



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, March 12, 2018
6:30 p.m.
Health Centre Meeting Room
555 King Street West
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, and Ray Young

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk, Katie Allard, Tourism & Recreation Coordinator, and Lindsey Veltkamp, Corporate Services Executive Assistant

1. CALL TO ORDER

The meeting was called to order by Mayor Todd at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: McConnell, Burton
That the agenda be adopted as amended

Carried

The agenda was amended as follows:

1) Under Item #7 - Finance & Corporate Services

7.1 - Budget Update

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS

4.1 Town Hall Asbestos Management Update

Pierre Mercier, CAO, spoke to a PowerPoint presentation which provided an update regarding the closure of the second floor of Town Hall. A copy of the presentation is held on file. Mr. Mercier spoke to the third floor tenant, the abatement of priority documents and equipment, abatement and reinstatement costing, third floor renovations, and the option of implementing a Community Hub on the second floor.

Discussion was held regarding current maintenance costs of Town Hall, the Community Hub option. Further discussion was held regarding the temporary location of Lanark Leeds and Grenville Addictions and Mental Health Services.

Motion: Burton, Young

That Committee of the Whole recommend that Council direct the CAO to enter into a temporary lease agreement with Lanark Leeds and Grenville Addictions and Mental Health Services.

Carried

Motion: Burton, Ostrander

That Committee of the Whole recommend that Council direct staff to proceed with the asbestos abatement at an estimated cost of \$295,000.

Carried

Motion: Young, Burton

That staff be directed to continue to look at the Community Hub option for the second floor of Town Hall and report back to Council.

Carried

Motion: Ostrander, Jansman

That Committee of the Whole recommend that Council direct staff to continue with the move of municipal offices to the third floor of Town Hall at an upset limit of \$80,000.

Carried

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES - None

7. FINANCE & CORPORATE SERVICES

7.1 Budget Update

Councillor Jansman provided Council with a budget update. She stated that more budget items would be coming to the Council meeting at the end of March.

8. TOURISM & HERITAGE

8.1 Staff Report 11-2018 - Prescott-Ogdensburg Bicycle Ferry

Motion: McConnell, Ostrander

WHEREAS successful economic development relies on local as well as regional initiatives; and

WHEREAS tourism and active transportation can be considered important elements of any economic development strategy; and

WHEREAS Prescott's location as a border community facilitates international cooperation with our regional neighbours in the United States; and

WHEREAS the City of Ogdensburg and the State of New York Senator's office have expressed an interest in working with the Town of Prescott on an international pedestrian and bicycle ferry;

THEREFORE BE IT RESOLVED that Committee of the Whole recommend that Council direct the CAO to apply for grants which would

enable the development of a feasibility study for the possible development of an international pedestrian and bicycle ferry service; and

BE IT FURTHER RESOLVED that Committee of the Whole recommend that Council approve that \$15,000 from the Planning Reserve be committed as a 50% contribution to the cost of retaining professional consulting services for the development of the feasibility study.

Carried

Pierre Mercier, CAO, provided an overview of the report. Discussion was held regarding the feasibility study, associated costs, border security, and the next steps for the proposal.

9. TRANSPORTATION & ENVIRONMENTAL SERVICES – None

10. PLANNING – None

11. ECONOMIC DEVELOPMENT – None

12. NEW BUSINESS

12.1 Action Item List

Mayor Todd asked when the Community Improvement Plan would be coming back to Council. Pierre Mercier, CAO, stated that it would be presented at the next Council meeting.

13. PERIOD FOR MEDIA QUESTIONS

Wayne Lowrie, Brockville Recorder & Times, asked for further information regarding the background of the asbestos on the second floor of Town Hall. Mayor Todd stated that the asbestos had been discovered during a routine designated substance survey.

14. CLOSED SESSION - None

15. RISE AND REPORT – None

16. ADJOURNMENT

Motion: Burton, Ostrander

That the meeting be adjourned. (Time: 7:50 p.m.)

Carried