



**COMMITTEE OF THE WHOLE  
MINUTES**

**Monday, October 1, 2018  
6:30 p.m.  
Health Centre Meeting Room  
555 King Street West  
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman  
Fraser Laschinger, Lee McConnell, Mike Ostrander, Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Dan Beattie, Director of  
Public Works & Infrastructure, Kimberley Casselman, Director  
of Administration/Clerk, and Lindsey Veltkamp, Deputy Clerk

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

**2. APPROVAL OF AGENDA**

Motion: McConnell, Laschinger  
That the agenda be adopted as amended

Carried

The agenda was amended by adding the following item:

- 1) Under Item #8 – ADD 8.1      Communities in Bloom Results

**3.      DECLARATIONS OF INTEREST - None**

**4.      PRESENTATIONS - None**

**5.      DELEGATIONS - None**

**6.      COMMUNITY AND PROTECTIVE SERVICES**

**6.1     Staff Report 60-2018 - Arena Fundraising Working Group**

Motion: Jansman, McConnell

That Committee of the Whole receive this report and recommend that Council approve that an Arena Fundraising Working Group of Council be established with three members from Council, three members from the public, and two members from Town Staff.

Motion: Todd, Jansman

That the main motion be amended by specifying that Mayor Todd and Councillors Burton and Ostrander be the three members from Council to sit on the Arena Fundraising Working Group.

Carried

Motion: Jansman, McConnell

That Committee of the Whole receive this report and recommend that Council approve that an Arena Fundraising Working Group of Council be established with three members of Council, being Mayor Todd, and Councillors Burton and Ostrander, three members from the public, and two members from Town Staff.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the partial funding in 1967 for the Leo Boivin Community Centre and equated that amount to what the amount would be today. Discussion was held regarding fundraising and the Arena Fundraising Working Group role and members.

## **7. FINANCE & CORPORATE SERVICES**

### **7.1 Staff Report 55-2018 - 2019 Ontario Provincial Police Annual Billing**

Motion: Ostrander, Laschinger

That Committee of the Whole receive for information purposes this report pertaining to the 2019 Ontario Provincial Police annual billing.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He stated that the 2019 estimate was \$6,918 higher than in 2018.

### **7.2 Staff Report 56-2018 - 2019-2023 Federal Gas Tax Funding**

Motion: Todd, McConnell

That Committee of the Whole receive for information purposes this report pertaining to the estimated 2019-2023 Federal Gas Tax Funding.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced that the estimated Federal Gas Tax allocation was based on the 2016 census report and that the estimate had dropped slightly.

Discussion was held regarding the effective use of the funding, the consideration of undergoing street work every three years versus every two years, OCIF funding applications, and past discussion regarding the AMO proposal to increase the HST by 1% to offset infrastructure costs.

### **7.3 Staff Report 57-2018 - 2019 Community Grant Eligibility Guidelines**

Motion: Burton, Young

That Committee of the Whole receive this report for information pertaining to the current eligibility for Town of Prescott Community Grants.

Carried

Motion: Todd, Burton

That Committee of the Whole recommend that Council approve that Leo Boivin Community Centre user groups be exempt from the Community Grant eligibility criteria pertaining to the requirement that services to Town residents must be provided within the Town of Prescott.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report and the community grant eligibility criteria.

Discussion was held regarding the grant submission deadline and the option of separating the user groups that have been displaced due to the closure of the Leo Boivin Community Centre.

### **7.4 Staff Report 58-2018 - Town of Prescott Pingstreet Mobile Application**

Motion: Burton, Todd

That Committee of the Whole receive this report for information and direct staff on the continued use of the Town's Pingstreet mobile application.

Carried

Lindsey Veltkamp, Deputy Clerk, spoke to the report. Discussion was held regarding the cost saving benefit of discontinuing the application and the updating of the current website in-house.

Motion: Burton, Todd

That Committee of the Whole recommend that Council approve the discontinuation of the Pingstreet mobile application.

Carried

## **7.5 Staff Report 59-2018 - 2019 Marina Rates**

Motion: Burton, Ostrander

That Committee of the Whole receive this report for information purposes pertaining to the 2019 Marina Boat Slip Rates.

Carried

Motion: McConnell, Todd

That Committee of the Whole recommend that Council approve that the implementation of the per foot basis for seasonal slip rentals be phased in with 50% of the difference in 2019 and the full rate in 2020.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. Discussion was held regarding a phased in approach, the current marina rates of neighbouring municipalities, and returning users.

## **8. TOURISM & HERITAGE**

### **8.1 Communities in Bloom – Results**

Councillor Laschinger spoke to the results for Prescott's Communities in Bloom. He stated that Katie Forrester, Tourism and Recreation Coordinator, would provide further detail at an upcoming Committee of the Whole meeting.

## **9. TRANSPORTATION & ENVIRONMENTAL SERVICES**

### **9.1 Staff Report 61-2018 - Highway 401 Construction Update**

Motion: Burton, Young

That Committee of the Whole receive this report as an update on the Highway 401 construction from Johnstown to Maitland.

Carried

Mathew Armstrong, CAO/Treasurer, spoke to the report. Discussion was held regarding the traffic lights downtown and line painting.

## **10. PLANNING - None**

**11. ECONOMIC DEVELOPMENT - None**

**12. NEW BUSINESS**

**12.1 Action Item List – None**

**12.2 Proclamation - Ontario Public Library Week**

Mayor Todd proclaimed October 14-20 as Ontario Public Library Week in the Town of Prescott.

**13. PERIOD FOR MEDIA QUESTIONS - None**

**14. CLOSED SESSION - None**

**15. RISE AND REPORT - None**

**16. ADJOURNMENT**

Motion : Young, Ostrander

That the meeting be adjourned. (Time: 7:58 p.m.)

Carried