



**PRESCOTT TOWN COUNCIL
MINUTES**

**Monday, January 27, 2020
6:00 p.m.
Council Chambers
360 Dibble St. W.
Prescott, Ontario**

Present Mayor Brett Todd, Councillors Leanne Burton, Teresa Jansman, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Kimberley Casselman, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, and Lindsey Veltkamp, Deputy Clerk

1. Call to Order

Mayor Todd called the meeting to order at 6:02 pm

2. Approval of Agenda

Motion 12-2020: McConnell, Jansman

That the agenda for the Council meeting of January 27, 2020, be approved as presented.

Carried

3. Declarations of Interest - None

4. Presentations – None

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 Regular Council Meeting Minutes - December 16, 2019

Motion 13-2020: Ostrander, Young

That the Council minutes of December 16, 2019, be accepted as presented.

Carried

6.2 Special Council Meeting Minutes - January 6, 2020

Motion 14-2020: Shankar, Ostrander

That the Special Council minutes of January 6, 2020, be accepted as presented.

Carried

6.3 Special Council Meeting Minutes - January 11, 2020

Motion 15-2020: Jansman, McConnell

That the Special Council minutes of January 11, 2020, be accepted as presented.

Carried

7. Communications & Petitions

7.1 Action Items – None

7.2 Information Items (under separate cover)

Motion 16-2020: Burton, Young

That the information items under separate cover be received and filed.

Carried

1. Prescott Fire Department Council Report – December 2019
2. Prescott Police Services Board Report – December 2019
3. Prescott Police Services Board – Minutes of November 28, 2019
4. Town of Prescott Meeting & Event Calendar – February 2020
5. United Counties of Leeds and Grenville Media Release 0 December 19, 2019
6. Notice of Decision – Township of Edwardsburgh Cardinal
7. Letter from AMO re: Call for Action to Pass a Resolution about Transition of the Blue Box to Full Producer Responsibility
8. Letter from Stewardship Ontario re: Industry funding for Municipal Blue Box Recycling for the third quarter of the 2019 Program Year
9. Resolutions of Support re: Delegated Administrative Authority: Township of Nairn and Hyman, Municipality of Mattice-Val Cote
10. County of Simcoe resolution re: Conservation Authority Exit Clause
11. The Corporation of the Township of Huron-Kinloss resolution re: Review Conservation Authorities Act
12. The Corporation of the Township of Stone Mills resolution re: Support Resolution of Conservation Authorities – Township of Stone Mills
13. County of Simcoe resolution re: Nottawasage Valley Conservation authority Levy (NVCA)
14. Municipality of Thames Centre resolution re: Support for Continuation of Mandatory and Non-Mandatory Programs of the Upper Thames River Conservation Authority (UTRCA) and Kettle Creek Conservation Authority (KCCA)
15. The Corporation of the Town of Tecumseh resolution re: Town of Tecumseh Resolution on 911 Misdials
16. The City of Woodstock resolution re: Ban of Single-Use Plastic Handled Shopping Bags
17. The Corporation of the Town of Deep River resolution re: Premiers to Develop Nuclear Reactor Technology

8. Committee Reports

8.1 Committee of the Whole Report 01-2020

a. Committee of the Whole Minutes - January 6, 2020

Motion 17-2020: Young, Ostrander

That the Committee of the Whole minutes dated January 6, 2020, be accepted as presented.

Carried

8.2 Committee of the Whole Report 02-2020

a. Committee of the Whole Minutes - January 20, 2020

Motion 18-2020: Ostrander, Young

That the Committee of the Whole minutes dated January 20, 2020, be accepted as presented.

Carried

b. Prescott Business Improvement Area/South Grenville Chamber of Commerce - Joint Coordinator and Location Partnership

Motion 19-2020: Jansman, McConnell

That Council approve that the Town of Prescott support the Joint Coordinator Initiative and Location Partnership for the Prescott Business Improvement Area and the South Grenville Chamber of Commerce in the amount of \$13,400 for 2020.

CARRIED on a division of 6 YEAS and 1 NAYS, as follows:

YEAS: Councillors Burton, Jansman, Ostrander, Shankar, Young,
and Mayor Todd
NAYS: Councillor McConnell

Mayor Todd thanked members of the BIA and South Grenville Chamber of Commerce for attending.

Ben Quenneville, Chamber and BIA member, spoke to potential collaboration and opportunities. He referenced successful collaborative events with the Town, BIA, and Chamber and the benefit of having a shared resource.

