



SPECIAL COUNCIL

March 6, 2017, 7:30 pm

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Pages

1. Call to Order

2. Approval of Agenda

Suggested Motion

"THAT the agenda for the Special Council Meeting of March 6, 2017, be approved as presented."

3. Declarations of Interest

4. Staff

4.1 Staff Report 08-2017 - 2017 Budgets and Tax Ratios

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Suggested Motion

"THAT Council approve:

- 1. The 2017 Operational & Water/Wastewater Budget; and*
- 2. The 2017 Capital and Operational Project Plan; and*
- 3. The 2017 Property Assessment adjustment to the tax class ratios."*

5. By-laws

5.1 2017 Estimates By-Law

19

Suggested Motion

"THAT By-Law 11-2017, being a by-law to adopt the estimates for the sums required during the year 2017 for general purposes of the Corporation of the Town of Prescott, be read a first and second time."

Suggested Motion

"THAT By-Law 11-2017, being a by-law to adopt the estimates for the sums required during the year 2017 for general purposes of the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk."

5.2 2017 Tax Ratios By-Law

22

Suggested Motion

"THAT By-Law 12-2017, being a by-law to set tax ratios for the year 2017, be read a first and second time."

Suggested Motion

"THAT By-Law 12-2017, being a by-law to set tax ratios for the year 2017, be read a third time, passed and signed by the Mayor and Clerk."

6. Period for Media Questions

7. Confirming By-Law – 13-2017

24

Suggested Motion

"THAT By-Law 13-2017, being a by-law to confirm the proceedings of the Special Council meeting held on March 6, 2017, be read a first and second time."

Suggested Motion

"THAT By-Law 13-2017, being a by-law to confirm the proceedings of the Special Council meeting held on March 6, 2017, be read a third time, passed and signed by the Mayor and Clerk."

8. Adjournment



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Mar 6, 2017
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. 08-2017

March 6, 2017

From: Matthew Armstrong, Treasurer

RE: 2017 Budgets and Tax Ratios

Recommendations:

That Council approve:

1. The 2017 Operational & Water/Wastewater Budget; and
2. The 2017 Capital and Operational Project Plan; and
3. The 2017 Property Assessment adjustment to the tax class ratios.

Background:

The following provides a summary of the review processes that were undertaken to arrive at the 2017 Operational, Waste & Wastewater Budgets, and the 2017 Capital and Operational Project Plan.

Date	Description
November 7, 2016	Review of current debt commitments, debt horizon, capital and operational projects for consideration
November 7, 2016	Line by line review of Health and Social Services budgets
November 28, 2016	Line by line review of Administration and Protective Services budgets
December 5, 2016	Line by line review of the Parks and Recreation, and Planning and Development budgets
December 12, 2016	Line by line review of Operations, Water and Wastewater budgets
January 9, 2017	Review of the Capital and Operational Project Plan



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Mar 6, 2017
Strategic Plan		

January 16, 2017	Review of the changes and updates to the Operational Budget
February 13, 2017	Review of the changes and updates to the Capital and Operational Project Plan
February 13, 2017	Review of the changes and updates to the Operational Budget
February 13, 2017	Review of the Property Tax Class Ratios

Alternatives:

Over the course of 7 meetings, Council has undertaken an in-depth line by line review of the various department budgets that make up the 2017 Operational Budget. Council has also provided their guidance, wisdom and knowledge to develop the 2017 Capital and Operational Project Plan which outlines the various projects being undertaken in 2017 along with the planning activities that will be carried out throughout this calendar year in preparation for 2018 and beyond.

Throughout this process, Council has provided their feedback and asked pointed questions that were incorporated into these vital documents in the course of their development. As such, the alternatives to these plans and budgets have been contemplated and included in the final product.

