



PRESCOTT TOWN COUNCIL
AGENDA

November 26, 2018

6:30 pm

Health Centre Meeting Room

555 King Street West

Prescott, Ontario

Pages

1. Call to Order
2. Approval of Agenda
Suggested Motion
"THAT the agenda for the Council Meeting of November 26, 2018, be approved as presented."
3. Declarations of Interest
4. Presentations
5. Delegations
6. Minutes of the previous Council meetings
 - 6.1 Regular Council Minutes - October 29, 2018 1
Suggested Motion
"THAT the Council minutes of October 29, 2018, be accepted as presented."
 - 6.2 Special Council Minutes - November 21, 2018 8
Suggested Motion
"THAT the Special Council minutes of November 21, 2018, be accepted as presented."

7. Communications & Petitions

7.1 Action Items

7.2 Information Items (under separate cover)

Suggested Motion

"THAT the information items under separate cover be received and filed."

8. Committee Reports

8.1 Committee of the Whole Report 15-2018

a. Committee of the Whole minutes dated November 5, 2018

11

Suggested Motion

"THAT the Committee of the Whole minutes dated November 5, 2018, be accepted as presented."

b. Council Committee and Council Meeting Options

Suggested Motion

"THAT Council approve that the 2018-2022 Council meet as Committee of the Whole on the first and third Monday's of each month and meet as Council on the fourth Monday of each month; and

That the Chair for Committee of the Whole rotate every four months on a last name alphabetical basis to each Councillor. The Chair of Committee of the Whole will also be Deputy Mayor for those four months."

c. Commercial Vehicles Operators Registration

Suggested Motion

"THAT the Director of Operations has the authority to bind the Corporation of the Town of Prescott in matters pertaining to the Commercial Vehicles Operators Registration and the Ministry of Transportation for the Province of Ontario."

8.2 Committee of the Whole Report 16-2018

a. Committee of the Whole minutes dated November 19, 2018

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Suggested Motion

"THAT the Committee of the Whole minutes dated November

19, 2018, be accepted as presented."

b. Integrity Commissioner Reappointment

Suggested Motion

"THAT Council continue with the appointment of Andrew Tremayne as the Town of Prescott Integrity Commissioner until such appointment is rescinded by Council."

9. Mayor

10. Outside Boards, Committees and Commissions

11. Staff

12. Resolutions

12.1 Inaugural Meeting Time Change

Suggested Motion

"THAT the rules of procedure be waived to approve the following motion: That the Inaugural meeting of the 2018-2022 Council commence at 6:00 p.m. on Monday, December 3, 2018."

13. By-laws

13.1 Procedural By-Law Amendment

20

Suggested Motion

"THAT By-Law 43, being a by-law to amend By-Law No. 42-2014, being a by-law to govern the proceedings of Council and its Committees, be read a first and second time."

Suggested Motion

"THAT By-law 43-2018, being a by-law to amend By-Law No. 42-2014, being a by-law to govern the proceedings of Council and its Committees, be read a first and second time."

14. New Business

15. Notices of Motion

16. Mayor's Proclamation

17. Period for Media Questions

18. Closed Session

19. Rise and Report

20. Confirming By-Law – 44-2018

23

Suggested Motion

“THAT By-Law 44-2018, being a by-law to confirm the proceedings of the Council meeting held on November 26, 2018, be read a first and second time.”

Suggested Motion

“THAT By-Law 44-2018, being a by-law to confirm the proceedings of the Council meeting held on November 26, 2018, be read a third time, passed and signed by the Mayor and Clerk.”

21. Adjournment



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, October 29, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Public Works & Infrastructure, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:28 p.m.

2. Approval of Agenda

Motion 212-2018: McConnell, Ostrander
That the agenda for the Council Meeting of October 29, 2018, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations

4.1 Light Up the Night Parade - John Henry & Chris Veltkamp

John Henry and Chris Veltkamp, Prescott Fire Department, spoke to a presentation regarding the upcoming Light Up the Night Parade. A copy of the presentation is held on file. They spoke to the parade marshal, community collaboration, and the request for donations.

Councillors Burton and Ostrander thanked the Prescott Fire Department for their time and hard work on the event. Mayor Todd echoed their appreciation.

