



**PRESCOTT TOWN COUNCIL  
AGENDA**

**April 4, 2022**

**6:00 pm**

**Council Chambers**

**360 Dibble St. W.**

**Prescott, Ontario**

***Our Mission:***

***To provide responsible leadership that celebrates our achievements and invests in our future.***

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**Pages**

**1. Call to Order**

*We will begin this meeting of Council by acknowledging that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.*

*In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and the Oneida and Haudenosaunee Peoples.*

**2. Approval of Agenda**

**RECOMMENDATION**

That the agenda for the Council meeting of April 4, 2022 be approved as presented.

**3. Declarations of Interest**

**4. Presentations**

**5. Delegations**

**6. Minutes of the previous Council meetings**

**6.1. March 21, 2022**

1

**RECOMMENDATION**

That the Council minutes dated March 21, 2022, be accepted as presented.

**7. Communications & Petitions**

**8. Consent Reports**

*All matters listed under Consent Reports are to be considered routine and will be enacted by one motion. Should a member wish an alternative action from the proposed recommendation, the member shall request that the item be moved to the applicable section of the agenda.*

**RECOMMENDATION**

That all items listed under the Consent Reports section of the agenda be accepted as presented.

**8.1. Information Package (under separate cover)**

**9. Committee Reports**

**10. Mayor**

**11. Outside Boards, Committees and Commissions**

**12. Staff**

**12.1. Staff Report 40-2022 - Augusta - Prescott Automatic Fire Aid Agreement**

15

**RECOMMENDATION**

That Council direct staff to bring forward the Augusta – Prescott Automatic Fire Aid Agreement for final discussion and consideration to the Council meeting of April 19, 2022.

**12.2. Staff Report 41-2022 - Flag Policy**

26

**RECOMMENDATION**

That Council provide feedback regarding the draft Flag Policy outlined in Staff Report 41-2022 to staff by April 12, 2022; and

That staff be directed to bring the Flag Policy to the Council meeting of April 19, 2022, for final consideration and discussion.

- 12.3. Staff Report 42-2022 - Recreation Complex Field Phase II Planning 31**
- RECOMMENDATION**  
That Council direct staff to elicit feedback from local user groups for the outdoor recreation activities as part of Phase II of the Recreation Complex planning; and
- That staff report back to Council with the feedback and a draft layout of the Recreation Complex in May 2022.
- 12.4. Staff Report 43-2022 - Financial Report - February 2022 34**
- RECOMMENDATION**  
For information.
- 12.5. Staff Report 44-2022 - Canada Community Revitalization Fund - Update 37**
- RECOMMENDATION**  
That Council direct staff to create the By-law necessary to enter into the Canada Community Revitalization Fund agreement and that it be included on the Council Agenda for April 19, 2022, for final discussion and consideration.
- 12.6. Staff Report 45-2022- Resolution of Support re: Hospital Funding 40**
- RECOMMENDATION**  
That Council direct staff to bring back a resolution in support of the Town of Bracebridge's Resolution regarding Hospital Capital Funding.
- 12.7. Staff Report 46-2022 - Digital Mainstreet & Tourism Initiatives 44**
- RECOMMENDATION**  
That Council allocate a maximum of \$15,000 in Municipal Modernization Grant funding to support the implementation of a RiverWalk Revival program; and
- That staff be directed to proceed with submitting an application to the Digital Main Street program for funding, to extend the Digital Main Street Coordinator position.

**13. Resolutions**

**14. By-laws**

**15. New Business**

**16. Notices of Motion**

**17. Mayor's Proclamation**

**18. Closed Session**

**RECOMMENDATION**

That Council move into Closed Session at \_\_\_\_\_ p.m. to discuss matters pertaining to:

**18.1 Approval of Closed Session Minutes**

**18.2 Purchase & Sale**

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board

**18.3 Identifiable Individual**

- Under Section 239(2)(b) of the *Municipal Act* - personal matters about an identifiable individuals, including municipal or local board employee; and

That the CAO/Treasurer, Clerk, Interim Director of Operations, Economic Development Officer, Manager of Community Services, and Deputy Clerk remain in the room.

**19. Rise and Report**

**20. Confirming By-Law – 20-2022**

47

**RECOMMENDATION**

That By-Law 20-2022, being a by-law to confirm the proceedings of the Council meeting held on April 4, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

**21. Adjournment**

**RECOMMENDATION**

That the meeting be adjourned to Tuesday, April 19, 2022. (Time: p.m.)



## **PRESCOTT TOWN COUNCIL**

### **MINUTES**

**Monday, March 21, 2022**

**6:00 p.m.**

**Virtual Meeting**

Present	Mayor Brett Todd, Councillor Leanne Burton, Councillor Teresa Jansman, Councillor Lee McConnell, Councillor Mike Ostrander, Councillor Gauri Shankar, Councillor Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Kaitlin Mallory, Deputy Clerk, Jessica Crawford, Deputy Treasurer

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#### **1. Call to Order**

Mayor Todd began the meeting by acknowledging that we are meeting on the aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishinabek, and Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:02 p.m.

**2. Approval of Agenda**

Motion 60-2022

Moved By McConnell

Seconded By Ostrander

That the agenda for the Council meeting of March 21, 2022 be approved as presented.

Carried

Mayor Todd stated that the next meeting would be held in Council Chambers for members of Council with the option to attend virtually.

**3. Declarations of Interest**

There were no declarations of interest expressed.

**4. Presentations**

There were no presentations.

**5. Delegations**

There were no delegations.

**6. Minutes of the previous Council meetings**

**6.1 March 7, 2022**

Motion 61-2022

Moved By Shankar

Seconded By Jansman

That the Council minutes dated March 7, 2022 be accepted as presented.

Carried

## **7. Communications & Petitions**

There were no communications and petitions.