Financial Implications:

The 2017 Operational Budget and the Capital Plan were developed by asking council and all staff to identify the priorities from their perspectives. The employees in our Public Works, Transportation, Parks and Recreation and Water and Wastewater departments did an excellent job of highlighting and explaining what they saw as priorities for minor and major projects. Due to this effort, the 2017 Budget addresses upgrades to buildings such as the pool house, field houses, dock ramps and infrastructure that is sometimes easily overlooked. By providing Town employees with the tools they need, to maintain the infrastructure the Town has, it will help to allow for incremental improvements and facilities the Town can be proud in.

The 2017 Operational Budget represents a strong focus on planning for the future. Included in the budget for this year is the development of the following;

- Robust all-encompassing Asset Management Plan
 - o Identifies all Town properties, building and infrastructure



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	Mar 6, 2017
Strategic Plan		

- Will evaluate the current state of that infrastructure
 - Exterior, interior, structural integrity, building and mechanical systems, equipment, and use
 - Highlight current deficiencies in infrastructure that need to be addressed in the short, medium and long term
 - Provide an estimated remaining useful life of the infrastructure, to allow for adequate planning to find alternatives to renovate, refresh and replace
 - Will be the key document that will direct the Capital and Financial plan for the next decade or longer
- Recreation Master Plan
- Identify all Town and non-Town owned recreational facilities
 - Evaluate their current state and purpose
 - Provide an opportunity to create a cohesive and integrated plan that allows users to be able to learn about and access recreational facilities and activities
 - Result in options for Council to consider related to investment, growth and sustainability of recreational facilities

The 2017 Operational Budget calls for a 2% increase to the municipal tax levy supported by property taxes and a similar increase to some user fees. The 2017 Operational Budget does not call for any increase to water or wastewater rates which has been help steady for a number of years. The budget also provides for \$840,548 being put into reserve to help support the various projects that are being carried out in 2017 and into the future.

2017 property taxes will be based on the new current value assessment produced by the Municipal Property Assessment Corporation (MPAC) which was last updated in 2012. Some property owners saw their property assessments increase, while others saw it decrease. The following table provides a brief summary of the changes in the property assessments from last year to 2017.

Tax Class	2016 Total	2017 Total	\$ Change	% Change
Residential	\$260,119,966	\$251,820,068	(\$8,299,898)	(3.19%)
Multi-Residential	\$17,295,000	\$18,302,425	\$1,007,425	+5.82%
Commercial	\$56,232,234	\$55,293,433	(\$938,801)	(1.67%)
Other	\$7,891,300	\$7,552,600	(\$338,700)	-4.29%
Total	\$341,538,500	\$332,968,526	(\$8,569,974)	(2.51%)



		Date Req'd
Information Purposes		
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Strategic Plan		

In an attempt to even out the changes in property values due to the re-assessment, the municipality has at their disposal the ability to change the relative tax ratios between the property tax classes. This has been undertaken using a net neutrality methodology where by each tax class will contribute to overall taxes in the same proportion as historically been in place. For the average single family home, property taxes will increase by 1.59% or \$32.70 in 2017. This equates to an increase of \$2.73 per month.

Attachments:

2017 Operational Budget, 2017 Capital and Operational Project Plan

A handwritten signature in black ink, appearing to read "Pierre Mercier".

Pierre Mercier
Chief Administrative Officer

Original signed by

Matthew Armstrong
Treasurer

2017 Operational Budget

2017 Capital and Operational Project Plan





Income Statement Operations Budget

	Total 2016 Budget	Total 2017 Budget	Higher / (Lower)
Revenue			
Corporate	7,337,351	7,490,585	153,234
Protective	164,883	198,405	33,522
Transportation	7,254	216,200	208,946
Environmental	155,141	158,500	3,359
Health	23,100	29,560	6,460
Social	150,555	143,484	(7,071)
Recreation and Cultural	800,592	895,682	95,090
Planning & Development	155,039	74,650	(80,389)
Total	8,793,915	9,207,066	413,151
Expenses			
Corporate	1,525,870	1,366,674	(159,196)
Protective	2,298,573	2,210,959	(87,614)
Transportation	1,344,901	1,692,101	347,200
Environmental	314,990	275,097	(39,893)
Health	299,176	318,112	18,936
Social	897,691	897,138	(553)
Recreation and Cultural	1,657,240	1,929,009	271,769
Planning & Development	455,474	517,976	62,502
Total	8,793,915	9,207,066	413,151
Net Operations			
	-	-	-
Water & Wastewater Revenue	2,855,139	2,767,845	(87,294)
Water & Wastewater Expense	2,855,139	2,767,845	(87,294)
Net Water & Wastewater	-	-	-



