



COMMITTEE OF THE WHOLE

Monday, March 20, 2017

6:30 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Pages

1. CALL TO ORDER

Chaired by Mayor Brett Todd

2. APPROVAL OF AGENDA

Suggested Motion

"THAT the agenda be adopted as presented."

3. DECLARATIONS OF INTEREST

4. PRESENTATIONS

4.1 Fire Hall Design

5. DELEGATIONS

6. COMMUNITY AND PROTECTIVE SERVICES

Chaired by Councillor Leanne Burton

7. FINANCE & CORPORATE SERVICES

Chaired by Councillor Teresa Jansman

Suggested Motion

"THAT Committee of the Whole provide staff with direction and guidance as to how the 2017 funding for Community Grants, and Special Events and Tourism Grants should be allocated between the various applicants."

8. TOURISM & HERITAGE

Chaired by Councillor Fraser Laschinger

9. TRANSPORTATION & ENVIRONMENTAL SERVICES

Chaired by Councillor Lee McConnell

10. PLANNING

Chaired by Councillor Mike Ostrander

11. ECONOMIC DEVELOPMENT

Chaired by Councillor Ray Young

12. NEW BUSINESS

12.1 Action Item List

6

13. PERIOD FOR MEDIA QUESTIONS

14. CLOSED SESSION

15. RISE AND REPORT

16. ADJOURNMENT



		Date Req'd
Information Purposes		
Policy / Action Req'd	X	March 27,'16
Strategic Plan		

STAFF REPORT TO COMMITTEE OF THE WHOLE

Report No. 09-2017

Date: March 20, 2017

From: Matthew Armstrong, Treasurer

Re: Community and Special Events & Tourism Grant Application Program

Recommendation:

That Committee of the Whole provide staff with direction and guidance as to how the 2017 funding for Community Grants, and Special Events and Tourism Grants should be allocated between the various applicants.

Background / Analysis:

Each year local organizations are invited to submit applications to receive grant money to support a variety of programs and initiatives of benefit to local residents and to support local special events and tourism initiatives deemed of benefit to the Town of Prescott and its residents.

The attached Schedule A summarizes the funding requests for 2017. The budget for 2017 in relation to Community Grants was set at \$36,600 which was the amount approved for disbursement in 2016. The Special Events and Tourism Grant budget was set at \$21,400 which was the amount approved for disbursement in 2016.

Analysis:

For 2017, applications received for Community Grants total \$50,600. This is \$14,000 in excess of the amount allocated in the 2017 Operational Budget.

The following are the highlights of the changes from 2016 to 2017;

- Prescott Youth Centre requested an additional \$500



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- Youth programming practical skill development and recreation
 - 100 youth participants
- Prescott District Soccer Association requested an additional \$2,000
 - Youth soccer programming
 - One time request to assist with 50th Anniversary activities
- Fort Town Concert Association requested an additional \$500
 - Provision of classical music to residents of Prescott
 - Addition of 5th Concert in 2017 to celebrate Canada 150
- 7th Prescott Scouts requested an additional \$1,000
 - Co-ed youth life skills programming
 - 60 youth participants in Prescott area
- Girls Inc. is a new applicant requesting \$1,000
 - Girls focused programming and workshops to promote emotional, physical and social well-being
 - 203 participants from Prescott attended programs in 2016
- Prescott Curling Club is a new applicant requesting \$3,000
 - Promotion of recreational and competitive curling
 - 152 members for 2016/2017
- St. John's Ambulance Leeds-Grenville & Lanark is a new applicant requesting \$3,000
 - Mental Health First Aid Course
 - To help those developing a mental health program or experiencing a mental health crisis.
- Leeds Grenville Small Business is a new applicant requesting \$3,000
 - Implementation of consultations, outreach and training for small business
 - 20 consultation with Prescott residents in 2016
- 8 applicants requested the same amount as last year

For 2017, applications received for Special Events and Tourism Grants total \$21,750. This is \$350 in excess of the amount allocated in the 2017 Operational Budget.



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The following are the highlights of the changes from 2016 to 2017;

- St. Lawrence Shakespeare Festival requested an additional \$2,500
 - o Attendance of 4,764 for festival in 2016 and an additional 643 for Anne of Green Gables Production
 - o 47% of attendees are greater than 40 kilometers away
 - o Third show being added for 2017 to help celebrate 15th anniversary
- Prescott Heritage Committee requested \$1,900 less
- Friends of the Windmill did not submit an application this year
- Brockville & 1000 Islands Tourism is a new applicant requesting \$250
 - o Doors open event support
 - o 6 sites in Prescott will be taking part in this regional initiative for 2017
 - o 3,000 participants annually
- Grenville Historical Society requested the same amount as last year

Detailed information on all funding applications is available to Council members on request.

Alternatives:

Staff is seeking guidance as to how the funds should be allocated amongst the grant applicants for 2017.