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Minutes - September 24, 2018

Motion 213-2018: Ostrander, McConnell

That the Council minutes of September 24, 2018, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 214-2018: Young, Ostrander

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Report – September 2018
2. Prescott BIA Minutes – June – September 2018
3. AMO – The Federal Gas Tax Fund, 2017 Annual Report

4. Ministry of Tourism, Culture and Sport letter re: Ontario Medal for Good Citizenship
5. The Township of Amaranth resolution re: Licensing Process to Take Water for Commercial Water Bottling Facilities
6. Township of Montague resolution re: Provincial Government Consultation
7. City of Hamilton resolution re: NAFTA – Dairy Supply Management Program

8. Committee Reports

8.1 Committee of the Whole Report 13-2018

a. Committee of the Whole minutes dated October 1, 2018

Motion 215-2018: Ostrander, McConnell

That the Committee of the Whole minutes dated October 1, 2018, be accepted as presented.

Carried

b. Arena Fundraising Working Group

Motion 216-2018: Burton, Jansman

That Council approve that an Arena Fundraising Working Group of Council be established with three members of Council, being Mayor Todd, and Councillors Burton and Ostrander, three members from the public, and two members from Town Staff.

Carried

Councillor Burton provided an overview of the working group.

c. 2019 Community Grant Eligibility Guidelines

Motion 217-2018: Jansman, Burton

That Council approve that Leo Boivin Community Centre user groups be exempt from the Community Grant eligibility criteria pertaining to the requirement that services to Town residents must be provided within the Town of Prescott.

Carried

Councillor Jansman spoke to the change in criteria for the Community Grants.

d. Town of Prescott Pingstreet Mobile Application

Motion 218-2018: Burton, Jansman

That Council approve the discontinuation of the Pingstreet mobile application.

Carried

Councillor Burton spoke to the discontinuation of the Pingstreet Mobile application.

e. 2019 Marina Rates

Motion 219-2018: Young, McConnell

That Council approve that the implementation of the per foot basis, for less than 19-foot boats on seasonal slip rentals, be phased in with 50% of the difference in 2019 and the full rate in 2020.

Carried

Councillor Young spoke to the adjustment of the marina rates.

8.2 Committee of the Whole Report 14-2018 - October 15, 2018

a. Committee of the Whole minutes dated October 15, 2018

Motion 220-2018: McConnell, Ostrander

That the Committee of the Whole minutes dated October 15, 2018, be accepted as presented.

Carried

b. Leo Boivin Community Centre Non-Ice Rentals

Motion 221-2018: Jansman, Burton

That Council approve that the Leo Boivin Community Centre be offered for rent for non-ice activities using the following rates:

\$50.00 per hour where spectators are not present

\$75.00 per hour where spectators are present

\$625.00 per day for all day or multi-day events where they will have exclusive use of the arena for those days

*Additional charges for licenses events, staff setup and tear down, excess garbage, kitchen and meeting room usage will be included in the rental agreement; and

That staff report back on non-ice rental statistics in January 2019.

Carried

Councillor Jansman provided an overview of renting the Leo Boivin Community Centre for non-ice activities.

Discussion was held regarding marketing the availability of the Community Centre and the rental fee.

9. Mayor

Mayor Todd spoke to his attendance at the St. Lawrence Economic Corridor meeting, the Zombie Walk held October 27, and thanked Joe Martell and volunteers for organizing the event.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to the recent Prescott Fire Department Anniversaries: Harry Leeflang (30 years), Mike Searson (1 year), George Lochtie (1 year), and Gord Brooks (1 year).

Councillor Jasnman spoke to her attendance at the Leeds, Grenville & Lanark District Board of Health meeting held on October 25. She referenced the Seniors Expo organized by Sue Vallom and Walker House, and thanked Joe Martell and volunteers for organizing the Zombie Walk.

Councillor McConnell spoke to his attendance at the recent Library Board meeting.

Councillor Ostrander spoke to his attendance at the Walker House Seniors Expo held on October 27 and the upcoming Chamber of Commerce meeting being held on October 30.

Councillor Young spoke to his attendance at the recent Prescott Fire Department meeting and the fire drill at the Mayfield Retirement Home.

11. Staff - None

12. Resolutions - None

13. By-laws - None

14. New Business

Councillor McConnell spoke to the current Committee of the Whole meeting structure and requested that staff report back to Council with meeting structure options for the next term.

Mayor Todd spoke to the line painting at Centre and Dibble Street.

15. Notices of Motion - None

16. Mayor's Proclamation

16.1 Royal Canadian Legion Fort Wellington Branch 97 - Poppy Days in Prescott (October 26 to November 11)

Mayor Todd proclaimed October 26 to November 11, 2018, as Poppy Days in the Town of Prescott.

17. Period for Media Questions - None

18. Closed Session - None

19. Rise and Report - None

20. Confirming By-Law – 41-2018

Motion 222-2018: McConnell, Ostrander

That By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a first and second time.

