

**Prescott Public Library  
Library Board Meeting  
April 23, 2019  
At the Prescott Library  
6:00 P.M.**

**ATTENDEES:**

Joe Muise/Chair  
Darien Watson/Vice-Chair  
Jean Burton-Fox/Treasurer  
Mavis Jale/Secretary  
Elaine McCurdie  
Nancy Brunton  
Karen Hume  
Tom Van Dusen  
Jane McGuire/Chief Librarian/CEO

**REGRETS:**

Leanne Burton/Council Rep

**CALL TO ORDER:**

Meeting called to order at 6:00 pm.

**RESPECT & ACKNOWLEDGE DECLARATION:**

“We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishaabe, and Mohawk People”.

**DECLARATION OF A CONFLICT OF INTEREST:**

There was no conflict of interest from any of the board members.

**APPROVAL OF BOARD MEETING AGENDA:**

It was moved by Jean Burton-Fox and seconded by Darien Watson to approve board meeting agenda.  
Motion Carried

**APPROVAL OF PREVIOUS MEETING MINUTES OF March 19th, 2019:**

It was moved by Jean Burton-Fox and seconded by Elaine McCurdie to approve the minutes of the previous meeting of March 19th, 2019.  
Motion Carried

**BUSINESS ARISING FROM THE MINUTES March 19th, 2019:**

The audit is complete.

**NEW BUSINESS:**

Effective immediately Frances Gagnon has resigned from the board.

**Provincial Cuts to SOLS Budget (50% of Budget of \$3 million) – Impact on the library**

Interlibrary Loans – Delivery Service is 40% of SOLS total budget, they still have to find 10% to cover other services. Service suspended until approximately May 31<sup>st</sup>. The service will reappear through mail service.

Wait for small library meeting (May 15<sup>th</sup>) to make decision on course of action.

Inform public of upcoming changes, what may happen. A cost may be associated with changes.

Mail Costs:\$1.35 – postal code starting in “K”, \$2.25 all other postal codes

Will address the above at June meeting.

Will address strategic planning in the fall.

**Correspondence/Communications:**

None

**POLICY MANUAL REVIEW:**

Foundation Documents FD-01 to FD-04 and Board Bylaws - BL-01 to BL-06

**FD-01 to FD-03 - No Changes**

Changes to FD-04

After sentence ending with “past and present”, remove sentence; “We believe that the territorial acknowledgements is not simply a *pro forma* statement made before a meeting; but a vital part of the business.”

Change sentence: “The Prescott Public Library will use this Respect and Acknowledgement Declaration at the beginning of all meetings held at the library.” to “The Prescott Public library will include this Respect and Acknowledgement Declaration in agenda and minutes for all board meetings.”

Moved by Darien Watson, seconded by Karen Hume.

Motion Carried.

Table Board Bylaws BL-01 to BL-06 to May meeting and review Governance 01-09 for May meeting.

**TREASURER’S REPORT:**

Moved by Darien Watson and seconded by Jean Burton-Fox to pay invoices #43 to #52 in the amount of \$2,447.26.

Motion Carried

Waiting for budget to be approved.

**CHIEF EXECUTIVE OFFICER'S REPORT:**

- Display for March and April by Craft Social ladies.
- Small Libraries of Leeds & Grenville Meeting May 15, 2019 at Westport Public Library. Budget cuts from province to SOLS will be the main topic. It affects ILL, Pools and reimbursement.
- Storytime: Next 7 weeks will start on Friday May 3. Cartoon figures for the theme.
- Victoria Day Weekend: Library closed Monday May 20th.
- Summer reading programme, materials will arrive soon
- Exam proctoring: Brianne Pantony wrote exam from Loyalist College here on Thursday April 11<sup>th</sup> at 6:30pm.

**ANY OTHER BUSINESS:**

None

**NEXT MEETING:**

May 28, 2019 at 6pm

**ADJOURNMENT 7:50 PM**

Motion to adjourn Darien Watson, seconded by Karen Hume

Motion Carried