Discussion was held regarding the BIA's history, the role of the BIA, requesting support from surrounding municipalities, the possibility of sharing a space and reducing the coordinator's hours to save funds. Further discussion was held regarding changing the borders of the BIA, expanding membership, and approaching the Councils of the Township of Augusta and Township of Edwardsburgh Cardinal.

Council requested that the Joint Coordinator return to a future Council meeting for a strategic discussion regarding the progress made.

c. 2020 Community Awards Selection Panel

Motion 20-2020: Burton, Young

That Council appoint Mayor Todd and Councillors McConnell and Shankar to the 2020 Community Awards Selection Panel.

Carried

Councillor Burton spoke to the Community Awards and the application process.

9. Mayor - None

10. Outside Boards, Committees and Commissions

Councillor Jansman spoke to the upcoming BIA AGM taking place on March 20 and congratulated Matthew Markell on his 9th place finish at Nationals.

Councillor McConnell spoke to his attendance at the Wiser Cup held at the Prescott Curling Club held on January 18, referenced a dinner club at Walker House on January 28, and that the Library Board was currently reviewing their Strategic Plan.

Councillor Ostrander spoke to his attendance at the Connect Youth meeting held on January 21, the Prescott Police Services Board meeting held on January 23, and a grant presentation at the YMCA held on January 24. He referenced the Prescott Fire Department Report for December and provided an overview of the fire calls.

Councillor Shankar reminded residents of the parking restrictions during winter months and thanked Public Works staff for their hard work following the recent snowfalls.

Councillor Young spoke to an upcoming meeting for the St. Lawrence Lodge board taking place on January 28.

11. **Staff – None**

12. **Resolutions**

12.1 Prescott Cemetery Board of Management Appointment

Motion 21-2020: Burton, Young

That Council appoint Valerie Schulz to the Prescott Cemetery Board of Management.

Carried

Council members thanked Ms. Schulz for volunteering to serve on the board.

13. **By-laws**

13.1 Interim Tax Levy By-Law

Motion 22-2020: Young, Ostrander

That By-Law 04-2020, being a by-law to provide for an interim tax levy for 2020, be read a first and second time.

Carried

Motion 23-2020: Young, Ostrander

That By-Law 04-2020, being a by-law to provide for an interim tax levy for 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

13.2 2020 Temporary Borrowing By-Law

Motion 24-2020: Young, Ostrander

That By-Law 05-2020, being a by-law to authorize temporary borrowing for the year 2020, be read a first and second time.

Carried

Motion 25-2020: Young, Ostrander

That By-Law 05-2020, being a by-law to authorize temporary borrowing for the year 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

Councillor Young spoke to the purpose of the temporary borrowing by-law.

14. New Business

Councillor McConnell spoke to a media release issued by the United Counties of Leeds and Grenville regarding the paving of shoulders of roads.

Discussion was held regarding the Pedestrian/Bicycle Ferry and the option of paving the road shoulders on King Street.

15. Notices of Motion - None

16. Mayor's Proclamation

16.1 Alzheimer Awareness

Mayor Todd proclaimed the month of January as Alzheimer Awareness month in the Town of Prescott.

17. Period for Media Questions - None

18. Closed Session

18.1 Purchase & Sale

Motion 26-2020: Jansman, Burton

That Council move into Closed Session at 7:00 p.m. to address a matter pertaining to:

Purchase & Sale

- Under Section 239(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, and Deputy Clerk remain in the room.

Carried

Motion 27-2020: Jansman, Burton
That Council reconvene in Open Session. (Time: 810 p.m.)

Carried

19. Rise and Report

During the Closed Session, Council received information and provided staff with direction on Item #18.1 Purchase & Sale.

20. Confirming By-Law – 06-2020

Motion 28-2020: McConnell, Jansman
That By-Law 06-2020, being a by-law to confirm the proceedings of the Council meeting held on January 27, 2020, be read a first and second time.

Carried

Motion 29-2020: McConnell, Jansman
That By-Law 06-2020, being a by-law to confirm the proceedings of the Council meeting held on January 27, 2020, be read a third time, passed and signed by the Mayor and Clerk.

Carried

21. Adjournment

Motion 30-2020: Shankar, Ostrander
That the meeting be adjourned to February 24, 2020. (Time: 8:14 p.m.)

Carried

Original signed by

Mayor

Original signed by

Clerk