



PRESCOTT TOWN COUNCIL

MINUTES

Wednesday, April 8, 2020

3:00 p.m.

Council Chambers

360 Dibble St. W.

Prescott, Ontario

Present	Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young
Staff	Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Director of Administration/Clerk, Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 3:02 p.m. He welcomed Council members and staff joining via video and teleconference. Mayor Todd also welcomed members of the public who were watching the live stream of the meeting.

2. Approval of Agenda

Motion 66-2020: Shankar, Burton

That the agenda for the Special Council meeting of April 8, 2020, be approved as presented.

Carried

3. Declarations of Interest – None

4. Minutes of the previous Council meetings

4.1 Special Council Meeting – March 26, 2020

Motion 67-2020: McConnell, Ostrander

That the Special Council minutes dated March 26, 2020, be accepted as presented.

Carried

5. Staff

5.1 Staff Report 18-2020 – COVID-19 Actions Update – April 8, 2020

Matthew Armstrong, CAO/Treasurer, provided an overview of the report. He spoke to the possibility of cancelling Town events in May and June due to the ongoing COVID-19 pandemic. Council members expressed their views on cancelling and/or postponing events in May and June.

Discussion was held regarding the library engaging residents online, potential improvements to be done to the marina and the amount in the draft 2020 budget for this work, and the recently installed COVID-19 community signage. Further discussion was held regarding the hiring of summer students and by-law patrol over Easter weekend.

Motion 68-2020: Young, Shankar

That Council approve a pre-budget approval of \$50K for the marina maintenance project; and that staff be directed to report back to Council on engineering concerns and alternative infrastructure systems for the marina.

Carried

Mr. Armstrong advised that the \$50K for the maintenance would come from the marina reserve.

Motion: 69-2020: McConnell, Burton

That staff be directed to cancel/postpone municipal events in May and cancel/postpone “A Taste of Prescott” and reach out to vendors to plan for alternative dates later in 2020.

Carried

5.2 Staff Report 19-2020 – Waste Management Update

Matthew Armstrong, CAO/Treasurer, provided an overview of the report. He spoke to garbage and recycling updates and also highlighted the opening of the Town's compost site on April 14th.

Discussion was held regarding the possibility of opening the compost site prior to the 14th, safety measures for staff working at the compost site, and the use of paper bags for compost material. Further discussion was held regarding residents already placing their compost material in plastic bags and allowing for this until April 30th. Councillor Jansman spoke to the possibility of donating Town of Prescott garbage bags to the local food bank.

Motion 70-2020: Jansman, Shankar

That staff be directed to donate Town of Prescott garbage bags to the South Grenville Food Bank to be distributed to Prescott residents in their food boxes.

Carried

5.3 Staff Report 20-2020 – Service Delivery Review – Status Update

Matthew Armstrong, CAO/Treasurer, provided an overview of the report. Discussion was held regarding the timing of releasing the service delivery review survey to the public and the potential for the data being skewed due to the ongoing COVID-19 pandemic.

Motion: 71-2020: Burton, Young

That staff be directed to proceed with releasing the service delivery review survey as per staff report 20-2020.

Carried

5.4 Staff Report 21-2020 – Statement of Remuneration & Expenses – Members of Council 2019

Matthew Armstrong, CAO/Treasurer, provided an overview of the report. Discussion was held regarding Council member remuneration being decreased due to the elimination of the one-third tax exemption, and the need to review Council remuneration once per term.

5.5 Staff Report 22-2020 – 2020 Annual Drinking Water Quality Report

Motion 72-2020: McConnell, Ostrander

That Council accept the 2018 & 2019 Annual Drinking Water Quality Reports.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to highlights from the 2019 Annual Drinking Water Quality Report. He also spoke to the 2018 report.

6. Confirming By-Law – 14-2020

Motion 73-2020: Ostrander, Shankar

That By-Law 14-2020, being a by-law to confirm the proceedings of the Special Council meeting held on April 8, 2020, be read a first and second time.

Carried

Motion 74-2020: Burton, McConnell

That By-Law 14-2020, being a by-law to confirm the proceedings of the Special Council meeting held on April 8, 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

7. Adjournment

Motion 75-2020: Burton, Ostrander

That the meeting be adjourned. (Time: 4:57 p.m.).

Carried

Original signed by

Original signed by

Mayor

Clerk