## **8. Consent Reports**

Motion 62-2022

Moved By Young

Seconded By Burton

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

### **8.1 Information Package (under separate cover)**

1. Committee of Adjustment Approved Minutes – December 23, 2021
2. Leeds, Grenville & Lanark District Health Unit Weekly Call with Municipalities, MP's and MPP's – March 11, 2022
3. Community Podcast Episode Sponsorship – Canadian History Ehx
4. Township of Lake of Bays resolution of support re: Hospital Capital Funding
5. Township of Woolwich resolution of support re: Federal and Provincial Funding to Support Mental Health
6. Town of The Blue Mountains resolution of support re: Housing and Affordability Issues
7. Town of Wasaga Beach resolution of support re: Regional Government Service Delivery Review Task Force – Fire Services
8. Township of Chapple resolution of support re: Northwestern Ontario Municipal Association (NOMA) supporting expansion of Northern Ontario School of Medicine

Councillor Jansman spoke to Item 3 - Community Podcast Episode Sponsorship - Canadian History Ehx, and Item 4 - Township of Lake of Bays resolution of support re: Hospital Capital Funding.

**8.2 Staff Report 30-2022 - 2021 Annual Drinking Water Quality Report**

Recommendation:

That Council accept the 2021 Annual Drinking Water Quality Report.

Carried

**8.3 Staff Report 31-2022 - 2021 Prescott Wastewater System Annual Report**

Recommendation:

That Council accept the 2021 Annual Wastewater System report.

Carried

**9. Committee Reports**

There were no items under Committee Reports.

**10. Mayor**

Mayor Todd had nothing to report.

**11. Outside Boards, Committees and Commissions**

Councillor Burton had nothing to report.

Councillor Jansman spoke to her attendance at a BIA meeting held on March 8.

Councillor McConnell spoke to his attendance at the Curling Club as an instructor for Walker House members and a recent Library Board meeting. He referenced the updated Library hours starting on April 4, an upcoming "Welcome Back" week event, and the new incoming Chief Librarian, Anne Gillard.

Councillor Ostrander spoke to Community Homelessness Prevention Initiative funding Connect Youth received and referenced the Royal Canadian Legion, Branch 97's weekly meals.

Councillor Shankar had nothing to report.

Councillor Young had nothing to report.



Mayor Todd mentioned pothole repairs in Town and asked residents to report issues to Town staff.

## **12. Staff**

### **12.1 Staff Report 32-2022 - 2022 Community Grant Recommendations - Intake #1**

Motion 63-2022

Moved By Burton

Seconded By Young

That Council approve the 2022 Community Grant Allocation Recommendations for Intake #1, totaling \$41,600 as outlined in Staff Report 32-2022.

Carried

Councillor McConnell spoke to the applications on behalf of the Community Grant Working Group.

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced multiple organizations that did not apply but were expected to apply in the second intake. He outlined the requested amounts, the applications received from new organizations, and the total requested amount.

Discussion was held regarding the request from the Royal Canadian Legion and the possibility of applying for Trillium Grant funding.

### **12.2 Staff Report 33-2022 - Official Plan Review - Statutory Public Open House**

Motion 64-2022

Moved By McConnell

Seconded By Ostrander

That Council direct staff to schedule the Statutory Public Open House for the Official Plan Review prior to the end of April 2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the first Special Council meeting regarding the Official Plan review, feedback received from the provincial government on the draft plan, and the Statutory Public Open House to be held in April.

Discussion was held regarding the location for the open house and providing advanced notice to the public.

### **12.3 Staff Report 34-2022 - Information Technology Maintenance and Support - Request for Proposal Results**

Motion 65-2022

Moved By Burton

Seconded By Young

That Council direct staff to enter into a three year contract with Onserve for the provision of Information Technology Maintenance and Support for the Town of Prescott.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the review of IT services, the RFP submissions received, and staff's recommendation to returning to Onserve for the provision of Information Technology Services. He provided Council with a list of additional municipalities that are serviced by Onserve.

Discussion was held regarding the onboarding process and potential interruption of services.

### **12.4 Staff Report 35-2022 - Improving Monitoring and Public Reporting of Sewage Overflows and Bypass Program Funding**

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the funding developed by the provincial government, the additional municipalities that were selected, and outlined the goal of the funding.

Mayor Todd stated that the municipally was not selected due to any bypass issues but only to make improvements.

Discussion was held regarding the number of overflow bypasses in town, the locations where overflows have occurred, and the new technology covering all of the bypasses.

Further discussion was held regarding the timeline for installation work to begin.

## **12.5 Staff Report 36-2022 - Community Improvement Plan Amendments**

Motion 66-2022

Moved By Jansman

Seconded By Burton

That Council direct staff to undertake a comprehensive review of the Community Improvement Plan Program and bring forward amendments and recommendations to the Planning Advisory Committee for consideration, in accordance with Part IV of the *Planning Act, R.S.O. 1990*, as amended.

Carried

Dana Valentyne, Economic Development Officer, spoke to the report. She referenced the current CIP program, the total approved grant and loan amounts since 2018, and potential opportunities to improve the program. She provided Council with an overview of some of the issues applicants have when applying for the program and the additional limitations and gaps in the Downtown Guidelines.

Discussion was held regarding potential increases to the budget, the consideration of past applicants that may have already received funding, the need to create a performance matrix to ensure improvements are completed, and a review funding criteria.

Further discussion was held regarding the timeline for the program review to come back to Council.

## **12.6 Staff Report 37-2022 - 2022 Operational Budget**

Motion 67-2022

Moved By Young

Seconded By Ostrander

That Council approved the 2022 Operating Budget with total revenues and expenditures of \$10,042,035, and

That Council approve the 2022 Water and Wastewater Budget with total revenues and expenditures of \$2,939,397, and

That Council approve that the final property tax payment for 2022 shall be split into two equal payments due August 31, 2022 and October 31, 2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the process to date and the 2.85% property tax increase which includes the dedicated 1% to the infrastructure reserve and a 2% increase to water and wastewater rates.

Discussion was held regarding the amount to net contributions, what the contributions will be used for, and the completion of the budget process.

## **12.7 Staff Report 38-2022 - 2022 Capital and Operating Projects Budget**

Motion 68-2022

Moved By Young

Seconded By Burton

That Council approve the 2022 Capital and Operating Projects Budget as outlined in Staff Report 38-2022.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the budget amount, the projects included in the budget amount, and ongoing projects.

Discussion was held regarding the start of projects in Centennial Park, the work of Council and staff during the budget process, and projects accomplished to date.

