



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, January 9, 2017
6:30 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Fraser Laschinger, Lee McConnell, Mike Ostrander, and Ray Young.

Staff Pierre Mercier, CAO, Matthew Armstrong, Treasurer, Dan Beattie, Director of Public Works & Infrastructure, Kimberley Casselman, Clerk, and Lindsey Veltkamp, Corporate Services Administrative Assistant.

1. CALL TO ORDER

The meeting was called to order by Mayor Todd at 6:30 p.m.

2. APPROVAL OF AGENDA

Motion: Ostrander, McConnell

That the agenda be adopted as amended.

Carried

The agenda was amended as follows:

1) Under Item # 14

Closed Session Add:

14.1 – Identifiable Individual

2) Under Item # 14

Closed Session Add:

14.2 – Purchase & Sale

Councillor Jansman spoke to the addition of an action item list to Committee of the Whole agendas.

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS - None

5. DELEGATIONS - None

6. COMMUNITY AND PROTECTIVE SERVICES

Councillor Burton spoke to the upcoming Winter Cup Classic on January 14. She provided an overview of activities taking place and stated that the proceeds would be donated to South Grenville Minor Hockey Association.

7. FINANCE & CORPORATE SERVICES

7.1 Staff Report 01-2017 - 2017 Council Appointments

Motion: Burton, Laschinger

That Committee of the Whole forward By-law 01-2017, being a by-law to appoint members of Council to boards and commissions for the year 2017, to appoint members of Council to the Standing Committees of Council for the year 2017, and the appointments of Deputy Mayor for the year 2017, to the Council meeting of January 23, 2017 for consideration and approval.

Carried

Kimberley Casselman, Clerk, spoke to the report. She stated that this was an annual report to appoint members of Council to various boards and commissions for 2017.

Discussion was held regarding the Deputy Mayor appointments.

7.2 Staff Report 02-2017 – 2017 Council Committees & Boards

Motion: Burton, Ostrander

That Committee of the Whole recommend that Council approve the Council Committees and Boards for 2017, as per Schedule A of staff report 02-2017.

Carried

Kimberley Casselman, Clerk, spoke to the boards that were requesting more volunteers, including the Prescott Youth Centre, Prescott Heritage Committee, and Prescott Loyalist Day's Volunteer Working Group.

Discussion was held regarding the current board members.

7.3 2017 Capital and Operational Project Plan

Matthew Armstrong, Treasurer, provided an overview of the 2017 Capital and Operational Project Plan. He reviewed projects that would require reports to Council. He discussed various projects such as the Fire Hall, electrical work at the Marina docks, and the purchase of equipment for Public Works.

Discussion was held regarding meeting accessibility deadlines at the arena, grant options for funding, and approving the budget in February.

Matthew Armstrong, Treasurer, reviewed Operational Projects which included pool projects, Marina dock ramps, recreational facility repairs, maintenance, and town signage, as well as projects requiring reports.

Discussion was held regarding a Recreation Master Plan, the creation of a subcommittee for the splash pad, and the upcoming renewal of a sewer loan.

Motion: Todd, Laschinger

That staff be directed to pay the balance of the sewer loan.

Carried

8. TOURISM & HERITAGE - None

9. TRANSPORTATION & ENVIRONMENTAL SERVICES

Councillor McConnell congratulated the Public Works staff who recently purchased a winning lottery ticket.

10. PLANNING

Councillor Ostrander spoke to an upcoming Planning Advisory Committee meeting taking place on January 18.

11. ECONOMIC DEVELOPMENT – None

12. NEW BUSINESS – None

13. PERIOD FOR MEDIA QUESTIONS – None

14. CLOSED SESSION

Motion: Jansman, Burton

That Committee of the Whole move into closed session at 8:45 p.m. to address matters pertaining to:

14.1 Identifiable Individual

- personal matters about an identifiable individual, including municipal or local board employees; and

14.2 Purchase & Sale

- a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO and Treasurer remain in the room.

Carried

Motion: Jansman, Burton

That the meeting reconvene in open session. (Time: 9:25 p.m.)

Carried

15. RISE AND REPORT

During the closed session, Council received information and provided direction to staff on items 14.1 and 14.2.

16. ADJOURNMENT

Motion: Jansman, Burton

That the meeting be adjourned. (Time: 9:25 p.m.)

Carried

Original Signed By

Mayor

Original Signed By

Clerk