



PRESCOTT TOWN COUNCIL
AGENDA

October 29, 2018

6:30 pm

Health Centre Meeting Room

555 King Street West

Prescott, Ontario

Pages

1. Call to Order

2. Approval of Agenda

Suggested Motion

"THAT the agenda for the Council Meeting of October 29, 2018, be approved as presented."

3. Declarations of Interest

4. Presentations

4.1 Light Up the Night Parade - John Henry & Chris Veltkamp

5. Delegations

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - September 24, 2018

1

Suggested Motion

"THAT the Council minutes of September 24, 2018, be accepted as presented."

7. Communications & Petitions

7.1 Action Items

7.2 Information Items (under separate cover)

Suggested Motion

"THAT the information items under separate cover be received and filed."

8. Committee Reports

8.1 Committee of the Whole Report 13-2018

a. Committee of the Whole minutes dated October 1, 2018

11

Suggested Motion

"THAT the Committee of the Whole minutes dated October 1, 2018, be accepted as presented."

b. Arena Fundraising Working Group

Suggested Motion

"THAT Council approve that an Arena Fundraising Working Group of Council be established with three members of Council, being Mayor Todd, and Councillors Burton and Ostrander, three members from the public, and two members from Town Staff."

c. 2019 Community Grant Eligibility Guidelines

Suggested Motion

"THAT Council approve that Leo Boivin Community Centre user groups be exempt from the Community Grant eligibility criteria pertaining to the requirement that services to Town residents must be provided within the Town of Prescott."

d. Town of Prescott Pingstreet Mobile Application

Suggested Motion

"THAT Council approve the discontinuation of the Pingstreet mobile application."

e. 2019 Marina Rates

Suggested Motion

"THAT Council approve that the implementation of the per foot basis for seasonal slip rentals be phased in with 50% of the difference in 2019 and the full rate in 2020."

8.2 Committee of the Whole Report 14-2018 - October 15, 2018

17

a. Committee of the Whole minutes dated October 15, 2018

Suggested Motion

"THAT the Committee of the Whole minutes dated October 15, 2018, be accepted as presented."

b. Leo Boivin Community Centre Non-Ice Rentals

Suggested Motion

"THAT Council approve that the Leo Boivin Community Centre be offered for rent for non-ice activities using the following rates:

\$50.00 per hour where spectators are not present

\$75.00 per hour where spectators are present

\$625.00 per day for all day or multi-day events where they will have exclusive use of the arena for those days

**Additional charges for licenses events, staff setup and tear down, excess garbage, kitchen and meeting room usage will be included in the rental agreement; and*

That staff report back on non-ice rental statistics in January 2019."

9. Mayor

10. Outside Boards, Committees and Commissions

11. Staff

12. Resolutions

13. By-laws

14. New Business

15. Notices of Motion

16. Mayor's Proclamation

16.1 Royal Canadian Legion Fort Wellington Branch 97 - Poppy Days in

Prescott (October 26 to November 11)

17. Period for Media Questions

18. Closed Session

19. Rise and Report

20. Confirming By-Law – 41-2018

23

Suggested Motion

“THAT By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a first and second time.”

Suggested Motion

“THAT By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a third time, passed and signed by the Mayor and Clerk.”

21. Adjournment



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, September 24, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Public Works & Infrastructure, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:34 p.m.

2. Approval of Agenda

Motion 190-2018: Laschinger, Jansman

That the agenda for the Council Meeting of September 24, 2018, be accepted as amended.

Carried

The agenda was amended by moving the Mayor's Proclamation item to the beginning of the agenda.

3. Declarations of Interest – None

4. Mayor's Proclamation

4.1 Pregnancy and Infant Loss Awareness Day - October 15, 2018

Tamara Baldwin and Leslie Patry-Kerford, Brockville Butterfly Run, spoke to the upcoming event and the purchase of a Cuddle Cot for the Brockville General Hospital with the funds raised.

Mayor Todd proclaimed October 15, 2018, as Pregnancy and Infant Loss Awareness Day in the Town of Prescott.

