



**PRESCOTT TOWN COUNCIL
MINUTES**

**Wednesday, February 26, 2020
6:00 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Lee McConnell,
Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman,
Director of Administration/Clerk, Dana Valentyne, Economic
Development Officer, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:04 p.m.

2. Approval of Agenda

A moment of silence was observed in honour of the passing of Jeanette Runciman and Pat Kingston.

Motion 31-2020: Young, Shankar

That the agenda for the Council meeting of February 26, 2020, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations - None

5. Delegations - None

6. Minutes of the previous Council meetings

6.1 Regular Council Meeting Minutes - January 27, 2020

Motion 32-2020: McConnell, Burton

That the Council minutes of January 27, 2020, be accepted as amended.

The minutes were amended by correcting a spelling error in Item 14.

Carried

7. Communications & Petitions

7.1 Action Items - None

7.2 Information Items (under separate cover)

Motion 33-2020: Young, Shankar

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Council Report – January 2020
2. Prescott Public Library Minutes – December 2019
3. Leeds, Grenville & Lanark District Health Unit – Board of Health Meeting Summary – January 23, 2020
4. Joint Services Committee of Leeds and Grenville Minutes – November 6, 2019
5. Joint Services Committee of Leeds and Grenville Minutes – January 8, 2020
6. Town of Prescott Meeting & Event Calendar – March 2020
7. The Grenville Sentinel – December/January Issue
8. United Counties of Leeds and Grenville Media Release - January 23, 2020
9. United Counties of Leeds and Grenville Media Release – February 19, 2020

10. Village of Merrickville-Wolford Resolution re: Provincially Significant Wetlands Designation
11. Township of Wellington North Letter of Support re: Bill 156
12. Municipality of Southwest Middlesex Resolution re: Government Bill 156
13. Municipality of Chatham-Kent Resolution re: Bill 156
14. The Corporation of the County of Prince Edward Resolution re: Bill 156
15. The Corporation of the Township of Madoc Letter of Support re: Bill 156
16. The Corporation of the County of Prince Edward Resolution re: Council's support for lobbying the Federal Government to review the regulations related to consumer packaging on single-use wipes
17. Town of Collingwood Resolution re: Conservation Authorities
18. The Corporation of the Township of Madoc Resolution re: Conservation Authorities
19. The Corporation of the Township of Central Frontenac Resolution re: Support of Conservation Authorities
20. Municipality of Strathroy-Caradoc Resolution re: Watershed Management Programs
21. Township of Madoc Resolution re: Joint and Several Liability Consultation
22. Township of Orangeville Resolution re: Environmental Awareness and Action
23. Township of Madoc Resolution re: 911 Misdials
24. Township of Puslinch Resolution re: Legislative changes to Bill 132 and the ARA

8. Committee Reports

8.1 Committee of the Whole Report 03-2020

a. Committee of the Whole Minutes - February 3, 2020

Motion 34-2020: Ostrander, Shankar

That the Committee of the Whole minutes dated February 3, 2020, be accepted as presented.

Carried

8.2 Committee of the Whole Report 04-2020

a. Committee of the Whole Minutes - February 18, 2020

Motion 35-2020: Shankar, Young

That the Committee of the Whole minutes dated February 18, 2020, be accepted as presented.

Carried

9. Mayor

Mayor Todd spoke to his attendance at the Ogdensburg City Council meetings held on February 10 and February 24, the BIO Industrial Consortium announcement earlier today.

10. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at a recent event held by Walker House and the upcoming LG Approved Tradeshow taking place on March 6 & 7. She referenced the increase in number of participants at the walking club.

Councillor McConnell spoke to his attendance at the Walker House Board meeting and Annual General Meeting held on January 31. He wished to congratulate Susan Vallum on the programs and the successful grant application being put towards renovating the kitchen at Walker House. He referenced the upcoming LG Approved Trade Show and St. Lawrence Shakespeare Festival Gala.

Councillor Ostrander spoke to his attendance at the Fire Department meeting held on February 4, and recent funerals of Jeanette Runciman and Pat Kingston. He referenced his attendance at the City of Ogdensburg Council meeting, an information session regarding changes to Police Services Boards held on February 18, and the upcoming Prescott Police Services Board meeting taking place February 27.

Councillor Shankar spoke to his attendance at the recent South Grenville Chamber of Commerce meeting, BR+E meeting held in Augusta, and noted that potholes had been filled around town. He wished to congratulate the Operations Department on receiving the SG Journal's Star of the Week. He noted that \$1 from the sale of each ticket at the LG Approved Tradeshow would be donated back to Arena Community Fundraising.

Councillor Young stated the he was unable to attend the recent St. Lawrence Lodge meeting and the Leeds, Grenville and Lanark Board of Health meeting.

Mayor Todd thanked crossing guard Barb Marshall for her service and wished her well in her retirement.