Carried

Motion 223-2018: McConnell, Ostrander

That By-Law 41-2018, being a by-law to confirm the proceedings of the Council meeting held on October 29, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 224-2018: Ostrander, Young

That the meeting be adjourned to Monday, November 26, 2018.
(Time: 7:16 p.m.)

Carried

Mayor

Clerk



SPECIAL COUNCIL

MINUTES

Wednesday, November 21, 2018

1:00 p.m.

Ruth Evanson Room, Town Hall

360 Dibble Street West

Prescott, Ontario

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Ray Young, and Councillor-elect Gauri Shankar

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Kimberley Casselman, Director of Administration/Clerk, Lindsey Veltkamp, Deputy Clerk, Katie Forrester, Tourism & Recreation Coordinator, Dana Valentyne, Economic Development Officer, Mike Galloway, Orientation Session Facilitator

1. Call to Order

Mayor Todd called the meeting to order at 1:05 p.m.

2. Approval of Agenda

Motion 225-2018: Jansman, Burton

That the agenda for the Special Council Meeting of November 21, 2018, be approved as presented.

Carried

3. Declarations of Interest – None

4. Closed Session

4.1 Council Orientation

Motion 226-2018: Burton, Young

That Council move into Closed Session at 1:05 p.m. under Section 239 (3.1) of the *Municipal Act, 2001*, for the purpose of educating or training the members with regard to Council Orientation; and

That at the meeting, no member discuss or otherwise deal with any matter in a way that materially advances business or decision-making of the Council, local board, or committee; and

That the CAO/Treasurer, Director of Operations, Director of Administration/Clerk, Deputy Clerk, Economic Development Officer, Tourism & Recreation Coordinator, Dr. Gauri Shankar, and Mike Galloway remain in the room.

Carried

Motion 227-2018: Young, Ostrander

That the meeting reconvene in Open Session. (Time: 4:49 p.m.)

Carried

5. Rise and Report

During the Closed Session, Council and staff members participated in Council Orientation training facilitated by Mike Galloway through the Association of Municipal Clerks and Treasurers of Ontario.

6. Period for Media Questions – None

7. Confirming By-Law – 42-2018

Motion 228-2018: Young, Burton

That By-Law 42-2018, being a by-law to confirm the proceedings of the Special Council meeting held on November 21, 2018, be read a first and second time.

Carried

Motion 229-2018: Young, Burton

That By-Law 42-2018, being a by-law to confirm the proceedings of the Special Council meeting held on November 21, 2018, be read a third time, passed and signed by the Mayor and Clerk.

Carried

8. Adjournment

Motion 230-2018: McConnell, Ostrander

That the meeting be adjourned to Monday, November 26, 2018, at 6:30 p.m. (Time: 4:49 p.m.)

Carried

Mayor

Clerk



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, November 5, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: Burton, Jansman
That the agenda be adopted as amended.

Carried

The agenda was amended by adding the following item:

1) Under Item # 12 – ADD 12.1 Commercial Vehicles Operators Registration

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS - None

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES - None

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 69-2018 - Council Committee and Council Meeting Options

Motion: Burton, Young

That Council approve that the 2018-2022 Council meet as Committee of the Whole on the first and third Monday's of each month and meet as Council on the fourth Monday of the month; and

That the Chair for Committee of the Whole rotate every four months on a last name alphabetical basis to each Councillor. The chair of Committee of the Whole will also be the Deputy Mayor for those four months.

Carried

Matthew Armstrong, CAO, spoke to the report. He referenced meetings with individual councillors regarding the current meeting structure and current portfolios.

Discussion was held regarding the rotation of the Committee of the Whole chair, the possibility of live streaming meetings, and the suggested portfolio committee and board responsibilities.

Kimberley Casselman, Clerk, spoke to meeting procedure and upcoming one on one meetings with Council members to discuss portfolios for the upcoming term. She also stated that a procedural by-law amendment, to establish the Committee of the Whole portfolio changes, would come back to Council.

8. **TOURISM & HERITAGE** - None

9. **TRANSPORTATION & ENVIRONMENTAL SERVICES** - None

10. **PLANNING** - None

11. **ECONOMIC DEVELOPMENT** - None

12. **NEW BUSINESS**

12.1 Commercial Vehicles Operators Registration

Motion: Burton, Jansman

That the Director of Operations has the authority to bind the Corporation of the Town of Prescott in matters pertaining to the Commercial Vehicles Operators Registration and the Ministry of Transportation for the Province of Ontario.

Carried

Matthew Armstrong, CAO/Treasurer, provided an overview of the motion.