5. Presentations – None

6. Delegations - None

7. Minutes of the previous Council meetings

7.1 Regular Council Minutes - August 27, 2018

Motion 191-2018: Young, Ostrander

That the Council minutes of August 27, 2018, be accepted as presented.

Carried

8. Communications & Petitions

8.1 Action Items - None

8.2 Information Items (under separate cover)

Motion 192-2018: McConnell, Ostrander

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – June, July, August
2. Town of Prescott Police Services Reports – June, July, August
3. Resident letter re: Reconstruction of Linda Street and Linda Place by Ken Miller Excavating & Construction Company
4. South Grenville Food Bank letter re: Holiday Giving Campaign
5. Township of South Glengarry resolution re: Paramedic Services
6. Township of Selwyn resolution re: Provincial Agricultural Systems Mapping
7. Township of Amaranth resolution re: NAFTA – Dairy Supply Management Program

Councillor Young spoke to item #3 – Resident letter re: Reconstruction of Linda Street and Linda Place by Ken Miller Excavating & Construction Company.

9. Committee Reports

9.1 Committee of the Whole Report 11-2018 - September 4, 2018

a. Committee of the Whole minutes dated September 4, 2018

Motion 193-2018: Jansman, Laschinger

That the Committee of the Whole minutes dated September 4, 2018, be accepted as presented.

Carried

b. Staff Report 39-2018 - Commemorative Tree Program

Motion 194-2018: Burton, Ostrander

That Council approve the Commemorative Tree Program and direct staff to advertise and receive applications.

Carried

9.2 Committee of the Whole Report 12-2018 - September 17, 2018

a. Committee of the Whole minutes dated September 17, 2018

Motion 195-2018: Laschinger, Jansman

That the Committee of the Whole minutes dated September 17, 2018, be accepted as presented.

Carried

b. Staff Report 47-2018 - Memorial Bench Program

Motion 196-2018: Burton, Ostrander

That Council approve that the changes outlined in this report be made to the Memorial Bench Program.

Carried

Discussion was held regarding installation fees, approaching existing applicants, and locations for future benches.

10. Mayor

Mayor Todd spoke to the Think Rink Fundraiser, which took place on September 22, and to the upcoming St. Lawrence Economic Corridor Commission meeting being held on September 25.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at the Think Rink Fundraiser, held on September 22, and to the upcoming Fire Prevention Week being held from October 7-13.

Councillor Jansman spoke to her participation in Hunger Action Month, and the Leeds, Grenville & Lanark District Board of Health meeting held on September 20.

Councillor Laschinger referenced the completion of the St. Lawrence Shakespeare Festival. He spoke to his attendance at the St. Lawrence Shakespeare Festival's golf tournament held on September 3, and the Prescott Cemetery Board of Management's meeting held in August.

Councillor McConnell complimented the Prescott Lawn Bowling Club's recent tournament, and spoke to his attendance at the upcoming St. Lawrence Lodge board meeting and the Prescott Library Board meeting both held on September 25. He referenced the Alzheimer Society's upcoming Art Exhibit being held on October 2.

Councillor Ostrander spoke to his attendance at the Charlie McFarland Chamber of Commerce Golf Tournament held on September 12, the OEMC conference held on September 13 & 14, the Connect Youth Annual General meeting held on September 18,

the Walker House board meeting held on September 19, and the upcoming Municipal Drug Strategy meeting being held September 25,

Councillor Young spoke to the recent Prescott Police Services Board meeting held on September 20.

12. Staff

12.1 PAC Report 04 -2018 - Consent Applications - St. Lawrence Street, Legal Description Part Lots 33, 34, and 35 Plan 19

Motion 197-2018: Ostrander, McConnell

That Council approve the proposed consent application subject to the following conditions:

1. The balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Town; and
2. An acceptable reference plan or legal description of the severed lands and the deed or instrument conveying the severed lands shall be submitted to the Town.

Carried

Discussion was held regarding the Wood Street developments and provincial legislation surrounding secondary suites.

