

**Prescott Public Library  
Library Board Meeting  
December 15, 2020  
At the Prescott Library  
6:00 P.M.**

**ATTENDEES:**

Joe Muise/Chair  
Darien Watson/Vice-Chair  
Jean Burton-Fox/Treasurer  
Mavis Jale/Secretary  
Elaine McCurdie  
Jane McGuire/Chief Librarian/CEO  
Lee McConnell/Council Rep

**REGRETS:**

Karen Hume

**CALL TO ORDER:**

Meeting called to order at 6:03 pm.

**DECLARATION OF A CONFLICT OF INTEREST:**

There was no conflict of interest from any of the board members.

**RESPECT & ACKNOWLEDGE DECLARATION:**

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishabe, and Mohawk People”.

**APPROVAL OF BOARD MEETING AGENDA:**

It was moved by Jean Burton-Fox and seconded by Darien Watson to approve the agenda of the meeting of December 15, 2020.

Motion Carried

**APPROVAL OF PREVIOUS MEETING MINUTES OF NOVEMBER 24, 2020:**

It was moved by Darien Watson and seconded by Joe Muise to approve the minutes of the previous meeting of November 24, 2020.

Motion Carried

**BUSINESS ARISING FROM THE MINUTES OF NOVEMBER 24, 2020:**

- COVID-19 Update: we are now in “Yellow – Protect”. The Health Unit rules will be followed.
- In regards to the proposal to approach the town for an extra \$5,000 for the library. The Board has decided to use funds from the reserve.
- It was moved by Darien Watson and seconded by Elaine McCurdie to release funds up to \$5,000 (including tax) from reserves to purchase three chairs for the circulation area and three or more chairs, depending on cost, for the computer area.

Motion Carried

**NEW BUSINESS:**

- The Prescott Journal is closed. The idea of a library column will not be pursued.

**CORRESPONDENCE/COMMUNICATIONS:**

- Ontario Parks Permit Confirmation – The library will take part in a day-use permit lending program.

**TREASURER'S REPORT:**

It was moved by Elaine McCurdie and seconded by Jean Burton-Fox to pay invoices #88 to #91 for the amount of \$650.21.

Motion Carried

**CHIEF EXECUTIVE OFFICER'S REPORT:**

- **Displays:**  
Christmas books are located throughout the Library. The Rug Hooking ladies decided not to bring in a display at this time due to COVID.
- **Preschool Storytime:**  
The virtual storytime has been a hit. The last one for 2020 will be on Friday, December 18, 2020.
- **New Hours:**  
The response to our new hours has been favourable. It hasn't shown up in Statistics yet.
- **Statistics for the month of November:**  
Overdrive Checkouts – 343  
Books – 548  
DVD – 71  
Computers – 89  
New Members – 12

**ANY OTHER BUSINESS:**

- Jean Burton-Fox and Jane McGuire will review the budget and present conclusions at the next board meeting.

**NEXT MEETING**

Tuesday, January 26, 2021 at 5pm.

**ADJOURNMENT:**

Motion to adjourn by Elaine McCurdie and seconded by Jean Burton-Fox to close the meeting at 7:01pm.

Motion Carried