



**PRESCOTT TOWN COUNCIL
MINUTES**

Monday, June 15, 2020

6:30 p.m.

Virtual Meeting

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Director of Administration/Clerk, Lindsey Veltkamp, Deputy Clerk, Shawn Merriman, Manager of Building & By-law

1. Call to Order

Mayor Todd called the Special Council meeting to order at 6:35 p.m.

2. Approval of Agenda

Motion 130-2020: Burton, Ostrander

That the agenda for the Special Council meeting of June 15, 2020, be approved as presented.

Carried

3. Declarations of Interest - None

4. Minutes of the previous Council meetings

4.1 Special Council Meeting - June 1, 2020

Motion 131-2020: Young, Shankar

That the Special Council meeting minutes of June 1, 2020, be accepted as presented.

Carried

5. Communications & Petitions

5.1 Action Items - None

5.2 Information Items (under separate cover)

Motion 132-2020: Jansman, Ostrander

That the information items under separate cover be received and filed.

Carried

1. Municipal Emergency Control Group Minutes – May 29 & June 5, 2020
2. Prescott Fire Department Report – May 2020
3. Letter from United Counties of Leeds and Grenville re: Community Housing in the Town of Prescott
4. Letter from United Counties of Leeds and Grenville re: Notice of Public Meeting
5. Letter from OPP re: Message from Commissioner Carrique
6. News Release from Eastern Ontario's Leadership Council re: Impact of COVID-19 on regional economy
7. Town of Oakville Resolution re: Commercial Recovery Initiative
8. Northumberland County Resolution re: Resolution of Support – Provincially Significant Wetlands Designation
9. Town of Fort Erie Resolution re: Request Proclamation of March 17 as Essential Workers Day
10. Town of Orangeville Resolution re: Diversity Training Program

6. Staff

6.1 Staff Report 41-2020 - COVID-19 Actions Update - June 15, 2020

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced updates regarding Stage 2 reopening, the opening of Kelly's Beach, not opening Centennial Pool for the 2020 season, the splash pad completion timeline, and the opening of restaurant patios.

Discussion was held regarding scheduled cleaning and maintenance of the pool, the positive response from residents involving the opening of picnic tables, the cleaning procedures in place for the Marina washrooms, and staff's involvement in finding patio options for businesses.

6.2 Staff Report 42-2020 - Changes to Council Composition

Kimberley Casselman, Clerk, spoke to the report. She explained the process involved with changing the composition of Council and stated that if Council wished to change the composition a by-law would have to be passed prior to the year of the next election.

Discussion was held regarding the potential savings, the composition of local Councils, fewer Council members resulting in less representation, and the role of the Deputy Mayor.

6.3 Staff Report 43-2020 - Broadband Infrastructure Resolution

Motion 133-2020: Burton, Ostrander

WHEREAS the Province of Ontario has worked together with local governments through the Broadband and Cellular Action Plan to support major investments in under-serviced areas in Eastern and Southwestern Ontario and have targeted \$315 million over five years to expand broadband and cellular infrastructure; and

WHEREAS Ontario towns and cities are working together to respond to the COVID-19 outbreak and there is now even more urgency to address gaps in service and high costs, and urgent investment from the Federal government is required; and

WHEREAS in more northern and rural parts of Ontario internet availability can be limited at best, gaps in coverage persist in southern and urban parts of the province, and for many in Ontario, the costs to access service are also prohibitively high; and

WHEREAS the lack of broadband access in rural Ontario puts everyone in unserved or under-serviced areas at a disadvantage – students seeking help on homework while learning remotely, seniors and other vulnerable individuals looking to access critical services, and business owners working hard to keep afloat and compete during challenging times; and

WHEREAS broadband limitations also restrict the services that rural and northern municipalities can provide to their residents. Ontario's municipal

leaders and the citizens they serve must be able to embrace digital service delivery now to respond to the pandemic and to deliver public services efficiently and equitably over the long term.

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Prescott supports the call by Minister Steve Clark, Minister of Municipal Affairs and Housing, for the Federal government to commit to the investment, without delay, in broadband and cellular infrastructure; and

THAT a copy of this resolution be forwarded to The Honourable Navdeep Bains, Minister of Innovation, Science and Industry, The Honourable Catherine McKenna, Minister of Infrastructure and Communities, The Honourable Maryam Monsef, the Minister of Rural Economic Development and Minister for Women and Gender Equality, MP Michael Barrett, and The Honourable Laurie Scott, Minister of Infrastructure; and

THAT a copy of this resolution be forwarded to The Honourable Steve Clark, Minister of Municipal Affairs and Housing, and all municipalities located in Eastern Ontario.