12.2 PAC 05-2018 - Site Plan Control Application - Northern Cables, Part of Plan 19 Block A, B and C

Motion 198-2018: Ostrander, McConnell

That Council approve the proposed site plan subject to the following conditions:

1. Payment of 2% cash in lieu of parkland to the Town of Prescott based on the fair market value of the subject property as it existed prior to the approval of any proposed improvements, such value to be established by a qualified real estate professional;
2. That the grading and drainage plan be revised to the satisfaction of the Building Department based on the peer review undertaken by the Town of Prescott Engineers of record;

3. That the applicant confirm that the lots currently known as 799 Susan Street and 236 Wood Street West have merged;
4. That the applicants enter into a Site Plan Control agreement with the Town of Prescott, such agreement to be registered on title."

Carried

Discussion was held regarding the development, the increased tax revenue, increased truck use on the corner of Wood Street and Edward Street, the completion timeline, and the final set of building plans.

12.3 Prescott Police Services Board Recommendation - Four-Way Stop

Motion 199- 2018: Young, Ostrander

That Council consider the installation of a four-way stop at Centre Street and Water Street, as per the recommendation from the OPP; and

That staff be directed to study this issue and report back to Council.

Carried

Councillor Young spoke to the recommendation. Discussion was held regarding increased signage, the potential issues with traffic, and the incline of the hill on Water Street.

Matthew Armstrong, CAO/Treasurer, referenced the newly installed crosswalk located at Edward Street and Irvine Street that was requested by the Prescott Police Services Board. He spoke to the number of signs in that location, the addition of lighting, and the type of crosswalks purchased for installation in the downtown core.

Discussion was held regarding providing South Grenville District High School with information for students for proper use of the crosswalk.

12.4 Staff Report 54-2018 - Development Charges By-Law

Motion 200-2018: Jansman, Laschinger

That Council hereby approves the capital project forecast listing set out in Chapter 6 of the Development Charges Background Study dated March 17, 2018 (as amended), subject to further annual review during the capital budget process; and

That Council intends to ensure that the increase in the need for services attributable to the anticipated development for which the development charges are imposed will be met.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

Discussion was held regarding the current charges, the rates of neighbouring municipalities, and the overall requirements related to the Development Charges Act and By-law No. 36-2018.

13. Resolutions - None

14. By-laws

14.1 Development Charges By-Law

Motion 201-2018: Ostrander, McConnell

That By-Law 36-2018, being a by-law to establish development charges, be read a first and second time.

Carried

Motion 202-2018: Ostrander, McConnell

That By-Law 36-2018, being a by-law to establish development charges, be read a third time, passed and signed by the Mayor and Clerk.

Carried

14.2 Election Compliance Audit Committee Appointment By-Law

Motion 203-2018: Jansman, Laschinger

That By-Law 37-2018, being a by-law to appoint members to an Election Compliance Audit Committee for the Town of Prescott for the Council term dated December 1, 2018 to November 14, 2022, be read a first and second time.

Carried

Motion 204-2018: Jansman, Laschinger

That By-Law 37-2018, being a by-law to appoint members to an Election Compliance Audit Committee for the Town of Prescott for the Council term dated December 1, 2018 to November 14, 2022, be read a third time, passed and signed by the Mayor and Clerk.

Carried

14.3 Taxi By-Law Amendment

Motion 205-2018: Burton, Ostrander

That By-Law 38-2018, being a by-law to amend By-Law No. 04-2014, being a by-law for licensing, regulating and governing vehicles for hire including owners and drivers of taxicabs, limousines and accessible taxicab service in the Town of Prescott, be read a first and second time with the addition of the 45 day clause in 1C.

Carried

Motion 206-2018: Burton, Ostrander

That By-Law 38-2018, being a by-law to amend By-Law No. 04-2014, being a by-law for licensing, regulating and governing vehicles for hire including owners and drivers of taxicabs, limousines and accessible taxicab service in the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk with the addition of the 45 day clause in 1C.

Carried

Matthew Armstrong, CAO/Treasurer, provided an overview of the amendment.