11. Staff

11.1 Staff Report 12-2020 - Sale of Surplus Land: 555 King Street West

Matthew Armstrong, CAO/Treasurer, spoke to the report. He spoke to the current usage, potential relocation options for user groups, and the creation of a designated Water Town fund for the proceeds from the sale.

Discussion was held regarding the lack of additional offers, the capital and operational costs involved with the building, and the collection of property taxes.

11.2 Staff Report 13-2020 - Joint Passenger and Bicycle Ferry Executive Summary and Pilot Project

Motion 36-2020: Ostrander, McConnell

That Council direct staff to proceed with the necessary arrangements for the Passenger/Bicycle Ferry Pilot Project for summer 2020 and report back to Council with the details and costing.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He thanked Dana Valentyne, Economic Development Officer, and the Joint Passenger and Bicycle Ferry Working Group for their work. He referenced the next steps

Discussion was held regarding the potential fees involved, the cost of the feasibility study, support from the Council of the City of Ogdensburg, and new partnerships.

11.3 Staff Report 14-2020 - Regional Collaboration

Motion 37-2020: Ostrander, Shankar

That Council direct staff to participate in the Regional Fire Services Study and the Regional Community Safety and Well-Being Plan.

Carried

Councillor Ostrander introduced the item.

Matthew Armstrong, CAO/Treasurer spoke to the report. He referenced previous reports from 2018 regarding the need for further study, the intention of the Modernization Funds, and the background of the RFP that had been issued by the United Counties of Leeds and Grenville.

Discussion was held regarding the regional study and cooperation with surrounding fire services, the issue of recovering costs, and timeline involved with the study.

12. Resolutions – None

13. By-laws

13.1 Sale of Surplus Land - 555 King Street West

Motion 38-2020: McConnell, Burton

That By-Law 07-2020, being a by-law to authorize the sale of land by the Corporation of the Town of Prescott to the Corporation of the United Counties of Leeds and Grenville; that land being Part of Lots 45, 46 7 47 S/S King Street, Block 3, Plan 19, Town of Prescott, designated as Parts 1 & 7 on 16R6207 being Part of PIN 68162-0065 (LT), be read a first and second time.

Carried

Motion 39-2020: McConnell, Burton

That By-Law 07-2020, being a by-law to authorize the sale of land by the Corporation of the Town of Prescott to the Corporation of the United Counties of Leeds and Grenville; that land being Part of Lots 45, 46 7 47 S/S King Street, Block 3, Plan 19, Town of Prescott, designated as Parts 1 & 7 on 16R6207 being Part of PIN 68162-0065 (LT), be read a third time, passed and signed by the Mayor and Clerk.

Carried

Discussion was held regarding the process, next steps, and how a purchase price was established.

13.2 By-Law Enforcement Officer Appointment

Motion 40-2020: Burton, McConnell

That By-Law 08-2020, being a by-law to appoint Paul DeDekker as a Municipal By-Law Enforcement Officer for the Corporation of the Town of Prescott, be read a first and second time.

Carried

Motion 41-2020: Burton, McConnell

That By-Law 08-2020, being a by-law to appoint Paul DeDekker as a Municipal By-Law Enforcement Officer for the Corporation of the Town of Prescott, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Discussion was held regarding the appointment and the by-law.

14. New Business - None

15. Notices of Motion - None

16. Mayor's Proclamation - None

17. Period for Media Questions

Wayne Lowrie, Brockville Recorder & Times, asked what Edwardsburgh Cardinal contributes towards the Fire Services Agreement.

Matthew Armstrong, CAO/Treasurer stated that Edwardsburgh Cardinal contributes approximately \$15,000.

18. Closed Session

18.1 Purchase & Sale

Motion 42-2020: Young, Shankar

That Council move into Closed Session at 7:16 p.m. to address matters pertaining to:

18.1 Purchase & Sale

- Under Section 239(2)(c) of the Municipal Act - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Economic Development Officer, and Deputy Clerk remain in the room.

Carried

Motion 43-2020: Shankar, Young

That Council reconvene in Open Session. (Time: 8:55 p.m.).

Carried

19. Rise and Report

During the Closed Session, staff received direction on Item 18.1 Purchase & Sale.

20. Confirming By-Law – 09-2020

Motion 44-2020: Burton, McConnell

That By-Law 09-2020, being a by-law to confirm the proceedings of the Council meeting held on February 26, 2020, be read a first and second time.

Carried

Motion 45-2020: Burton, McConnell

That By-Law 09-2020, being a by-law to confirm the proceedings of the Council meeting held on February 26, 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 46-2020: Shankar, Young

That the meeting be adjourned to Monday, March 23, 2020, at 6:00 p.m.

(Time: 8:57 p.m.)

Carried

Mayor

Clerk