### **13. Resolutions**

#### **13.1 Notice of Surplus Land**

Motion 69-2022

Moved By McConnell

Seconded By Young

That Council declare the vacant real property located north of the CN Rail line and south of Churchill Road from Boundary Street to Claxton Terrace, as surplus to the needs of the Corporation of the Town of Prescott; and

That the subject property be used for the purpose of future residential development that maintains a portion for public access to park space, and provides for a multi-use path connecting Boundary Street with Claxton Terrace; and

That staff be directed to proceed with the notice provisions of By-Law 16-1995 for a period of 30 days.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the resolution. He referenced the process and notice period.

Mayor Todd spoke to the current housing crisis, the need for affordable housing and stated that Council would consider the needs of the residents in the area.

### **14. By-laws**

#### **14.1 Restricted Authority Council Period ("Lame Duck")**

Motion 70-2022

Moved By Burton

Seconded By Young

That By-Law 12-2022, being a by-law to delegate authorities during a restricted authority Council period ("Lame Duck") for the Town of Prescott

be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**14.2 Transfer Payment Agreement - Minister of Environment, Conservation and Parks**

Motion 71-2022

Moved By Shankar

Seconded By McConnell

That By-Law 13-2022, being a by-law to authorize the signing of terms and conditions for the Improving Monitoring and Public Reporting of Sewage Overflows and Bypasses Program as provide by Her Majesty the Queen in Right of Ontario as represented by the Minister of Environment, Conservation and Parks, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**14.3 River Route Transit Service - Establishing By-Law**

Motion 72-2022

Moved By Burton

Seconded By Ostrander

That By-Law 14-2022, being a by-law to authorize the execution of an agreement with Her Majesty The Queen In Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario - Dedicated Gas Tax Funds, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He stated that in order to obtain the Gas Tax Funding the by-law is required, and that the Township of Edwardsburgh Cardinal and the Township of Augusta have both passed the resolution.

#### **14.4 2022 Estimates By-Law**

Motion 73-2022

Moved By Ostrander

Seconded By Young

That By-Law 15-2022, being a by-law to adopt the estimates for the sums required during the year 2022 for general purposed of the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law and the amount to be raised through property taxes.

#### **14.5 2022 Tax Ratios By-Law**

Motion 74-2022

Moved By Young

Seconded By Burton

That By-Law 16-2022, being a by-law to adopt tax rates for municipal purposes for the year 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law.

#### **14.6 2022 Tax Rates By-Law**

Motion 75-2022

Moved By Young

Seconded By Burton

That By-Law 17-2022, being a by-law to adopt tax rates for municipal purposes for the year 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He referenced the municipal tax rates outlined in the by-law and the tax payment due dates.

#### **14.7 2022 Capping Thresholds By-Law**

Motion 76-2022

Moved By Young

Seconded By McConnell

That By-Law 18-2022, being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial, and multi-residential property classes for the year 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the by-law. He referenced the purpose of the by-law, and the requirement to pass the capping by-law.

#### **15. New Business**

There was no new business.

#### **16. Notices of Motion**

There were no notices of motion.



**17. Mayor's Proclamation**

There was no Mayoral Proclamation.

**18. Closed Session**

Motion 77-2022

Moved By Young

Seconded By Ostrander

That Council move into Closed Session at 7:16 p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

**19. Rise and Report**

During the Closed Session Council approved Item 18.1 - Closed Session Minutes and received information on Item 18.2 - Purchase & Sale.

**20. Confirming By-Law – 19-2022**

Motion 78-2022

Moved By Ostrander

Seconded By Burton

That By-Law 19-2022, being a by-law to confirm the proceedings of the Council meeting held on March 21, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

**21. Adjournment**

Motion 79-2022

Moved By Shankar

Seconded By Burton

That the meeting be adjourned to Monday, April 4, 2022. (Time: 7:41 p.m.)

Carried

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Mayor

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Clerk

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## REPORT TO COUNCIL

Date April 4, 2022

**Report No. 40-2022**

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: Augusta – Prescott Automatic Fire Aid Agreement

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### **Recommendation:**

That Council direct staff to bring forward the Augusta – Prescott Automatic Fire Aid Agreement for final discussion and consideration to the Council meeting of April 19, 2022.

### **Analysis**

The proposed Automatic Fire Aid Agreement is to replace the current agreement that is well over a decade old. The same basic framework that was develop and used for the Edwardsburgh Cardinal Automatic Fire Aid Agreement has been used to create the agreement with Augusta.

Highlights of the agreement are as follows:

- Invoices will be done on a quarterly basis
- Term of the Agreement runs for four years from January 1, 2022 to January 1, 2026 to facilitate regular Council review of the agreement
- Base rate of \$15,356.22 will be increased annually using the consumer price index for Ontario reported by Statistics Canada for the most recent twelve-month period
- Calls will be billed out as per the current MTO rates established by the Province
- Each call will have a minimum fifteen-minute callout charge
- Calls will be rounded up to the closest fifteen-minute interval
- Calls timing will start at the time of dispatch and end when the vehicle is put back into service ready for the next call



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

**Alternatives:**

Council could decide to not proceed with the Augusta – Prescott Automatic Fire Aid Agreement at this time.

**Environmental Implications:**

None

**Financial Implications:**

This agreement is estimated to double the current revenue generated through the fire aid agreement assuming an average year.

**Attachments:**

- Augusta – Prescott Automatic Fire Aid Agreement - Draft

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

The Corporation of the Township of Augusta

Hereinafter called "Augusta"

Of the first part:

AND

The Corporation of the Town of Prescott

Hereinafter called "Prescott"

OF THE SECOND PART:

**WHEREAS** pursuant to the Municipal Act, 2001, c.25 S. municipalities may enter into an agreement with one or more local bodies to jointly provide for their benefit any matter which all have the power to provide their own bodies;

**AND WHEREAS** Section 2(6) of the Fire Protection and Prevention Act, 1997 permits municipalities to enter into an Automatic Aid Agreement to provide or receive the initial or supplemental response to fires, rescues and emergencies.

