

**MINUTES OF THE PRESCOTT PUBLIC
LIBRARY BOARD MEETING
HELD ON MARCH 20th, 2018
AT THE PRESCOTT PUBLIC LIBRARY**

ATTENDEES :

Joe Muise/Chair
Virginia Leonard/Vice Chair
Jean Burton-Fox/Treasurer
Dianne Gauthier/Secretary
Lee McConnell/Council Member
Jane McGuire/Chief Librarian/CEO
Nancy Brunton
Frances Gagnon
Darien Watson

CALL TO ORDER:

The Chair Joe Muise called the meeting to order at 5:55 p.m.

DECLARATION OF CONFLICT OF INTEREST:

There was no conflict of interest from any of the Board Members.

APPROVAL OF AGENDA:

The Chair Joe Muise drew attention to the Agenda and requested if there were additions or changes to be made to the document as presented.

As there were no other additions/changes, **it was MOVED by Jean Burton-Fox and SECONDED by Virginia Leonard that the Agenda be approved as presented.**

MOTION CARRIED

PREVIOUS MEETING MINUTES OF FEBRUARY 20th 2018:

The Chair requested if there were any changes to be made to the Previous Meeting Minutes of February 20th, 2018.

As there were no changes to be made, **it was MOVED by Frances Gagnon and SECONDED by Jean Burton-Fox to approve the minutes as previously submitted.**

MOTION CARRIED

BUSINESS ARISING FROM THE PREVIOUS MINUTES OF FEBRUARY 20th, 2018:

There was no business arising from the February 20th, 2018 meeting minutes.

NEW BUSINESS:

ILDS GRANT

Jane McGuire/CEO and Joe Muise/Chair provided a summary on the robot activities during March Break reiterating its complete success.

Jane went on to advise the Members that the FoL are on track to renew their website and complete the electronic version of the Memories of Prescott, with the help of \$809. (generously donated by the Library ILDS Grant, subject to the FoL providing a formal invoice before the funds can be made available to them).

TOWN OF PRESCOTT ASBESTOS UPDATE

Jane McGuire advised the meeting that the Mental Health Unit will not be relocating in the Library space as previously advised as they found a better location which will better suit their requirements.

Lee McConnell/Council Member gave the Members an update on the Asbestos concerns in the Town of Prescott building reassuring that it strictly affected the 2nd floor and is not an issue for the first and third floors.

CORRESPONDENCE :

Jane McGuire spoke on the thank you card received from Linda for the flowers sent to her on the recent passing of her mother.

TREASURER' S REPORT :

Jean Burton-Fox and Jane McGuire spoke on the bank account, income and expense statement and the receivables. For the February/March period (item #28 to #44 - \$3,268.53, it was **MOVED** by Jean Burton-Fox and **SECONDED** by Frances Gagnon to pay the bills as presented.
MOTION CARRIED.

CHIEF EXECUTIVE OFFICER' S REPORT :

Jane McGuire highlighted the following in her report:

- . displays
- . TD Summer Reading Club 2018
- . Preschool Storytime
- . March Break
- . Jane Holidays – April 6th to April 20th
- . advertise/online the Museum Network

ANY OTHER BUSINESS :

There was no other business to discuss.

DATE AND TIME OF NEXT MEETING :

The Library Board Members will meet next on April 24th, 2018.

ADJOURNMENT :

It was **MOVED** by Dianne Gauthier and **SECONDED** by Darien Watson to close the meeting at 7:11 pm
MOTION CARRIED

Respectfully Submitted
Dianne Gauthier/Secretary