

**Minutes of the Prescott Public Library
Board Meeting
January 22, 2019**

Election of Officers:

Chair: Joe Muise

Vice-Chair: Darien Watson

Treasurer: Jean Burton-Fox

Secretary: Mavis Jale

Motion to accept election of new officers. Moved by Jean Burton-Fox, seconded by Darien Watson.

Motion Carried

Attendees:

Joe Muise/Chair

Darien Watson/Vice-Chair

Jean Burton-Fox/Treasurer

Mavis Jale/Secretary

Elaine McCurdie

Karen Hume

Jane McGuire/Chief Librarian/CEO

Regrets:

Nancy Brunton

Frances Gagnon

Tom Van Dusen

Leanne Burton/Council Rep

Call To Order:

Meeting called to order at 6:15.

Respect & Acknowledgement Declaration:

"We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (St. Lawrence Iroquois), Huron-Wendat, Onida, Anishinaabe, and Mohawk People".

Declaration of a Conflict of Interest:

There was no conflict of interest from any of the Board Members.

Approval of Board Meeting Agenda:

It was moved Joe Muise and seconded by Darien Watson to accept the motion of "Communications" added to the "Correspondence" section of the agenda.

Motion Carried

Approval of Previous Meeting minutes of December 17th, 2018:

Moved by Joe Muise and seconded by Jean Burton-Fox to approve the minutes of previous meeting.

Motion Carried

Business Arising from the Minutes of December 17th, 2018:

Orientation for new members.

New Business:

No new business.

Correspondence and Communications:

Information from other organizations related to library business to be researched.

Treasurer's Report: Budget 2019

Motion that invoices #139 and #138 in the amount of \$88.54 from 2018 to be paid. Motion by Jean Burton-Fox, seconded by Darien Watson

Motion Carried

Motion to pay invoices #1 - #9 in the amount of \$3,661.13 for month of January 2019 brought by Jean Burton-Fox, seconded by Karen Hume.

Motion Carried

Motion to pay the town of Prescott \$1400 Cheque #17 brought by Jean Burton-Fox, seconded by Joe Muise.

Motion Carried

Jean Burton-Fox explained about budget reductions of \$2075 and increases of \$668.

Motion brought by Jean Burton-Fox, seconded by Darien Watson that the Library Board accept the 2019 Budget as presented. Total Budget is \$170,722.00, Town Grant is \$153,921.00.

Motion Carried

Chief Executive Officer's Report:

Display case for stitch social.

Fill out survey to get provincial grants. End of March, apply, receive grant end of October.

New form for payroll.

Annual circulation for 2018 was 16,708.

Any Other Business:

Strategic plan for library.

Plan for policies renewal.

Next Meeting:

February 12th, 6pm. 2019.

Adjournment 7:24.

Motion to adjourn Joe Muise, seconded by Karen Hume.

Motion Carried