**NOW THEREFORE** in consideration of the mutual covenants and Agreements herein contained, it is mutually agreed between the parties hereto, as follows:

1. In this agreement:

- a. **"Automatic Aid Agreement"** for the purpose of the Fire Protection and Prevention Act, 1997 an automatic aid agreement means any agreement under which
  - i. A municipality agrees to ensure the provision of an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of responding more quickly than any fire department situated in the other municipality; or
  - ii. A municipality agrees to ensure the provision of a supplement response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department situated in the municipality is capable of providing the quickest supplement response to fires, rescues and emergencies occurring in the of the other municipality. 1997, c.4, s 1(4)
- b. **"Designate"** means the person who, in the absence of the fire chief, is assigned to be in charge of a particular activity of the fire department, and who has the same powers and authority as the fire chief.
- c. **"Department"** means the home fire department
- d. **"Fire Chief"** means the Fire Chief appointed under the subsection 6(1), (2) or (4) FPPA 1997

- e. **"Fire Area"** means the Fire Area(s) of the municipality as described in Schedule "A" attached hereto and forming part of this agreement.
2. The **Prescott Fire Department** will supply, except as herein after limited or excluded, **automatic aid** to the Augusta in the **fire area** as described in Schedule "A" attached hereto and forming part of this agreement.
  3. The **Prescott Fire Department** will provide the services in Augusta as outlined in Schedule "B".
  4. The fire apparatus and personnel of the **Prescott Fire Department** will respond to occurrences in the fire area of Augusta. Response protocols will follow the SOG's of the **Prescott Fire Department** as outlined.
  5. Notwithstanding Section 3 above, the **Prescott Fire Chief** or **designate** may refuse to supply the described response to occurrences if such response, personnel, apparatus, or equipment are required in the **Prescott Fire Department** area or elsewhere. Similarly, the **Prescott Fire Chief** or **designate**, may order the return of such personnel, apparatus or equipment that is responding to or is at the scene of an emergency within the **fire area**.
  6. The **Prescott Fire Chief** or **designate**, shall have full authority and control over any and all activities in which the **Prescott Fire Department** maybe engaged in the **fire area** of Augusta until command is transferred to an officer of the Augusta Fire Department.
  7. The **Prescott Fire Chief** or **designate**, shall report to Augusta all occurrences in the **fire area** to which the **Prescott Fire Department** has responded.
  8. The Augusta Fire Department agrees to provide confirmation to their communications centre (dispatch) of the **Automatic Aid Agreement** and **fire area**.
  9. Augusta agrees to maintain all streets and roads in the **fire area** identifiable by having them clearly marked at all intersections.
  10. Augusta shall be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the **fire area**, of the procedures for reporting an emergency and of the services provided by the **Prescott Fire Department**.
  11. In consideration of the **Automatic Aid Agreement** undertaken by the **Prescott Fire Department** in Augusta, the township of Augusta shall reimburse the **Prescott Fire Department** at the rates outlined in Schedule "C". Invoicing will be done on a quarterly basis.
  12. Notwithstanding anything herein contained, no liability shall attach or accrue to the **Prescott Fire Department** for failing to supply to Augusta on any occasion, or occasions, and of the **Automatic Aid Agreement** provided for this agreement.
  13. The parties agree that this agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives

the other party a minimum of thirty (30) days written notice of the proposed amendment(s)

14. Any dispute between the parties of this agreement, or any of them, with respect to any matter contained in this Agreement, including, but not limited to the interpretation of the Agreement, the dispute shall be submitted to arbitration under the Provisions of the Municipal Arbitration's Act, R.S.O. c.304 and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this Agreement. If for any reason the said Arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitration's Act, then the parties hereto shall agree to the selection of a single arbitrator, and in the absence of Agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario.
15. In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of the Agreement which shall remain in full force and effect.
16. This agreement shall be in force for a period of four (4) year commencing on January 1, 2026 and expiring on January 1, 2026, and thereafter shall be automatically renewed from year to year unless any party gives notice to the other party, as set out in Section (13).
17. Notwithstanding Section (16) setting out the termination date of the Agreement, the Automatic Aid Agreement may be renewed or extended by the mutual consent of the parties, as provide for in Section (13).
18. **Insurance:**

Each party shall maintain for the duration of the agreement, the following insurance:

Municipal Liability Insurance issued on an occurrence basis for an amount of not less than \$20,000,000 per occurrence / \$20,000,000.00 annual aggregate for any negligent acts or omissions by the Municipality relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; medical malpractice; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause.

The Corporation of the Town of Prescott shall add the Corporation of Township of Augusta as an Additional Insured subject to a waiver of subrogation with respect to the operations of the Municipality. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Corporation of the Township of Augusta.

The Corporation of Township of Augusta shall add the Corporation of the Town of Prescott as an Additional Insured subject to a waiver of subrogation with respect to the operations of the Corporation of Town of Prescott. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Corporation of the Town of Prescott.

Each party shall carry Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$20,000,000 inclusive for each and every loss.

Each party shall carry Environmental liability for a limit of not less than \$2,500,000 per incident / \$5,000,000 aggregate covering gradual and sudden & accidental incidents arising from their operation. Coverage shall include third party liability for bodily injury and property damage including loss of use and on-site / off-site clean-up. If such insurance is a claim-made basis, such insurance shall be maintain for 2 years following conclusion of services or contain a 24-month extended reporting period.

Each party shall be responsible for the any deductible under their own insurance policy. Each party shall keep their property / assets insured – failure to do so will not impose any liability on the other party.

The Policies shown above shall not be cancelled unless the Insurer notifies the Town and/or Township in writing at least thirty (30) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Town and/or Township.

Each party shall provide the other party with a certificate of insurance evidencing the above noted coverage prior to execution of service.

#### **19. Indemnification:**

The Corporation of the Town of Prescott shall defend, indemnify and save harmless the Corporation of the Township of Augusta, their elected officials, officers, employees and volunteers from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or to damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by the Corporation of the Town of Prescott, their officers, employees, volunteers, or others who the Named Insured is legally responsible. This indemnity shall be in addition to and not in



lieu of any insurance to be provided each party in accordance with this agreement and shall survive this agreement.

