

Compliments, Concerns and Comments



Please complete and submit to a Town employee or email to: admin@prescott.ca

My compliment/concern/comment is: (attach an additional page, if necessary)

Name: _____

Date: _____

Email: _____

Address: _____

Tel (optional): _____ I would like a written reply: Yes No

OFFICE USE: TRACKING #: _____ REPLIED ON: _____

Directed to Town Official (name): _____

Title: _____ E-mail: _____

Reply: This reply does not bind the Town of Prescott and is provided only for information purposes.

The Town is committed to protecting the privacy of any personal information you may provide on this form. The Town will not use or share any personal information provided on this form except with the consent of the individual to whom the information relates or as otherwise authorized by the *Municipal Freedom of Information and Protection of Privacy Act*. In addition, your personal information will be shared with other Town departments ONLY if your inquiry relates to those departments. Our practices have been designed to comply with the privacy provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.