Revenue By Department Operations Budget

Department	Total 2016 Budget	Total 2017 Budget	Higher / (Lower)
Adminstration	1,758,517	1,808,435	49,918
Property Taxes	5,578,834	5,682,150	103,316
Fire	37,000	67,000	30,000
Police	53,565	51,500	(2,065)
Protective Inspection	8,947	9,875	928
Building Permits	34,799	40,300	5,501
Provincial Offenses	30,572	29,730	(842)
Paved Roads	115	65,150	65,035
Traffic	1,832	38,800	36,968
Roadside	-	107,000	107,000
Parking Lots	5,307	5,250	(57)
Waste Collection	120,964	124,400	3,436
Waste Diversion	34,177	34,100	(77)
Health Services	23,100	29,560	6,460
Assistance to Aged	80,962	79,984	(978)
Walker House	69,593	63,500	(6,093)
Recreation - Cultural	-	15,000	15,000
Parks	100,809	58,625	(42,184)
Recreation - Programs	-	44,000	44,000
Marina	281,691	332,950	51,259
Pool	13,538	41,750	28,212
Community Centre	234,621	233,750	(871)
Library	163,827	161,332	(2,495)



Revenue By Department Operations Budget

Department	Total 2016 Budget	Total 2017 Budget	Higher / (Lower)
Cultural Services	5,938	8,125	2,187
Museum	168	150	(18)
Planning	80,344	2,600	(77,744)
Committee of Adjustment	2,317	1,500	(817)
Economic Development	67,937	67,800	(137)
Tourism	4,441	2,750	(1,691)
Total Operations	8,793,915	9,207,066	413,151
Water & Wastewater			
Waste Water Collection	25,600	10,240	(15,360)
Waste Water Treatment	1,572,762	1,553,000	(19,762)
Water Distribution	1,256,777	1,204,605	(52,172)
Total Water & Wastewater	2,855,139	2,767,845	(87,294)
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Total Organization	11,649,054	11,974,911	325,857



Expense by Department Operations Budget

Department	Total 2016 Budget	Total 2017 Budget	Higher / (Lower) Bud to Bud
Council	119,596	130,205	10,609
Administration	1,187,996	1,018,219	(169,777)
Property Taxes	218,278	218,250	(28)
Fire	520,502	614,534	94,032
Police	1,630,335	1,432,671	(197,664)
Protective Inspection	76,700	92,087	15,387
Building Permits	68,374	66,667	(1,707)
Emergency Measures	2,662	5,000	2,338
Transportation	489,756	618,450	128,694
Paved Roads	145,037	140,000	(5,037)
Bridges	-	3,000	3,000
Traffic	393,966	495,701	101,735
Roadside	69,095	197,450	128,355
Winter Roads	89,234	84,300	(4,934)
Winter Sidewalks	13,784	5,400	(8,384)
Parking Lots	-	400	400
Street Lighting	144,029	147,400	3,371
Storm Sewers	52,168	43,300	(8,868)
Waste Collection	149,438	107,800	(41,638)
Waste Disposal	4,080	45,500	41,420
Waste Diversion	109,304	78,497	(30,807)
Health Services	26,551	33,850	7,299
Public Health	73,521	73,521	-
Ambulance	178,390	190,241	11,851
Cemeteries	20,714	20,500	(214)
General Assistance	212,348	199,227	(13,121)
Assistance to Aged	388,405	389,473	1,068