The Corporation of the Township of Augusta shall defend, indemnify and save harmless the Corporation of the Town of Prescott, their elected officials, officers, employees and volunteers from and against any and all claims, actions, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or to damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by the Corporation of the Township of Augusta, their officers, employees, volunteers, or others who the Named Insured is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided each party in accordance with this agreement and shall survive this agreement.

**IN WITNESS WHEREOF** each of the parties hereto has affixed its corporate seal by the hands of its proper officers.

**SIGNED, SEALED and EXECUTED**

The Corporation of the Town of Prescott

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Mayor

---

Clerk

The Corporation of the Township of Augusta

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Mayor

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Clerk

DRAFT

## Schedule "A"



- County Road 2 from the Prescott border west to Blue Church Road (County Road 31), including all roads that run south from County Road 2 (including Myers Point Road, Blakey's Point Road, St. Lawrence Court)
- Blue Church Road north from County Road 2 to Lords Mills Road.
- Lords Mills Road east from Blue Church Road to Charleville Road.
- Charleville Road north from Lords Mills Road to Skakum Road
- Skakum Road east from Charleville Road to McCully Road
- McCully Road north from Skakum Road to County Road 18
- County Road 18 East from McCully Road to the Prescott border, including all roads that run east from County Road 18 to Edwardsburgh Cardinal border (including Patterson Road, Glen Smail Road, Barton Road, Maple Ave, Cedar Grove Road)

## **“Schedule “B”**

1. Automatic Aid to the following:
  - a. Fires
  - b. Motor Vehicle Incidents
  - c. Medical Assist-Emergency
2. Calls- Not to be dispatched to:
  - a. CO Alarms with no symptoms present
  - b. Bomb Threat
  - c. Medical: Assist, Ambulance(non-emergency)
  - d. Burning Complaint
  - e. Public Hazard: Washdown
  - f. Public Hazard: Gasoline/Diesel Spill
3. Emergency Calls-Specialty Service
  - a. Water / Ice Rescue-Land Based (Certified Technical)
    - i. These calls will be billed as per the current MTO Rates as outlined following the fire departments SOG's.
4. Aerial Ladder Request
  - a. Requested by an Officer of the Augusta Fire Department.
    - i. These calls will be billed as per the current MTO Rates as outlined following the fire departments SOG's.

## **Schedule “C”**

### **Annual Base Rate Charge**

Effective January 1, 2022, the annual base rate charge will be \$15,356.22

The annual base rate charge will be increased annually using the consumer price index for Ontario reported by Statistics Canada for the most recent twelve-month period.

Any additional piece of equipment requested to be added will use the same formula methodology and initiated through Section 13 of the agreement.

### **Call Response**

Calls will be billed out as per the current MTO rates established by Province. Each call will have a minimum fifteen (15) minute callout charge per vehicle. Calls will be tracked and rounded up to the closest fifteen (15) minute interval. The vehicle unit response call time is set out through department SOG's.

For greater clarity, the billing calculation will start at the time of dispatch and end with the back in service time. That minutes between the two times will be rounded up to the closest 15 minutes upon which the MTO current MTO rate will apply.



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 41-2022

**Date:** April 4, 2022

**From:** Lindsey Veltkamp, Director of Administration/Clerk

**RE:** Draft Flag Policy

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### Recommendation:

That Council provide feedback regarding the draft Flag Policy outlined in Staff Report 41-2022 to staff by April 12, 2022; and

That staff be directed to bring the Flag Policy to the Council meeting of April 19, 2022, for final consideration and discussion.

### Background / Analysis:

Flags are recognized symbols of nations, territories, and community organizations. Community flag raisings can enhance public awareness of activities that are important to residents of the Town of Prescott and can be used to convey periods of mourning when flags are flown at half-mast.

The creation of a flag policy will provide clear framework for staff as well as guidance for consistent use of flags and flagpole(s) at all municipal locations. A policy will remove any confusion with respect to flag raisings, or the lowering of flags to half-mast. The policy will ensure compliance for flag raising and adherence for flag etiquette while providing community organizations with guidance regarding flag raising requests.

Flag raising requests will be received by the Clerk's Department and are placed on the Council Agenda under Mayor's Proclamation. Community flags that have received approval will be flown primarily at the Town Hall flagpole. This location has been selected for the raising of community flags as it is the location for the Municipal flag, which will be removed to make space for approved flag raisings.

		Date Req'd
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Flags will be flown at half-mast annually, at Town Hall on the following solemn occasions, as outlined on the Government of Canada's National Flag of Canada etiquette, which can be found here: <https://www.canada.ca/en/canadian-heritage/services/flag-canada-etiquette.html>

- Day Mourning for Persons Killed or Injured in the Workplace (April 28)
- National Day of Remembrance for Victims of Terrorism (June 23)
- Firefighters National Memorial Day (second Sunday of September)
- National Day of Truth and Reconciliation (September 30)
- Police and Peace Officer's National Memorial Day (Last Sunday of September)
- Remembrance Day (November 11)
- National Day of Remembrance and Action on Violence Against Women (December 6)

Half-masting on other occasions is included in the policy.

**Financial Implications:**

None

**Environmental Implications:**

None

**Attachments:**

- Draft Flag Policy

*Submitted by:*

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Lindsey Veltkamp,  
Director of Administration/Clerk



**Policy Type:**

**Policy #:**

**Approved by Council on:**

**XX-2022**

## **Municipal Flag Policy**

### **Policy**

This policy will provide a framework to ensure that all flags at municipal properties owned by the Town of Prescott are flown and displayed in an appropriate and consistent manner. It applies to all flags maintained and in control of the Town of Prescott.

### **Objective**

To provide a clear and consistent framework for the flying, displaying, and half-masting of flags at municipal locations.

### **Definitions**

“Council” – means the Council of the Corporation of the Town of Prescott

“Flying a Flag at Half-Mast” – means the action of flying a flag at a position that is equal distance from the top and bottom of a flagpole, to mark periods of mourning or to commemorate solemn occasions.

“Halyard” means a rope used for raising and lowering a flag.

“Tattered Flag” or “Worn Flag” means a flag that has developed a hole, where the colour has faded, or where the flag has become frayed.

### **Procedure**

The Town of Prescott will fly flags on its properties on a permanent basis and on a temporary basis.