Discussion was held regarding the amount of notice to be given to the taxicab company and having that clarified in the by-law.

14.4 Private Transportation Company By-Law Amendment

Motion 207-2018: Burton, Ostrander

That By-Law 39-2018, being a by-law to amend By-Law 27-2018, being a by-law for licensing, regulating and governing Private Transportation Companies in the Corporation of the Town of Prescott, be read a first and second time.

Carried

Motion 208-2018: Burton, Ostrander

That By-Law 39-2018, being a by-law to amend By-Law 27-2018, being a by-law for licensing, regulating and governing Private Transportation Companies in the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk."

Carried

Matthew Armstrong, CAO/Treasurer, provided an overview of the by-law.

Discussion was held regarding the requirements of the Highway Traffic Act and the type of insurance needed.

15. New Business - None

16. Notices of Motion - None

17. Period for Media Questions - None

18. Closed Session - None

19. Rise and Report - None

20. Confirming By-Law – 40-2018

Motion 209-2018: McConnell, Ostrander

That By-Law 40-2018, being a by-law to confirm the proceedings of the Council meeting held on September 24, 2018, be read a first and second time.

Carried

Motion 210-2018: McConnell, Ostrander

That By-Law 40-2018, being a by-law to confirm the proceedings of the Council meeting held on September 24, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 211-2018: Young, Ostrander

That the meeting be adjourned to Monday, October 29, 2018. (Time: 8:15 p.m.)

Carried

Mayor

Clerk



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, October 1, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman
Fraser Laschinger, Lee McConnell, Mike Ostrander, Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of
Public Works & Infrastructure, Kimberley Casselman, Director
of Administration/Clerk, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: McConnell, Laschinger
That the agenda be adopted as amended

Carried

The agenda was amended by adding the following item:

- 1) Under Item #8 – ADD 8.1 Communities in Bloom Results

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS - None

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES

6.1 Staff Report 60-2018 - Arena Fundraising Working Group

Motion: Jansman, McConnell

That Committee of the Whole receive this report and recommend that Council approve that an Arena Fundraising Working Group of Council be established with three members from Council, three members from the public, and two members from Town Staff.

Motion: Todd, Jansman

That the main motion be amended by specifying that Mayor Todd and Councillors Burton and Ostrander be the three members from Council to sit on the Arena Fundraising Working Group.

Carried

Motion: Jansman, McConnell

That Committee of the Whole receive this report and recommend that Council approve that an Arena Fundraising Working Group of Council be established with three members of Council, being Mayor Todd, and Councillors Burton and Ostrander, three members from the public, and two members from Town Staff.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the partial funding in 1967 for the Leo Boivin Community Centre and equated that amount to what the amount would be today. Discussion was held regarding fundraising and the Arena Fundraising Working Group role and members.

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 55-2018 - 2019 Ontario Provincial Police Annual Billing

Motion: Ostrander, Laschinger

That Committee of the Whole receive for information purposes this report pertaining to the 2019 Ontario Provincial Police annual billing.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He stated that the 2019 estimate was \$6,918 higher than in 2018.

7.2 Staff Report 56-2018 - 2019-2023 Federal Gas Tax Funding

Motion: Todd, McConnell

That Committee of the Whole receive for information purposes this report pertaining to the estimated 2019-2023 Federal Gas Tax Funding.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced that the estimated Federal Gas Tax allocation was based on the 2016 census report and that the estimate had dropped slightly.

Discussion was held regarding the effective use of the funding, the consideration of undergoing street work every three years versus every two years, OCIF funding applications, and past discussion regarding the AMO proposal to increase the HST by 1% to offset infrastructure costs.

7.3 Staff Report 57-2018 - 2019 Community Grant Eligibility Guidelines

Motion: Burton, Young

That Committee of the Whole receive this report for information pertaining to the current eligibility for Town of Prescott Community Grants.

Carried

Motion: Todd, Burton

That Committee of the Whole recommend that Council approve that Leo Boivin Community Centre user groups be exempt from the Community Grant eligibility criteria pertaining to the requirement that services to Town residents must be provided within the Town of Prescott.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report and the community grant eligibility criteria.

