 | (616) | 1,366 | 900 | 1,400 | 500 | |
| Insurance | 2,817 | 2,817 | (0) | 3,380 | 3,380 | 4,835 | 1,455 | Renewal +5% |
| Tools | 2,083 | 575 | 1,508 | 848 | 2,500 | 2,500 | - | |
| Vehicle Parts | 8,333 | 102 | 8,231 | 102 | 10,000 | - | (10,000) | |
| Equipment Supplies | 1,250 | 193 | 1,057 | 193 | 1,500 | 1,500 | - | |
| Vehicle Repairs | 5,833 | - | 5,833 | - | 7,000 | - | (7,000) | |
| Vehicle Insurance | 2,358 | 2,358 | 0 | 2,830 | 2,830 | 3,370 | 540 | Renewal +5% |
| Uniforms / Clothing | 417 | 2,233 | (1,816) | Page 65 of 84,233 | 500 | 4,800 | 4,300 | |

Budget Worksheet

Parks

Fund 00 2025 Budget

Dept 710

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|----------------------|----------------|----------------|---------------|----------------|----------------|----------------|------------------|----------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Contracted Services | 5,000 | 33,325 | (28,325) | 33,483 | 6,000 | 20,000 | 14,000 | Tree Trimming |
| Rental Equipment | 3,750 | - | 3,750 | 1,900 | 4,500 | 2,500 | (2,000) | |
| Fireworks | 7,500 | - | 7,500 | - | 9,000 | 10,000 | 1,000 | Fireworks |
| Transfer to Reserves | 20,167 | 20,167 | (0) | 24,200 | 24,200 | 24,200 | - | |
| Debenture Payment | 67,500 | 40,180 | 27,320 | 81,000 | 81,000 | 81,000 | - | Riverwalk Park |
| Total | 469,850 | 444,827 | 25,023 | 546,564 | 563,820 | 603,034 | 39,214 | |

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|-------------------------|----------------|----------------|---------------|----------------|----------------|----------------|------------------|---------------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 133,803 | 140,405 | (6,601) | 168,486 | 160,564 | 165,327 | 4,763 | |
| Training Fees | 1,250 | 622 | 629 | 622 | 1,500 | 1,500 | - | |
| Conference Fees | 833 | - | 833 | - | 1,000 | 1,000 | - | |
| Memberships | 1,000 | 1,367 | (367) | 1,456 | 1,200 | 1,500 | 300 | |
| Office Supplies | - | 149 | (149) | 149 | - | 150 | 150 | |
| Printing Costs | 1,667 | - | 1,667 | - | 2,000 | 2,000 | - | |
| Materials and Equipment | 27,083 | 6,648 | 20,435 | 7,831 | 32,500 | 29,000 | (3,500) | Will be broken down |
| Advertising, Copyrights | 1,000 | 24 | 976 | 24 | 1,200 | 1,200 | - | |
| Promotional Materials | 1,750 | 457 | 1,293 | 473 | 2,100 | 2,100 | - | |
| Recreation Programming | 4,500 | 4,458 | 42 | 6,232 | 5,400 | - | (5,400) | |
| Community Cleanup | - | 2,116 | (2,116) | 2,116 | - | 1,000 | 1,000 | |
| Canada Day | - | 602 | (602) | 602 | - | 1,000 | 1,000 | |
| Pumpkin Parade | - | 757 | (757) | 968 | - | 1,000 | 1,000 | |
| Christmas Parade | - | 120 | (120) | 828 | - | 1,000 | 1,000 | |
| Family Day | - | 928 | (928) | 928 | - | 1,000 | 1,000 | |
| Tree Lighting | - | - | - | - | - | 1,000 | 1,000 | |
| Fitness Programming | - | - | - | - | - | 1,000 | 1,000 | |
| Arts Programming | - | 273 | (273) | 273 | - | 1,000 | 1,000 | |
| Youth Programming | - | 41 | (41) | 277 | - | 1,000 | 1,000 | |
| Cellular | 583 | 677 | (94) | 812 | 700 | 800 | 100 | |
| Clothing | 125 | - | 125 | - | 150 | - | (150) | |
| Contracted Services | - | 525 | (525) | 525 | - | 500 | 500 | |
| Credit Card Fees | 1,250 | 1,713 | (463) | 2,005 | 1,500 | 2,000 | 500 | |
| Total | 174,845 | 161,882 | 12,963 | 194,608 | 209,814 | 216,077 | 6,263 | |