12.2 Action Item List

Councillor Jansman referenced the downtown traffic light removal item and spoke to the Irvine Street and Edward Street crosswalk accessibility issues.

Mayor Todd referenced the line painting completion and the addition of the crosswalk on King Street and Russell Street. He requested that the lines be thicker and that additional signage be posted outside of St. Andrew's Church and at the Dibble Street West intersections.

13. **PERIOD FOR MEDIA QUESTIONS** - None

14. **CLOSED SESSION** - None

15. RISE AND REPORT – None

16. ADJOURNMENT

Motion: Young, Jansman

That the meeting be adjourned. (Time: 7:28 p.m.)

Carried



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, November 19, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Michael Ostrander, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of Operations, Kimberley Casselman, Director of Administration/Clerk, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

The meeting was called to order at 6:28 p.m.

2. APPROVAL OF AGENDA

Motion: McConnell, Jansman
That the agenda be adopted as presented.

Carried

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS - None

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES

6.1 Staff Report 70-2018 - By-law Enforcement Activity within the Town of Prescott January 1 through October 31, 2018

Motion: Young, Jansman

That Committee of the Whole receive the By-law Enforcement Activity report from January 1, 2018 to October 31, 2018, for information.

Carried

Councillor Burton spoke to the report.

Discussion was held regarding the increase in dog tag purchases and the update on the South Coast Shuttle service.

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 71-2018 - Integrity Commissioner Reappointment

Motion: Burton, Ostrander

That Committee of the Whole recommend that Council continue with the appointment of Andrew Tremayne as the Town of Prescott Integrity Commissioner until such appointment is rescinded by Council.

Carried

Councillor Jansman spoke to the report.

Kimberley Casselman, Clerk, referenced an upcoming option of a joint RFP in 2019 for an Integrity Commissioner with the United Counties of Leeds and Grenville.

7.2 Staff Report 72-2018 - Water and Wastewater Treatment Plant Request for Proposal

Motion: McConnell, Burton

That Committee of the Whole receive this report for information purposes, as it pertains to the request for proposal for the operations and maintenance of the water and wastewater treatment facilities for the Town of Prescott.

Carried

Councillor Jansman spoke to the report. She referenced that the Ontario Clean Water Agency (OCWA) was the top submission and that once the negotiations were finalized the Town would be saving approximately \$104,000 in 2019.

Dan Beattie, Director of Operations, spoke to the extensive RFP process.

7.3 Staff Report 73-2018 - October 2018 Financial Report

Motion: Ostrander, Young

That Committee of the Whole receive the Financial Operating Budget Report for October 31, 2018 for information purposes.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He stated that in the month of October, the Town did not generate the \$30,000 in arena related revenue that it normally would have, but that it was able to decrease expenses for the arena by \$15,000 in comparison to budget.

Discussion was held regarding staff reporting back with a more detailed report of the financial figures associated with the arena while it is inactive.

8. TOURISM & HERITAGE - None

9. TRANSPORTATION & ENVIRONMENTAL SERVICES

Councillor McConnell spoke to the recent snowfall and the cleaning of gutters.

10. PLANNING

10.1 Staff Report 74-2018 - Construction Activity in the Town of Prescott January through October 2018

Motion: Young, Jansman

That Committee of the Whole receive the construction activity report from January 1, 2018 to October 31, 2018 for information.

Carried

Discussion was held regarding the construction progress at Northern Cables and the upcoming Planning Advisory Committee meeting being held on November 20 at 4 p.m.

11. ECONOMIC DEVELOPMENT - None

12. NEW BUSINESS

12.1 Action Item List

Councillor Jansman requested an update on the crosswalk lights and referenced accessibility issues at the Irvine crosswalk.

Councillor McConnell spoke to the fire hall construction. Discussion was held regarding the timeline for completion of the fire hall.

13. PERIOD FOR MEDIA QUESTIONS

Wayne Lowrie, Brockville Recorder & Times, asked for clarification on the cost of OCWA's new contract and the amount being saved.

Matthew Armstrong, CAO/Treasurer, stated that the town would be saving nearly 15% on this contract in 2019.

14. CLOSED SESSION

Motion: Jansman, Laschinger

That Committee of the Whole resolve into Council and move into Closed Session at 6:55 p.m. to address matters pertaining to:

14.1 Approval of Closed Session Minutes

14.2 Identifiable Individual

- personal matters about an identifiable individual, including municipal or local board employees; and

That the CAO/Treasurer and Clerk remain in the room.

Carried

Motion: Jansman, Burton

That Council resolve back into Committee of the Whole and reconvene in Open Session. (Time: 8:10 p.m.)

