



Town of Prescott Volunteer Application Form

Applicant Form	
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<input type="radio"/> New Volunteer <input type="radio"/> Returning Volunteer	Position/Group Applying for:
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Personal Information	
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First Name	Last Name
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Address		
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City	Province	Postal Code
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Telephone No. (Home)	Telephone No. (Work)	Telephone No. (Cell)
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Email Address

Preferred method of contact: <input type="radio"/> Telephone – home, Work or Cell _____ <input type="radio"/> Email

Emergency Contact	Telephone No.
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Languages <input type="radio"/> English <input type="radio"/> French <input type="radio"/> Other _____ <input type="radio"/> Spoken <input type="radio"/> Spoken <input type="radio"/> Spoken <input type="radio"/> Written <input type="radio"/> Written <input type="radio"/> Written	
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Availability				
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Please check the days and times when you are available to volunteer. Check all that apply.

Day	AM	PM	Evening	Time of Year
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All year round <input type="checkbox"/> Summer (July-August) <input type="checkbox"/> Fall (September-December) <input type="checkbox"/> Winter (January-March) <input type="checkbox"/> Spring (April-June)
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

References		
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I authorize the Corporation of the Town of Prescott to contact the persons or organizations listed below for the purpose of obtaining reference information. Relatives are not accepted for reference purposes.

Applicant's initials: _____		
Name	Phone No. Email Address	Relationship to Applicant (i.e., supervisor, teacher, etc)
Name	Phone No. Email Address	Relationship to Applicant (i.e., supervisor, teacher, etc)
Name	Phone No. Email Address	Relationship to Applicant (i.e., supervisor, teacher, etc)

Skills and Qualifications:

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Interests and Hobbies:	
Pertains to those applying for Boards and Committee ONLY	
Are the owner or tenant or the spouse of an owner or tenant of land in the Town of Prescott?	<input type="radio"/> Yes <input type="radio"/> No
Are you 18 years of age or older?	<input type="radio"/> Yes <input type="radio"/> No
Have you included your mandatory Criminal Record Check?	<input type="radio"/> Yes <input type="radio"/> No
Are you legally entitled to work in Canada?	<input type="radio"/> Yes <input type="radio"/> No

Volunteer Application Forms are kept on file for six months from date of receipt.

Notice of Collection:

Personal information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) is collected under the authority of the Municipal Act, 2011, and in accordance with the provisions of the MFIPPA. Personal information on this form will be used to assess the applicant's eligibility for volunteer positions or qualifications for appointment to one of the various committees or boards. At no time will your personal information be disclosed without your express written consent. Questions regarding the collection, use and disclosure of this personal information may be directed to the Clerk's Office, Town of Prescott, 360 Dibble Street West, Prescott, ON, K0E 1T0, 925-2812. Declaration: I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from volunteering, or may cause my dismissal from volunteering. Signature: Date: Thank you for considering volunteering with the Town of Prescott. Please complete and return by mail, email or fax: Town of Prescott, 360 Dibble Street West, Prescott, ON, K0E 1T0, sjoudoinmiller@prescott.ca, 925-2812 ext. 6230.

Signature: _____

Date: _____

Thank you for considering volunteering with the Town of Prescott.

Please complete and return by mail, email or fax:

Town of Prescott

360 Dibble Street West

Prescott, ON K0E 1T0

Phone: 613-925-2812 ext. 6230

Fax: 613-925-4381

sjoudoinmiller@prescott.ca