Budget Worksheet
Walker House

Fund 00
Dept 622

2025 Budget

| Account | Year-to-Date | | | Total 2024 | Total 2024 | Total 2025 | Higher / (Lower) | Notes |
|------------------------------|--------------|---------------|---------------|---------------|----------------|----------------|---------------------|---------------------------|
| | Budget | Actual | Variance | | | | | |
| | B (W) | | | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 0000 | 67,745 | 70,660 | (2,915) | 84,792 | 81,294 | 84,722 | 3,428 |
| Mileage | 0000-3000 | 125 | 109 | 16 | 749 | 150 | 1,250 | 1,100 |
| Training Mileage | 0000-3010 | - | - | - | 8 | - | - | - |
| Training Accommodation | 0000-3011 | - | - | - | 426 | - | - | - |
| Meals | 0000-3013 | - | - | - | 64 | - | - | - |
| Training Fees | 0000-3020 | 208 | 650 | (442) | 650 | 250 | 750 | 500 |
| Conferences | 0000-3022 | 417 | - | 417 | - | 500 | - | (500) |
| Health & Safety Supplies | 0000-3040 | 83 | 122 | (39) | 122 | 100 | 100 | - |
| Insurance | 0000-3090 | 1,104 | 1,104 | (0) | 1,325 | 1,325 | 1,390 | 65 Renewal +5% |
| Other | 0000-3129 | 13,750 | 88 | 13,662 | 12,088 | 16,500 | 5,500 | (11,000) Programming |
| Special Grant | 0000-3129 | - | 88 | (88) | - | - | 25,000 | 25,000 SCG Grant Expenses |
| Janitorial Supplies | 0000-3200 | 333 | 28 | 305 | 95 | 400 | 400 | - |
| Maintenance Supplies | 0000-3201 | 333 | 380 | (46) | 380 | 400 | 400 | - |
| Repairs | 0000-3217 | 833 | 264 | 570 | 264 | 1,000 | 1,000 | - |
| Hydro | 0000-3220 | 2,167 | 1,879 | 287 | 2,183 | 2,600 | 2,300 | (300) Assumes 5% increase |
| Heat | 0000-3221 | 1,667 | 1,582 | 84 | 2,030 | 2,000 | 2,150 | 150 Assumes 5% increase |
| Water | 0000-3222 | 333 | 300 | 33 | 361 | 400 | 400 | - Assumes 4% increase |
| Sewer | 0000-3223 | 542 | 513 | 29 | 620 | 650 | 650 | - Assumes 4% increase |
| Cellular Services | 0000-3231 | 583 | 1,890 | (1,307) | 2,269 | 700 | 800 | 100 |
| Data Communications | 0000-3232 | 1,417 | 1,068 | 349 | 1,282 | 1,700 | 1,500 | (200) |
| Building & Content Insurance | 0100-3290 | 1,213 | 1,213 | - | 1,455 | 1,455 | 1,630 | 175 Renewal +5% |
| Contracted Services | 0000-4001 | 417 | - | 417 | - | 500 | - | (500) |
| Security Services | 0000-4040 | 583 | 1,215 | (632) | 1,215 | 700 | 1,500 | 800 |
| Transfer to Reserves | 0000-8000 | 1,458 | 1,458 | 0 | 1,750 | 1,750 | 1,750 | - |
| Total | | 95,312 | 84,611 | 10,700 | 114,127 | 114,374 | 133,192 | 18,818 |

