

**MINUTES OF THE PRESCOTT PUBLIC  
LIBRARY BOARD MEETING  
HELD ON APRIL 11TH, 2017  
AT THE PRESCOTT PUBLIC LIBRARY**

**ATTENDEES:**

Virginia Leonard/Vice Chair  
Jean Burton-Fox/Treasurer  
Dianne Gauthier/Secretary  
Lee McConnell/Council Member  
Jane McGuire/Chief Librarian/CEO  
Nancy Brunton  
Frances Gagnon  
Peter Green  
Darien Watson

**REGRETS:**

Joe Muise/Chair

**CALL TO ORDER:**

In the absence of the Chair/Joe Muise, Virginia Leonard/Vice Chair called the meeting to order at 6:00 p.m.

**DECLARATION OF CONFLICT OF INTEREST:**

There was no conflict of interest from any of the Board Members.

**APPROVAL OF AGENDA:**

The Vice Chair Virginia Leonard drew attention to the Agenda and requested if there were additions or changes to be made to the document as presented. As there were no additions/changes, **it was MOVED by Jean Burton-Fox and SECONDED by Frances Gagnon that the Agenda be approved as presented.**

**MOTION CARRIED**

**PREVIOUS MEETING MINUTES OF MARCH 21st, 2017:**

The Vice Chair requested if there were any changes to be made to the Previous Meeting Minutes of March 21<sup>st</sup>, 2017. As there were no changes to be made, **it was MOVED by Lee McConnell and SECONDED by Jean Burton-Fox to approve the minutes as previously submitted.**

**MOTION CARRIED**

**BUSINESS ARISING FROM THE PREVIOUS MINUTES OF MARCH 21<sup>st</sup>, 2017:**

Jane McGuire/CEO confirmed coordination with Katie Allard at Town Hall.

**NEW BUSINESS:**

There was no new business.

**CORRESPONDENCE :**

Jane McGuire confirmed that the upcoming Trustee Council Meetings will be held in Winchester Branch on April 22<sup>nd</sup>, 2017.

**TREASURER'S REPORT:**

Jean Burton-Fox spoke on the bank account, income and expense statement and the receivables.

For the March/April period (item #39 to #51 - \$2,196.95, **it was MOVED by Jean Burton-Fox and SECONDED by Virginia Leonard to pay the bills as presented.**

**MOTION CARRIED.**

**CHIEF EXECUTIVE OFFICER'S REPORT:**

Jane McGuire highlighted the following in her report:

- . display case
- . Small Libraries of Leeds & Grenville Meeting
- . Student Placements
- . Capacity Building Fund
- . Summer Reading Program
- . Annual Report

**FRIENDS OF THE LIBRARY REPORT:**

Peter Green quickly spoke on the following:

- . John Laschinger presentation
- . Ron Beaupre presentation
- . Canada 150 project: financial update and finalization of project
- . Review of subject matter on future presentations

**ANY OTHER BUSINESS:**

There was no other business to discuss.

**DATE AND TIME OF NEXT MEETING:**

The next Library Board Meeting will be held on **May 16<sup>th</sup>, 2017** at 6:00 pm in the Community Room on second floor.

**ADJOURNMENT:**

**It was MOVED by Jean Burton-Fox and SECONDED by Darien Watson to close the meeting at 6:40 pm**

**MOTION CARRIED**

**Respectfully Submitted  
Dianne Gauthier/Secretary**