Community flag requests that have been approved or any other flag that is endorsed by the Town of Prescott will be flown primarily at Town Hall.



## **Display of Flags**

Flags will be displayed in accordance with the guidelines set out on the Government of Canada's National Flag of Canada etiquette webpage, found here:

<https://www.canada.ca/en/canadian-heritage/services/flag-canada-etiquette.html>

The Town of Prescott will fly the listed flags below at various locations based on number of available flag poles:

- National Flag of Canada;
- The Provincial Flag of Ontario
- The Municipal Flag
- And any other flag endorsed by the municipality.

## **Position and Priority**

Position and priority of flags will be based on the Government of Canada's National Flag of Canada etiquette webpage.

## **Half-Masting**

Flags at Town facilities will be lowered to half-mast to recognize a period of official mourning. The flying of flags at half-mast will be made at the discretion of the Mayor or the Chief Administrative Officer (CAO). Flags will fly at half-mast from the time of notification of death until sunset on the day of the funeral or memorial service. The Town will fly its flags at half-mast, where feasible to do so, upon receiving notification of the death of any of the following individuals:

- The Sovereign or Sovereign's Family
- Current and former Governors General of Canada
- Current and former Prime Ministers of Canada
- The Lieutenant Governor of Ontario
- The Premier of Ontario
- The Local Member of the House of Commons, or a Local Member of the Provincial Legislature
- The Mayor, a former Mayor, a Member of Council, a former Member of Council,
- Any other prominent public figure as determined by the Mayor in consultation with the CAO or Clerk.

Town staff will coordinate with the Prescott Fire Department regarding flag lowering during mourning for fallen Emergency Responders.

## **Annual Half-Masting Dates**

The following dates are recognized as solemn occasions, as such, the Canadian flag will be lowered annually on the dates identified on the Government of Canada's National Flag of Canada etiquette webpage

## **Special Requests**

A special request from non-profit organizations wishing to raise their flags at Town Hall to mark an event will be reviewed and processed by the Clerk's Department. The request will be placed on the Council Agenda for approval. Special requests will be noted on the Council Agenda under the Mayor's Proclamation section. Approved flags will be flown primarily at Town Hall.

A special request in writing to the Clerk should be made four weeks prior to the requested date including the following information:

- Name of the requesting organization;
- Contact information;
- Requested event or occasion;
- Date or time period of event or occasion;
- Explanation or purpose of the event or occasion;
- Description of the applicant organization including any local, national, or international affiliation, brief history, and any other relevant information.

At no time will the Town of Prescott display flags deemed to be inappropriate or offensive in nature, or those supporting discrimination, prejudice, political or religious movements.

Flags shall only be raised and lowered on business days that Town Hall is open.

The Town of Prescott reserves the right to choose which flags may or may not be flown at Town owned properties.

## **Disposal and Replacement of Flags**

Flags may be replaced as necessary if they become faded or tattered and are no longer acceptable to display. Damaged Flags shall be destroyed in a dignified way and replaced promptly. When a flag becomes worn, noticeably faded or otherwise unfit for service, it must be disposed of in a dignified manner as per the Government of Canada's National Flag of Canada etiquette webpage

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 42-2022

**Date:** April 4, 2022

**From:** Nathan Richard, Interim Director of Operations  
Samantha Joudoin-Miller, Manager of Community Services  
Matthew Armstrong, Chief Administrative Officer & Treasurer

**RE:** Recreation Complex Phase II Planning

---

### Recommendation:

That Council direct staff to elicit feedback from local user groups for the outdoor recreation activities as part of Phase II of the Recreation Complex planning; and

That staff report back to Council with the feedback and a draft layout of the Recreation Complex in May 2022.

### Background / Analysis:

A Recreation Master Plan was completed in February 2018 which included an assessment of the Towns demographics of residents and surveys that assisted in formulating recommendations for desired outdoor recreation facilities.

Phase I of the Recreation Complex is in progress with the construction of the arena including dressing rooms, canteen, walking track and community rooms. Phase II includes the outdoor sports and recreation areas for which the planning is currently underway.

The following amenities are being proposed to be included as part of the Recreation Complex:

- Soccer fields (2)
- Baseball Diamond (1)
- Multi-use court with lines for the following sports; Pickleball, Tennis, Basketball
- Multi-use pathway
- Skate park



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- Dog park
- Children's play area

The new arena offers parking for the overall Recreation Complex, along with washroom facilities, and a canteen that could be operated twelve months of the year to support the outdoor recreational activities.

The main items requiring large areas of space are soccer and baseball fields.

Soccer continues to be a popular and growing sport in Prescott with approximately 600 participants per season. The fields would include lighting for evening games. Two senior-sized soccer fields are proposed which can be made into smaller fields for children's games.

One baseball diamond is proposed that would include fencing, lighting, outfield and infield conditions, and bleachers.

A Multi-use Path to create more walking and cycling trails within the Town that meanders throughout the property to provide access to some of the fields and to provide a connection from Sophia Street and Churchill Road. This would provide a local linkage within Prescott to provide safe pedestrian, cyclist (and other active transportation).

A multi-use court with fencing is proposed that would have the ability to accommodate the fast-growing sport of pickleball, along with tennis, and basketball.

The other amenities include a new dog park, a children's play area, and a new skateboard park all with lighting to allow for evening use.

After receiving feedback from Council and community user groups, a report will be brought back to Council with the recommendations based on responses received and a draft layout of the amenities for consideration. Once the layout has been finalized, the detailed design work will be completed and a tender issued for the work to commence in 2022 and to be completed in 2023.

#### **Alternatives:**

Council could decide on an alternative method to elicit feedback and create a draft recreation complex layout.



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**Environmental Implications:**

None

**Financial Implications:**

As part of the overall \$19,000,000 Recreation Complex project, \$500,000 was allocated for Phase II which is to include the outdoor recreational areas.

**Attachments:**

None

*Submitted by:*

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Nathan Richard  
Interim Director of Operations

*Submitted by:*

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Samantha Joudoin-Miller  
Manager of Community Services

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

		Date Req'd
Information Purposes	X	Apr. 4 '22
Policy / Action Req'd		
Strategic Plan		

## REPORT TO COUNCIL

Date: April 4, 2022

**Report No. 43-2022**

From: Matthew Armstrong, Chief Administrative Officer & Treasurer

RE: Financial Report – February 2022

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### **Recommendation:**

For information.