Budget Worksheet

Marina

Fund

00

2025 Budget

Dept

731

| | Year-to-Date | | | Total 2024 | Total 2024 | Total 2025 | Notes |
|-------------------------------|--------------|--------|----------------|---------------|------------|------------|----------------------|
| | Budget | Actual | Variance B (W) | Projection | Budget | Budget | |
| Expenses | | | | | | | |
| Salaries & Benefits | 84,039 | 76,448 | 7,592 | 91,737 | 100,847 | 88,541 | (12,306) |
| Travel Meals | - | 10 | (10) | 10 | - | - | - |
| Training Fees | 417 | 362 | 55 | 362 | 500 | 500 | - |
| Mileage | - | 188 | (188) | 721 | - | 750 | 750 |
| Membership Fees | 625 | 660 | (35) | 660 | 750 | 750 | - |
| Health & Safety Supplies | 500 | 181 | 319 | 181 | 600 | 600 | - |
| Liability Insurance | 11,117 | 11,117 | (0) | 13,340 | 13,340 | 14,000 | 660 Renewal +5% |
| Office Supplies | 667 | 515 | 152 | 515 | 800 | 800 | - |
| External Printing Costs | 83 | 94 | (10) | 94 | 100 | 100 | - |
| Other | 1,000 | 730 | 270 | 730 | 1,200 | 1,200 | - |
| Office Equipment | 42 | 9 | 32 | 9 | 50 | - | (50) |
| Equipment Maintenance | 583 | - | 583 | - | 700 | 700 | - |
| Public Relations | - | 129 | (129) | 129 | - | 400 | 400 |
| Advertising Community | 83 | - | 83 | - | 100 | - | (100) |
| Advertising Recruitment | 208 | - | 208 | - | 250 | - | (250) |
| Janitorial Cleaning Supplies | 42 | 37 | 4 | 37 | 50 | 50 | - |
| Maintenance Supplies | 2,500 | 2,258 | 242 | 2,258 | 3,000 | 3,000 | - |
| Maintenance Contracts | 2,500 | 4,083 | (1,583) | 4,083 | 3,000 | 3,000 | - |
| Repairs | 4,167 | 277 | 3,890 | 277 | 5,000 | 5,000 | - |
| Other Building Contracts | - | 297 | (297) | 297 | - | - | - |
| Hydro | 13,333 | 13,916 | (583) | 15,209 | 16,000 | 16,000 | - Assume 5% increase |
| Water | 3,333 | 758 | 2,575 | 3,827 | 4,000 | 4,000 | - |
| Sewer | 3,333 | 988 | 2,345 | 4,103 | 4,000 | 4,000 | - |
| Telephone | 833 | 810 | 24 | 972 | 1,000 | 1,000 | - |
| Cellular Services | 542 | 747 | (205) | 896 | 650 | 900 | 250 |
| Data Communications | 1,417 | 1,475 | (58) | 1,770 | 1,700 | 1,800 | 100 |
| Building & Contents Insurance | 1,704 | 1,704 | (0) | 2,045 | 2,045 | 3,735 | 1,690 Renewal +5% |
| Tools | 417 | 59 | 358 | Page 69 of 89 | 500 | 500 | - |