Financial Implications:

The Community Grant requests for 2017 amount to \$50,600. This is an increase of \$14,000 over the total approved for disbursement in 2016. \$10,000 of the increase is as a result of 4 new applicants for this year, while an increase of \$4,000 was from 4 prior applicants requested a higher amount of funding in comparison to 2016. \$36,600 was allocated for Community Grants in the 2017 Operational Budget.



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The Special Event and Tourism Grant requests for 2017 amount to \$21,750. This is an increase of \$350 over the total approved for disbursement in 2016. 1 applicant decreased their request for 2017 by \$1,900, 1 applicant did not make a request for this year, 1 applicant requested an additional \$2,500 in comparison to 2016 and 1 applicant is new this year. \$21,400 was allocated for Special Events and Tourism Grant in the 2017 Operational Budget.

Attachments:

Schedule A – Requested 2017 Community and Special Events & Tourism Grant Funding

Original signed by

 Matthew Armstrong
 Treasurer

 Pierre Mercier
 Chief Administrative Officer

Schedule A – Requested 2017 Community and Special Events & Tourism Grant Funding

Community Grants	2017 Requested Funding	Request Up / (Down)	2016 Funding	2015 Funding
Prescott Youth Centre	\$7,500	\$500	\$7,000	\$7,800
Food For All Food Bank	\$3,000	-	\$3,000	\$3,000
P.D.S.A. Soccer	\$7,000	\$2,000	\$5,000	\$2,500
Fort Town Concert Assoc.	\$1,500	\$500	\$1,000	\$1,000
S.G.M.H.A.	\$4,800	-	\$4,800	\$4,800
P.F.S.C.	\$6,800	-	\$6,800	\$6,800
Connect Youth Inc	\$3,500	-	\$3,500	\$3,400
King's Kitchen	\$2,500	-	\$2,500	\$2,000
Sunday Night Concerts	\$500	-	\$500	\$500
Fire Dept Santa Parade	\$1,000	-	\$1,000	\$1,000
Spirit of Giving	\$500	-	\$500	\$500
Girls Inc	\$1,000	\$1,000	-	-
7th Prescott Scouts	\$2,000	\$1,000	\$1,000	-
Prescott Curling Centre Inc	\$3,000	\$3,000	-	-
St Johns Ambulance LG & L	\$3,000	\$3,000	-	-
Leeds Grenville Small Business	\$3,000	\$3,000	-	-
Other	-	-	-	\$3,100
Total	\$50,600	\$14,000	\$36,600	\$36,400
2017 Approved Budget	\$36,600			

Special Events & Tourism	2017 Requested Funding	Request Up / (Down)	2016 Funding	2015 Funding
St. Lawrence Shakespeare	\$20,000	\$2,500	\$17,500	\$15,000
Grenville Historical Society	\$500	-	\$500	\$1,000
Prescott Heritage Committee	\$1,000	(\$1,900)	\$2,900	\$2,900
Friends of the Windmill	-	(\$500)	\$500	\$500
Brockville & 1000 Islands Tourism	\$250	\$250	-	-
Total	\$21,750	\$350	\$21,400	\$19,400
2017 Approved Budget	\$21,400			
Town Sponsored Events	Budgeted			
Prescott Communities in Bloom	\$10,000			
Canada Day	\$10,500			
Prescott Loyalist Days	\$20,000			

ACTION ITEM LIST – FROM JANUARY 2017

Date	Department	Item & Action	Status
Prior to January 2017	Finance	RFPs for Building Services, Banking and Audit Services	In progress
Prior to January 2017	Operations	Lighthouse Staircase – Safety Cost to Repair – staff report	In progress
Prior to January 2017	Operations	Traffic Light Cost – staff report	In progress
Prior to January 2017	HR	Employee Policies (banked hours, sick days, carryover, further education, etc.)	In progress
January 2017	CAO	Official Plan Update	In progress
January 9, 2017	CAO	Schedule an Economic Development Session & Review of Strategic Plan	In progress
January 9, 2017	CAO's	Parks and Rec Master Plan RFP	In progress
January 16, 2017	Clerk's	Report on Use of Ranked Ballots in the 2018 Municipal Election	2019
January 16, 2017	Clerk's	<i>Municipal Elections Act</i> amendments – Information Report (stated in Ranked Ballot report)	In progress
January 23, 2017	CAO/Operations	Report and resolution of support re: Municipal Fire Service as Critical Infrastructure as part of the	In progress

Date	Department	Item & Action	Status
		Province's Infrastructure Strategy	
January 23, 2017	Finance	Report on Property Taxation for Railway Right-of-ways	In progress
January 23, 2017	CAO/By-Law	Parking By-law Review	In progress
February 6, 2017	CAO	Report re: future involvement with the Leeds and Grenville Immigration Partnership	In progress
February 13, 2017	CAO	Wiser Hall Update	Complete – Feb. 21 st Will come back to Council in March 2017
February 13, 2017	Operations	Additional Clock Tower Repairs	In progress
February 2017	CAO	RFP for an Integrity Commissioner	In progress