### **Analysis**

The attached income statement for the first two months ended February 28, 2022, highlights the financial picture year-to-date.

The interim property taxes were billed in February and are reflected in the report. This is equal to 50% of the prior year property taxes. The Ontario Municipal Partnership Fund payments are received in January, April, July, and October. Those two items make up the vast majority of corporate revenue.

Protective Services revenue tends to occur up in the second half of the year, as various grant payments are received, and the building season gets moving. The majority of the transportation revenue is derived from the Ontario Community Infrastructure Funding which is received throughout the year. Environmental revenue is below budget due to the quarterly payment for the blue box program not being received as of yet. Social Services revenue is received as part of the St. Lawrence Lodge debentures that is supported by the Ministry of Health and Long-Term Care. This is received twice per year with one payment in January and one payment in July. Recreation and Culture programs generate revenue in the summer months.

From an expense perspective, all areas are under budget with the exception of Social Services. The Social Services revenue is higher than budget due to the timing of debt payments for St. Lawrence Lodge.



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There have been no material variances that will impact of the total year budget identified to date.

**Alternatives:**

None

**Environmental Implication:**

None

**Financial Implications:**

Outlined above

**Attachments:**

- Financial Report – February 2022

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

## Income Statement 2022 Operating Budget

	Month			Year-to-Date			Total	Notes
	Budget	Actual	Variance B (W)	Budget	Actual	Variance B (W)	2022 Budget	
Revenue								
Corporate	673,918	3,410,314	2,766,189	1,347,835	3,879,347	2,591,098	8,087,010	
Protective	30,528	11,577	(18,871)	61,056	27,782	(33,273)	366,333	
Transportation	48,249	(162)	(48,412)	96,498	93,803	(2,696)	578,990	
Environmental	19,143	15,240	(3,903)	38,285	30,785	(7,500)	229,712	
Health	-	-	-	-	-	-	-	
Social	6,708	-	(6,708)	13,417	40,413	26,996	80,500	
Recreation and Cultural	53,916	15,303	(38,613)	107,832	29,924	(77,908)	646,990	
Planning & Development	4,375	663	(3,712)	8,750	10,140	1,390	52,500	
Total	836,836	3,452,935	2,645,970	1,673,673	4,112,194	2,498,108	10,042,035	
Expenses								
Corporate	117,477	100,377	17,099	234,953	229,417	5,536	1,409,719	
Protective	188,929	182,664	5,282	377,859	358,350	19,509	2,267,152	
Transportation	223,077	192,452	30,625	446,154	366,547	79,607	2,676,925	
Environmental	31,465	26,031	5,434	62,929	51,507	11,422	377,575	
Health Services	28,459	27,381	1,078	56,918	54,763	2,154	341,506	
Social Services	63,968	108,327	(44,360)	127,936	177,366	(49,430)	767,613	
Recreation and Cultural	150,613	97,328	53,285	301,225	206,063	95,162	1,807,352	
Planning & Development	32,849	23,924	8,926	65,699	59,506	6,193	394,193	
Total	836,836	758,483	77,370	1,673,672	1,503,518	170,154	10,042,035	
Net Operations	0	2,694,451	2,694,451	0	2,608,676	2,608,676	-	
Water & Wastewater Revenue	244,950	-	(244,950)	489,900	956	(488,944)	2,939,397	
Water & Wastewater Expense	244,950	199,982	44,968	489,900	331,574	158,325	2,939,397	
Net Water & Wastewater	-	(199,982)	(199,982)	-	(330,619)	(330,619)	(0)	



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## REPORT TO COUNCIL

Date April 4, 2022

**Report No. 44-2022**

From: Matthew Armstrong, Chief Administrative Officer & Treasurer  
Dana Valentyne, Economic Development Officer

RE: Canada Community Revitalization Fund – Update

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### Recommendation

That Council direct staff to create the By-law necessary to enter into the Canada Community Revitalization Fund agreement and that it be included on the Council Agenda for April 19, 2022, for final discussion and consideration.

### Background & Analysis:

On June 23, 2021, the Federal Government launched the Canada Community Revitalization Fund (CCRF). The CCRF purpose is to support not-for-profit organizations, municipalities, and other community grounds and Indigenous communities to:

- build new community infrastructure and revitalize existing assets;
- bring people back to public spaces safely as health measures ease; and,
- create jobs and stimulate local economies

The \$500-million national fund is being delivered across the country through Canada's regional development agencies. FedDev Ontario is accepting applications for organizations in southern Ontario.

The Town was recently informed that the application was successful.

This will include the purchase of

1. The purchase of six moveable structures that would be located in the RiverWalk District for seasonal pop-up shops. The concept is that they would be brightly coloured, reminiscent of the houses in Lunenburg, Nova Scotia. Each structure

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could be rented on a seasonal or temporary basis for entrepreneurs to run a business from. This would include one that would be sponsored by the Town for a young entrepreneur to run a business from. The estimated cost for the structures is \$30,000. Solar lighting and panels will be added to provide lighting and electricity.

2. Use the lighthouse as a pop-up shop space for entrepreneurs to rent on a temporary basis. The cost associated with this initiative would be to address the deficiencies in the stairs and railings of the lighthouse so that groups of no more than 3 individuals could again make their way to the top. This would draw potential customers to the lighthouse which would provide customer flow for the pop-up shop. It is estimated that it would cost \$40,000 to rebuild the stairs and railings to the 2<sup>nd</sup> and 3<sup>rd</sup> floors and make safety improvements to the last set of stairs to the top level.
3. Construct a removable patio area in the Downtown RiverWalk District to act as a place that individual can socialize and enjoy what King Street has to offer. The recommendation could be for it to be built in the Clock Tower Parking Lot and be removable for the winter seasons or could be moved to another location in future years. The estimated cost to construct an outdoor patio is \$30,000.

#### **Alternatives:**

Council could decide to not enter into the funding agreement at this time.

