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APPLICATION

TO THE COUNCIL OR ASSESSMENT REVIEW BOARD

Application Number

FOR ADJUSTMENT OF TAXES FOR THE ..... FOR THE YEAR .....

UNDER SECTION 357 ☐ OR SECTION 358 ☐ OF THE MUNICIPAL ACT, 2001, c. 25

Assessed Address	Roll Number Cty. Mun. Map Div. Sub-Div. Parcel Prim./Sub.
Name of Assessed Person	Telephone No.
Mailing Address of Assessed Person	Postal Code
Name of Applicant	Telephone No.
Mailing Address of Applicant	Postal Code

REASON FOR APPLICATION: *(CHECK APPROPRIATE BOX – **ONE** ONLY)*

- ☐ Ceased to be liable to be taxed at rate it was taxed - s. 357(1)(a)
- ☐ Became exempt - s. 357(1)(c)
- ☐ Razed by fire, demolition or otherwise - s. 357(1)(d)(i)
- ☐ Damaged by fire, demolition or otherwise - (substantially unusable) - s. 357(1)(d)(ii)
- ☐ Sickness or extreme poverty - s. 357(1)(d.1)
- ☐ Mobile unit removed - s. 357(1)(e)
- ☐ Gross or manifest clerical error - s. 357(1)(f) or 358(1)
- ☐ Repairs/renovations preventing normal use for a period of 3 months - s. 357(1)(g)

DETAILS OF REASON .....

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PERIOD TAX RELIEF CLAIMED: **From** ..... (Date) **To** ..... (Date)

Applicant's Signature ..... Date of Application .....

ASSESSMENT REPORT

Original RTC/RTQ	Original Current Value	Revised RTC/RTQ	Revised Current Value	Assessment Reduction

SCHOOL BOARD: ☐ English ☐ French ☐ Other .....

EFFECTIVE DATE ➤ .....

Comments .....

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Name - Designated Officer (print) .....

Signature .....

Date: .....

Comments .....

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Name - Assessor (print) .....

Signature .....

Date .....

☐ **NO CHANGE IN ASSESSMENT** ☐ **SECTION 357 REQUIRED NEXT YEAR**

REPORT OF TAX LIABILITY

RTC/RTQ	Taxable Realty Assessment Reduction	Tax Rate	Days ☐ Months ☐	Amount of Tax Adjustment		Original Tax Levy	
☐ NO RECOMMENDATION FOR TAX ADJUSTMENT	☐ Reduction	☐ Cancellation	☐ Refund	TOTAL ➤			

Comments .....

Signature ..... Date .....

COUNCIL OR ASSESSMENT REVIEW BOARD – DECISION MADE UPON ABOVE APPLICATION

- ☐ APPROVED (Tax to be adjusted accordingly)
- ☐ AMENDED AND APPROVED (Tax to be adjusted accordingly)
- ☐ NOT APPROVED
- ☐ APPLICANT DID NOT APPEAR
- ☐ APPLICATION ABANDONED

REASON: .....

.....

Appeared for Applicant ..... Appeared for Municipality .....

Date of Hearing .....

Signature of Secretary or Board Clerk ..... Signature of Council Rep. or ARB Member .....

The information on this form is collected under the authority of the *Municipal Act, 2001*, c. 25, ss. 357 and 358 and will be used for the purposes stated in this application. Questions should be directed to the Municipal Clerk or the Freedom of Information and Privacy Coordinator of the municipality.

ORIGINAL - Council or Assessment Review Board COPY - Assessment Corporation COPY - Applicant / Treasurer, etc.