Carried

6.4 Staff Report 44-2020 - Blue Box Program - Transition to Full Producer Responsibility

Motion 134-2020: Jansman, Young

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern; and

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce Green House Gas (GHG) significantly; and

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes; and

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome; and

WHEREAS the Town of Prescott is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products; and

WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the Town of Prescott would like to transition its Blue Box program to full producer responsibility on January 1, 2023.

AND THAT this decision is based on the following rationale:

1. The rapidly changing provincial, national, and international recycling industry is resulting in significant difficulties for municipalities to administer Blue Box programs.
2. Residents are frustrated as the municipality implements changes to the Blue Box program to respond to the changes in the industry.
3. These changes are reducing the amount of acceptable recyclable materials as there are no longer viable markets for them to be used in.
4. The cost of these changes is increasing the expenses of the municipal Blue Box programs while the amount of materials being collected and recycled are decreasing.

AND FURTHER THAT any questions regarding this resolution can be directed to Matthew Armstrong, Chief Administrative Officer/Treasurer, at 613-925-2812 or marmstrong@prescott.ca.

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the move to manufacturer responsibility and the transition of the Town's Blue Box Program.

Discussion was held regarding producer responsibility versus the responsibility of the retailer, the process involved with the transition, and improving municipal service.

6.5 Staff Report 45-2020 - Mobile Vendor Request to Set Up on Town Property

Motion 135-2020: Burton, Young

That Council deny mobile food vendor applications on town owned land for the year 2020 and encourage these vendors to find privately owned locations.

Carried

Shawn Merriman, Manager of Building & Bylaw, spoke to the report. He referenced the request and spoke to the concerns of staff. Discussion was held regarding local restaurants, potential for competition for restaurants, and rules for mobile vendors.

Further discussion was held regarding the Farmer's Market opting not to open for the 2020 season.

6.6 Staff Report 46-2020 - 2020 Repaving Projects

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the results from the pavement condition index assessment, the priorities list for streets with pavement damage, and areas scheduled for repaving in 2020.

Discussion was held regarding various repair areas, the results of the assessment, focusing on streets where flooding occurs, and drainage options.

6.7 2020 Summer Meeting Schedule Discussion

Motion 136-2020: Burton, Young

That Council approve that the summer Council meeting schedule be as follows:

Monday, July 6th and Tuesday, August 10th at 6:00 p.m.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the current meeting schedule. Discussion was held regarding continuing holding virtual Special Council meetings and the ability to call a Special Council meeting at any time.

7. Notices of Motion

Mayor Todd introduced the following notice of motion:

That council direct staff to implement a speed limit of 40 KMH for all motor vehicles within the Town of Prescott, and that all plans and preparations with regard to signage, notice to residents, and all other necessary matters to enact this change be completed so that the new speed limit can come into effect on or before September 7, 2020, in time for the start of the school year.

8. Mayor's Proclamation

8.1 Pride Month

Mayor Todd proclaimed the month of June as Pride Month in the Town of Prescott. A copy of the proclamation is held on file.

9. Closed Session

9.1 Purchase & Sale

Motion 137-2020: Ostrander, Jansman

That Council move into Closed Session at 8:30 p.m. to address matters pertaining to:

9.1 Purchase & Sale

- Under Section 238(2)(c) of the *Municipal Act, 2001* - a proposed or pending acquisition or disposition of land by the municipality; and

That the CAO/Treasurer, Clerk, and Deputy Clerk remain in the electronic meeting.

Carried

Motion 138-2020: Shankar, Young

That the meeting reconvene in Open Session (Time: 8:54 p.m.)

Carried

10. Rise and Report

During the Closed Session, Council received information and provided direction to staff on Item # 9.1 Purchase & Sale.

11. Confirming By-Law – 25-2020

Motion 139-2020: Ostrander, McConnell

That By-Law 25-2020, being a by-law to confirm the proceedings of the Special Council meeting held on June 15, 2020, be read a first and second time.

Carried

Motion 140-2020: Young, Shankar

That By-Law 25-2020, being a by-law to confirm the proceedings of the Special Council meeting held on June 15, 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

12. Adjournment

Motion 141-2020: Shankar, Burton

That the meeting be adjourned to Monday, July 6, 2020 at 6:30 p.m.
(Time: 8:55 p.m.)

Carried

Mayor

Clerk