



**COMMITTEE OF THE WHOLE  
MINUTES**

**Monday, October 16, 2017  
7:00 p.m.  
Council Chambers  
360 Dibble St. W.  
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, Jacqueline Schoemaker Holmes, Economic Development Officer, and Lindsey Veltkamp, Corporate Services Executive Assistant

**1. CALL TO ORDER**

The meeting was called to order by Mayor Todd at 7:03 p.m.

**2. APPROVAL OF AGENDA**

Motion: Ostrander, Young  
The agenda be adopted as presented.

Carried

**3. DECLARATIONS OF INTEREST – None**

**4. PRESENTATIONS**

**4.1 Jacqueline Schoemaker Holmes, Economic Development Officer - BR+E Action Plan**

Jacqueline Schoemaker-Holmes, Economic Development Officer, presented a PowerPoint presentation regarding the BR+E Action Plan. A copy of the presentation is held on file. Ms. Schoemaker-Holmes provided Council with a summary of the BR+E process to date and actions currently being implemented.

Discussion was held regarding Progress Prescott, Town rebranding, participation of web based businesses, and the Community Improvement Plan.

**5. DELEGATIONS - None**

**6. COMMUNITY AND PROTECTIVE SERVICES**

Councillor Burton spoke to the upcoming Community Splash Pad Group meeting being held on October 19, at 7:00 p.m. in the Ruth Evanson room.

**7. FINANCE & CORPORATE SERVICES**

**7.1 Staff Report 58-2017 - Bell Mobility Lease Agreement**

Motion: Burton, Ostrander

That Committee of the Whole forward By-law 40-2017, being a by-law to authorize a lease agreement between the Corporation of the Town of Prescott and Bell Mobility Inc., to the Council meeting of October 23, 2017 for final consideration and approval.

Carried

Matthew Armstrong, Treasurer, provided an overview of the agreement. He stated that the current rent received would increase if the lease agreement were to be authorized.

Discussion was held regarding a clause for early cancelation and rental rates.

## **7.2 Staff Report 59-2017 - Credit Facility for Fleet Management**

Motion: Ostrander, Burton

That Committee of the Whole recommend that Council direct staff to enter into a fleet management credit facility solution offered by RBC Automotive Finance for the purchase of vehicles.

Carried

Matthew Armstrong, Treasurer, provided an overview of the report.

Discussion was held regarding the impact the credit facility solution could have on the relationship with the dealership in town.

## **7.3 Staff Report 61-2017 - September 2017 Financial Report**

Motion: Todd, McConnell

That the attached Financial Operating Budget, Capital Budget, Reserve Funds and Long Term Debt Reports for September 30, 2017 be accepted for information purposes.

Carried

Matthew Armstrong, Treasurer, provided an overview of the report. He spoke to the launch of the 2018 capital expenditures survey.

## **8. TOURISM & HERITAGE**

Councillor Laschinger spoke to the upcoming official unveiling of the Jean Casselman Wadds plaque taking place on October 28<sup>th</sup>.

## **9. TRANSPORTATION & ENVIRONMENTAL SERVICES**

### **9.1 Staff Report 60-2017 - Parking By-law**

Motion: Todd, Burton

That Committee of the Whole receive the proposed revised Parking By-Law for information and review, and forward it to the Committee of the Whole meeting of November 20<sup>th</sup> for further review and consideration.

Carried

Pierre Mercier, CAO, spoke to the by-law. He requested that all questions be forwarded to him so that they could be addressed.

Discussion was held regarding locations for boat trailer parking, parking on Dibble Street, the Noise By-Law, and the need for public consultation.

**10. PLANNING - None**

**11. ECONOMIC DEVELOPMENT - None**

**12. NEW BUSINESS**

**12.1 Action Item List**

No items were added to the Action Item List.

**13. PERIOD FOR MEDIA QUESTIONS – None**

**14. CLOSED SESSION – None**

**15. RISE AND REPORT – None**

**16. ADJOURNMENT**

Motion: Burton, Young

That the meeting be adjourned. (Time: 9:00 p.m.)

Carried