Discussion was held regarding the grant submission deadline and the option of separating the user groups that have been displaced due to the closure of the Leo Boivin Community Centre.

7.4 Staff Report 58-2018 - Town of Prescott Pingstreet Mobile Application

Motion: Burton, Todd

That Committee of the Whole receive this report for information and direct staff on the continued use of the Town's Pingstreet mobile application.

Carried

Lindsey Veltkamp, Deputy Clerk, spoke to the report. Discussion was held regarding the cost saving benefit of discontinuing the application and the updating of the current website in-house.

Motion: Burton, Todd

That Committee of the Whole recommend that Council approve the discontinuation of the Pingstreet mobile application.

Carried

7.5 Staff Report 59-2018 - 2019 Marina Rates

Motion: Burton, Ostrander

That Committee of the Whole receive this report for information purposes pertaining to the 2019 Marina Boat Slip Rates.

Carried

Motion: McConnell, Todd

That Committee of the Whole recommend that Council approve that the implementation of the per foot basis for seasonal slip rentals be phased in with 50% of the difference in 2019 and the full rate in 2020.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. Discussion was held regarding a phased in approach, the current marina rates of neighbouring municipalities, and returning users.

8. TOURISM & HERITAGE

8.1 Communities in Bloom – Results

Councillor Laschinger spoke to the results for Prescott's Communities in Bloom. He stated that Katie Forrester, Tourism and Recreation Coordinator, would provide further detail at an upcoming Committee of the Whole meeting.

9. TRANSPORTATION & ENVIRONMENTAL SERVICES

9.1 Staff Report 61-2018 - Highway 401 Construction Update

Motion: Burton, Young

That Committee of the Whole receive this report as an update on the Highway 401 construction from Johnstown to Maitland.

Carried

Mathew Armstrong, CAO/Treasurer, spoke to the report. Discussion was held regarding the traffic lights downtown and line painting.

10. PLANNING - None

11. ECONOMIC DEVELOPMENT - None

12. NEW BUSINESS

12.1 Action Item List – None

12.2 Proclamation - Ontario Public Library Week

Mayor Todd proclaimed October 14-20 as Ontario Public Library Week in the Town of Prescott.

13. PERIOD FOR MEDIA QUESTIONS - None

14. CLOSED SESSION - None

15. RISE AND REPORT - None

16. ADJOURNMENT

Motion : Young, Ostrander

That the meeting be adjourned. (Time: 7:58 p.m.)

Carried



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, October 15, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Teresa Jansman
Fraser Laschinger, Lee McConnell, Mike Ostrander, Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of
Public Works & Infrastructure, Kimberley Casselman, Director
of Administration/Clerk, Katie Forrester, Tourism & Recreation
Coordinator, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

The meeting was called to order at 6:31 p.m.

2. APPROVAL OF AGENDA

Motion: Laschinger, Jansman
That the agenda be adopted as amended.

Carried

The agenda was amended by adding the following item:

- 1) Under Item #12 – ADD 12.2 Legalization of Cannabis

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS

**4.1 Katie Forrester, Tourism & Recreation Coordinator - 2018
Communities in Bloom - National Competition Results**

Katie Forrester, Tourism & Recreation Coordinator, spoke to her involvement with Communities in Bloom. She referenced the benefits in participating in the competition, CiB special projects, and all the hard work of volunteers and staff. Ms. Forrester spoke to the 2018 CiB results for Prescott. Mayor Todd thanked all staff and volunteers for their contributions.

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES

**6.1 Staff Report 63-2018 - By-law Enforcement Activity within the Town
of Prescott January 1 through September 30, 2018**

Motion: Laschinger, Young

That Committee of the Whole receive the By-law Enforcement Activity report from January 1, 2018 to September 30, 2018 for information purposes.

Carried

Shawn Merriman, Manager of Building and By-law Services, spoke to the report. He referenced the increase in sales of dog tags, the first draft of the sign by-law, and the addition of a new taxi service in town.

