



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, February 6, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young.

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Director of Administration/Clerk

1. CALL TO ORDER

The meeting was called to order by Mayor Todd at 6:32 p.m.

2. APPROVAL OF AGENDA

Motion: Young, Ostrander
That the agenda be adopted as presented.

Carried

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS

4.1 Melissa Francis, Program Manager, Leeds and Grenville Immigration Partnership.

Ms. Francis presented a PowerPoint presentation which outlined the role and function of the Leeds and Grenville Immigration Partnership. A copy of the presentation is held on file.

Discussion was held regarding the potential for increased immigration due to the recent US travel ban and the ongoing issue of immigrants not being able to enter into employment that matches their specialized skills. Further discussion was held regarding Prescott being more involved with the Leeds and Grenville Immigration Partnership. Staff was directed to bring back a report on this in the future.

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES - None

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 05-2017 – Council and Committee of the Whole Meeting Time Change

Motion: McConnell, Ostrander

That Committee of the Whole forward By-law 07-2017, being a by-law to amend By-law 42-2014, being a by-law to govern the proceedings of Council and its Committees to the Council meeting of February 21, 2017 for final consideration and approval.

Carried

Kimberley Casselman, Clerk, provided an overview of the report. Discussion was held regarding making further amendments to the Procedural By-law. Ms. Casselman stated that further amendments would occur when the changes to the *Municipal Act* were confirmed. Further discussion was held regarding the reasoning for starting meetings at 6:30 p.m., as opposed to 7:00 p.m.

8. TOURISM & HERITAGE

Councillor Laschinger spoke to the upcoming Heritage Week in Ontario occurring from February 20-26. He stated that he would be making a presentation at the February Council meeting on heritage in Prescott.

9. TRANSPORTATION & ENVIRONMENTAL SERVICES

Councillor McConnell spoke to the funds in the 2016 budget allocated for sidewalk repairs. He spoke to spending the complete 2016 and 2017 sidewalk repair budget amounts in 2017. Pierre Mercier, CAO, stated that this would be brought back at the next meeting with the capital budget.

10. PLANNING

Councillor Ostrander asked for an update on Wiser Hall. Mr. Mercier stated that correspondence had been received from the Ontario Municipal Board. No action had been taken by the developer and the OMB had given them until February 26, 2017 to obtain the required approvals. Mr. Mercier stated that the Town was working with the developer to get this deadline extended.

11. ECONOMIC DEVELOPMENT

Councillor Young spoke to the commencement of construction of the new Mr. Gas facility on King Street East.

12. NEW BUSINESS

12.1 Action Item List – From January 2017

Pierre Mercier, CAO, stated that this was a running action list that would be updated accordingly. Mayor Todd asked Committee members for possible additions. Councillor Jansman stated that she had sent staff additions to add to the list.

13. PERIOD FOR MEDIA QUESTIONS

Dylan Dyson, Coast FM, asked about the accessibility requirement deadline for the arena. Mr. Mercier stated that the deadline had passed, but that many other municipalities were in the same situation. He added that improvements had been made and more were added in the 2017 capital plan.

14. CLOSED SESSION

Motion: Jansman, Laschinger

That Committee of the Whole resolve into Council and move into Closed Session at 7:20 p.m. to address matters pertaining to:

14.1 Security of the Property

- the security of the property of the municipality or local board; and

14.2 Union Negotiations

- labour relations or employee negotiations; and

14.3 Remuneration & Benefits

- personal matters about an identifiable individual, including municipal or local board employees; and

14.4 Purchase & Sale

- a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO, Treasurer, Director of Public Works & Infrastructure, and Clerk remain in the room."

Carried

Motion: Jansman, Laschinger

That Council resolve back into Committee of the Whole and reconvene in open session. (Time: 10:45 p.m.)

Carried

15. RISE AND REPORT

During the Closed Session, Council received information and provided direction to staff on items: 14.1 Security of the Property, 14.2 Union Negotiations, 14.3 Remuneration & Benefits, and 14.4 Purchase & Sale.

Motion: McConnell, Ostrander

That the Mayor and CAO be directed to sign the Collective Agreement between the Corporation of the Town of Prescott and the Canadian Union of Public Employees and its Local 2311 for the period of January 1, 2017 to December 31, 2017.

Carried

16. ADJOURNMENT

Motion: Jansman, Young

That the meeting be adjourned. (Time: 10:47 p.m.)

Carried

Original signed by

Mayor

Original signed by

Clerk