#### **Environmental Implications:**

None

#### **Financial Implications:**

The CCRF grant covers 75% of the cost of the project. The initiatives outlined above have an overall cost of \$107,500 with \$75,000 being applied for thought the grant application with the remaining amount being supported by the fiscal policy reserve fund.



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The intention of these initiatives is to bring entrepreneurs and customers together in the RiverWalk District. This touches on two of the priority areas by aiding in the revitalization of downtown cores and main streets and reinventing outdoor spaces.

**Attachments:**

None

*Submitted by:*

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Matthew Armstrong  
Chief Administrative Officer & Treasurer

*Submitted by:*

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Dana Valentyne  
Economic Development Officer

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## STAFF REPORT TO COUNCIL

Report No. 45-2022

**Date:** April 4, 2022

**From:** Lindsey Veltkamp, Director of Administration/Clerk

**RE:** Lake of Bays Resolution of Support

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### Recommendation:

That Council direct staff to bring back a resolution in support of the Town of Bracebridge's Resolution regarding Hospital Capital Funding.

### Background / Analysis:

At the Council meeting of March 21, 2022, Council requested that staff bring back a resolution of support, supporting the Township of Lake of Bays resolution included in the Information Package. The resolution received from the Township of Lake of Bays reads as follows:

Resolution #7(a)/03/08/22

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays received correspondence from Lori McDonald, Director of Corporate Services/Clerk, Town of Bracebridge re: Motion 22-PD-014 regarding Hospital Capital Funding, dated February 24, 2022 and supports their requests for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community:

AND FURETHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local member of Provincial Parliament, the Association of Municipalities, and all Ontario Municipalities.

Carried

		<b>Date Req'd</b>
<b>Information Purposes</b>		
<b>Policy / Action Req'd</b>	<b>X</b>	<b>Apr. 4 '22</b>
<b>Strategic Plan</b>		

This resolution supports the original resolution circulated by the Town of Bracebride. The full original resolution is below:

WHEREAS WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals;

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community's total contributions to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community's required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CYT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the "design-build-finance" hospital construction models (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;  
AND WHEREAS equipment replacement needs are increasingly frequent and increasing expensive with average equipment lifespan of just ten years;

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AND WHEREAS the Association of Municipalities of Ontario has highlighted the “local Share:” of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Town of Bracebridge calls for a provincial re-examination of the “local share” hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local Member of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities.

Carried

As the original motion from the Town of Bracebridge had not come forward to Council, staff wanted to ensure Council had an opportunity to review the resolution that the Township of Lake of Bays was supporting.

**Financial Implications:**

None

**Environmental Implications:**

None

**Attachments:**

None



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

*Submitted by:*

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Lindsey Veltkamp,  
Director of Administration/Clerk

		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Apr. 4 '22
Strategic Plan		

## REPORT TO COUNCIL

**Date:** April 4, 2022

**Report No. 46-2022**

**From:** Dana Valentyne, Economic Development Officer

**RE:** RiverWalk Revival & Digital Main Street Programs

---

### Recommendation:

That Council allocate \$15,000 in Municipal Modernization Grant funding to support the implementation of a RiverWalk Revival program; and

That staff be directed to proceed with submitting an application to the Digital Main Street program for funding, to extend the Digital Main Street Coordinator position.

### Background:

Economic Development & Tourism staff are pursuing several initiatives as part of a new RiverWalk Revival program proposed to launch this spring, commencing with the opening of the new Visitor Centre/Museum and Prescott Farmers' & Crafters' Market in May.

Renewal of the Digital Main Street Program has been announced. This will enable the Town to retain the existing Program Coordinator, who has proven to be an invaluable asset not only in delivering the Digital Main Street Program to Prescott and partnering businesses; but in applying specialized skills towards creating engaging digital marketing content for social media, website and other platforms, in support of broader department initiatives.

The existing Digital Main Street Coordinator will be engaged to develop supporting digital marketing content and engagement strategies to maximize the impact of planned RiverWalk Revival projects. Should the Town be successful in its application to the Digital Main Street program, the Coordinator would continue delivering the program to eligible businesses in Prescott and partner communities, while allocating a portion of their time towards RiverWalk Revival promotions outlined above.

These programs would work in tandem to fully capitalize on strategic economic development and tourism initiatives, designed to support existing businesses and attract new investment from businesses, visitors, and local citizens. Municipal funds would provide coordination/implementation support for the RiverWalk Revival program. Digital





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Main Street funds would support salary requirements and implementation activities, specific to the Digital Main Street program mandate for a maximum period of two years.

A snapshot of RiverWalk Revival program activities is outlined below.

<b>RiverWalk Revival Program Activities</b>
Farmers' & Crafters' Market Clerk, coordination & promotional activities
Visitor Centre opening marketing support
Special project marketing support including: - RiverWalk Promenade - RiverWalk Patios & Parklets - Prescott Pop Up Shops - Lighthouse Reopening
Seasonal tourism marketing campaign support e.g. spring & summer shop local/visitor attraction content
Economic Development & Tourism Strategy implementation marketing campaigns e.g. recreation/tourism asset mapping project outcomes

### Alternatives:

Council may wish to either change or decline to proceed with the project at this time.

### Financial Implications:

The requested \$15,000 municipal allocation would be funded by the Municipal Modernization Grant. Funds would be used for RiverWalk Revival program coordination wages and marketing/communication expenses. The 2022 Budget allocated the remainder of municipal Modernization funding of approximately \$60,000 to Economic Development projects. This project would be part allotment noted above.

The Digital Main Street program would be fully funded by the Province of Ontario through their delivery partner, the Ontario Business Improvement Area Association (OBIAA).

### Environmental Implications:

None



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**Attachments:**

None

*Submitted by:*

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Dana Valentyne,  
Economic Development Officer

**THE CORPORATION OF THE  
TOWN OF PRESCOTT**

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**BY-LAW NO. 20-2022**

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL  
MEETING HELD ON APRIL 4, 2022**

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**WHEREAS**, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law; and

**WHEREAS** certain actions of Council do not require the enactment of a specific by-law;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

**READ AND PASSED, SIGNED AND SEALED THE 4<sup>th</sup> DAY OF APRIL, 2022.**

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**Mayor**

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**Clerk**