Discussion was held regarding fines for commercial parking on private property and the visibility of the newly installed crosswalk at Edward Street and Irvine Street.

6.2 Staff Report 64-2018 - Leo Boivin Community Centre Non-Ice Rentals

Motion: Jansman, Young

That Committee of the Whole recommend that Council approve that the Leo Boivin Community Centre be offered for rent for non-ice activities using the following rates:

\$50.00 per hour where spectators are not present

\$75.00 per hour where spectators are present

\$625.00 per day for all day or multi-day events where they will have exclusive use of the arena for those days.

*Additional charges for licensed events, staff setup and tear down, excess garbage, kitchen and meeting room usage will be included in the rental agreement; and

That staff report back on non-ice rental statistics in January 2019.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

Discussion was held regarding rate comparisons to surrounding municipalities, the option of using the arena as winter storage, the demand to rent the space in the off-season, and increasing the arena's marketability.

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 65-2018 - September 2018 Financial Report

Motion: Laschinger, Ostrander

That Committee of Whole receive the attached Financial Operating Budget Report for September 30, 2018 for information purposes.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

8. TOURISM & HERITAGE - None

9. TRANSPORTATION & ENVIRONMENTAL SERVICES - None

10. PLANNING

10.1 Staff Report 66-2018 - Event Report regarding Ontario Home Builders Association (OHBA) Gala September 24, 2018

Motion: Young, Jansman

That Committee of the Whole receive the event report for the 2018 Ontario Home Builders Association Gala for information purposes.

Carried

Shawn Merriman, Manager of Building and By-law Services, spoke to report and referenced the Home Believer pledge.

Discussion was held regarding the affordability of home ownership and the Town's previous involvement in Habitat for Humanity.

10.2 Staff Report 67-2018 - Event Report regarding Ontario Building Officials Association Annual Meeting and Training Sessions, 2018

Motion: Jansman, McConnell

That Committee of the Whole receive the event report for the 2018 Ontario Building Officials Association Annual Meeting and Training Sessions for information purposes.

Carried

Shawn Merriman, Manager of Building and By-Law Services, spoke to the report.

10.3 Staff Report 68-2018 - Construction Activity in the Town of Prescott January through September 2018

Motion: Jansman, Laschinger

That Committee of the Whole receive the construction activity report from January 1, 2018 to September 30, 2018 for information purposes.

Carried

Shawn Merriman, Manager of Building and By-law Services, spoke to report.

Discussion was held regarding ongoing renovations in the downtown core.

11. ECONOMIC DEVELOPMENT

11.1 Staff Report 69-2018 - Ontario East Economic Development Municipal Conference

Motion: Todd, Ostrander

That Committee of the Whole receive this report on the Ontario East Economic Development Municipal Conference for information purposes.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report.

Discussion was held regarding the option of Councils participation in electronic meetings, and the turnout at the Ontario East Economic Development Municipal Conference.

12. NEW BUSINESS

12.1 Action Item List

Councillor Jansman referenced the crosswalk at Edward Street and Irvine Street.

Councillor McConnell referenced the downtown traffic light removal and Highway 401 construction.

12.2 Legalization of Cannabis

Councillor Laschinger spoke to recent articles regarding cannabis legalization and the impact it has on municipalities.

Discussion was held regarding the attendance of Detachment Commander June Dobson at an upcoming meeting to discuss the legalization of cannabis. Further discussion was held regarding the timeline for municipalities to opt in or out of cannabis private retail stores.

13. PERIOD FOR MEDIA QUESTIONS - None

14. CLOSED SESSION - None

15. RISE AND REPORT - None

16. ADJOURNMENT

Motion: Ostrander, Young

That the meeting be adjourned. (Time: 8:47 p.m.)

Carried

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 41-2018

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON OCTOBER 29, 2018**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ A FIRST AND SECOND TIME THIS 29th DAY OF OCTOBER, 2018.

Mayor

Clerk

**READ A THIRD AND FINAL TIME AND PASSED THIS 29th DAY OF
OCTOBER, 2018.**

Mayor

Clerk