Carried

15. RISE AND REPORT

During the Closed Session, Council accepted Closed Session minutes (Item 14.1) and received a report from the Integrity Commissioner (Item 14.2). The report is available from the Clerk's Office. Council also directed staff to develop a social media policy.

16. ADJOURNMENT

Motion: Jansman, Young

That the meeting be adjourned. (Time: 8:10 p.m.)

Carried

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 43-2018

**A BY-LAW TO AMEND BY-LAW NO. 42-2014, BEING A BY-LAW TO GOVERN THE
PROCEEDINGS OF COUNCIL AND ITS COMMITTEES**

**Being a by-law to amend By-law No. 42-2014, being a by-law to govern the
proceedings of Council and its Committees**

WHEREAS pursuant to Subsection 238(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, requires every municipality to pass a procedure by-law for governing the calling, place and proceedings of meetings; and

WHEREAS the Council of the Corporation of the Town of Prescott enacted By-Law 42-2014, being a by-law to govern the proceedings of Council and its Committees on January 5, 2015; and

WHEREAS the Council of the Corporation of the Town of Prescott deems it advisable to amend By-Law No. 42-2014;

NOW THEREFORE the Council of the Corporation of the Town of Prescott enacts as follows:

1. That Procedural By-law 42-2014, Section 75 be amended by replacing this section with the following text:
 75. A Committee of the Whole agenda will be made up of the following classifications and a presiding officer will be assigned to each:
 - i) Finance & Corporate Services
 - Accessibility Reporting
 - Policy Development
 - Corporate Contracts
 - Finance
 - Governance Issues
 - Human Resources
 - Information Technology
 - Town records and communications

- ii) Operations
 - Facilities
 - Public Works
 - Parks & Recreation, Tourism
 - Waste Management
 - Roads & Sidewalks
 - Bridges
 - Fleet
 - Street signage and lighting

- iii) Economic Development, Building, By-Law, Planning & Heritage
 - Economic Development Actives
 - By-law Enforcement
 - Building Permit Process
 - Official Plan
 - Planning & Zoning
 - Community Improvement Program
 - Heritage
 - Tourism Development – Economic Development related

- iv) Water & Wastewater
 - Water Distribution
 - Water Treatment
 - Urban Storm Management
 - Wastewater Collection
 - Wastewater Treatment

- v) Protective Services & Community Liaison
 - Policing
 - Fire Department
 - Emergency Planning
 - Liaison to Outside Boards and Committees

- vi) Capital & Projects
 - Capital & Project Planning
 - Capital & Project Reporting

2. All other applicable provisions of By-law 42-2014 shall continue to apply.

3. This by-law shall come into force and take effect upon final passage.

4. That any other By-Laws, resolutions or actions of the Council of the Corporation of

the Town of Prescott that are inconsistent with the provisions of this By-Law are hereby rescinded.

READ A FIRST AND SECOND TIME THIS 26th DAY OF NOVEMBER, 2018.

Mayor

Clerk

READ A THIRD AND FINAL TIME AND PASSED THIS 26th DAY OF NOVEMBER, 2018.

Mayor

Clerk

**THE CORPORATION OF THE
TOWN OF PRESCOTT**

BY-LAW NO. 44-2018

**A BY-LAW TO ADOPT THE PROCEEDINGS OF THE COUNCIL
MEETING HELD ON NOVEMBER 26, 2018**

WHEREAS, Section 5(3) of *the Municipal Act, 2001 S.O. 2001, c.25, as amended*, provides that Council's powers shall be exercised by by-law;

AND WHEREAS certain actions of Council do not require the enactment of a specific by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Town of Prescott enacts as follows:

1. Subject to Paragraph 3 of this by-law, the proceedings of the above-referenced Council meeting, including all Resolutions, By-laws, Recommendations, Adoptions of Committee Reports, and all other motions and matters decided in the said Council Meeting are hereby adopted and confirmed, and shall have the same force and effect, as if such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are hereby authorized to execute all such documents, and to direct other officials of the Town to take all other action, that may be required to give effect to the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law.
3. Nothing in this by-law has the effect of conferring the status of a by-law upon any of the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
4. Any member of Council who complied with the provisions of Section 5 of the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50 respecting the proceedings of the Council Meeting referred to in Paragraph 1 of this by-law shall be deemed to have complied with said provisions in respect of this by-law.

READ A FIRST AND SECOND TIME THIS 26th DAY OF NOVEMBER, 2018.

Mayor

Clerk

**READ A THIRD AND FINAL TIME AND PASSED THIS 26th DAY OF
NOVEMBER, 2018.**

Mayor

Clerk