Budget Worksheet

Marina

Fund 00

2025 Budget

Dept 731

| | Year-to-Date | | | Total | Total | Total | Notes |
|----------------------|----------------|----------------|-----------------|----------------|----------------|----------------|----------------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | |
| | | | B (W) | Projection | Budget | Budget | |
| Signs & Boards | 417 | 26 | 390 | 26 | 500 | 500 | - |
| Gas | 74,167 | 94,310 | (20,143) | 94,310 | 89,000 | 94,300 | 5,300 |
| Diesel | 15,833 | 18,586 | (2,753) | 18,586 | 19,000 | 18,600 | (400) |
| Ice | 1,500 | - | 1,500 | - | 1,800 | - | (1,800) |
| Ice Cream | 1,917 | 749 | 1,168 | 749 | 2,300 | 2,300 | - |
| Uniforms | - | 620 | (620) | 620 | - | 750 | 750 |
| Contracted Services | 4,167 | 8,877 | (4,710) | 3,782 | 5,000 | 5,000 | - |
| Security Services | 208 | - | 208 | - | 250 | - | (250) |
| Waste Collection | 1,667 | 3,273 | (1,606) | 3,273 | 2,000 | 3,400 | 1,400 |
| Credit Card Charges | 9,333 | 11,162 | (1,829) | 11,822 | 11,200 | 12,000 | 800 |
| Transfer to Reserves | 66,196 | 66,196 | 0 | 79,435 | 79,435 | 79,435 | - |
| Total | 308,889 | 321,650 | (12,760) | 356,924 | 370,667 | 367,611 | (3,056) |

Budget Worksheet Fund 00 2025 Budget

Pool Dept 735

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|--|--------------|--------|----------|------------|--------|--------|----------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |

Expenses

| | | | | | | | | |
|-------------------------------|---------------|---------------|-----------------|---------------|---------------|---------------|--------------|---------------------|
| Membership Fees | 271 | - | 271 | - | 325 | - | (325) | |
| Supplies Other | 42 | 81 | (40) | 81 | 50 | 100 | 50 | |
| Office Equipment | 146 | - | 146 | - | 175 | - | (175) | |
| Health and Safety Supplies | 417 | 126 | 290 | 126 | 500 | 500 | - | |
| Maintenance Supplies | 1,042 | 1,009 | 33 | 1,009 | 1,250 | 1,250 | - | |
| Repairs | 333 | 759 | (426) | 759 | 400 | 1,000 | 600 | |
| Hydro | 2,500 | 2,790 | (290) | 2,899 | 3,000 | 3,050 | 50 | Assume 5% increase |
| Heat | 1,833 | 2,360 | (527) | 2,620 | 2,200 | 2,750 | 550 | Assume 5% increase |
| Water | 292 | 272 | 20 | 326 | 350 | 350 | - | Assumes 4% increase |
| Sewer | 500 | 484 | 16 | 584 | 600 | 600 | - | Assumes 4% increase |
| Data Communications | 1,417 | 1,782 | (366) | 2,139 | 1,700 | 2,200 | 500 | |
| Building & Contents Insurance | 1,129 | 1,129 | (0) | 1,355 | 1,355 | 1,445 | 90 | Renewal +5% |
| Pool - Chemicals | 3,167 | 3,838 | (671) | 3,838 | 3,800 | 3,900 | 100 | |
| Contracted Services | 54,167 | 65,166 | (10,999) | 65,166 | 65,000 | 68,500 | 3,500 | |
| Transfer to Reserves | 1,750 | 1,750 | - | 2,100 | 2,100 | 2,100 | - | |
| Total | 69,004 | 81,547 | (12,542) | 83,001 | 82,805 | 87,745 | 4,940 | |