Expense by Department Operations Budget

Department	Total 2016 Budget	Total 2017 Budget	Higher / (Lower) Bud to Bud
Walker House	83,845	101,640	17,795
Child Care	41,872	35,619	(6,253)
Public Housing	171,221	171,179	(42)
Recreation - Cultural	214,073	213,524	(549)
Parks	309,335	479,550	170,215
Recreation - Programs	-	87,786	87,786
Marina	313,599	341,050	27,451
Pool	73,975	100,350	26,375
Community Centre	512,844	513,120	276
Library	163,818	162,809	(1,009)
Cultural Services	34,746	-	(34,746)
Museum	34,850	30,820	(4,030)
Planning & Development	10,223	21,507	11,284
Planning	198,187	133,450	(64,737)
Committee of Adjustment	-	250	250
Economic Development	117,172	183,270	66,098
Industrial Development	14,501	-	(14,501)
Tourism	115,391	179,499	64,108
Total Operations	8,793,915	9,207,066	413,151
Water & Wastewater			
Waste Water Collection	483,532	448,410	(35,122)
Waste Water Treatment	1,114,830	1,114,830	-
Water Treatment	574,338	574,338	-
Water Distribution	682,439	630,267	(52,172)
Total Water & Wastewater	2,855,139	2,767,845	(87,294)
Total	11,649,054	11,974,911	325,857

2017 Capital Budget

Capital Project

- St. Lawrence Street - Completion
- Fire Hall Replacement
- Marina Wiring Docks
- Public Works Equipment
- Water Treatment Plant
- Water Distribution
- Wastewater
- Linda Street & Place
- Arena - Accessibility & Safety

Cost	2017				2018			
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
400,000		Completion						
5,000,000	Planning	Tender	Construction					
100,000		Completion						
250,000		Purchase						
920,000	Planning	Tender	Construction					
85,000		Completion						
78,000		Completion						
1,400,000				Planning	Tender	Construction		
200,000	Planning	Renovations						
8,433,000								

2017 Capital Budget Funding

Project	Year	Debt	Reserves	Grant	Total
St. Lawrence Street - Completion	2017		\$160,000	\$240,000	\$400,000
Fire Hall	2017 & 2018	\$4,300,000	\$700,000		\$5,000,000
Marina Electrical	2017		\$100,000		\$100,000
Public Works Equipment	2017		\$250,000		\$250,000
Water Treatment Plant	2017		\$230,000	\$690,000	\$920,000
Water Distribution	2017		\$85,000		\$85,000
Wastewater Projects	2017		\$78,000		\$78,000
Linda Street & Place	2017 & 2018		\$880,000	\$520,000	\$1,400,000
Arena Accessibility & Safety	2017		\$200,000		\$200,000
		\$4,300,000	\$2,683,000	\$1,450,000	\$8,433,000

2017 Capital Budget Planning

Capital Project Planning

Centennial Park - Community Committee

LED Street Lights

Splash Pad - Community Committee

Harbour Expansion & Revitalization

Downtown Traffic Lights - OPP Partnership

Waterfront Lands

Capital Projects Contingent on Development

Water & Sewer Services North of 401

Woodland Drive

2017				2018			
Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
	Planning						
			Planning				
	Planning						
			Planning				
	Planning						
	Planning & Partnership Development						

2017 Operations Project Budget

Operational Projects

Asset Management Plan	60,000
Development of Recreation Master Plan	40,000
Pool Projects - Accessibility, Safety	18,000
Marina Dock Ramps - Safety	10,000
Public Works Equipment	30,000
Recreation Facilities - Safety, Accessibility	30,500
Fountain Lighting	15,000
Town Signage, Wayfinding	22,500
Additional Sidewalk Work	107,000
Fire Department Equipment	30,000
Clock Town	Ops
Town Building & Asset Rekeying	15,000

Cost	2017			
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec
	Analysis	Condition Assessment		Report
	Planning	Report		
	Planning	Completion		
		Completion		
		Purchase		
	Planning	Completion		
		Completion		
	Planning		On-going	
	Planning	Completion		
		Purchase		
		Completion		
		On-Going		

