

**MINUTES OF THE PRESCOTT PUBLIC
LIBRARY BOARD MEETING
HELD ON MAY 15th, 2018
AT THE PRESCOTT PUBLIC LIBRARY**

ATTENDEES :

Jean Burton-Fox/Treasurer
Dianne Gauthier/Secretary
Lee McConnell/Council Member
Jane McGuire/Chief Librarian/CEO
Frances Gagnon
Darien Watson

REGRETS :

Joe Muise/Chair
Virginia Leonard/Vice Chair
Nancy Brunton

CALL TO ORDER:

The Treasurer Jean Burton-Fox called the meeting to order at 6:01 p.m.

DECLARATION OF CONFLICT OF INTEREST:

There was no conflict of interest from any of the Board Members.

APPROVAL OF AGENDA:

The Treasurer Jean Burton-Fox drew attention to the Agenda and requested if there were additions or changes to be made to the document as presented.

As there were no other additions/changes, **it was MOVED by Frances Gagnon and SECONDED by Lee McConnell that the Agenda be approved as presented.**

MOTION CARRIED

PREVIOUS MEETING MINUTES OF APRIL 24th, 2018:

The Treasurer requested if there were any changes to be made to the Previous Meeting Minutes of April 24th, 2018.

As there were no changes to be made, **it was MOVED by Jean Burton-Fox and SECONDED by Frances Gagnon to approve the minutes as previously submitted.**

MOTION CARRIED

BUSINESS ARISING FROM THE PREVIOUS MINUTES OF APRIL 24th, 2018:

Jane McGuire/CEO advised the Members that a \$1,000 donation was received from the FoL, (\$750 from the May Court Club and a top-up of \$250 by the FoL).

NEW BUSINESS:

RESPECT & ACKNOWLEDGEMENT DECLARATION

Jane McGuire provided the Members with Policy & By-Laws Number: FD-04 "That the Prescott Public Library understands the need to recognize and embrace the principles of Truth & Reconciliation with Ontario's Indigenous population, as outlined in the Truth and Reconciliation Commission Report". It was **AGREED** that it will be included on the Agenda following the "Call to Order", and the Chair will read the following statement at all Library Board Meetings: "We would like to begin by acknowledging that the land on which we gather is the traditional territory of the

Haudenosaunee (St Lawrence Iroquois) People.” Jane McGuire will confirm this statement to make sure that there are no Mohawk Indian Reserves in our area to be included in this statement.

STATEMENT OF VALUES

Jane McGuire presented Policy and By-Laws Number FD-03. The Members reviewed the document and **AGREED** to accept it as presented.

CORRESPONDENCE :

Jane McGuire spoke on the Ministry’s “Exploring the Feasibility of an Upgrade to Library Broadband Service inviting Libraries to be part of an assessment/study. It was recommended to Jane that we answer YES to this study. The Board **AGREED**.

TREASURER’ S REPORT :

Jean Burton-Fox spoke on the bank account, income and expense statement and the receivables indicating an increase in the Cogeco monthly billing for the static router at \$19.95 + tax. Jane will continue to investigate this new charge.

For the April/May period (item #63 to #68- \$676.08, it was **MOVED** by Frances Gagnon and **SECONDED** by Dianne Gauthier to pay the bills as presented.

MOTION CARRIED.

CHIEF EXECUTIVE OFFICER’ S REPORT :

Jane McGuire highlighted the following in her report:

- . displays
- . Leeds & Grenville Small Libraries Meeting
- . Summer Reading Program
- . ILDS Grant Final Report

FRIENDS OF THE LIBRARY :

Jane McGuire spoke on the Friends of the Library hard cover “Memories of Prescott” book launch. It is scheduled to take place on Saturday May 26th at 11 a.m.

ANY OTHER BUSINESS :

Strategic Planning Review

It was **AGREED** by the Members to wait until September to review this document.

DATE AND TIME OF NEXT MEETING :

The Library Board Members will meet next on June 19th, 2018.

ADJOURNMENT :

It was **MOVED** by Jean Burton-Fox and **SECONDED** by Darien Watson to close the meeting at 7:01 pm

MOTION CARRIED

Respectfully Submitted
Dianne Gauthier/Secretary