| Budget Worksheet | | | Fund | 00 | 2025 Budget | | | |
|---------------------------------|---------------------|---------------|----------------|---------------|---------------|---------------|-------------------------|---------------------|
| Leo Boivin Community Cen | | | Dept | 736 | | | | |
| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | | |
| Expenses | | | | | | | | |
| Health & Safety Supplies | 292 | - | 292 | - | 350 | - | (350) | |
| Liability Insurance | 11,603 | 11,603 | - | 13,923 | 13,923 | 14,535 | 612 | Renewal +5% |
| Office Supplies | - | 128 | (128) | 179 | - | - | - | |
| Other | 1,167 | 14 | 1,152 | 47 | 1,400 | 1,400 | - | |
| Janitorial Supplies | 2,250 | 2,327 | (77) | 2,327 | 2,700 | 2,700 | - | |
| Maintenance Supplies | 2,250 | 2,855 | (605) | 2,855 | 2,700 | 2,700 | - | |
| Maintenance Contracts | 917 | 171 | 746 | 171 | 1,100 | 1,100 | - | |
| Repairs | 1,667 | - | 1,667 | - | 2,000 | 2,000 | - | |
| Hydro | 9,583 | 9,073 | 510 | 10,985 | 11,500 | 11,500 | - | Assumes 5% increase |
| Heat | 6,333 | 4,538 | 1,796 | 5,527 | 7,600 | 5,800 | (1,800) | Assumes 5% increase |
| Water | 792 | 1,024 | (232) | 1,230 | 950 | 1,300 | 350 | Assumed 4% increase |
| Sewer | 1,000 | 1,248 | (248) | 1,507 | 1,200 | 1,600 | 400 | Assumed 4% increase |
| Telephone | - | 7 | (7) | 7 | - | - | - | |
| Data Communications | 2,000 | 1,796 | 204 | 2,155 | 2,400 | 2,200 | (200) | |
| Building & Contents Insurance | 9,892 | 9,892 | (0) | 11,870 | 11,870 | 13,280 | 1,410 | Renewal +5% |
| Parts | 208 | - | 208 | - | 250 | - | (250) | |
| Consulting Services | - | 977 | (977) | 977 | - | 1,000 | 1,000 | |
| Security | 417 | 5,390 | (4,974) | 7,992 | 500 | 1,000 | 500 | |
| Waste Disposal | 125 | 1,469 | (1,344) | 1,469 | 150 | 1,500 | 1,350 | |
| Total | 50,494 | 52,510 | (2,016) | 63,220 | 60,593 | 63,615 | 3,022 | |