2017 Operations Project Budget Funding

Project	Debt	Reserves	Grant	Total
Asset Management Plan			\$60,000	\$60,000
Recreation Master Plan		\$20,000	\$20,000	\$40,000
Pool Projects		\$18,000		\$18,000
Marina Dock Ramps		\$10,000		\$10,000
Public Works Equipment		\$30,000		\$30,000
Recreation Facilities		\$30,500		\$30,500
Fountain Lighting		\$15,000		\$15,000
Town Signage & Wayfinding		\$22,500		\$22,500
Additional Sidewalk Work		\$107,000		\$107,000
Fire Department		\$30,000		\$30,000
Town Building & Asset Rekeying		\$15,000		\$15,000
		\$298,000	\$80,000	\$378,000

Reserves

Reserve	Estimated 2016	2017 Transfer To	2017 Transfer From	2017 Ending Balance
Building	\$69,453	\$24,550	-	\$94,003
Election	\$10,100	\$5,100	-	\$15,200
Emergency Management	\$2,011	-	-	\$2,011
Community Centre	\$107,436	\$107,500	(\$200,000)	\$14,936
Working Funds	\$880,000	-	-	\$880,000
Planning	\$51,000	\$51,000	-	\$102,000
Downtown Revitalization	\$20,000	-	-	\$20,000
Community Improvement Plan	\$60,800	-	-	\$60,800
PSB Sponsored Programs	\$13,837	-	-	\$13,837
Fire Equipment Reserve	\$11,697	\$30,000	(\$30,000)	\$11,697
Fire Building Reserve	\$230,796	\$133,403	(\$350,000)	\$14,199
Infrastructure	\$508,507	-	-	\$508,507
Public Works	\$57,921	-	(\$30,000)	\$27,921
Public Works Vehicles	\$133,760	\$30,900	(\$150,000)	\$14,660
Heritage	\$2,068	-	-	\$2,068
Splash Pad	\$49,996	\$25,000	-	\$74,996

Reserves

Reserve	Estimated 2016	2017 Transfer To	2017 Transfer From	2017 Ending Balance
Library	\$19,232	-	-	\$19,232
Library E-Learning	\$1,050	-	-	\$1,050
Kinsmen	\$1,066	-	-	\$1,066
Outdoor Rink Bell Sport	\$1,328	-	-	\$1,328
Walker House	\$12,313	\$165	-	\$12,748
Museum	\$21,012	\$21,000	-	\$42,012
Marina	\$69,234	\$43,500	(\$110,000)	\$2,734
Fiscal Policy	\$997,195	\$99,250	(\$282,500)	\$813,945
Business Improvement Area	\$22,303	-	-	\$22,303
Health Centre	\$7,077	\$7,800	-	\$14,877
Parks	\$30,420	\$12,600	(\$30,500)	\$12,520
Water Fountain	\$12,000	\$3,000	(\$15,000)	-
Subtotal Town Reserves	\$3,403,612	\$594,768	(\$1,198,000)	\$2,800,380
Water & Wastewater Reserves	\$5,880,579	\$245,780	(\$903,000)	\$5,223,359
Total	\$9,284,191	\$840,548	(\$2,101,000)	\$8,023,739

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 11-2017

**A BY-LAW TO ADOPT THE ESTIMATES FOR THE SUMS REQUIRED DURING
THE YEAR 2017 FOR GENERAL PURPOSES OF
THE CORPORATION OF THE TOWN OF PRESCOTT**

**Being a by-law to adopt the estimates for the sums required during the year 2017
for general purposes of the corporation of the Town of Prescott**

WHEREAS the Council of the Town of Prescott (hereinafter referred to as the Town) shall in each year prepare and adopt estimates of the sums it requires during the year for the purposes of the Town pursuant to Section 289(1), the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (herein referred to as the Municipal Act);

WHEREAS it is necessary for the Town, pursuant to Section 311(2), the *Municipal Act*, to raise certain sums for municipal purposes for the 2017 taxation year;

