

**MINUTES
from the
PRESCOTT PUBLIC LIBRARY REGULAR BOARD MEETING
October 6, 2025, AT 4:30PM
AT THE PRESCOTT PUBLIC LIBRARY**

ATTENDEES:

Patricia Lemaire	Board Chair
Anne Gillard	Chief Librarian/CEO
Anthony Vachon	Member
Randy Pelehos	Member
Terry Annas	Member

REGRETS:

Elaine McCurdie	Secretary
Leanne Burton	Council Representative

CALL TO ORDER:

The Chair/Pat Lemaire called the meeting to order at 4:30pm.

RESPECT & ACKNOWLEDGE DECLARATION:

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Oneida, Anishinaabe, and Mohawk People”.

DECLARATION OF A CONFLICT OF INTEREST: There was no conflict of interest from any of the Board Members in attendance.

APPROVAL OF AGENDA:

As there were no changes to be made, **it was MOVED by Anthony Vachon and SECONDED by Pat Lemaire. CARRIED.**

APPROVAL OF PREVIOUS MEETING MINUTES OF September 08TH, 2025:

As there were no changes to be made, **it was MOVED by Terry Annas and SECONDED by Pat Lemaire. CARRIED**

BUSINESS ARISING FROM THE MINUTES OF September 8TH, 2025:

- Chloe Preston, Clerk was contacted, and they have posted for applications for the Library Board, there will be 2 spots available. The decision has been made that we will not be advised of the applicants, if there is any interviewing Pat will be made aware.
- Review of Policies and By-Laws is now complete; binders will be updated and handed out during the November meeting. Updated Operations Policies have been printed for tonight's meeting.
- New web page is being worked on daily and will be ready to go live January 1st. Those in attendance were able to see the site and recommend changes etc.

NEW BUSINESS:

- Public Library Week events
- Discussed MOU, Board Code of Conduct
- Please leave your binder tonight and we get them printed and updated for January

CORRESPONDENCE/COMMUNICATIONS:

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TREASURER'S REPORT:

- Spreadsheet attached (up to date as of October , 2025)
- Account Statement – October attached
- Cash Report for October attached
- Current Account balance is \$11362.20

CHIEF EXECUTIVE OFFICER'S REPORT:

Librarian's Report October 6, 2025

Library Events

Tutoring on Thursday will start this week, there will be no charge for grades 6 and under. I have been unable to find a new person to tackle the Dungeons and Dragons group, I hear from lots of them, and they really miss it.

Public Library Week is October 20-25, and we have events all week.

Monday - Glass Mosaic with Chantal (sold out)

Tuesday- Fall Door Hangers with Yvette (4 spots left)

Wednesday- Maggie Wheeler, local author 7-9pm (please RSVP)

Thursday - Beth Granger, local author (please RSVP)

Friday- nothing scheduled

Saturday- kids crafts 11:00-1:00pm

Tuesday October 28th - Pumpkin Carving (kids under 10 will need a parent/assistant) We are getting the pumpkins from Tracey Hoogwerf. Would anyone like to come in and judge that evening? We will pick up something for 1st, 2nd and 3rd place.

ANY OTHER BUSINESS:

- Board members review of polices, procedures, by-laws are complete (until 2026!)

DATE & TIME OF NEXT MEETING:

October 6th, 2025 – 4:30pm

ADJOURNAMENT: 6:02pm