



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, May 17, 2021
6:00 p.m.
Virtual Meeting**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Lindsey Veltkamp, Director of Administration/Clerk, Nathan Richard, Interim Director of Operations, Kaitlin Mallory, Deputy Clerk, Shawn Merriman, Manager of Building and By-Law, and Dana Valentyne, Economic Development Officer

1. Call to Order

Mayor Todd called the meeting to order at 6:02 p.m.

2. Approval of Agenda

Motion 126-2021: Ostrander, Young
That the agenda for the Council meeting of May 17, 2021, be approved as presented.

Carried

3. Declarations of Interest – None

4. Presentations

4.1 Connect Youth - Robyn Holmes, Interim Executive Director

Robyn Holmes, Interim Executive Director, spoke to a PowerPoint presentation. A copy of the presentation is held on file. Ms. Holmes provided an overview of programming, the current state of youth homelessness in Leeds and Grenville, and the impacts of COVID-19.

Discussion was held regarding engaging youth, the creation of a Youth Advisory Committee, the increase to homelessness during COVID, and ways the Town can support the initiatives of Connect Youth.

Robyn Holmes left the meeting at 6:31 p.m.

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 Council Minutes - May 3, 2021

Motion 127-2021: McConnell, Ostrander

That the Council minutes dated May 3, 2021, be accepted as presented.

Carried

7. Communications & Petitions – None

8. Consent Reports

Motion 128-2021: Shankar, Burton

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package (under separate cover)

1. Prescott Fire Department Report - April 2021
2. Leeds, Grenville & Lanark Weekly Zoom Call with Municipalities, MP's and MPP's – April 30, 2021 & May 7, 2021
3. BIA Minutes – April 13, 2021
4. OBPA Notice of Nightly Closure of Ogdensburg-Prescott International Bridge Repairs
5. 2021 Senior of the Year Nominations by Ministry for Seniors and Accessibility
6. Town of Aurora resolution of support re: National 3-digit Suicide and Prevention Hotline Initiative
7. Municipality of Grey Highlands resolution of support re: National 3-digit Suicide and Prevention Hotline Initiative Municipality of Calvin resolution of support re: National 3-digit Suicide and Prevention Hotline Initiative
8. Municipality of Calvin resolution of support re: Fire Department Stimulus from Federal and Provincial Governments for apparatuses, training, equipment, and structures

Councillor Shankar spoke to Items 6, 7, and 8, resolutions of support re: National 3-digit Suicide and Prevention Hotline Initiative.

Staff was directed to bring back a resolution of support to the Council meeting of June 7, 2021.

9. Committee Reports – None

10. Mayor

10.1 Resolution of Support re: Federal Government Providing Transparency with Regard to Plans to Reopen the Canada-US Border

Motion 129-2021: Shankar, Jansman

That Council support The Corporation of the Town of Fort Erie's resolution dated April 27, 2021 regarding the Federal Government Providing Transparency with Regard to Plans to Reopen the Canada-US Border.

Carried

Mayor Todd spoke to his attendance at a Joint Services Committee meeting held May 4, an Eastern Ontario Regional Network meeting, a Municipal Public Health Update meeting, and thanked the Health Unit, Township of Augusta, volunteers, and staff for their work at the Prescott pop-up COVID-19 clinic.

11. Outside Boards, Committees and Commissions

Councillor Jansman spoke to her attendance at a Planning Advisory Committee meeting, a BIA meeting, and stated that the BIA would be holding their annual AGM on May 31 at 6 p.m.

Councillor McConnell spoke to the virtual activities at Walker House, the current Library pick up hours, and referenced an upcoming St. Lawrence Shakespeare Festival meeting.

Councillor Ostrander spoke to his attendance at a virtual information session regarding OPP Detachment Boards and an upcoming presentation of the Municipal Drug Strategy Group.

Mayor Todd provided Council with an update regarding the OPP Detachment Board application and the extension of the submission due date.

Councillor Shankar spoke to the updates to Kelly's Beach and referenced the Prescott pop-up COVID-19 vaccination clinic.

Councillor Young spoke to his attendance at a St. Lawrence Lodge meeting.

12. Staff

12.1 Staff Report 44-2021 - Cancellation of Emergency Exercise in 2021

Motion 130-2021: Burton, Young

That Council support the Township of Elizabethtown-Kitley's resolution requesting that the Association of Municipalities of Ontario advocate for the cancellation of the emergency exercise as a compulsory requirement of the Emergency Management and Civil Protection Act for the year 2021; and

That the Association of Municipalities of Ontario formally request to waive the annual emergency exercise for the year 2021 be provided directly to the Ministry of the Solicitor General; and

That a copy of this resolution be sent to the Township of Elizabethtown-Kitley, the Solicitor General, Premier Ford, the Minister of Municipal Affairs and Housing, and all municipalities in Leeds and Grenville.

Carried

12.2 Presentation: Property Standards and Associated By-laws

Shawn Merriman, Manager of Building and By-law, spoke to a PowerPoint presentation. A copy of the presentation is held on file. Mr. Merriman spoke to current property standards by-law procedures, updates to the By-law department, implementing a monetary administrative policy and vacant building registry, and the suggested changes to the currently property standards by-Law.

Discussion was held regarding the monetary administrative policy, the vacant building registry, and the use of plain language.

Further discussion was held regarding implementing the vacant building registry in stages and a timeline for the property standards by-law updates to come back to Council.

12.3 Staff Report 45-2021 - Financial Report - April 2021

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the timing of property taxes, recreation and culture revenue coming in later in the year, and water and sewer revenue being three months behind.

12.4 Staff Report 46-2021 - Project Updates

Matthew Armstrong, CAO/Treasurer, spoke to the report. He provided an overview of projects that have been completed, those that are currently underway, projects requiring requests for proposals, and projects still requiring research and sourcing.

Discussion was held regarding the number of projects currently underway in the Town, including the link in the Town's newsletter as well on the website, and adding an item to the second Council agenda of each month to provide Council with ongoing updates to projects.

13. Resolutions – None

14. By-laws – None

15. New Business – None

16. Notices of Motion – None

17. Mayor’s Proclamation

17.1 Pride Month

Mayor Todd proclaimed June 2021 as Pride Month in the Town of Prescott.

18. Closed Session

Motion 131-2021: Ostrander, Young

That Council move into Closed Session at 7:42 p.m. to address matters pertaining to:

18.1 Approval of Closed Session minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Interim Director of Operations, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

19. Rise and Report

During the Closed Session, Council accepted the Closed Session minutes as presented on Item 18.1 – Approval of the Closed Session Minutes and received information on Item 18.2 – Purchase and Sale.

20. Confirming By-Law – 28-2021

Motion 132-2021: McConnell, Ostrander

That By-Law 28-2021, being a by-law to confirm the proceedings of the Council meeting held on May 17, 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 133-2021: Shankar, Burton

That the meeting be adjourned to Monday, June 7, 2021, at 6:00 p.m.

(Time: 8:21 p.m.).

Carried

Mayor

Clerk