



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, January 6, 2020
6:00 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Director of Administration/Clerk, Shawn Merriman, Manager of Building & By-law, and Lindsey Veltkamp, Deputy Clerk

1. CALL TO ORDER

Councillor Ostrander, Chair, called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

Motion: Burton, Jansman
That the agenda be adopted as presented.

Carried

3. DECLARATIONS OF INTEREST - None

4. PRESENTATIONS

4.1 Town of Prescott Official Plan Review - Process

Anita Scott and Nadia De Santi, WSP, spoke to a PowerPoint presentation. A copy of the presentation is held on file. They provided an overview of their team, the Official Plan Review work plan and tasks, an analysis on Growth Management, and the phases for public consultation regarding the Official Plan Review.

Discussion was held regarding the timing for holding the visioning workshops, the growth forecast, an additional discussion paper on growth, and the expected date of completion for the Official Plan Review.

5. DELEGATIONS - None

6. FINANCE & CORPORATE SERVICES

6.1 Budget 2020 - Library, Tourism, Economic Development Expense Budgets, Fees & Revenue

Matthew Armstrong, CAO/Treasurer, spoke to the item. He referenced the budget timeline, Library, Economic Development and Tourism expense budgets, and fees and revenues.

Discussion was held regarding library budget line items, the option of creating a working group to review town events to discuss success, changes and possible improvements, the Trucking for a Cure event, and community grants.

Further discussion was held regarding the potential creation of an Economic Development Advisory Committee, reviewing current protective and fire service agreements, waste and waste diversion contracts, and adding the user fee review to the Action Item list.

6.2 Ministry of the Environment. Conservation and Parks Letter re: ED-19 Landfill

Motion: Todd, McConnell

That staff be directed to begin consultations with the City of Brockville and the United Counties of Leeds and Grenville on the next steps of the ED-19 Landfill Project.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the item. He referenced the town's share of \$80,000 to the project as well as smaller yearly amounts, and that staff was waiting for the total figure from the United Counties of Leeds and Grenville

Discussion was held regarding a continued dialogue with the United Counties of Leeds and Grenville and what the next steps would be.

7. OPERATIONS - None

**8. ECONOMIC DEVELOPMENT, BUILDING, BY-LAW, PLANNING & HERITAGE
– None**

9. WATER & WASTEWATER - None

10. PROTECTIVE SERVICES & COMMUNITY LIAISON – None

11. CAPITAL & PROJECTS - None

12. NEW BUSINESS - None

13. PERIOD FOR MEDIA QUESTIONS

Wayne Lowrie, Brockville Recorder & Times, asked what \$50,000 would be in relation to a tax increase for the upcoming year. Matthew Armstrong, CAO/Treasurer, stated that a 1% tax increase included the 1% infrastructure commitment.

14. CLOSED SESSION

14.1 Purchase & Sale

Motion: Young, Shankar

That Committee of the Whole resolve into Council and move into Closed Session at 7:55 to address a matter pertaining to:

14.1 Purchase & Sale

- Under Section 239(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, and Nadia DeSanti and Anita Sott, Planning Consultants, remain in the room.

Carried

15. RISE AND REPORT

During the Closed Session, the Town's planning consultants and staff provided information to Council and received direction on Item 14.1 – Purchase & Sale.

16. ADJOURNMENT

Motion: Jansman, Burton

That the meeting be adjourned. (Time: 8:58 p.m.).

Carried