Budget Worksheet Fund 00 2025 Budget
Seymour Recreation Comp Dept 737

| Account | Year-to-Date | | | Total 2024 | Total 2024 | Total 2025 | Higher / (Lower) | Notes |
|--------------------------|--------------|----------------|----------------|-----------------|----------------|----------------|------------------|----------------------------|
| | Budget | Actual | Variance B (W) | Projection | Budget | Budget | (Lower) | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 0000 | 249,979 | 250,913 | (934) | 301,096 | 299,975 | 341,759 | 41,784 |
| Mileage | 0000-3000 | - | - | - | - | - | - | - |
| Health & Safety Supplies | 0000-3040 | - | 1,012 | - | 1,012 | - | 1,000 | 1,000 |
| Liability Insurance | 0000-3090 | 9,507 | 9,507 | - | 11,408 | 11,408 | 11,975 | 567 Renewal +5% |
| Office Supplies | 0000-3100 | 417 | 316 | 100 | 316 | 500 | 500 | - |
| Office Supplies | 0000-3101 | - | 183 | (183) | 183 | - | - | - |
| Other Expenses | 0000-3129 | 2,083 | 13,658 | (11,575) | 9,177 | 2,500 | 10,000 | 7,500 |
| Other Expenses | 0000-3130 | - | 269 | (269) | 269 | - | - | - |
| Equipment Maintenance | 0000-3134 | 1,667 | 26,360 | (24,693) | 26,595 | 2,000 | 15,000 | 13,000 |
| Advertising | 0000-3150 | - | 192 | (192) | 192 | - | - | - |
| Canteen Supplies | 0000-3156 | 25,000 | 34,800 | (9,800) | 46,013 | 30,000 | 45,000 | 15,000 |
| Janitorial Supplies | 0000-3200 | - | 1,368 | (1,368) | 1,378 | - | 1,500 | 1,500 |
| Maintenance Supplies | 0000-3201 | 4,167 | 11,694 | (7,527) | 11,694 | 5,000 | 10,000 | 5,000 |
| Hydro | 0000-3220 | 100,000 | 91,618 | 8,382 | 116,365 | 120,000 | 122,200 | 2,200 Assumes 5% increase |
| Heat | 0000-3221 | 23,333 | 30,831 | (7,498) | 37,603 | 28,000 | 39,500 | 11,500 Assumes 5% increase |
| Water | 0000-3222 | 2,500 | 6,007 | (3,507) | 6,289 | 3,000 | 6,600 | 3,600 Assumes 4% increase |
| Sewer | 0000-3223 | 2,917 | 6,250 | (3,334) | 6,590 | 3,500 | 6,900 | 3,400 |
| Telephone Services | 0000-3230 | - | 1,363 | (1,363) | 1,363 | - | - | - One time |
| Cellular Services | 0000-3231 | - | 2,259 | (2,259) | 2,259 | - | - | - One time |
| Data Communications | 0000-3232 | 10,000 | 10,054 | (54) | 12,065 | 12,000 | 12,000 | - |
| Fuel | 0000-3301 | 2,333 | 7,555 | (5,221) | 9,416 | 2,800 | 9,500 | 6,700 Zamboni Propane Fuel |
| Tools | 0000-3320 | 417 | 746 | (329) | 746 | 500 | 500 | - |
| Building Insurance | 0100-3290 | 28,975 | 28,975 | - | 34,770 | 34,770 | 38,765 | 3,995 |
| Pipe Fittings | 0000-3500 | - | 62 | (62) | 62 | - | - | - |
| Uniforms/Clothing | 0000-3630 | 833 | - | 833 | - | 1,000 | - | (1,000) |
| Security Services | 0000-4040 | - | 5,535 | (5,535) | 5,535 | - | 5,500 | 5,500 |
| Waste Services | 0000-4340 | - | 6,227 | (6,227) | 6,942 | - | 6,000 | 6,000 |
| Credit Card Charges | 0000-5811 | 1,250 | 3,157 | (1,907) | 3,793 | 1,500 | 3,800 | 2,300 |
| Transfer to Reserve | 0000-8000 | 250,000 | 250,000 | - | 300,000 | 300,000 | 300,000 | - |
| Total | | 715,378 | 800,912 | (84,523) | 953,131 | 858,453 | 987,999 | 129,546 |

Budget Worksheet

Library

Fund

00

2025 Budget

Dept

740

| | Year-to-Date | | | Total | Total | Total | Higher / (Lower) | Notes |
|--------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|------------------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |
| Expenses | | | | | | | | |
| Salaries & Benefits | 125,000 | 142,625 | (17,625) | 171,150 | 150,000 | 165,000 | 15,000 | |
| Training Fees | 917 | - | 917 | - | 1,100 | 1,100 | - | |
| Membership Fees | 63 | 279 | (217) | 335 | 75 | 80 | 5 | |
| Meeting Expenses | 2,083 | - | 2,083 | - | 2,500 | 2,675 | 175 | |
| Health & Safety Supplies | 42 | 69 | (27) | 83 | 50 | 53 | 3 | |
| Office Supplies | 833 | 3,334 | (2,501) | 4,001 | 1,000 | 5,025 | 4,025 | |
| Special Project | 5,000 | 7,401 | (2,401) | 8,881 | 6,000 | - | (6,000) | |
| Postage | 1,333 | 870 | 463 | 1,044 | 1,600 | 1,680 | 80 | |
| Books | 12,500 | 12,974 | (474) | 15,569 | 15,000 | 15,750 | 750 | |
| Subscriptions | 517 | 176 | 340 | 212 | 620 | 650 | 30 | |
| SOLS Pools | 458 | - | 458 | - | 550 | 525 | (25) | |
| Other | 1,250 | 2,248 | (998) | 2,698 | 1,500 | 2,100 | 600 | |
| Office Equipment | - | - | - | - | - | 525 | 525 | |
| Photocopier Maintenance | 1,500 | 1,114 | 386 | 1,336 | 1,800 | 1,890 | 90 | |
| Computer | 5,000 | 4,121 | 879 | 4,946 | 6,000 | 6,300 | 300 | |
| Computer Licenses | 4,583 | 2,143 | 2,440 | 2,572 | 5,500 | 5,775 | 275 | |
| Children's Programs | 2,917 | 770 | 2,147 | 924 | 3,500 | 3,150 | (350) | |
| Maintenance Supplies | 167 | - | 167 | - | 200 | 525 | 325 | |
| Maintenance Contract | 417 | - | 417 | - | 500 | 525 | 25 | |
| Repairs | 83 | 384 | (301) | 461 | 100 | 525 | 425 | |
| Bank Charges | 42 | 38 | 3 | 46 | 50 | 55 | 5 | |
| Total | 164,704 | 178,548 | (13,844) | 214,258 | 197,645 | 213,908 | 16,263 | |