WHEREAS all property assessment rolls on which the 2017 taxes are to be levied have been returned and revised pursuant to the provisions of the *Assessment Act*, R.S.O. 1990, c.A.31, as amended (hereinafter referred to as the Assessment Act) subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

AND WHEREAS all properties situated in the Town of Prescott can be classified within a class of property or subclass as set out in the Assessment Act and the Regulations enacted pursuant thereto;

NOW THEREFORE the Council of the Corporation of the Town of Prescott hereby enacts as follows:

1. That the Town adopt the levy of five million, one hundred seventy-one thousand, seven hundred and fifty dollars (\$5,171,750) as detailed in Schedule A attached hereto as its estimate of the Property Tax Levy required during the year 2017 for the general purposes of the Town.
2. That if a surplus exists as of December 31, 2017, all funds shall be transferred to Fiscal Policy Reserves or as Council otherwise directs.
3. This By-Law shall come into force and take effect immediately following third reading.

4. That any other By-Laws, resolutions or actions of the Council of the Corporation of the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

READ A FIRST AND SECOND TIME THIS the 6th DAY OF MARCH, 2017.

Mayor

Clerk

READ A THIRD AND FINAL TIME AND PASSED THIS the 6th DAY OF MARCH, 2017.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF PRESCOTT

BY-LAW No.11-2017

SCHEDULE A

Operations Budget



	2017 Expenditures	2017 Revenue	2017 Town Levy
Revenue			
Corporate	1,366,674	2,318,835	(952,161)
Protective	2,210,959	198,405	2,012,554
Transportation	1,692,101	216,200	1,475,901
Environmental	275,097	158,500	116,597
Health	318,112	29,560	288,552
Social	897,138	143,484	753,654
Recreation and Cultural	1,929,009	895,682	1,033,327
Planning & Development	517,976	74,650	443,326
	9,207,066	4,035,316	5,171,750
Water & Wastewater	2,767,845	2,767,845	-
Total	11,974,911	6,803,161	5,171,750

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 12-2017

A BY-LAW TO SET TAX RATIOS FOR THE YEAR 2017

Being a by-law to set tax ratios for the year 2017

WHEREAS it is necessary for the Council of the Corporation of the Town of Prescott, pursuant to the section 308 (4) of the Municipal Act, S.O. 2001, Chapter 25, as amended, to establish the tax ratios for 2017 for the Town;

WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under section 7 of the Assessment Act, R.S.O., Chapter A.31, as amended;

NOW THEREFORE the Council of the Corporation of the Town of Prescott enacts as follows:

1. For the taxation year 2017, the tax ratio for property in:
 - a. the residential property class is 1.000000;
 - b. the multi-residential property class is 1.698659;
 - c. the commercial occupied property class is 1.949806;
 - d. the commercial excess and vacant property classes are 1.364864;
 - e. the industrial occupied property class is 2.630000;
 - f. the industrial excess and vacant property classes are 1.709500;
 - g. the pipelines property class is 1.429008;
 - h. the farmlands property class is 0.250000;
 - i. the managed forest property class is 0.250000.

2. For the purpose of this by-law:
 - a. the commercial property class includes all commercial office property, shopping centre property and parking lot property;
 - b. industrial property class includes all large industrial property.

3. This by-law shall come into force and take effect upon final passage.

4. That any other By-Laws, resolutions or actions of the Council of the Corporation of the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

READ A FIRST AND SECOND TIME THIS the 6th DAY OF MARCH, 2017.

Mayor

Clerk

READ A THIRD AND FINAL TIME AND PASSED THIS the 6th DAY OF MARCH, 2017.

Mayor

Clerk

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 13-2017

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE SPECIAL COUNCIL
MEETING HELD ON MARCH 6, 2017**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ A FIRST AND SECOND TIME THIS 6th DAY OF MARCH, 2017.

Mayor

Clerk

**READ A THIRD AND FINAL TIME AND PASSED THIS 6th DAY OF
MARCH, 2017.**

Mayor

Clerk