Budget Worksheet Fund 00 2025 Budget

Museum Dept 751

| | Year-to-Date | | | Total | Total | Total | Higher / | Notes |
|--|--------------|--------|----------|------------|--------|--------|----------|-------|
| | Budget | Actual | Variance | 2024 | 2024 | 2025 | (Lower) | |
| | | | B (W) | Projection | Budget | Budget | | |

Expenses

| | | | | | | | | |
|-------------------------------|---------------|---------------|----------------|---------------|---------------|---------------|--------------|-------------|
| Salaries & Benefits | 23,563 | 21,820 | 1,742 | 26,322 | 28,275 | 29,154 | 879 | |
| Liability Insurance | 292 | 292 | (0) | 350 | 350 | 370 | 20 | Renewal +5% |
| Other | 1,667 | 3,378 | (1,711) | 788 | 2,000 | 2,000 | - | |
| Building Contracts | 42 | - | 42 | 51 | 50 | 50 | - | |
| Building Contracts | 42 | 311 | (269) | 57 | 50 | 50 | - | |
| Internet | 1,000 | 1,219 | (219) | 1,169 | 1,200 | 1,200 | - | |
| Building & Contents Insurance | 275 | 275 | - | 330 | 330 | 790 | 460 | Renewal +5% |
| Security Services | - | 95 | (95) | 95 | - | 100 | 100 | |
| Contracted Services | 1,667 | 1,648 | 19 | 2,000 | 2,000 | 2,000 | - | |
| Rent | 24,403 | 25,931 | (1,528) | 29,204 | 29,284 | 31,201 | 1,917 | |
| Total | 52,949 | 55,183 | (2,234) | 60,366 | 63,539 | 66,915 | 3,376 | |

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 05-2025

A BY-LAW TO AUTHORIZE THE APPOINTMENT OF CHELSEA CONKLIN AS DEPUTY CLERK FOR THE CORPORATION OF THE TOWN OF PRESCOTT

Being a by-law to authorize the appointment of Chelsea Conklin as Deputy Clerk for the Corporation of the Town of Prescott

WHEREAS, Section 228(2) of *the Municipal Act, 2001 S.O. 2001, c.25*, as amended, provides for the appointment for such Officers as may be necessary for the purpose of the Corporation; and

WHEREAS the *Municipal Act, 2001*, Part VI, Section 228(2) provides for the appointment of a Deputy Clerk for the purposes of the Corporation; and

WHEREAS the Council of the Town of Prescott deems it prudent and necessary to appoint a Deputy Clerk as the Town's current Deputy Clerk is on maternity leave.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Prescott enacts as follows:

1. That Chelsea Conklin is hereby appointed Deputy Clerk with said appointment to be deemed effective January 27, 2025, until August 28, 2026.
2. That should any other existing by-laws, resolutions, or actions of the Corporation of the Town of Prescott be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

**READ AND PASSED, SIGNED AND SEALED THE 27TH DAY OF
JANUARY 2025.**

Mayor

Clerk

THE CORPORATION OF THE
TOWN OF PRESCOTT

BY-LAW NO. 06-2025

**A BY-LAW TO AUTHORIZE THE APPOINTMENT OF MATTHEW ARMSTRONG AS
ACTING CLERK FOR THE CORPORATION OF THE TOWN OF PRESCOTT**

**A BY-LAW TO AUTHORIZE THE APPOINTMENT OF MATTHEW ARMSTRONG AS ACTING
CLERK FOR THE CORPORATION OF THE TOWN OF PRESCOTT**

WHEREAS the *Municipal Act, 2001*, Part VI, Section 228(1) states that a municipality shall appoint a Clerk whose duties are identified in subsections (a) to (e) of the Act; and

WHEREAS the Council of the Town of Prescott deems it prudent and necessary to appoint an Acting Clerk.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Prescott enacts as follows:

1. That Matthew Armstrong is hereby appointed as Acting Clerk with said appointment to be deemed effective February 14, 2025.
2. That By-Law 51-2020 shall be repealed effective February 14, 2025.
3. That should any other existing by-laws, resolutions, or actions of the Corporation of the Town of Prescott be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

**READ AND PASSED, SIGNED AND SEALED THIS 27th DAY OF
JANUARY, 2025.**

Mayor

Clerk

Sent: Tuesday, January 7, 2025 2:07 PM

To: communicationsucdsb@gmail.com

Subject: Media Release - UCDSB Pilots Expanded Sports League for Students

Media Release:

UCDSB Pilots Expanded Sports League for Students

The Upper Canada District School Board (UCDSB) is excited to announce the launch of a new sports initiative that will be piloted in 2025 called All-In Sports. If the pilot is successful, this initiative will expand sport opportunities for Kindergarten to Grade 8 students across the district.

As presented to and approved by the Board of Trustees in December, the All-In Sports league will provide all young interested athletes the opportunity to learn and play sports in a structured environment. Local competitions that will allow more students to attend more sporting events will be a focus for this new league.

Students will have the opportunity to play traditional sports such as basketball, soccer, volleyball, etc. but also learn new sports and activities such as handball, korfball and ultimate frisbee. This new league will run in addition to any intramurals that currently take place at schools, not replace it.

“As a former physical education teacher, coach, and huge supporter of student athletics, I am thrilled that we are in a position to make the significant financial commitment necessary for this enhanced and expanded sports league that will benefit all of our students,” says UCDSB Chair Jamie Schouler.

All-In Sports will be at no cost to families but is a financial investment for the UCDSB. This new league will follow best practices as developed by the [Coaching Association of Canada](#) and [Ophea](#) to ensure a safe, engaging but valuable sporting experience for young athletes.

A steering committee of community members, educators and coaches has been established with representation from across the district. A partnership with the [Rick Hansen Foundation](#) has also been formed. To date, 20 schools are part of the official pilot with more than 25 schools requesting to come on board.

“Our aim is to increase student participation in sports and activities. Our hope is that the pilot goes well and that we can expand it to all elementary and intermediate schools next school year. There are numerous physical and psychological benefits to being involved in sports, and we want to ensure that all students get the opportunity,” adds Schouler.

For media inquiries, please contact:

April Scott-Clarke communicationsucdsb@gmail.com Upper Canada District School Board

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

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For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in blue ink, appearing to read "P. Calandra".

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Jessica Lippert, Chief of Staff
Owen Macri, Deputy Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal Services Division
Municipal Clerks and CAOs

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW NO. 07-2025

A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL MEETING HELD ON JANUARY 27, 2025.

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ AND PASSED, SIGNED AND SEALED THIS 27th DAY OF JANUARY 2025.

Mayor

Clerk